

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 1, 2024
7:00 pm

AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the September 3, 2024 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the September 17, 2024 City Council Meeting
 - 3E. Other
4. Sheriff’s Report
5. Building Inspector’s Report
6. Fire Department
 - 6A. Monthly Report
 - 6B. Boot Quote
 - 6C. Other
7. Open Forum -10 Minute Limit.
8. Public Hearing –Vacate Drainage and Utility Easment
9. Engineer’s Report
 - 9A. Otta Seal Update
 - 9B. Other
10. Ordinance #2024- 03, Amending Council Salaries
11. Planning Commission Recommendation
 - 11A. Annis Variance
 - 11B. Nova Properties Site Plan
12. Council Member Comments/Purview.
13. Clerk’s Report.
 - 13A. Discuss Changing Budget Workshop Meeting Date
 - 13B. Discuss November Planning Commission Meeting Date
14. Adjourn.

- REMINDERS:
- Planning Commission Meeting, Monday, September 30, 6:00pm
 - Regular City Council Meeting, Tuesday, October 1, 7:00pm
 - Budget Workshop, Tuesday, October 15, 5:30pm
 - Stearns County Municipal League Meeting, Tuesday, October 15, Richmond
 - Comp Plan/Zoning Update Public Hearing, Monday, October 28, 6:00pm, St. Augusta Legion
 - Planning Commission Meeting, Monday, October 28, 8:00pm, St. Augusta Legion
 - Early In-Person Absentee Voting Begins, Tuesday, October 29 through Monday, November 4. Regular Office Hours and from 9am until 3pm on Saturday, November 2.
 - General Election, Tuesday, November 5 from 7am until 8pm
 - Regular City Council Meeting, Tuesday, November 12, 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 1, 2024
7:00 pm**

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff's/Building Inspector's Reports – I hope to have them for the updated packet, but because it is the first of the month, we may not get them.

Fire Department Report – Joe has included his regular monthly report along with a quote for new boots for the members.

Public Hearing – before the Pleasureland plat can be recorded, we need to vacate the remaining drainage and utility easements that will not be on the perimeter of the new lots. We published notice of this and sent the notice to the affected property owner.

Engineer's Report – John will give an update on the Otta Seal project.

Ordinance #2024-03 – the ordinance is included with the packets. By law it doesn't go into effect until the new council starts after the election. The figures were included in the budget and are based on the last two years of the social security cost of living adjustment. Same as the staff wages.

Planning Commission Recommendations – I will have resolutions for the updated packets based on the recommendations from the meeting on Monday night.

Clerk's report – we need to determine if we want to attend the Stearns County Municipal League Meeting and if so we should reschedule our budget workshop meeting. We also because of the election need to determine when to hold our planning commission meeting. If we want to do it on the normal day (Monday, November 4) we would need to schedule at a different location. We could hold it following our comp plan public hearing on October 28 at the St. Augusta Legion or we could schedule it on Wednesday, November 6 after the election. (Monday the 11th is out as it is a holiday.)

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
September 3, 2024**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Coleman, Hommerding, and Schmitz; Stearns County Deputy Rob Theisen, Fire Chief Kramer, Fire Captain Voigt, Attorney Couri, Engineer Morast and Clerk/Administrator McCabe.

OTHERS PRESENT: Doug Kilanowski, Russ Bohm, Glenn Evans, Brent Ahmann, Mary Broda, Mike Toulouse, Cary Pogatchnik, Matt Voigt, Chase LeBlanc, Ron Kotzer, Wayne Koeplin, Bonnie Koeplin, Steve Hahn, Sheri Stang, Jackie Steinhofer, Kim Hurrle, Jerry Hurrle, Janelle Ahlert, Nancy _____, Mike Lepinski, Scott Fitzgerald, Tracy R_____, Don S_____, Jen Matzke, Bret Matzke, Kate Kotek, Jerry Kotek

CONSENT AGENDA: Mr. McCabe indicated he has added a payable to Independent Testing Technologies in the amount of \$8,480 for the bituminous testing on the 2024 Street Project.

A motion was made to approve the consent agenda as amended by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, August 6, 2024
City Council Agenda, September 3, 2024.
Bill Payable, Receipts and Treasurer's Report dated September 3, 2024 and for ePayments #25091e – 25113e and Checks #25897 – 25980.
City Council Minutes, August 20, 2024
Temporary Liquor Licenses St. Wendelin September 13, 2024

SHERIFF'S REPORT: Deputy Theisen presented the sheriff's report indicating 44 hours were spent on the contract during the month of August. He reviewed the call types and other points of interest.

A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. McCabe presented the August building inspector's report indicating there were 21 permits issued during the month including two new house permits bringing the total to seventeen for the year.

A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the July monthly report indicating there were 9 calls for the month bringing the total to 93 on the year as compared to 71 at this time in 2023. Monthly training was done in house with extrication hands on class on two vehicles. Fire Inc. also provided an EMR refresher.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

Chief Kramer indicated the hiring committee interviewed Dustin Jante as a firefighter.

A motion was made to hire Dustin Jante by Mayor Zenzen, seconded by Mr. Backes. Motion carried unanimously.

OPEN FORUM:

PARADE REQUEST: Doug Kilanowski was in attendance and he stated he was representing a group looking to host a parade in 2025 supporting all local businesses. He asked that the City support the parade through a rider on the insurance and wondered also if the City would act as the funding mechanism. Mr. McCabe indicated many cities throughout the state do this and the financial end would entail just adding a fund in our accounting system. Mr. Kilanowski was asked to come back to the October meeting so we can look at what the costs could entail.

A motion was made to approve the City as the lead entity for the 2025 parade with the insurance rider by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Morast presented an estimate and options on the 2024 Street Project shoulder repairs as a follow up to the discussion at the last meeting. He went over the options that were discussed with the contractor. The contractor's estimates were significantly higher than engineer's estimate. Mr. Schmitz wondered why this wasn't caught prior to construction. Mr. Morast was instructed to solicit a new quote from another contractor. Mr. Backes asked about warranty and was told it is usually one year. Residents of the neighborhood continue to discuss the appearance of the gravel and the washouts that are occurring.

Mr. Morast presented a memo detailing the 2024 updated costs to the Preliminary Engineering Report for water and sewer improvements to Gaberdine Road indicating a 40.1% increase over the estimate that was done in 2021. Mr. McCabe jumped in and stated these estimated costs would not support an assessment project and suggested we look at what it will take to make street improvements alone, possibly for our budgeted 2026 street improvements.

Mr. Morast said the Otto Seal contractor is finalizing the contracts.

**RESOLUTION #2024-19,
APPROVING THE PRELIMINARY
LEVY:**

Mr. McCabe stated the levy was based on the preliminary levy that reflected a projected 2.6% adjustment to the salary scale based on the social security COLA. He further explained that the City will lose about 28% of our Local Government Aid and that figure was capped at the most we could lose in a year. The explanation for losing the LGA is all in the need factor of the formula as our low tax rate works against us on the state aid funding. He stated the projected levy increase was approximately 10%, but our increase in total tax capacity was also up approximately 10% holding our tax rate steady and meaning we will see further reductions in our LGA next year.

A motion was made to approve Resolution #2024-19 by Ms. Coleman, motion failed to get a second and was withdrawn.

A motion was made to approve Resolution #2024-19 with a 15% levy increase by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Schmitz indicated he had a couple suggestions from residents on the dog park. One was wondering if we could put in a sandpoint so the dogs have water and one the other request was for additional shade structure at the dog park.

Mayor Zenzen asked about 238th and potentially doing some patch work. Mr. Morast said there is an alternate that is called a rejuvenator, which could possibly buy us 10 years before we have to do a complete reconstruct.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe asked about budget workshop and suggested we meet at 5:30 on October 15.

ADJOURMENT: A motion was made to adjourn at 8:30 pm by Mr. Hommerding, seconded by Mr. Schmitz.

Approved this 1st day of October, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

09/26/24 11:19 AM

Page 1

*Receipt Book

September 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15696 R	101-41000-3221	Building Permits	\$101.00	9/10/2024	general - Air Mechanical	09 03 24 rct
15697 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 03 24 rct
15697 R	101-41000-3225	Park Shelter Rental	\$175.00	9/10/2024	general - J Ludwig	09 03 24 rct
15698 R	601-49400-3710	Water Sales	\$471.28	9/10/2024	water dept - Sep 24 rct	09 03 24 rct
15698 R	605-43160-3740	Electricity Sales	\$4.56	9/10/2024	EU - Sep 24 rct	09 03 24 rct
15698 R	606-49450-3728	Sewer Replacement Fund	\$7.94	9/10/2024	SRF - Sep 24 rct	09 03 24 rct
15698 R	602-49450-3720	Sewer Sales	\$161.45	9/10/2024	sewer - Sep 24 rct	09 03 24 rct
15701 R	101-41000-3225	Park Shelter Rental	\$175.00	9/10/2024	general - P Kilanowski	09 05 24 rct
15701 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 05 24 rct
15702 R	605-43160-3740	Electricity Sales	\$18.09	9/10/2024	EU - Sep 24 rct	09 05 24 rct
15702 R	606-49450-3728	Sewer Replacement Fund	\$40.75	9/10/2024	SRF - Sep 24 rct	09 05 24 rct
15702 R	601-49400-3710	Water Sales	\$1,512.88	9/10/2024	water dept - Sep 24 rct	09 05 24 rct
15702 R	602-49450-3720	Sewer Sales	\$882.99	9/10/2024	sewer - Sep 24 rct	09 05 24 rct
15705 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	9/10/2024	general - McIntyre	09 09 24 rct
15706 R	101-41000-3340	Electric Permits	\$36.00	9/10/2024	general - Eelctrical Solutions	09 09 24 rct
15707 R	601-49400-3710	Water Sales	\$976.28	9/10/2024	water dept - Sep 24 rct	09 09 24 rct
15707 R	605-43160-3740	Electricity Sales	\$10.45	9/10/2024	EU - Sep 24 rct	09 09 24 rct
15707 R	606-49450-3728	Sewer Replacement Fund	\$29.17	9/10/2024	SRF - Sep 24 rct	09 09 24 rct
15707 R	602-49450-3720	Sewer Sales	\$967.05	9/10/2024	sewer - Sep 24 rct	09 09 24 rct
15709 R	101-41000-3103	Sales Tax	\$7.88	9/10/2024	general - shelter rental tax	09 10 24 rct
15709 R	101-41000-3225	Park Shelter Rental	\$150.00	9/10/2024	general - A Loidolt	09 10 24 rct
15710 R	606-49450-3728	Sewer Replacement Fund	\$62.89	9/10/2024	SRF - Sep 24 rct	09 10 24 rct
15710 R	602-49450-3720	Sewer Sales	\$1,336.56	9/10/2024	sewer - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3710	Water Sales	\$1,491.84	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15710 R	605-43160-3740	Electricity Sales	\$34.05	9/10/2024	EU - Sep 24 rct	09 10 24 rct
15710 R	601-49400-3130	General Sales and Use Tax	\$2.31	9/10/2024	water dept - Sep 24 rct	09 10 24 rct
15711 R	101-41000-3410	Assessment Search Fees	\$10.00	9/17/2024	general - Stearns Co Abstract	09 11 24 rct
15713 R	101-41000-3221	Building Permits	\$101.00	9/17/2024	general - 5 Star Heating	09 11 24 rct
15714 R	602-49450-3720	Sewer Sales	\$698.82	9/17/2024	sewer - Sep 24 rct	09 11 24 rct
15714 R	601-49400-3710	Water Sales	\$705.27	9/17/2024	water dept - Sep 24 rct	09 11 24 rct
15714 R	605-43160-3740	Electricity Sales	\$6.00	9/17/2024	EU - Sep 24 rct	09 11 24 rct
15714 R	606-49450-3728	Sewer Replacement Fund	\$23.12	9/17/2024	SRF - Sep 24 rct	09 11 24 rct
15715 R	606-49450-3728	Sewer Replacement Fund	\$49.35	9/17/2024	SRF - Sep 24 rct	09 12 24 rct
15715 R	605-43160-3740	Electricity Sales	\$23.35	9/17/2024	EU - Sep 24 rct	09 12 24 rct
15715 R	601-49400-3130	General Sales and Use Tax	\$2.37	9/17/2024	water dept - Sep 24 rct	09 12 24 rct
15715 R	602-49450-3720	Sewer Sales	\$1,065.93	9/17/2024	sewer - Sep 24 rct	09 12 24 rct
15715 R	601-49400-3710	Water Sales	\$1,283.21	9/17/2024	water dept - Sep 24 rct	09 12 24 rct
15716 R	605-43160-3740	Electricity Sales	\$32.52	9/17/2024	EU - Sep 24 rct	09 13 24 rct
15716 R	606-49450-3728	Sewer Replacement Fund	\$57.79	9/17/2024	SRF - Sep 24 rct	09 13 24 rct
15716 R	601-49400-3710	Water Sales	\$1,546.63	9/17/2024	water dept - Sep 24 rct	09 13 24 rct
15716 R	602-49450-3720	Sewer Sales	\$1,373.63	9/17/2024	sewer - Sep 24 rct	09 13 24 rct
15716 R	601-49400-3130	General Sales and Use Tax	\$20.37	9/17/2024	water dept - Sep 24 rct	09 13 24 rct
15717 R	450-41000-3340	Cable TV Franchise Fee	\$602.76	9/17/2024	CIP - general, Midco	09 16 24 rct
15718 R	101-41000-3340	Electric Permits	\$125.00	9/17/2024	general - Sunset Electric	09 16 24 rct
15719 R	450-42270-3623	Contributions and Donations	\$2,000.00	9/17/2024	CIP - fire dept, Club Almar	09 16 24 rct
15720 R	101-41000-3221	Building Permits	\$248.38	9/17/2024	general - F Loven	09 17 24 rct
15721 R	601-49400-3710	Water Sales	\$1,939.83	9/17/2024	water dept - Sep 24 rct	09 16 24 rct
15721 R	601-49400-3130	General Sales and Use Tax	\$27.08	9/17/2024	water dept - Sep 24 rct	09 16 24 rct
15721 R	605-43160-3740	Electricity Sales	\$17.88	9/17/2024	EU - Sep 24 rct	09 16 24 rct
15721 R	606-49450-3728	Sewer Replacement Fund	\$68.55	9/17/2024	SRF - Sep 24 rct	09 16 24 rct

