

CITY OF ST. AUGUSTA
City Council Meeting
September 17, 2024
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Bill's Payable, Receipts and Treasurer's Report
3. 2024 Street Project Shouldering Quote/Recommendation
4. Adjourn

City of St. Augusta

09/12/24 12:02 PM

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*Receipt Book

September 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15696 R	101-41000-3221	Building Permits	\$101.00	9/10/2024	general - Air Mechanical	09 03 24 rct
15697 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 03 24 rct
15697 R	101-41000-3225	Park Shelter Rental	\$175.00	9/10/2024	general - J Ludwig	09 03 24 rct
15698 R	601-49400-3710	Water Sales	\$471.28	9/10/2024	water dept - Sep 24 rct	09 03 24 rct
15698 R	605-43160-3740	Electricity Sales	\$4.56	9/10/2024	EU - Sep 24 rct	09 03 24 rct
15698 R	606-49450-3728	Sewer Replacement Fund	\$7.94	9/10/2024	SRF - Sep 24 rct	09 03 24 rct
15698 R	602-49450-3720	Sewer Sales	\$161.45	9/10/2024	sewer - Sep 24 rct	09 03 24 rct
15701 R	101-41000-3225	Park Shelter Rental	\$175.00	9/10/2024	general - P Kilanowski	09 05 24 rct
15701 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 05 24 rct
15702 R	602-49450-3720	Sewer Sales	\$882.99	9/10/2024	sewer - Sep 24 rct	09 05 24 rct
15702 R	601-49400-3710	Water Sales	\$1,512.88	9/10/2024	water dept - Sep 24 rct	09 05 24 rct
15702 R	605-43160-3740	Electricity Sales	\$18.09	9/10/2024	EU - Sep 24 rct	09 05 24 rct
15702 R	606-49450-3728	Sewer Replacement Fund	\$40.75	9/10/2024	SRF - Sep 24 rct	09 05 24 rct
15705 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	9/10/2024	general - McIntyre	09 09 24 rct
15706 R	101-41000-3340	Electric Permits	\$36.00	9/10/2024	general - Eelctrical Solutions	09 09 24 rct
15707 R	601-49400-3710	Water Sales	\$976.28	9/10/2024	water dept - Sep 24 rct	09 09 24 rct
15707 R	605-43160-3740	Electricity Sales	\$10.45	9/10/2024	EU - Sep 24 rct	09 09 24 rct
15707 R	606-49450-3728	Sewer Replacement Fund	\$29.17	9/10/2024	SRF - Sep 24 rct	09 09 24 rct
15707 R	602-49450-3720	Sewer Sales	\$967.05	9/10/2024	sewer - Sep 24 rct	09 09 24 rct
15709 R	101-41000-3225	Park Shelter Rental	\$150.00	9/10/2024	general - A Loidolt	09 10 24 rct
15709 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 10 24 rct
15710 R	602-49450-3720	Sewer Sales	\$1,336.56	9/10/2024	sewer - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3710	Water Sales	\$1,491.84	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3130	General Sales and Use Tax	\$2.31	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15710 R	605-43160-3740	Electricity Sales	\$34.05	9/10/2024	EU - Sep 24 rct	09 10 24 rct
15710 R	606-49450-3728	Sewer Replacement Fund	\$62.89	9/10/2024	SRF - Sep 24 rct	09 10 24 rct
Grand Total			\$8,746.18			

