

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
July 2, 2024**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Coleman, Hommerding, and Schmitz; Stearns County Deputy Adam Hoffman, Attorney Couri, Engineer Morast and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Debbie Clausen, Steve Hahn, Michelle Hahn, Brent Ahmann, Jack Ahmann, Rep. Bernie Perryman,

**CONSENT AGENDA:** Mr. McCabe indicated he has added the Moore Engineering invoices totaling \$26,657.16.

**A motion was made to approve the consent agenda as amended by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, June 4, 2024.

City Council Agenda, July 2, 2024.

Bill Payable, Receipts and Treasurer's Report dated July 2, 2024 and for ePayments #25039e – 25066e and Checks #25694 – 25774.

St. Cloud Agreement for Water Use, Amendment #3.

**SHERIFF'S REPORT:** Deputy Hoffman presented the sheriff's report indicating 39 hours were spent on the contract during the month of June. He reviewed the call types and other points of interest.

**A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:**

Mr. McCabe presented the June building inspector's report indicating there were 20 permits issued during the month including two new house permits bringing the total to thirteen for the year and one new commercial building.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.**

**FIRE DEPT.**

**REPORT:**

Mr. McCabe presented the May monthly report indicating there were 20 calls for the month bringing the total to 70 on the year as compared to 45 at this time in 2023. Monthly training was provided by Fire Inc. and was a live burn trailer.

**A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**OPEN FORUM:**

Ms. Clausen wanted to have parking enforcement within subdivisions. She indicated people are parking across the sidewalks, wants something to prohibit parking on the grass and no more parking outside than what could be parked in a garage.

Brent Ahmann asked about the complaints on Gaberdine Road and was told it was mostly from residents. Mrs. Hahn indicated she believes the road disrepair is mostly from semi-trucks. She also asked that the sheriff check the speed on the road.

**COPIER QUOTE:**

Mr. McCabe indicated our lease on the copier/scanner is set to expire at the end of the month. He presented a quote from Coordinated Business Systems for a new leased machine that is available on state contract.

**A motion was made to approve the lease with Coordinated Business Systems by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**RESOLUTION #2024-15,  
REVOKING A  
CUP:**

**A motion was made to approve Resolution #2024-15 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**RESOLUTION #2024-16,  
APPOINTING**

**ELECTION JUDGES: A motion was made to approve Resolution #2024-16 by Mr. Backes seconded by Mr. Hommerding. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Morast gave a brief update on the 2024 Street project before he presented pay application #1 explaining we would be holding back 5% in contingency of the work already completed.

**A motion was made to approve the pay application in the amount of \$588,743.22 by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Hommerding asked about the AED at Kiffmeyer Park. Mayor Zenzen indicated the St. Augusta Legion will contribute \$500. Mr. McCabe stated he would get it ordered.

Mr. Schmitz indicated the Fire Relief will have a meeting next week.

Mr. Schmitz reported on the LMC conference and the information he learned while there last week.

Mayor Zenzen asked if we had ever used the LMC grant navigator and was told they just started that program.

Mayor Zenzen stated we may want to adjust our fees to keep up with inflation as other cities have begun utilizing this tool.

Mayor Zenzen suggested we implement a moratorium on Cannabis sales and such. Mr. Couri indicated he has a draft moratorium ordinance but it needs to be published prior to adoption and suggested we add to the August agenda.

Mayor Zenzen reminded everyone that National Night Out will be held at the Fire Hall on Tuesday, August 6 from 4-8pm. The City Council meeting will be held that night at the fire hall as well.

**CITY ADMINISTRATOR**

**REPORT:**

Mr. McCabe presented the annual request from the Initiative Foundation and indicated we have supported with a \$250 donation the last two years.

**A motion was made to approve \$250 to the Initiative Foundation by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

**ADJOURMENT: A motion was made to adjourn at 8:20 pm by Mr. Hommerding, seconded by Mr. Schmitz.**

Approved this 6<sup>th</sup> day of August, 2024.

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Michael G. Zenzen, Mayor

Attest:

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William R. McCabe, Clerk/Administrator