City of St. Augusta

09/26/24 11:19 AM

*Receipt Book

Page 2

September 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15721 R	602-49450-3720	Sewer Sales	\$1,576.78	9/17/2024	sewer - Sep 24 rct	09 16 24 rct
15722 R	603-43254-3710	Water Availibility Charges	\$3,000.00	9/17/2024	WAC - Progressive	09 17 24 rct
15722 R	101-41000-3221	Building Permits	\$2,782.88	9/17/2024	general - Progressive	09 17 24 rct
15722 R	101-41000-3225	Right of Way Permits	\$300.00	9/17/2024	general - Progressive	09 17 24 rct
15722 R	601-49400-3710	Meter Sales	\$325.00	9/17/2024	water dept - Progressive	09 17 24 rct
15722 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	9/17/2024	SAC - Progressive	09 17 24 rct
15723 R	101-41000-3221	Building Permits	\$101.00	9/24/2024	general - Mueller Builders	09 18 24rct
15724 R	601-49400-3710	Water Sales	\$6,012.99	9/17/2024	water dept - Sep 24 rct	09 17 24 rct
15724 R	605-43160-3740	Electricity Sales	\$48.94	9/17/2024	EU - Sep 24 rct	09 17 24 rct
15724 R	606-49450-3728	Sewer Replacement Fund	\$222.16	9/17/2024	SRF - Sep 24 rct	09 17 24 rct
15724 R	602-49450-3720	Sewer Sales	\$4,703.47	9/17/2024	sewer - Sep 24 rct	09 17 24 rct
15724 R	601-49400-3130	General Sales and Use Tax	\$51.22	9/17/2024	water dept - Sep 24 rct	09 17 24 rct
15725 R	101-41000-3340	Electric Permits	\$37.00	9/24/2024	general - Carlson & Sons	09 18 24rct
15727 R	101-41000-3221	Building Permits	\$101.00	9/24/2024	general - MC Exteriors	09 18 24rct
15729 R	606-49450-3728	Sewer Replacement Fund	\$57.97	9/24/2024	SRF - Sep 24 rct	09 18 24rct
15729 R	602-49450-3720	Sewer Sales	\$964.68	9/24/2024	sewer - Sep 24 rct	09 18 24rct
15729 R	605-43160-3740	Electricity Sales	\$13.21	9/24/2024	EU - Sep 24 rct	09 18 24rct
15729 R	601-49400-3130	General Sales and Use Tax	\$2.31	9/24/2024	water dept - Sep 24 rct	09 18 24rct
15729 R	601-49400-3710	Water Sales	\$1,277.68	9/24/2024	water dept - Sep 24 rct	09 18 24rct
15730 R	101-41000-3221	Building Permits	\$101.00	9/24/2024	general - Committed 365	09 19 24 rct
15731 R	601-49400-3710	Water Sales	\$1,015.74	9/24/2024	water dept - Sep 24 rct	09 19 24 rct
15731 R	605-43160-3740	Electricity Sales	\$19.94	9/24/2024	EU - Sep 24 rct	09 19 24 rct
15731 R	606-49450-3728	Sewer Replacement Fund	\$39.70	9/24/2024	SRF - Sep 24 rct	09 19 24 rct
15731 R	602-49450-3720	Sewer Sales	\$945.04	9/24/2024	sewer - Sep 24 rct	09 19 24 rct
15732 R	101-41000-3221	Building Permits	\$202.00	9/24/2024	general - Austin Plmb	09 20 24 rct
15733 R	101-41000-3221	Building Permits	\$464.50	9/24/2024	general - Voss Plmb	09 20 24 rct
15734 R	101-41000-3221	Building Permits	\$101.00	9/24/2024	general - Pipers Plmb	09 20 24 rct
15736 R	101-41000-3221	Building Permits	\$718.87	9/24/2024	general - T O'Fallon	09 20 24 rct
15737 R	101-41000-3340	Electric Permits	\$136.00	9/24/2024	general - Ant Electric	09 20 24 rct
15738 R	101-41000-3340	Electric Permits	\$36.00	9/24/2024	general - Bertram Electric	09 20 24 rct
15739 R	101-41000-3340	Electric Permits	\$36.00	9/24/2024	general - Bertram Electric	09 20 24 rct
15740 R	601-49400-3710	Water Sales	\$740.53	9/24/2024	water dept - Sep 24 rct	09 20 24 rct
15740 R	601-49400-3130	General Sales and Use Tax	\$2.31	9/24/2024	water dept - Sep 24 rct	09 20 24 rct
15740 R	605-43160-3740	Electricity Sales	\$6.00	9/24/2024	EU - Sep 24 rct	09 20 24 rct
15740 R	606-49450-3728	Sewer Replacement Fund	\$31.69	9/24/2024	SRF - Sep 24 rct	09 20 24 rct
15740 R	602-49450-3720	Sewer Sales	\$521.27	9/24/2024	sewer - Sep 24 rct	09 20 24 rct
15741 R	101-41000-3221	Building Permits	\$663.08	9/24/2024	general - Tuff Shed	09 23 24 rct
15742 R	101-41000-3340	Electric Permits	\$136.00	9/24/2024	general - Design Electric	09 23 24 rct
15743 R	601-49400-3710	Water Sales	\$1,773.31	9/24/2024	water dept - Sep 24 rct	09 23 24 rct
15743 R	602-49450-3720	Sewer Sales	\$1,474.51	9/24/2024	sewer - Sep 24 rct	09 23 24 rct
15743 R	606-49450-3728	Sewer Replacement Fund	\$75.42	9/24/2024	SRF - Sep 24 rct	09 23 24 rct
15743 R	601-49400-3130	General Sales and Use Tax	\$5.73	9/24/2024	water dept - Sep 24 rct	09 23 24 rct
15743 R	605-43160-3740	Electricity Sales	\$37.38	9/24/2024	EU - Sep 24 rct	09 23 24 rct
15744 R	601-49400-3130	General Sales and Use Tax	\$0.00	9/24/2024	water dept - Sep 24 rct	09 24 24 rct
15744 R	607-41000-3710	Storm Sewer Sales	\$0.00	9/24/2024	SW - Sep 24 rct	09 24 24 rct
15744 R	602-49450-3720	Sewer Sales	\$0.00	9/24/2024	sewer - Sep 24 rct	09 24 24 rct
15744 R	605-43160-3740	Electricity Sales	\$0.00	9/24/2024	EU - Sep 24 rct	09 24 24 rct
15744 R	601-49400-3710	Water Sales	\$0.00	9/24/2024	water dept - Sep 24 rct	09 24 24 rct
15744 R	606-49450-3728	Sewer Replacement Fund	\$0.00	9/24/2024	SRF - Sep 24 rct	09 24 24 rct
15746 R	602-49450-3720	Sewer Sales	\$1,504.62	9/26/2024	sewer - Sep 24 rct	09 25 24 rct

City of St. Augusta

09/26/24 11:19 AM

*Receipt Book

Page 3

September 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	15746 R 601-49400-3710	Water Sales	\$3,345.82	9/26/2024	water dept - Sep 24 rct	09 25 24 rct
	15746 R 601-49400-3130	General Sales and Use Tax	\$7.19	9/26/2024	water dept - Sep 24 rct	09 25 24 rct
	15746 R 605-43160-3740	Electricity Sales	\$34.13	9/26/2024	EU - Sep 24 rct	09 25 24 rct
	15746 R 606-49450-3728	Sewer Replacement Fund	\$67.85	9/26/2024	SRF - Sep 24 rct	09 25 24 rct
	15747 R 101-41000-3340	Electric Permits	\$37.00	9/26/2024	general - Hubbard Elec	09 26 24 rct
	15748 R 601-49400-3710	Water Sales	\$715.16	9/26/2024	water dept - Sep 24 rct	09 26 24 rct
	15748 R 606-49450-3728	Sewer Replacement Fund	\$31.32	9/26/2024	SRF - Sep 24 rct	09 26 24 rct
	15748 R 602-49450-3720	Sewer Sales	\$612.51	9/26/2024	sewer - Sep 24 rct	09 26 24 rct
	15748 R 605-43160-3740	Electricity Sales	\$14.20	9/26/2024	EU - Sep 24 rct	09 26 24 rct
Grand Total			<u>\$61,006.13</u>			