***Check Summary Register©**

Checks 09/04/24-09/17/24

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25114e	BANK FEES	9/5/2024	\$14.39 general - USB fee
25115e	BLUE CROSS BLUE SHIELD	9/10/2024	\$3,758.24 Chad - employer paid insurance
25116e	STEARNS ELECTRIC ASSOCIATI	9/10/2024	\$2,153.82 fire dept - fire hall
25117e	PERA	9/11/2024	\$2,150.85 emp pd pera
25118e	STATE BANK OF KIMBALL	9/11/2024	\$4,198.27 941 taxes
25119e	JOHN HANCOCK	9/11/2024	\$1,150.00 g - pay 19 24 def comp Kiffmeyer
25981	IT TECHNOLOGIES	9/4/2024	\$8,480.00 CIP - pw dept, testing
25982	BLASHACK, CHAD C.	9/11/2024	\$1,735.94
25983	HILL, MARY M	9/11/2024	\$828.82
25984	HOLLERMANN, PAUL A.	9/11/2024	\$1,663.60
25985	KIFFMEYER, MARK G.	9/11/2024	\$1,651.61
25986	McCABE, WILLIAM R.	9/11/2024	\$2,862.54
25987	RASMUSON, TERESA M.	9/11/2024	\$132.13
25988	SCHLUETER, STEVEN F.	9/11/2024	\$422.30
25989	VOIGT, MASON M	9/11/2024	\$475.62
25990	WAIBEL, THOMAS F.	9/11/2024	\$493.69
25991	WOLTERS, KENNETH G	9/11/2024	\$212.71
25992	ZAYO GROUP	9/17/2024	\$323.86 sewer dept - telephone
25993	CITY OF ST. CLOUD	9/17/2024	\$47,217.36 water dept - Jul 24 usage
25994	COURI & RUPPE PLLP	9/17/2024	\$3,332.50 general - general legal counsel
25995	DESIGN ELECTRIC	9/17/2024	\$241.83 pw dept - fix light at TH 15 traffic signal
25996	GALLS	9/17/2024	\$54.05 fire dept - t shirts
25997	INSPECTRON	9/17/2024	\$118,010.31 general - 2nd qtr 2024 building inspections
25998	JOHN WOLBECK	9/17/2024	\$200.00 water dept - overpayment refund
25999	KATRINA RODRIGUEZ	9/17/2024	\$77.98 water dept - overpayment refund
26000	MACQUEEN EMERGENCY	9/17/2024	\$260.00 pw dept - instrument calibration
26001	MOORE ENGINEERING	9/17/2024	\$60.00 STW - MS4
26002	RONS PEST CONTROL SERVICE	9/17/2024	\$140.00 general - spray city hall for pests
26003	TERESA WATSON	9/17/2024	\$157.88 parks dept - cancelled reservation
26004	WEST CENTRAL SANITATION	9/17/2024	\$680.73 general - garbage service
26005	XCEL ENERGY	9/17/2024	\$58.36 general - Aug 24 usage
26006	AFLAC	9/7/2024	\$515.48 g - employee paid insurance
26007	CORE & MAIN LP	9/7/2024	\$39.61 water dept - gaskets
26008	LEAGUE OF MN CITIES	9/7/2024	\$1,577.00 general - Sep 1-Dec 31 2024 dues
26009	MOTOROLA	9/7/2024	\$26,415.20 CIP - fire dept, radios
26010	PETTY CASH	9/7/2024	\$36.13 general - hall supplies, Costco
26011	RMB ENVIRONMENTAL LABORA	9/7/2024	\$218.41 sewer dept - ww effluent
26012	RONS PEST CONTROL SERVICE	9/7/2024	\$171.20 fire dept - spray fire hall, pest control
26013	VIKING COCA COLA BOTTLING C	9/7/2024	\$670.50 fire dept - Nat'l night out beverages
Total Checks			\$232,842.92

Michael G. Zenzen

FILTER: [Check Date] between #09/04/24# and #09/17/24# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: 09 17 24 addl cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26006	09/07/24	AFLAC			
G 101-21710		Other Deductions	\$364.40	384246	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	384246	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	384246	g - employee paid insurance
		Total	\$515.48		
26007	09/07/24	CORE & MAIN LP			
E 601-49400-210		Operating Supplies (GEN	\$39.61	V573259	water dept - gaskets
		Total	\$39.61		
26008	09/07/24	LEAGUE OF MN CITIES			
E 101-41000-206		Association Dues/LMC, A	\$1,577.00		general - Sep 1-Dec 31 2024 dues
		Total	\$1,577.00		
26009	09/07/24	MOTOROLA			
E 450-42270-737		radios	\$26,415.20	8281970896	CIP - fire dept, radios
		Total	\$26,415.20		
26010	09/07/24	PETTY CASH			
E 101-41000-200		Office Supplies (GENERA	\$36.13		general - hall supplies, Costco
		Total	\$36.13		
26011	09/07/24	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$218.41	D065591	sewer dept - ww effluent
		Total	\$218.41		
26012	09/07/24	RONS PEST CONTROL SERVICE			
E 101-42270-223		Building Repair Supplies	\$171.20		fire dept - spray fire hall, pest control
		Total	\$171.20		
26013	09/07/24	VIKING COCA COLA BOTTLING CO			
E 101-42270-320		Natl Night Out	\$670.50		fire dept - Nat'l night out beverages
		Total	\$670.50		
		10100	\$29,643.53		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$2,819.23
450 CAPITAL PROJECT FUND	\$26,415.20
601 WATER FUND	\$115.15
602 SEWER FUND	\$293.95
	<u>\$29,643.53</u>