***Check Summary Register©**

Checks 09/18/24-10/01/24

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25120e	US BANK BAHR	9/24/2024	\$546.82 fire dept - fire prevention, Positive Promotions
25121e	US BANK BLASHACK	9/24/2024	\$187.16 pw dept - fuel Sep 2024
25122e	US BANK HOLLERMANN	9/24/2024	\$1,429.33 pw dept - fuel Sep 24
25123e	US BANK KIFFMEYER	9/24/2024	\$722.81 pw dept - fuel Sep 24
25124e	US BANK KRAMER	9/24/2024	\$538.20 fire dept - e mails, Google
25125e	US BANK RASMUSON	9/24/2024	\$233.24 general - hall telephone, Midco
25126e	PERA	9/24/2024	\$551.22 emp pd pera
25127e	STATE BANK OF KIMBALL	9/24/2024	\$1,361.07 941 taxes
25128e	MN DEPT OF REVENUE	9/25/2024	\$2,155.36 emp pd state taxes
25129e	STATE BANK OF KIMBALL	9/25/2024	\$186.67 941 taxes
25130e	PERA	9/25/2024	\$2,179.79 emp pd pera
25131e	STATE BANK OF KIMBALL	9/25/2024	\$4,238.56 941 taxes
25132e	JOHN HANCOCK	9/25/2024	\$1,150.00 g - def comp pay 20 24 Kiffmeyer
26015	BACKES, JUSTIN A	9/24/2024	\$1,031.59
26016	COLEMAN, MARY L	9/24/2024	\$1,031.59
26017	HOMMERDING, MARLIN H.	9/24/2024	\$1,031.59
26018	SCHMITZ, JEFFREY, J	9/24/2024	\$1,087.49
26019	ZENZEN, MICHAEL	9/24/2024	\$842.34
26020	BLASHACK, CHAD C.	9/25/2024	\$1,735.94
26021	HILL, MARY M	9/25/2024	\$872.32
26022	HOLLERMANN, PAUL A.	9/25/2024	\$1,663.60
26023	KIFFMEYER, MARK G.	9/25/2024	\$1,651.61
26024	MCCABE, WILLIAM R.	9/25/2024	\$2,862.54
26025	RASMUSON, TERESA M.	9/25/2024	\$255.93
26026	SCHLUETER, STEVEN F.	9/25/2024	\$422.30
26027	VOIGT, MASON M	9/25/2024	\$437.65
26028	WAIBEL, THOMAS F.	9/25/2024	\$362.71
26029	WOLTERS, KENNETH G	9/25/2024	\$394.07
26030	KRAMER, JOSEPH S.	9/26/2024	\$667.41
26031	BOLTON AND MENK	10/1/2024	\$5,614.00 general - planning services related to comp pla
26032	F.I.R.E.	10/1/2024	\$650.00 fire dept - pumping scenarios
26033	FIRE SAFETY USA	10/1/2024	\$3,074.50 fire dept -pump servicing, supplies
26034	FLOW MEASUREMENT CONTRO	10/1/2024	\$782.00 sewer dept - pipe certification main lift station
26035	MASON VOIGT	10/1/2024	\$38.64 parks dept - Aug 2024 mileage
26036	ROTO-ROOTER	10/1/2024	\$900.00 parks dept - toilet replacement
26037	STERICYCLE INC	10/1/2024	\$61.07 fire dept - shredding contract
26038	TRAUT COMPANIES	10/1/2024	\$70.00 water dept - sample #'s 241449 & 241450
26039	AMANDA LOIDOLT	10/1/2024	\$50.00 parks dept - Sep 2024 refund
26040	BETTY VOSS	10/1/2024	\$75.00 parks dept - Sep 2024 refund
26041	CINTAS	10/1/2024	\$50.00 parks dept - Sep 2024 refund
26042	GINGER SKAALERUD	10/1/2024	\$50.00 parks dept - Sep 2024 refund
26043	LEAH SANNER	10/1/2024	\$75.00 parks dept - Sep 2024 refund
26044	MIKE THEIS	10/1/2024	\$50.00 parks dept - Sep 2024 refund
26045	MOLLY GASTON	10/1/2024	\$75.00 parks dept - Sep 2024 refund
26046	PAULINE KILANOWSKI	10/1/2024	\$75.00 parks dept - Sep 2024 refund
26047	STACY FISHER	10/1/2024	\$50.00 parks dept - Sep 2024 refund
26048	TAMMY SCHINDELDECKER	10/1/2024	\$75.00 parks dept - Sep 2024 refund
26049	ZAYO GROUP	10/1/2024	\$328.96 sewer dept - telephone
26050	BANYON DATA SYSTEMS	10/1/2024	\$840.00 general - utility billing support
26051	BILL MCCABE	10/1/2024	\$808.36 general - Sep 3-30, 2024 mileage
26052	CITY OF ST. AUGUSTA	10/1/2024	\$77.45 general - Sep 2024 usage
26053	COURTNEY WENSMANN	10/1/2024	\$63.93 water dept - overpayment
26054	ICM HOMES LLC	10/1/2024	\$106.50 water dept - overpayment

City of St. Augusta

10/01/24 11:29 AM

Page 2

***Check Summary Register©**

Checks 09/18/24-10/01/24

	Name	Check Date	Check Amt	
26055	KELLY C JOHNSON INC	10/1/2024	\$997.05	general - Sep 2024 permits
26056	KENNETH WOLTERS	10/1/2024	\$30.15	parks dept - Sep 2024 mileage
26057	MASON VOIGT	10/1/2024	\$46.23	parks dept - Sep 2024 mileage
26058	RMB ENVIRONMENTAL LABORA	10/1/2024	\$172.43	sewer dept - ww effluent
26059	SCOTT BAILEY	10/1/2024	\$328.50	sewer dept - refund overpayment
26060	STEARNS COUNTY AUDITOR/TR	10/1/2024	\$7,650.00	general - 2nd half prosecution contract 2024
26061	STEARNS COUNTY RECORDER	10/1/2024	\$46.00	general - document recording
26062	STEVE SCHLUETER	10/1/2024	\$465.65	parks dept - mileage Aug/Sep 2024
26063	T MOBILE	10/1/2024	\$39.65	general - mobile internet
26064	BRENT GENEREUX	10/1/2024	\$225.00	
26065	LEROY MEIER	10/1/2024	\$135.00	general - 3rd qtr 2024 meetings
26066	MARK SKAALERUD	10/1/2024	\$225.00	general - 3rd qtr 2024 meetings
26067	RICHARD CHRISTEN	10/1/2024	\$225.00	general - 3rd qtr 2024 minutes
26068	RON KRAEMER	10/1/2024	\$225.00	general - 3rd qtr 2024 meetings
	Total Checks		\$56,681.98	

Michael G. Zenzen

FILTER: [Check Date] between #09/18/24# and #10/01/24# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: 3rd Qtr 2024 pc pay, Oct 1 2024 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26049	10/01/24	ZAYO GROUP			
	E 602-49450-321	Telephone		\$328.96	sewer dept - telephone
		Total		\$328.96	
26050	10/01/24	BANYON DATA SYSTEMS			
	E 101-41000-206	Association Dues/LMC, A		\$840.00	general - utility billing support
		Total		\$840.00	
26051	10/01/24	BILL MCCABE			
	E 101-41000-208	Training, Inst., Travel		\$107.20	general - Sep 3-30, 2024 mileage
	G 101-21710	Other Deductions		\$701.16	g - McCabe emergency room payment
		Total		\$808.36	
26052	10/01/24	CITY OF ST. AUGUSTA			
	E 101-41000-736	city halls sewer/water expe		\$77.45	general - Sep 2024 usage
		Total		\$77.45	
26053	10/01/24	COURTNEY WENSMANN			
	E 601-49400-430	Miscellaneous		\$31.96	water dept - overpayment
	E 602-49450-430	Miscellaneous		\$31.97	sewer dept - overpayment
		Total		\$63.93	
26054	10/01/24	ICM HOMES LLC			
	E 601-49400-430	Miscellaneous		\$53.25	water dept - overpayment
	E 602-49450-430	Miscellaneous		\$53.25	sewer dept - overpayment
		Total		\$106.50	
26055	10/01/24	KELLY C JOHNSON INC			
	E 101-41220-742	Electrical Insp		\$997.05	general - Sep 2024 permits
		Total		\$997.05	
26056	10/01/24	KENNETH WOLTERS			
	E 101-45200-430	Miscellaneous		\$30.15	parks dept - Sep 2024 mileage
		Total		\$30.15	
26057	10/01/24	MASON VOIGT			
	E 101-45200-430	Miscellaneous		\$46.23	parks dept - Sep 2024 mileage
		Total		\$46.23	
26058	10/01/24	RMB ENVIRONMENTAL LABORATORIES			
	E 602-49450-316	Sample Analysis		\$172.43	D066335 sewer dept - ww effluent
		Total		\$172.43	
26059	10/01/24	SCOTT BAILEY			
	E 601-49400-430	Miscellaneous		\$164.25	water dept - refund overpayment
	E 602-49450-430	Miscellaneous		\$164.25	sewer dept - refund overpayment
		Total		\$328.50	
26060	10/01/24	STEARNS COUNTY AUDITOR/TREAS			
	E 101-41000-306	Police/Sheriff (contract)		\$7,650.00	general - 2nd half prosecution contract 2024

City of St. Augusta

10/01/24 11:29 AM

Page 2

***Check Detail Register©**

Batch: 3rd Qtr 2024 pc pay, Oct 1 2024 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$7,650.00		
26061	10/01/24	STEARNS COUNTY RECORDER			
E 101-41000-430		Miscellaneous	\$46.00		general - document recording
Total			\$46.00		
26062	10/01/24	STEVE SCHLUETER			
E 101-45200-430		Miscellaneous	\$465.65		parks dept - mileage Aug/Sep 2024
Total			\$465.65		
26063	10/01/24	T MOBILE			
E 101-41000-324		Internet mobile	\$39.65		general - mobile internet
Total			\$39.65		
26064	10/01/24	BRENT GENEREUX			
E 101-41120-107		Park Board Wages	\$0.00		
E 101-41120-106		Planning Commission wag	\$225.00		general - 3rd qtr 2024 meetings
Total			\$225.00		
26065	10/01/24	LEROY MEIER			
E 101-41120-106		Planning Commission wag	\$135.00		general - 3rd qtr 2024 meetings
Total			\$135.00		
26066	10/01/24	MARK SKAALERUD			
E 101-41120-106		Planning Commission wag	\$225.00		general - 3rd qtr 2024 meetings
Total			\$225.00		
26067	10/01/24	RICHARD CHRISTEN			
E 101-41120-106		Planning Commission wag	\$225.00		general - 3rd qtr 2024 minutes
Total			\$225.00		
26068	10/01/24	RON KRAEMER			
E 101-41120-106		Planning Commission wag	\$225.00		general - 3rd qtr 2024 meetings
Total			\$225.00		
10100			\$13,035.86		

Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>	
101 GENERAL FUND	\$12,035.54
601 WATER FUND	\$249.46
602 SEWER FUND	\$750.86
	\$13,035.86