Michael G. Zenzen

***Check Detail Register©**

Batch: Sep 16 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25992	09/17/24	ZAYO GROUP			
E 602-49450-321		Telephone	\$323.86		sewer dept - telephone
		Total	\$323.86		
25993	09/17/24	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$36,821.59		water dept - Jul 24 usage
E 602-49450-313		Sewer/Contract Services	\$5,409.51		sewer dept - Jul 24 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$4,986.26		sewer dept - Jul 24 NR2
		Total	\$47,217.36		
25994	09/17/24	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$1,207.50		general - general legal counsel
E 101-41000-304		Legal Fees	\$2,125.00		general - Knife River
		Total	\$3,332.50		
25995	09/17/24	DESIGN ELECTRIC			
E 101-41130-220		Repair/Maint Supply	\$241.83	23601	pw dept - fix light at TH 15 traffic signal
		Total	\$241.83		
25996	09/17/24	GALLS			
E 101-42270-389		uniforms	\$54.05	028979781	fire dept - t shirts
		Total	\$54.05		
25997	09/17/24	INSPECTRON			
E 101-41220-300		support services	\$118,010.31		general - 2nd qtr 2024 building inspections
		Total	\$118,010.31		
25998	09/17/24	JOHN WOLBECK			
E 601-49400-430		Miscellaneous	\$100.00		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$100.00		sewer dept - overpayment refund
		Total	\$200.00		
25999	09/17/24	KATRINA RODRIGUEZ			
E 601-49400-430		Miscellaneous	\$38.99		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$38.99		sewer dept - overpayment refund
		Total	\$77.98		
26000	09/17/24	MACQUEEN EMERGENCY			
E 101-41130-220		Repair/Maint Supply	\$260.00	P35499	pw dept - instrument calibration
		Total	\$260.00		
26001	09/17/24	MOORE ENGINEERING			
E 607-41000-303		Engineering Fees	\$60.00	40059	STW - MS4
		Total	\$60.00		
26002	09/17/24	RONS PEST CONTROL SERVICE			
E 101-41000-520		Buildings and Structures	\$140.00		general - spray city hall for pests
		Total	\$140.00		
26003	09/17/24	TERESA WATSON			

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Batch: Sep 16 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-342		Refunds		\$157.88	parks dept - cancelled reservation
		Total		\$157.88	
26004	09/17/24	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$281.02	13222577	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$363.11	13222577	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$36.60	13222577	fire dept - garbage service
		Total		\$680.73	
26005	09/17/24	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$58.36		general - Aug 24 usage
		Total		\$58.36	
		10100		\$170,814.86	

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$122,935.66
601 WATER FUND	\$36,960.58
602 SEWER FUND	\$10,858.62
607 STORMWATER UTILITY	\$60.00
	\$170,814.86

Michael G. Zenzen

City of St. Augusta

09/12/24 12:02 PM

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*Receipt Book

September 2024

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15702 R	605-43160-3740	Electricity Sales	\$18.09	9/10/2024	EU - Sep 24 rct	09 05 24 rct
15702 R	606-49450-3728	Sewer Replacement Fund	\$40.75	9/10/2024	SRF - Sep 24 rct	09 05 24 rct
15705 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	9/10/2024	general - McIntyre	09 09 24 rct
15706 R	101-41000-3340	Electric Permits	\$36.00	9/10/2024	general - Eelctrical Solutions	09 09 24 rct
15707 R	601-49400-3710	Water Sales	\$976.28	9/10/2024	water dept - Sep 24 rct	09 09 24 rct
15707 R	605-43160-3740	Electricity Sales	\$10.45	9/10/2024	EU - Sep 24 rct	09 09 24 rct
15707 R	606-49450-3728	Sewer Replacement Fund	\$29.17	9/10/2024	SRF - Sep 24 rct	09 09 24 rct
15707 R	602-49450-3720	Sewer Sales	\$967.05	9/10/2024	sewer - Sep 24 rct	09 09 24 rct
15709 R	101-41000-3225	Park Shelter Rental	\$150.00	9/10/2024	general - A Loidolt	09 10 24 rct
15709 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 10 24 rct
15710 R	602-49450-3720	Sewer Sales	\$1,336.56	9/10/2024	sewer - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3710	Water Sales	\$1,491.84	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3130	General Sales and Use Tax	\$2.31	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15710 R	605-43160-3740	Electricity Sales	\$34.05	9/10/2024	EU - Sep 24 rct	09 10 24 rct
15710 R	606-49450-3728	Sewer Replacement Fund	\$62.89	9/10/2024	SRF - Sep 24 rct	09 10 24 rct
Grand Total			\$8,746.18			