Michael G. Zenzen

***Check Detail Register©**

Batch: Oct 1 2024 mtg,Oct 2024 park refund,USB Oct 1 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25120 e	09/24/24	US BANK BAHR			
E 101-42270-208		Training, Inst., Travel	\$501.64		fire dept - fire prevention, Positive Promotions
E 101-42270-220		Repair/Maint Supply	\$45.18		fire dept - supplies, Amazon
		Total	\$546.82		
25121 e 09/24/24 US BANK BLASHACK					
E 101-41130-212		Motor Fuels	\$46.38		pw dept - fuel Sep 2024
E 101-45200-212		Motor Fuels	\$45.00		parks dept - fuel Sep 2024
E 601-49400-212		Motor Fuels	\$30.25		water dept - fuel Sep 2024
E 602-49450-212		Motor Fuels	\$30.25		sewer dept - fuel Sep 2024
E 601-49400-210		Operating Supplies (GEN	\$2.85		water dept - supplies, Core and Main
E 101-41130-220		Repair/Maint Supply	\$32.43		pw dept - supplies, Menards
		Total	\$187.16		
25122 e 09/24/24 US BANK HOLLERMANN					
E 101-41130-212		Motor Fuels	\$253.26		pw dept - fuel Sep 24
E 101-45200-212		Motor Fuels	\$90.45		parks dept - fuel Sep 24
E 601-49400-212		Motor Fuels	\$54.27		water dept - fuel Sep 24
E 602-49450-212		Motor Fuels	\$54.27		sewer dept - fuel Sep 24
E 101-41130-220		Repair/Maint Supply	\$672.08		pw dept - tires, Heartland Tire
E 101-41130-220		Repair/Maint Supply	\$305.00		pw dept - supplies, Arnolds
		Total	\$1,429.33		
25123 e 09/24/24 US BANK KIFFMEYER					
E 101-41130-212		Motor Fuels	\$308.70		pw dept - fuel Sep 24
E 101-41130-220		Repair/Maint Supply	\$72.89		pw dept - supplies, Menards
E 101-45200-220		Repair/Maint Supply	\$51.40		parks dept - supplies, Holiday
E 101-45200-220		Repair/Maint Supply	\$26.30		parks dept - supplies, Holiday
E 101-41130-220		Repair/Maint Supply	\$216.95		pw dept - supplies, Arnolds
E 101-41130-220		Repair/Maint Supply	\$46.57		pw dept - supplies, Mimbach
		Total	\$722.81		
25124 e 09/24/24 US BANK KRAMER					
E 101-42270-323		Internet	\$223.20		fire dept - e mails, Google
E 101-41000-206		Association Dues/LMC, A	\$315.00		fire dept - certifications, Mn Fire Svc Certification
		Total	\$538.20		
25125 e 09/24/24 US BANK RASMUSON					
E 101-41000-321		Telephone	\$153.24		general - hall telephone, Midco
E 101-41000-323		Internet	\$80.00		general - hall internet, Midco
		Total	\$233.24		
26031 10/01/24 BOLTON AND MENK					
E 101-41000-303		Engineering Fees	\$5,614.00	0344469	general - planning services related to comp plan update
		Total	\$5,614.00		
26032 10/01/24 F.I.R.E.					
E 101-42270-208		Training, Inst., Travel	\$650.00	7040	fire dept - pumping scenarios

***Check Detail Register©**

Batch: Oct 1 2024 mtg,Oct 2024 park refund,USB Oct 1 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$650.00	
26033	10/01/24	FIRE SAFETY USA			
E 101-42270-220		Repair/Maint Supply	\$1,827.00	191298	fire dept - engine 1 and 2 repairs
E 101-42270-220		Repair/Maint Supply	\$1,247.50	191299	fire dept -pump servicing, supplies
			Total	\$3,074.50	
26034	10/01/24	FLOW MEASUREMENT CONTROL CO			
E 602-49450-220		Repair/Maint Supply	\$782.00	Q2400200	sewer dept - pipe certification main lift station
			Total	\$782.00	
26035	10/01/24	MASON VOIGT			
E 101-45200-430		Miscellaneous	\$38.64		parks dept - Aug 2024 mileage
			Total	\$38.64	
26036	10/01/24	ROTO-ROOTER			
E 101-45200-220		Repair/Maint Supply	\$900.00	69415475	parks dept - toilet replacement
			Total	\$900.00	
26037	10/01/24	STERICYCLE INC			
E 101-42270-220		Repair/Maint Supply	\$30.62	800821782	fire dept - shredding contract
E 101-42270-220		Repair/Maint Supply	\$30.45	DA0903	fire dept - shredding contract
			Total	\$61.07	
26038	10/01/24	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	372673	water dept - sample #'s 241449 & 241450
			Total	\$70.00	
26039	10/01/24	AMANDA LOIDOLT			
E 101-45200-342		Refunds	\$50.00		parks dept - Sep 2024 refund
			Total	\$50.00	
26040	10/01/24	BETTY VOSS			
E 101-45200-342		Refunds	\$75.00		parks dept - Sep 2024 refund
			Total	\$75.00	
26041	10/01/24	CINTAS			
E 101-45200-342		Refunds	\$50.00		parks dept - Sep 2024 refund
			Total	\$50.00	
26042	10/01/24	GINGER SKAALERUD			
E 101-45200-342		Refunds	\$50.00		parks dept - Sep 2024 refund
			Total	\$50.00	
26043	10/01/24	LEAH SANNER			
E 101-45200-342		Refunds	\$75.00		parks dept - Sep 2024 refund
			Total	\$75.00	
26044	10/01/24	MIKE THEIS			
E 101-45200-342		Refunds	\$50.00		parks dept - Sep 2024 refund
			Total	\$50.00	

City of St. Augusta

09/26/24 11:31 AM

Page 3

***Check Detail Register©**

Batch: Oct 1 2024 mtg,Oct 2024 park refund,USB Oct 1 2024 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26045	10/01/24	MOLLY GASTON			
E 101-45200-342		Refunds		\$75.00	parks dept - Sep 2024 refund
		Total		\$75.00	
26046	10/01/24	PAULINE KILANOWSKI			
E 101-45200-342		Refunds		\$75.00	parks dept - Sep 2024 refund
		Total		\$75.00	
26047	10/01/24	STACY FISHER			
E 101-45200-342		Refunds		\$50.00	parks dept - Sep 2024 refund
		Total		\$50.00	
26048	10/01/24	TAMMY SCHINDELDECKER			
E 101-45200-342		Refunds		\$75.00	parks dept - Sep 2024 refund
		Total		\$75.00	
		10100		\$15,472.77	

Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>	
101 GENERAL FUND	\$14,448.88
601 WATER FUND	\$157.37
602 SEWER FUND	\$866.52
	<u>\$15,472.77</u>

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2023(audited)	\$ 1,338,111	\$ 1,778,190.00	\$ 96,774	\$ 128,580	\$ 138,569	\$ 630,393	\$ 88,008	\$ 159,125	\$ 7,472	\$ 48,638	\$ 4,413,860
Receipts January 2024	\$ 20,628	\$ 35,351.88	\$ 683	\$ 1,229	\$ 22,176	\$ 27,673	\$ 9,423	\$ 831	\$ 376		\$ 118,372
Ex. January 2024	\$ 51,834	\$ 8,187.00			\$ 25,520	\$ 19,022	\$ 1,130		\$ 323	\$ 6,560	\$ 112,577
Receipts February 2024	\$ 31,890	\$ 3,319.59		\$ 18,000	\$ 23,210	\$ 22,437	\$ 2,784	\$ 854	\$ 365		\$ 102,860
Ex. February 2024	\$ 137,180				\$ 41,330	\$ 36,224	\$ 3,360		\$ 323	\$ 1,163	\$ 219,581
Receipts March 2024	\$ 41,898	\$ 3,983.11		\$ 60,000	\$ 20,929	\$ 21,035	\$ 1,649	\$ 717	\$ 349		\$ 150,559
Ex. March 2024	\$ 60,107				\$ 6,254	\$ 5,656	\$ 1,140				\$ 73,157
Receipts April 2024	\$ 17,754	\$ 50,376.52		\$ 12,000	\$ 19,442	\$ 19,271	\$ 568	\$ 713	\$ 290		\$ 120,415
Ex. April 2024	\$ 57,866				\$ 23,373	\$ 15,819	\$ 1,137		\$ 323	\$ 480	\$ 98,997
Receipts May 2024	\$ 155,964	\$ 2,675.34		\$ 12,000	\$ 22,373	\$ 22,033	\$ 302	\$ 819	\$ 392		\$ 216,557
Ex. May 2024	\$ 145,373	\$ 29,239.36			\$ 24,177	\$ 17,898	\$ 575		\$ 323		\$ 217,586
Receipts June 2024	\$ 359,317	\$ 178,834.13	\$ 15,344	\$ 11,475	\$ 24,666	\$ 21,061	\$ 750	\$ 875	\$ 351		\$ 612,673
Ex. June 2024	\$ 112,319	\$ 3,792.50			\$ 26,682	\$ 16,934	\$ 1,127		\$ 323		\$ 161,178
Receipts July 2024	\$ 182,304	\$ 281,199.61	\$ 6,576	\$ 8,346	\$ 27,156	\$ 24,741	\$ 115	\$ 1,108	\$ 387		\$ 531,934
Ex. July 2024	\$ 73,202	\$ 616,034.80			\$ 23,785	\$ 16,778	\$ 1,538		\$ 323		\$ 731,660
Receipts August 2024	\$ 25,219	\$ 29,906.40			\$ 25,373	\$ 17,149	\$ 779	\$ 833	\$ 336		\$ 99,595
Ex. August 2024	\$ 68,981	\$ 500,441.62			\$ 59,482	\$ 67,870	\$ 572		\$ 323		\$ 697,669
Receipts September 2024	\$ 7,173	\$ 2,602.76		\$ 6,000	\$ 25,254	\$ 18,789		\$ 866	\$ 321		\$ 61,006
Ex. September 2024	\$ 200,311	\$ 35,794.72			\$ 43,041	\$ 16,516	\$ 1,192		\$ 323		\$ 297,178
Receipts October 2024											\$ -
Ex. October 2024	\$ 25,783				\$ 407	\$ 1,617					\$ 27,807
Receipts November 2024											\$ -
Ex. November 2024											\$ -
Receipts December 2024											\$ -
Ex. December 2024											\$ -
Cash Balance	\$ 1,247,301	\$ 1,172,949.34	\$ 119,377	\$ 257,631	\$ 75,096	\$ 610,248	\$ 92,609	\$ 166,741	\$ 8,052	\$ 40,435	\$ 3,790,439

2024 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2023						
Audited	\$386,131.77	\$66,672.04	\$1,158,888.85	\$15,448.24	\$151,049.10	\$1,778,190.00
Air Bottles					\$ (8,187.00)	(\$8,187.00)
January Property Tax				\$ 5,448.53	\$ 1,362.13	\$6,810.66
January Sales Tax			\$ 12,964.71	\$ 12,964.72		\$25,929.43
January Cable Franchise Fees		\$ 611.79				\$611.79
Meat Raffle Proceeds (Jan. 17, 2024)					\$ 2,000.00	\$2,000.00
February Cable Franchise Fees		\$ 596.41				\$596.41
Gravel Tax				\$ 723.18		\$723.18
Meat Raffle Proceeds (Feb. 13, 2024)					\$ 2,000.00	\$2,000.00
March Sales Tax			\$ 692.16	\$ 692.16		\$1,384.32
March Cable Franchise Fees		\$ 598.79				\$598.79
Meat Raffle Proceeds (Mar. 19, 2024)					\$ 2,000.00	\$2,000.00
April Sales Tax			\$ 47,750.00			\$47,750.00
April Cable Franchise Fees		\$ 626.52				\$626.52
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Fire Radios					\$ (2,390.00)	(\$2,390.00)
Fire Misc. Tools					\$ (2,484.12)	(\$2,484.12)
2024 Street Project Engineering				\$ (24,365.24)		(\$24,365.24)
May Cable Franchise Fees		\$ 627.25				\$627.25
Aggregate Tax				\$ 48.09		\$48.09
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Fire Clothing					\$ (2,597.50)	(\$2,597.50)
2024 Street Project Engineering (Testing)				\$ (1,195.00)		(\$1,195.00)
June Cable Franchise Fees		\$ 605.83				\$605.83
June Property Tax				\$ 147,929.48	\$ 30,298.82	\$178,228.30
July Property Tax				\$ 63,398.36	\$ 12,985.21	\$76,383.57
Street Project Engineering (Testing)				\$ (550.00)		(\$550.00)
Lawn Mower			\$ (8,657.99)			(\$8,657.99)
Fire Clothing					\$ (1,412.68)	(\$1,412.68)
Street Project Construction				\$ (605,414.13)		(\$605,414.13)
Street Patching				\$ (28,750.00)		(\$28,750.00)
Fire Radios					\$ (3,066.40)	(\$3,066.40)
Fire Department Smart Board					\$ (3,148.00)	(\$3,148.00)
July Sales Tax			\$ 38,054.23	\$ 38,054.23		\$76,108.46
Local Government Aid				\$ 64,481.50		\$64,481.50
Small Cities Street Aid				\$ 63,081.50		\$63,081.50
Park Dedication			\$ 525.00			\$525.00
July Cable Franchise Fees		\$ 602.16				\$602.16
Aggregate Tax				\$ 17.42		\$17.42
Street Project Engineering (Construction)				\$ (126,975.71)		(\$126,975.71)
Otto Seal Engineering				\$ (5,500.00)		(\$5,500.00)
Relief Association Tools					\$ (899.52)	(\$899.52)
AED for Hidden Lake Park			\$ (7,800.00)			(\$7,800.00)
2024 Street Project Construction				\$ (325,201.51)		(\$325,201.51)
August Sales Tax			\$ 14,366.18	\$ 14,366.17		\$28,732.35
Park Dedication			\$ 575.00			\$575.00
August Cable Franchise Fees		\$ 599.05				\$599.05
2024 Street Project Engineering (Testing)				\$ (8,480.00)		(\$8,480.00)
Radios					\$ (26,415.20)	(\$26,415.20)
September Cable Franchise Fees		\$ 602.76				\$602.76
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$386,131.77	\$72,142.60	\$1,257,358.14	(\$699,778.01)	\$157,094.84	\$1,172,949.34

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	2024	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of October 1, 2024	Spent	
General Fund	\$1,121,200	\$ 882,118	78.68%	\$239,082
Capital Improvement Fund	\$993,013	\$ 618,494	62.28%	\$374,519
Water Fund	\$278,000	\$ 263,179	94.67%	\$14,821
Sewer Fund	\$275,000	\$ 239,546	87.11%	\$35,454
Sewer Debt Fund	\$12,500	\$ 9,424	75.39%	\$3,076
Street Light Fund	\$4,500	\$ 4,263	94.73%	\$237
WAC/SAC Improvement Fund	\$35,759	\$ 129,051	360.89%	(\$93,292)
Debt Service	\$41,000	\$ 22,853	55.74%	\$18,147
Storm Water	\$55,000	\$ 18,688	33.98%	\$36,312
American Rescue Plan	\$0		#DIV/0!	\$0
Total Revenues	\$2,815,972	\$ 2,187,615	77.69%	\$628,357
Expenditures				
General Fund	\$1,135,264	\$ 1,000,917	88.17%	\$134,347
Capital Improvement Fund	\$945,800	\$ 1,193,490	126.19%	(\$247,690)
Water Fund	\$243,864	\$ 280,137	114.87%	(\$36,273)
Sewer Fund	\$271,667	\$ 220,536	81.18%	\$51,131
Storm Water Utility Fund	\$36,154	\$ 13,469	37.26%	\$22,685
Street Light Fund	\$4,380	\$ 2,909	66.42%	\$1,471
WAC/SAC Improvement Fund	\$0		#DIV/0!	\$0
Debt Service	\$36,000		0.00%	\$36,000
American Rescue Plan		\$ 8,203	#DIV/0!	(\$8,203)
Total Expenditures	\$2,673,129	\$ 2,719,662	101.74%	(\$46,533)

General Fund				
	2024	Spent/Received	% of Budget	Remaining Amount
	Budget	As of October 1, 2024	Spent	
Administration	\$ 410,988	\$ 380,274	92.53%	\$ 30,714
Council	\$ 35,531	\$ 27,832	78.33%	\$ 7,699
Boards and Commissions	\$ 3,500	\$ 3,815	109.00%	\$ (315)
Building Inspection	\$ 89,500	\$ 212,206	237.10%	\$ (122,706)
Elections	\$ 12,350	\$ 4,664	37.77%	\$ 7,686
Fire	\$ 237,043	\$ 78,480	33.11%	\$ 158,563
Streets	\$ 251,432	\$ 208,867	83.07%	\$ 42,565
Parks	\$ 94,919	\$ 84,778	89.32%	\$ 10,141
Total General Fund	\$ 1,135,264	\$ 1,000,917	88.17%	\$ 134,346

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
September 17, 2024**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Coleman, Hommerding, and Schmitz; Engineer Hajicek and Clerk/Administrator McCabe.

OTHERS PRESENT: Paul Reinert, Ben Voigt, Chase LeBlanc, Shauna Massman, Mary Broda, Jerry Kotek, Dave Scoles, Sheila Scoles, Dave Schulzetenberg, Glenn Evans, Cary Pogatchnik and Karen Evans

**BILLS PAYABLE, RECEIPTS
AND TREASURER'S**

REPORT: **A motion was made to approve the bills payable, receipts and treasurer's report by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.**

The following bills payable, receipts and treasurer's report were approved:

Bill Payable, Receipts and Treasurer's Report dated September 17, 2024
and for ePayments #25114e – 25119e and Checks #25981 – 26013.

**2024 STREET PROJECT SHOULDERING
QUOTE/**

RECOMMENDATION: Mr. Hajicek reviewed the quotes for the shouldering and topsoiling from Minnesota Paving and Steve's Excavating. He indicated the bids are both close and have exceptions to when the work will be completed. He indicated there are probably three options, accept a bid and negotiate warranty on the seeding, reject bids and get quotes in the spring or reject all together. Mr. Hajicek said you would get a better product if we wait until spring to do the improvements.

A motion was made to approve the bid of Steve's Excavating to be completed in the spring by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.

ADJOURMENT: A motion was made to adjourn at 7:25 pm by Mr. Hommerding, seconded by Mr. Schmitz.

Approved this 1st day of October, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

ST AUGUSTA CONTRACT

SEPTEMBER 2024

TOTAL HOURS: 41

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24068586	2586	9/1/2024 00:32:04	9/1/2024 01:32:43	[09/01/2024 01:32:38 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0032-0132 HOURS. - PATROLLED COUNTY ROADS/ NEIGHBORHOODS, KIFFMEYER PARK, DELUX. - NTR
ST AUGUSTA	24068740	2585	9/1/2024 18:26:44	9/1/2024 19:48:32	[09/01/2024 19:48:27 : MOB : 2585] GRAVDAHL ONE HOUR CONTRACT - BROKEN UP BY CALL OUTSIDE AREA -PATROLLED RESIDENCIAL AND COMMERCIAL AREAS, PARKS AND MAJOR ROADS -TS HWY 15, VW -NOTHING SUSPISOUS NR [09/01/2024 19:35:15 : MOB : 2585] KO STORAGE CLEAR, SOME OPEN UNITS. NOTHING SUSP [09/01/2024 19:17:09 : MOB : 2585] LEFT 1916 - 10 MINS LEFT [09/01/2024 19:17:01 : MOB : 2585] TS - VERBAL WARNING - SPEED - HWY 15
ST AUGUSTA	24068877	2567	9/2/2024 11:10:33	9/2/2024 12:28:52	[09/02/2024 12:13:36 : MOB : 2567] - Start of CONTR: 1110. - End of CONTR: 1210. - Total time, 1 hour.
ST AUGUSTA	24069124	2574	9/3/2024 04:21:48	9/3/2024 05:25:23	[09/03/2024 05:25:20 : MOB : 2574] thoma -patrolled st augusta -0421-0521
ST AUGUSTA	24069315	2568	9/3/2024 19:45:02	9/3/2024 20:46:28	[09/03/2024 20:46:23 : MOB : 2568] LUST COTRACT 1945 TO 2045 HRS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24069427	2567	9/4/2024 09:30:36	9/4/2024 10:30:29	[09/04/2024 10:30:26 : MOB : 2567] - Start of CONTR: 0930. - End of CONTR: 1030. - Total time, 1 hour.
ST AUGUSTA	24069615	2580	9/5/2024 03:45:47	9/5/2024 04:48:48	[09/05/2024 04:48:42 : MOB : 2580] N.WALTHER -PATROLLED PRIMARILY THE EAST SIDE OF ST AUGUSTA -NO ISSUES -1 HOUR CONTRACT TIME -0345-0448 HOURS
ST AUGUSTA	24069800	2568	9/5/2024 19:24:48	9/5/2024 20:25:23	[09/05/2024 20:25:15 : MOB : 2568] LUST CONTRACT 1925 TO 2025 HOURS -TOWNSITE/BUSINESS AREAS OFF HWY 15/LUXAREA/CO RD 7/CO RD 141/MISCAREAS/TRAFFIC STOP 15/47-VW REGS
ST AUGUSTA	24070087	2586	9/6/2024 18:31:21	9/6/2024 19:31:10	[09/06/2024 19:31:02 : MOB : 2586] Schwinghammer - Start of Contract - 1831 - Patrolled 43rd Avenue, Emerald Ponds and Eagle Landing neighborhoods - Extra Patrol at 247th Street and 21st Avenue for a complaint of people running the stop signs, no violations seen - End of Contract - 1931 - 1 Hour Contract
ST AUGUSTA	24070211	2558	9/7/2024 04:47:29	9/7/2024 05:48:13	[09/07/2024 05:48:02 : MOB : 2558] 0447-START OF CONTRACT 0447-0547-PATROLLED RESIDENTIAL AND BUSINESS AREAS 0547-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	24070447	2562	9/8/2024 01:12:27	9/8/2024 02:19:46	[09/08/2024 02:19:42 : MOB : 2562] -ALL OF THE BUSINESSES WERE CLOSED. -THE RESIDENTIAL AREAS IN TOWN WERE DARK AND QUIET. -KIFFMEYER PARK WAS EMPTY.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24070550	2557	9/8/2024 15:27:30	9/8/2024 16:43:11	[09/08/2024 16:42:55 : MOB : 2557] ringness -contract assigned -started at 1527 -starlight acres -greogary park -galaxy rd -230 st -assisted with motorcycle run 24070562 -contract ended at 1628 -one hour done
ST AUGUSTA	24070619	2585	9/8/2024 19:16:27	9/8/2024 20:29:06	[09/08/2024 20:29:02 : MOB : 2585] GRAVDAHL ONE HOUR CONTRACT (1915-2015 HRS) -PATROLLED RESIDENCIAL AND COMMERCIAL AREAS, MAJOR ROADS -ASSISTED AS NEEDED. NO REPORT [09/08/2024 20:14:25 : MOB : 2585] ASSISTED MOTORIST ON HWY 15 SECURING LOAD ON TOP OF VAN. TRANSPORTING 4X8 SHEET OF 1/4`` PLYWOOD AND IT SPLIT APART. [09/08/2024 19:27:44 : MOB : 2585] TRAFFIC STOP - CR75/245 ST - VERBAL WARNING - HEADLIGHT OUT
ST AUGUSTA	24070769	2557	9/9/2024 13:31:24	9/9/2024 14:31:56	[09/09/2024 14:31:31 : MOB : 2557] ringness -contract assigned for 1100 -started at 1331 -completed at 1432 -one hour done
ST AUGUSTA	24071105	2555	9/10/2024 19:51:42	9/10/2024 21:00:30	[09/10/2024 21:00:07 : MOB : 2555] end 2100 total time 1 hour c.schwegel