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25117e	PERA	9/11/2024	\$2,150.85 emp pd pera
25118e	STATE BANK OF KIMBALL	9/11/2024	\$4,198.27 941 taxes
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25982	BLASHACK, CHAD C.	9/11/2024	\$1,735.94
25983	HILL, MARY M	9/11/2024	\$828.82
25984	HOLLERMANN, PAUL A.	9/11/2024	\$1,663.60
25985	KIFFMEYER, MARK G.	9/11/2024	\$1,651.61
25986	McCABE, WILLIAM R.	9/11/2024	\$2,862.54
25987	RASMUSON, TERESA M.	9/11/2024	\$132.13
25988	SCHLUETER, STEVEN F.	9/11/2024	\$422.30
25989	VOIGT, MASON M	9/11/2024	\$475.62
25990	WAIBEL, THOMAS F.	9/11/2024	\$493.69
25991	WOLTERS, KENNETH G	9/11/2024	\$212.71
25992	ZAYO GROUP	9/17/2024	\$323.86 sewer dept - telephone
25993	CITY OF ST. CLOUD	9/17/2024	\$47,217.36 water dept - Jul 24 usage
25994	COURI & RUPPE PLLP	9/17/2024	\$3,332.50 general - general legal counsel
25995	DESIGN ELECTRIC	9/17/2024	\$241.83 pw dept - fix light at TH 15 traffic signal
25996	GALLS	9/17/2024	\$54.05 fire dept - t shirts
25997	INSPECTRON	9/17/2024	\$118,010.31 general - 2nd qtr 2024 building inspections
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26000	MACQUEEN EMERGENCY	9/17/2024	\$260.00 pw dept - instrument calibration
26001	MOORE ENGINEERING	9/17/2024	\$60.00 STW - MS4
26002	RONS PEST CONTROL SERVICE	9/17/2024	\$140.00 general - spray city hall for pests
26003	TERESA WATSON	9/17/2024	\$157.88 parks dept - cancelled reservation
26004	WEST CENTRAL SANITATION	9/17/2024	\$680.73 general - garbage service
26005	XCEL ENERGY	9/17/2024	\$58.36 general - Aug 24 usage
26006	AFLAC	9/7/2024	\$515.48 g - employee paid insurance
26007	CORE & MAIN LP	9/7/2024	\$39.61 water dept - gaskets
26008	LEAGUE OF MN CITIES	9/7/2024	\$1,577.00 general - Sep 1-Dec 31 2024 dues
26009	MOTOROLA	9/7/2024	\$26,415.20 CIP - fire dept, radios
26010	PETTY CASH	9/7/2024	\$36.13 general - hall supplies, Costco
26011	RMB ENVIRONMENTAL LABORA	9/7/2024	\$218.41 sewer dept - ww effluent
26012	RONS PEST CONTROL SERVICE	9/7/2024	\$171.20 fire dept - spray fire hall, pest control
26013	VIKING COCA COLA BOTTLING C	9/7/2024	\$670.50 fire dept - Nat'l night out beverages
Total Checks			\$232,842.92