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24071151	2554	9/11/2024 00:45:21	9/11/2024 03:50:01	[09/11/2024 03:49:47 : MOB : 2554] - [09/11/2024 03:01:29 : MOB : 2554] PLATZ -1 HOUR COMPLETE -TOOK REMAINING TIME ON CONTRACT -CHECKED STOAGE UNITS -ATTEMPTED TRAFFIC ENFORCEMENT, NO STOPS [09/11/2024 01:24:34 : pos14 : 01EGZINKEN] 2580 PULLED FROM CONTR @0120 FOR MED
ST AUGUSTA	24071189	2572	9/11/2024 07:45:19	9/11/2024 08:45:19	[09/11/2024 08:45:08 : MOB : 2572] -ONE HOUR CONTRACT 0745 TO 0845 HOURS -PATROLLED AREA ISENBERG
ST AUGUSTA	24071723	2540	9/12/2024 18:55:00	9/12/2024 19:59:10	[09/12/2024 19:59:01 : MOB : 2540] TOTAL TIME 1 HR MAYERS [09/12/2024 19:58:56 : MOB : 2540] DROVE THROUGH BUISNESS AREAS AND RESIDENTIAL AREAS...WORKED TRAFFIC AND CHECKED ON HIDDEN RIVER PARK...DROVER OVER TO HWY 15 AREA AND NOTICED THE HAYLOFT IS SUPER BUSY TONIGHT..
ST AUGUSTA	24071788	2554	9/13/2024 05:07:44	9/13/2024 06:08:08	[09/13/2024 06:07:59 : MOB : 2554] PLATZ -1 HR COMPLETE -PATROLLED INDUSTRIAL AREA NEAR HWY 15 -STOPPED 1 VEH NEAR HWY 15 -PATROLLED EMERALD PONDS NEIGHBORHOOD, PATROLLED GARDEN HILLS
ST AUGUSTA	24071934	2572	9/13/2024 14:43:41	9/13/2024 16:16:10	[09/13/2024 16:16:04 : MOB : 2572] -ONE HOUR CONTRACT -PATROLLED AREA ISENBERG

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24072254	2576	9/14/2024 17:39:29	9/14/2024 18:39:22	[09/14/2024 18:39:12 : MOB : 2576] MUELLER 1 HOUR 1739-1839
ST AUGUSTA	24072408	2544	9/15/2024 09:30:05	9/15/2024 10:30:22	[09/15/2024 10:29:14 : MOB : 2544] CONTRACT 0930-1030. NOTHING UNUSUAL TO REPORT.
ST AUGUSTA	24072664	2550	9/16/2024 12:07:21	9/16/2024 13:10:40	[09/16/2024 13:09:02 : MOB : 2550] FISCHER -PATROLLED TOWNSHIP ROADS, NEIGHBORHOODS AND PARKS -NOTHING TO REPORT -COMPLETE: 1305 [09/16/2024 12:07:36 : MOB : 2550] FISCHER -CONTRACT INITIATED 1205
ST AUGUSTA	24073170	2550	9/18/2024 08:41:03	9/18/2024 09:32:53	[09/18/2024 09:32:49 : MOB : 2550] FISCHER -PATROLLED TOWNSHIP ROADS -NOTHING TO REPORT -CONTRACT COMPLETE 0932 [09/18/2024 09:14:48 : MOB : 2550] FISCHER -CONTRACT INITIATED 0830
ST AUGUSTA	24073454	2558	9/19/2024 04:57:24	9/19/2024 05:57:57	[09/19/2024 05:57:46 : MOB : 2558] 0457-START OF CONTRACT 0457-0557-PATROLLED RESIDENTIAL AND BUSINESS AREAS 0557-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	24073703	2586	9/19/2024 20:27:13	9/19/2024 21:28:16	[09/19/2024 21:28:06 : MOB : 2586] Schwinghammer - Start of Contract - 2027 - Drove many county roads and highways within city

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24073970	2551	9/20/2024 18:34:46	9/20/2024 19:34:31	[09/20/2024 19:34:24 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 1834-1934 HOURS. MAKEUP FOR DAYS. - PATROLLED CITY STREETS/ COUNTY ROADS, NEIGHBORHOODS, FIREHALL, 67 AV BUSINESS DISTRICT. - NTR
ST AUGUSTA	24074303	2555	9/21/2024 21:54:59	9/21/2024 22:55:54	[09/21/2024 22:55:13 : MOB : 2555] 2255 total 1 hour c,schwegel [09/21/2024 22:52:15 : MOB : 2555] [09/21/2024 22:52:14 : MOB : 2555] end [09/21/2024 22:52:03 : MOB : 2555] lux townsite [09/21/2024 22:44:51 : MOB : 2555] terrace hills [09/21/2024 22:38:14 : MOB : 2555] ridge creek [09/21/2024 22:32:59 : MOB : 2555] cherrywood estates [09/21/2024 22:26:19 : MOB : 2555] emerald ponds [09/21/2024 22:22:10 : MOB : 2555] eagles landing [09/21/2024 22:13:43 : MOB : 2555] blackberry farms [09/21/2024 22:09:19 : MOB : 2555] res/businesses around townsite [09/21/2024 22:00:06 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24074409	2554	9/22/2024 09:26:02	9/22/2024 11:26:43	<p>[09/22/2024 11:26:38 : MOB : 2554] -FOUND PROPERTY CALL IN ST AUGUSTA TOWNSITE WHILE ON CONTRACT. LOCATED PROPERTY OWNER AND RETURNED PROPERTY.</p> <p>[09/22/2024 11:25:57 : MOB : 2554] PLATZ -2 HOURS COMPLETE -MISSED 9/21 CONTRACT DUE TO PRIORITY CALL, MADE UP TODAY -TRAFFIC ENFORCEMENT, 1 STOP, PATROLLED NEIGHBORHOODS.</p> <p>[09/22/2024 09:26:16 : MOB : 2554] 2 HR</p>
ST AUGUSTA	24074536	2581	9/22/2024 19:25:04	9/22/2024 20:32:28	<p>[09/22/2024 20:32:22 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT (1920-2020) -LATE DUE TO OTHER CALLS -PATROLLED THE TOWNSITE AND BUSINESS DISTRICT</p>
ST AUGUSTA	24074616	2512	9/23/2024 01:10:47	9/23/2024 02:10:33	<p>[09/23/2024 02:09:04 : MOB : 2512] PATROLED DOWNTOWN AND RESIDENTIAL AREAS</p>
ST AUGUSTA	24074676	2554	9/23/2024 10:53:33	9/23/2024 11:56:07	<p>[09/23/2024 11:56:03 : MOB : 2554] PLATZ 1 HR COMPLETE -ATTEMPTED TRAFFIC ENFORCEMENT, NO STOPS -NO CALLS</p>
ST AUGUSTA	24074995	2554	9/24/2024 14:35:58	9/24/2024 15:42:48	<p>[09/24/2024 15:42:43 : MOB : 2554] PLATZ 1 HOUR COMPLETE -1 TRAFFIC STOP NEAR ST WENDLIN SCHOOL HWY 15//AHLES ROAD -NO OTHER STOPS.</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24075208	2544	9/25/2024 09:44:45	9/25/2024 11:26:18	[09/25/2024 11:09:30 : MOB : 2544] RESUMED FOR 2554 [09/25/2024 10:32:03 : pos14 : 01sthonse] 1030 LEFT FOR PRIORITY CALL TO ST AUGUSTA CONTR PLEASE [09/25/2024 09:45:10 : MOB : 2554] start 945
ST AUGUSTA	24075367	2540	9/25/2024 18:42:53	9/25/2024 19:46:35	[09/25/2024 19:46:28 : MOB : 2540] 1HR CONTRACT [09/25/2024 19:46:25 : MOB : 2540] 1 HR ON CONTRACT WORKED TRAFFIC AND DROVE THROUGH RESIDENTIAL AREAS... THEN TOOK A DOG COMPLAINT AT THE VERY END OF CONTRACT...MAYERS
ST AUGUSTA	24075582	2548	9/26/2024 15:06:22	9/26/2024 16:15:06	[09/26/2024 16:14:54 : MOB : 2548] -pogatshnik. -patrolled through town, no issues.
ST AUGUSTA	24075724	2571	9/27/2024 03:21:04	9/27/2024 04:23:22	[09/27/2024 04:23:12 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 0321-0421 - 1 HOUR TOTAL. -PATROLLED CITY, COUNTY ROADS PARKS AND CLOSED BUSINESSES. -NOT MUCH TRAFFIC THIS TIME OF NIGHT. -NOTHING APPEARED OUT OF THE ORDINARY. -NOTHING FURTHER.
ST AUGUSTA	24076019	2562K9	9/28/2024 05:06:10	9/28/2024 06:06:21	[09/28/2024 06:05:18 : MOB : 2562K9] -THE INDUSTRIAL PARK WAS DARK WITH NO TRAFFIC. -THE LOCAL BUSINESSES WERE CLOSED. -THE LOCAL RESIDENTIAL AREAS WERE QUIET. -NOT MUCH FOR TRAFFIC, BUT WHAT TRAFFIC WAS PRESENT HAD NO VIOLATIONS. -THE CHURCH AND SCHOOL APPEARED SECURE. -HIDDEN RIVER PARK WAS EMPTY. LJMCLAUGHLIN

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24076424	2551	9/29/2024 20:53:07	9/29/2024 21:53:44	[09/29/2024 21:53:20 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 2053- 2153 HOURS. - PATROLLED COUNTY ROADS, NEIGHBORHODS, 67 AV BUSINESS DISTRICT. - NTR
ST AUGUSTA	24076566	2567	9/30/2024 10:06:29	9/30/2024 11:22:39	[09/30/2024 11:19:03 : MOB : 2567] - Start of CONTR: 1006. - End of CONTR: 1106. - Total time, 1 hour.

ALL CALLS - SEPTEMBER 2024 - ST AUGUSTA

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	9/24/2024 18:36:35	24075056	911H	911 HANGUP CALL
ST AUGUSTA	9/29/2024 13:00:43	24076327	AL	ALARM
ST AUGUSTA	9/10/2024 12:55:24	24070990	AL	ALARM
ST AUGUSTA	9/11/2024 23:15:39	24071459	ALFALSE	FALSE ALARM
ST AUGUSTA	9/15/2024 12:42:46	24072439	ALFALSE	FALSE ALARM
ST AUGUSTA	9/27/2024 10:53:08	24075772	ASEX	SEXUAL ASSAULT
ST AUGUSTA	9/29/2024 13:54:24	24076336	ASSTA	AGENCY ASSIST
ST AUGUSTA	9/24/2024 09:05:56	24074927	ASSTP	PERSONAL ASSIST
ST AUGUSTA	9/19/2024 19:02:06	24073684	ASSTP	PERSONAL ASSIST
ST AUGUSTA	9/14/2024 10:07:59	24072147	CIVIL	CIVIL MATTER
ST AUGUSTA	9/15/2024 12:23:20	24072432	COMENG	COMMUNITY ENGAGEMENT
ST AUGUSTA	9/30/2024 15:38:56	24076655	COMENG	COMMUNITY ENGAGEMENT
ST AUGUSTA	9/29/2024 20:53:07	24076424	CONTR	CONTRACT
ST AUGUSTA	9/30/2024 10:06:29	24076566	CONTR	CONTRACT
ST AUGUSTA	9/24/2024 14:35:58	24074995	CONTR	CONTRACT
ST AUGUSTA	9/26/2024 15:06:22	24075582	CONTR	CONTRACT
ST AUGUSTA	9/27/2024 03:21:04	24075724	CONTR	CONTRACT
ST AUGUSTA	9/28/2024 05:06:10	24076019	CONTR	CONTRACT
ST AUGUSTA	9/25/2024 09:44:45	24075208	CONTR	CONTRACT
ST AUGUSTA	9/25/2024 18:42:53	24075367	CONTR	CONTRACT
ST AUGUSTA	9/22/2024 19:25:04	24074536	CONTR	CONTRACT
ST AUGUSTA	9/23/2024 01:10:47	24074616	CONTR	CONTRACT
ST AUGUSTA	9/23/2024 10:53:33	24074676	CONTR	CONTRACT
ST AUGUSTA	9/20/2024 18:34:46	24073970	CONTR	CONTRACT
ST AUGUSTA	9/21/2024 21:54:59	24074303	CONTR	CONTRACT
ST AUGUSTA	9/22/2024 09:26:02	24074409	CONTR	CONTRACT
ST AUGUSTA	9/15/2024 09:30:05	24072408	CONTR	CONTRACT
ST AUGUSTA	9/16/2024 12:07:21	24072664	CONTR	CONTRACT
ST AUGUSTA	9/16/2024 17:53:48	24072766	CONTR	CONTRACT
ST AUGUSTA	9/19/2024 20:27:13	24073703	CONTR	CONTRACT
ST AUGUSTA	9/19/2024 04:57:24	24073454	CONTR	CONTRACT
ST AUGUSTA	9/18/2024 08:41:03	24073170	CONTR	CONTRACT
ST AUGUSTA	9/14/2024 17:39:29	24072254	CONTR	CONTRACT
ST AUGUSTA	9/13/2024 14:43:41	24071934	CONTR	CONTRACT
ST AUGUSTA	9/12/2024 18:55:00	24071723	CONTR	CONTRACT
ST AUGUSTA	9/13/2024 05:07:44	24071788	CONTR	CONTRACT
ST AUGUSTA	9/10/2024 19:51:42	24071105	CONTR	CONTRACT
ST AUGUSTA	9/11/2024 00:45:21	24071151	CONTR	CONTRACT
ST AUGUSTA	9/11/2024 07:45:19	24071189	CONTR	CONTRACT
ST AUGUSTA	9/1/2024 00:32:04	24068586	CONTR	CONTRACT
ST AUGUSTA	9/1/2024 18:26:44	24068740	CONTR	CONTRACT
ST AUGUSTA	9/2/2024 11:10:33	24068877	CONTR	CONTRACT
ST AUGUSTA	9/3/2024 04:21:48	24069124	CONTR	CONTRACT
ST AUGUSTA	9/3/2024 19:45:02	24069315	CONTR	CONTRACT
ST AUGUSTA	9/4/2024 09:30:36	24069427	CONTR	CONTRACT
ST AUGUSTA	9/5/2024 03:45:47	24069615	CONTR	CONTRACT
ST AUGUSTA	9/5/2024 19:24:48	24069800	CONTR	CONTRACT
ST AUGUSTA	9/6/2024 18:31:21	24070087	CONTR	CONTRACT
ST AUGUSTA	9/7/2024 04:47:29	24070211	CONTR	CONTRACT
ST AUGUSTA	9/8/2024 01:12:27	24070447	CONTR	CONTRACT
ST AUGUSTA	9/8/2024 15:27:30	24070550	CONTR	CONTRACT
ST AUGUSTA	9/8/2024 19:16:27	24070619	CONTR	CONTRACT
ST AUGUSTA	9/9/2024 13:31:24	24070769	CONTR	CONTRACT
ST AUGUSTA	9/24/2024 01:16:39	24074875	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	9/25/2024 19:41:27	24075385	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	9/30/2024 19:21:58	24076720	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	9/8/2024 15:46:25	24070562	ESCORT	ESCORT
ST AUGUSTA	9/14/2024 09:17:00	24072132	FIREC	FIRE CAR
ST AUGUSTA	9/18/2024 09:37:45	24073175	FPROP	FOUND PROPERTY

<u>City</u>	<u>Date_Received</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	9/10/2024 07:36:53	24070914	FPROP	FOUND PROPERTY
ST AUGUSTA	9/22/2024 10:30:04	24074419	FPROP	FOUND PROPERTY
ST AUGUSTA	9/13/2024 09:29:30	24071836	FRAUD	FRAUD
ST AUGUSTA	9/20/2024 14:21:24	24073883	HAR	HARASSMENT COMPLAINT
ST AUGUSTA	9/1/2024 09:39:00	24068632	HAZ	HAZARD
ST AUGUSTA	9/8/2024 00:35:44	24070436	INFO	MATTER OF INFORMATION
ST AUGUSTA	9/4/2024 19:36:27	24069561	INFO	MATTER OF INFORMATION
ST AUGUSTA	9/14/2024 18:42:16	24072268	INFO	MATTER OF INFORMATION
ST AUGUSTA	9/8/2024 19:21:16	24070622	LIGHTSON	LIGHTS ON PROGRAM
ST AUGUSTA	9/8/2024 19:51:17	24070630	MA	MOTORIST ASSIST
ST AUGUSTA	9/14/2024 21:15:29	24072304	MA	MOTORIST ASSIST
ST AUGUSTA	9/20/2024 09:20:54	24073801	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/11/2024 14:19:35	24071338	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/9/2024 20:37:56	24070859	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/5/2024 11:33:57	24069688	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/20/2024 22:01:45	24074048	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/30/2024 14:56:28	24076641	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/27/2024 20:28:57	24075942	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/29/2024 08:56:38	24076299	MED	MEDICAL EMERGENCY
ST AUGUSTA	9/3/2024 18:50:02	24069298	MEETING	ATTEND MEETING
ST AUGUSTA	9/16/2024 18:22:51	24072773	OPFV	OPF VIOLATION
ST AUGUSTA	9/4/2024 18:12:39	24069544	PAPSV	PAPER SERVICE
ST AUGUSTA	9/16/2024 18:13:27	24072769	PAPSV	PAPER SERVICE
ST AUGUSTA	9/27/2024 19:00:57	24075922	SD	SPECIAL DETAIL
ST AUGUSTA	9/2/2024 00:00:40	24068811	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	9/4/2024 00:47:10	24069373	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	9/4/2024 00:53:42	24069376	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/4/2024 01:13:21	24069379	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/1/2024 19:06:09	24068753	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/5/2024 20:19:32	24069809	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/8/2024 00:47:19	24070437	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/10/2024 08:04:30	24070921	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/19/2024 14:48:16	24073608	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/18/2024 22:15:17	24073423	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/18/2024 22:28:47	24073426	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/13/2024 05:32:09	24071789	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/14/2024 20:50:00	24072298	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/14/2024 01:45:39	24072099	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/28/2024 17:30:17	24076120	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/28/2024 17:44:00	24076123	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/24/2024 14:55:08	24075002	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/30/2024 16:52:24	24076681	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/22/2024 10:59:35	24074427	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/22/2024 05:37:49	24074385	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/22/2024 05:54:27	24074386	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	9/30/2024 20:59:31	24076743	VERB	VERBAL DISPUTE
ST AUGUSTA	9/27/2024 08:43:36	24075750	WELF	WELFARE CHECK
ST AUGUSTA	9/2/2024 14:12:46	24068934	WELF	WELFARE CHECK
ST AUGUSTA	9/4/2024 17:33:26	24069533	XPAT	EXTRA PATROL

CONTRACTS - SEPTEMBER 2024 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	9/1/2024 00:32:04	01:32:43	24068586	CONTR	2586
ST AUGUSTA	9/1/2024 18:26:44	19:48:32	24068740	CONTR	2585
ST AUGUSTA	9/2/2024 11:10:33	12:28:52	24068877	CONTR	2567
ST AUGUSTA	9/3/2024 04:21:48	05:25:23	24069124	CONTR	2574
ST AUGUSTA	9/3/2024 19:45:02	20:46:28	24069315	CONTR	2568
ST AUGUSTA	9/4/2024 09:30:36	10:30:29	24069427	CONTR	2567
ST AUGUSTA	9/5/2024 03:45:47	04:48:48	24069615	CONTR	2580
ST AUGUSTA	9/5/2024 19:24:48	20:25:23	24069800	CONTR	2568
ST AUGUSTA	9/6/2024 18:31:21	19:31:10	24070087	CONTR	2586
ST AUGUSTA	9/7/2024 04:47:29	05:48:13	24070211	CONTR	2558
ST AUGUSTA	9/8/2024 01:12:27	02:19:46	24070447	CONTR	2562
ST AUGUSTA	9/8/2024 15:27:30	16:43:11	24070550	CONTR	2557
ST AUGUSTA	9/8/2024 19:16:27	20:29:06	24070619	CONTR	2585
ST AUGUSTA	9/9/2024 13:31:24	14:31:56	24070769	CONTR	2557
ST AUGUSTA	9/10/2024 19:51:42	21:00:30	24071105	CONTR	2555
ST AUGUSTA	9/11/2024 00:45:21	03:50:01	24071151	CONTR	2554
ST AUGUSTA	9/11/2024 07:45:19	08:45:19	24071189	CONTR	2572
ST AUGUSTA	9/12/2024 18:55:00	19:59:10	24071723	CONTR	2540
ST AUGUSTA	9/13/2024 05:07:44	06:08:08	24071788	CONTR	2554
ST AUGUSTA	9/13/2024 14:43:41	16:16:10	24071934	CONTR	2572
ST AUGUSTA	9/14/2024 17:39:29	18:39:22	24072254	CONTR	2576
ST AUGUSTA	9/15/2024 09:30:05	10:30:22	24072408	CONTR	2544
ST AUGUSTA	9/16/2024 12:07:21	13:10:40	24072664	CONTR	2550
ST AUGUSTA	9/18/2024 08:41:03	09:32:53	24073170	CONTR	2550
ST AUGUSTA	9/19/2024 04:57:24	05:57:57	24073454	CONTR	2558
ST AUGUSTA	9/19/2024 20:27:13	21:28:16	24073703	CONTR	2586
ST AUGUSTA	9/20/2024 18:34:46	19:34:31	24073970	CONTR	2551
ST AUGUSTA	9/21/2024 21:54:59	22:55:54	24074303	CONTR	2555
ST AUGUSTA	9/22/2024 09:26:02	11:26:43	24074409	CONTR	2554
ST AUGUSTA	9/22/2024 19:25:04	20:32:28	24074536	CONTR	2581
ST AUGUSTA	9/23/2024 01:10:47	02:10:33	24074616	CONTR	2512
ST AUGUSTA	9/23/2024 10:53:33	11:56:07	24074676	CONTR	2554
ST AUGUSTA	9/24/2024 14:35:58	15:42:48	24074995	CONTR	2554
ST AUGUSTA	9/25/2024 09:44:45	11:26:18	24075208	CONTR	2544
ST AUGUSTA	9/25/2024 18:42:53	19:46:35	24075367	CONTR	2540
ST AUGUSTA	9/26/2024 15:06:22	16:15:06	24075582	CONTR	2548
ST AUGUSTA	9/27/2024 03:21:04	04:23:22	24075724	CONTR	2571
ST AUGUSTA	9/28/2024 05:06:10	06:06:21	24076019	CONTR	2562K9
ST AUGUSTA	9/29/2024 20:53:07	21:53:44	24076424	CONTR	2551
ST AUGUSTA	9/30/2024 10:06:29	11:22:39	24076566	CONTR	2567