Michael G. Zenzen

FILTER: [Check Date] between #09/04/24# and #09/17/24# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: 09 17 24 addl cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26006	09/07/24	AFLAC			
G 101-21710		Other Deductions	\$364.40	384246	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	384246	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	384246	g - employee paid insurance
		Total	\$515.48		
26007	09/07/24	CORE & MAIN LP			
E 601-49400-210		Operating Supplies (GEN	\$39.61	V573259	water dept - gaskets
		Total	\$39.61		
26008	09/07/24	LEAGUE OF MN CITIES			
E 101-41000-206		Association Dues/LMC, A	\$1,577.00		general - Sep 1-Dec 31 2024 dues
		Total	\$1,577.00		
26009	09/07/24	MOTOROLA			
E 450-42270-737		radios	\$26,415.20	8281970896	CIP - fire dept, radios
		Total	\$26,415.20		
26010	09/07/24	PETTY CASH			
E 101-41000-200		Office Supplies (GENERA	\$36.13		general - hall supplies, Costco
		Total	\$36.13		
26011	09/07/24	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$218.41	D065591	sewer dept - ww effluent
		Total	\$218.41		
26012	09/07/24	RONS PEST CONTROL SERVICE			
E 101-42270-223		Building Repair Supplies	\$171.20		fire dept - spray fire hall, pest control
		Total	\$171.20		
26013	09/07/24	VIKING COCA COLA BOTTLING CO			
E 101-42270-320		Natl Night Out	\$670.50		fire dept - Nat'l night out beverages
		Total	\$670.50		
		10100	\$29,643.53		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$2,819.23
450 CAPITAL PROJECT FUND	\$26,415.20
601 WATER FUND	\$115.15
602 SEWER FUND	\$293.95
	<u>\$29,643.53</u>

Michael G. Zenzen

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10100 STATE BANK OF KIMBAL					
25992	09/17/24	ZAYO GROUP			
E 602-49450-321		Telephone	\$323.86		sewer dept - telephone
		Total	\$323.86		
25993	09/17/24	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$36,821.59		water dept - Jul 24 usage
E 602-49450-313		Sewer/Contract Services	\$5,409.51		sewer dept - Jul 24 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$4,986.26		sewer dept - Jul 24 NR2
		Total	\$47,217.36		
25994	09/17/24	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$1,207.50		general - general legal counsel
E 101-41000-304		Legal Fees	\$2,125.00		general - Knife River
		Total	\$3,332.50		
25995	09/17/24	DESIGN ELECTRIC			
E 101-41130-220		Repair/Maint Supply	\$241.83	23601	pw dept - fix light at TH 15 traffic signal
		Total	\$241.83		
25996	09/17/24	GALLS			
E 101-42270-389		uniforms	\$54.05	028979781	fire dept - t shirts
		Total	\$54.05		
25997	09/17/24	INSPECTRON			
E 101-41220-300		support services	\$118,010.31		general - 2nd qtr 2024 building inspections
		Total	\$118,010.31		
25998	09/17/24	JOHN WOLBECK			
E 601-49400-430		Miscellaneous	\$100.00		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$100.00		sewer dept - overpayment refund
		Total	\$200.00		
25999	09/17/24	KATRINA RODRIGUEZ			
E 601-49400-430		Miscellaneous	\$38.99		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$38.99		sewer dept - overpayment refund
		Total	\$77.98		
26000	09/17/24	MACQUEEN EMERGENCY			
E 101-41130-220		Repair/Maint Supply	\$260.00	P35499	pw dept - instrument calibration
		Total	\$260.00		
26001	09/17/24	MOORE ENGINEERING			
E 607-41000-303		Engineering Fees	\$60.00	40059	STW - MS4
		Total	\$60.00		
26002	09/17/24	RONS PEST CONTROL SERVICE			
E 101-41000-520		Buildings and Structures	\$140.00		general - spray city hall for pests
		Total	\$140.00		
26003	09/17/24	TERESA WATSON			

***Check Detail Register©**

Batch: Sep 16 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-342		Refunds			
				\$157.88	parks dept - cancelled reservation
		Total		\$157.88	
26004	09/17/24	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$281.02	13222577	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$363.11	13222577	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$36.60	13222577	fire dept - garbage service
		Total		\$680.73	
26005	09/17/24	XCEL ENERGY			
E 101-41000-383		Gas Utilities		\$58.36	general - Aug 24 usage
		Total		\$58.36	
		10100		\$170,814.86	

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$122,935.66
601 WATER FUND	\$36,960.58
602 SEWER FUND	\$10,858.62
607 STORMWATER UTILITY	\$60.00
	\$170,814.86

Michael G. Zenzen