Stearns County Sheriff's Office Citations from APS

10/1/2024

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
9/14/2024 1:51:00A	St. Augusta	MAYERS MATTHEW	730024099201	24072099	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
9/22/2024 5:41:00A	St. Augusta	ORVIS PAUL	730024090443	24074385	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED
9/14/2024 8:52:00F	St. Augusta	RINGNESS DARREN	730024093634	24072298	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
9/16/2024 11:57:00F	St. Augusta	TROEN ANDREW	730024091100	24072773	518B.01.14(a)	VIOLATE ORDER FOR PROTECTION

TOTAL: 4

Permits	Issue_Date	PRMTTYPE	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG24-000198	09/05/2024	Building	Accessory Building	5598	GARDEN HILLS	JENNIFER E COLLIER REV TRUST	TUFF SHED	33900
AUG24-000199	09/09/2024	Building	New Construction	22971	TOPAZ	ROLLING GREEN INC	PROGRESSIVE BUILDERS INC	250000
AUG24-000200	09/09/2024	Mechanical	Residential New Construction	22971	TOPAZ	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11400
AUG24-000201	09/09/2024	Plumbing	Residential New Construction	22971	TOPAZ	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11600
AUG24-000202	09/09/2024	Building	Residential Siding	21513	STATE HIGHWAY 15	ARDEN & RHONDA HOLZHEIMER	ARDEN & RHONDA HOLZHEIMER	8000
AUG24-000203	09/10/2024	Building	Deck/Porch	2209	230TH	FORREST B & LISA A LOVEN	FORREST B & LISA A LOVEN	10000
AUG24-000204	09/12/2024	Building	Residential Roofing	2110	RENA	TYLER P BLONIGEN	COMMITTED 365 ROOFING & EXTERIORS LLC	27741
AUG24-000205	09/16/2024	Plumbing	New Construction	21967	STATE HIGHWAY 15	LUXEMBURG FEED SERVICES INC	VOSS PLUMBING & HEATING	15000
AUG24-000206	09/16/2024	Mechanical	New Construction	21967	STATE HIGHWAY 15	LUXEMBURG FEED SERVICES INC	VOSS PLUMBING & HEATING	15000
AUG24-000207	09/17/2024	Building	In Ground Pool	1662	ALPINE	TIM OFALLON	TIM OFALLON	37481
AUG24-000208	09/18/2024	Plumbing	Residential New Construction	3021	COUNTY 115	DEREK M ALBERS & MARIA L ALBERS	PIPERS PLUMBING	16000
AUG24-000209	09/18/2024	Plumbing	Residential New Utility Lines Water & Sewer (From Street)	20751	13TH	GLENN D MATHIASSEN	AUSTIN PLUMBING AND HEATING	11000
AUG24-000210	09/18/2024	Mechanical	Residential Alteration	20751	13TH	GLENN D MATHIASSEN	AUSTIN PLUMBING AND HEATING	11000
AUG24-000211	09/19/2024	Plumbing	Residential New Utility Lines Water & Sewer (From Street)	20801	13TH	MATHIASSEN GLENN D	AUSTIN PLUMBING AND HEATING	11000
AUG24-000212	09/19/2024	Mechanical	Residential Alteration	20801	13TH	MATHIASSEN GLENN D	AUSTIN PLUMBING AND HEATING	11000
AUG24-000213	09/23/2024	Plumbing	Residential Water Heater	24270	COUNTY ROAD 75	KEVIN J LOTHERT	Do TI ALL PLUMBING & HEATING	1300
AUG24-000214	09/25/2024	Building	New Construction	22931	TOPAZ	FRONTIRE HOMES	FRONTIER HOMES LLC	275000
AUG24-000215	09/25/2024	Mechanical	Residential New Construction	22931	TOPAZ	FRONTIRE HOMES	B&DPLUMBING ,HEATING & AIR CONDITIONING	11400
AUG24-000216	09/25/2024	Plumbing	Residential New Construction	22931	TOPAZ	FRONTIRE HOMES	B&DPLUMBING ,HEATING & AIR CONDITIONING	8800
AUG24-000217	09/25/2024	Building	New Construction	2400	GOLD	ROLLING GREEN INC	FRONTIER HOMES LLC	275000
AUG24-000218	09/25/2024	Mechanical	Residential New Construction	2400	GOLD	ROLLING GREEN INC	FRONTIER HOMES LLC	11400
AUG24-000219	09/25/2024	Plumbing	Residential New Construction	2400	GOLD	ROLLING GREEN INC	FRONTIER HOMES LLC	8500
AUG24-000220	09/26/2024	Building	Residential Roofing	4244	237TH	SUSAN M ELLETSON	RESULTS CONTRACTING INC	17000



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofer

August 2024 Run report

Emergency calls as of report date:

- 8-2-24 Fire (Alarm)
- 8-9-24 Medical
- 8-15-24 Medical
- 8-16-24 Medical
- 8-16-24 Medical (canceled)
- 8-16-24 Medical
- 8-19-24 Fire (power line)
- 8-22-24 Medical
- 8-23-24 Fire (sump pump)
- 8-27-24 Medical (canceled)
- 8-28-24 Medical
- 8-30-24 Medical

12 calls for August

105 calls for 2024 (82 calls as of this date last year)

Monthly training:

August's training was National Night Out prep work and cleaning. We also did an address familiarization driving course.



FIRE SAFETY USA, INC.
 3253 19TH ST NW
 ROCHESTER, MN 55901
 PHONE: 507-529-8444
 FAX: 507-529-8111

QUOTATION

SHIP TO ADDRESS:
 ST AUGUSTA FIRE DEPARTMENT

DATE:
 9/20/2024
 Chris Seljan
 (507)884-0004
 CHRIS.SELJAN@FIRESAFETYUSA.COM

QTY	ITEM	DESCRIPTION	PRICE EACH	PRICE EXTENDED
30	804-6389	LION/THOROGOOD KNOCKDOWN ELITE 14" LEATHER STRUCTURAL BOOT	\$470.00	\$14,100.00
0			\$0.00	\$0.00
1	SHIPPING	SHIPPING ESTIMATE	\$225.00	\$225.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
TOTAL				\$14,325.00

**CITY OF ST. AUGUSTA
STEARNS COUNTY
RESOLUTION NO. 2024-20
RESOLUTION VACATING PORTIONS OF DRAINAGE AND UTILITY EASEMENTS IN
LOT 1, BLOCK 2 KIFFMEYER ADDITION WITHIN
THE CITY OF ST. AUGUSTA**

WHEREAS, the City Council, pursuant to a petition submitted to it by Pleasure Land under Minnesota Statute §412.851, did hold a public hearing on October 1, 2024 at 7:00p.m. at the St. Augusta City Hall. At said time and place the City Council heard all interested parties on whether to vacate portions of drainage and utility easements described below in this resolution.

WHEREAS, all notice requirements of Minnesota Statute §412.851 have been satisfied;
and

WHEREAS, the City Council finds and determines that it is in the public interest to vacate those portions of the drainage and utility easements described below as such easements are no longer required by the City.

NOW THEREFORE BE IT RESOLVED that the City Council of City of St. Augusta, Stearns County, Minnesota does hereby order as follows:

All drainage and utility easements in Lot 1, Block 2 Kiffmeyer Addition.

NOW THEREFORE BE IT FURTHER RESOLVED the City Clerk is directed to file a certified copy of this Order in the records of the City and a “Notice of Completion of Proceeding” with the Office of the Stearns County Auditor and Recorder.

Passed by the St. Augusta City Council on the 1st day of October, 2024.

CITY OF ST. AUGUSTA

Michael G. Zenzen, Mayor

William R. McCabe, City Clerk/Administrator

This Document Prepared and Drafted by:

William R. McCabe

St. Augusta City Administrator/Clerk

City of St. Augusta

1914 250th Street

St. Augusta, MN 56301

320-654-0387

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

ORDINANCE NO. 2024-03

AMENDING COUNCIL SALARIES

THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA, HEREBY ORDAINS:

Section 1. The City of St Augusta establishes Council and Mayor Salaries per Minnesota Statute 415.11 by ordinance.

Section 2. The salary for the Mayor will be \$692.94 per month.

Section 3. The salary for Council Members will be \$415.78. per month.

Section 4. This ordinance shall be in full force and effective the first business day of the year after the next regularly scheduled municipal general election and upon publication.

Approved by the City Council of the City of St. Augusta this 1st Day of October, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, City Clerk-Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2024-21

**A RESOLUTION APPROVING A VARIANCE ALLOWING A SPLIT OF PARCEL
81.43154.0555 THAT VARIES THE PUBLIC ROAD FRONTAGE ON A NEW LOT**

WHEREAS, Eileen Annis (the “Property Owner”) is the owners of certain property legally described as follows:

Attached as exhibit A; and

WHEREAS, the Property Owner has submitted an application for a Variance to allow a split of their property with less than 150’ of public road frontage; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on October 1, 2024. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, the City Council makes the following findings:

1. The split of the lot does not result in any changes to an adequate supply of light and air to adjacent property.
2. The split of the lot does not increase the congestion on the public street.
3. The split of the lot does not increase the danger of fire or endanger the public safety.
4. The split of the lot does not unreasonably diminish or impair established property values within the neighborhood, or in any way be contrary to the intent of the Ordinance.
5. The split of the lot does not violate the intent and purpose of the Comprehensive Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the City Council makes the following findings:

1. The property owner or applicant proposes to use the property in a reasonable manner not permitted by this Ordinance as the addition of another lot on the private road will not change the use of the private road that has existed for more than forty years.
2. The plight of the property owner or applicant is due to circumstances unique to the property and not created by any persons presently or formerly having an interest in the parcel of land.
3. The variance, if granted, will not alter the essential character of the locality.
4. Economic considerations alone do not constitute practical difficulties.

Adopted by the City Council this 4th day of June, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator