

**CITY OF ST. AUGUSTA**  
**SPECIAL CITY COUNCIL MEETING**  
**October 21, 2024**  
**7:00 pm**

**AGENDA**

1. Call Meeting to Order – Mayor Zenzen.
2. Consent Agenda
  - 2A. Minutes of the October 1, 2024 City Council meeting.
  - 2B. Agenda
  - 2C. Bills Payable, Receipts and Treasurer’s Report.
  - 2D. Other
3. Fire Department
  - 3A. Hire Gunnar Gilmore
  - 3B. Clothing Quote
  - 3C. Other
4. Open Forum -10 Minute Limit.
5. Engineer’s Report
  - 5A. Otta Seal Update
  - 5B. Street Repair Quotes
  - 5C. Other
6. Planning Commission Recommendation
7. Council Member Comments/Purview.
8. Clerk’s Report.
  - 8A. Proposed Tax Rate Information
9. Adjourn.

REMINDERS:                    Planning Commission Meeting, Monday, October 21, 6:00pm  
                                      Special City Council Meeting, Tuesday, October 21, 7:00pm  
                                      Budget Workshop, Tuesday, October 21, following Council Meeting  
                                      Comp Plan/Zoning Update Public Hearing, Monday, October 28, 6:00pm, St. Augusta  
                                      Legion  
                                      Early In-Person Absentee Voting Begins, Tuesday, October 29 through Monday,  
                                      November 4. Regular Office Hours and from 9am until 3pm on Saturday, November 2.  
                                      General Election, Tuesday, November 5 from 7am until 8pm  
                                      Regular City Council Meeting, Tuesday, November 12, 7:00pm

**CITY OF ST. AUGUSTA**  
**SPECIAL CITY COUNCIL MEETING**  
**October 21, 2024**

**Administrative Summary**

**Consent Agenda** – all items are included in the packets.

**Fire Department** – I have included a letter from Joe recommending hiring another firefighter along with a quote for new t-shirts amongst other things.

**Engineer's Report** – John will give an update on the Otta Seal project and hopefully have the quote from Astech for the fog seal as discussed at our October 1 meeting. I have also included two quotes to repair some street damage. Both quotes are from Astech and just doing it in a different manner. Doug from Astech suggested we go with the Mastic repair as we will do more work for almost the same cost as the blow patch.

**Planning Commission Recommendation** – assuming the planning commission recommends approval, I have included a proposed resolution in the packets.

**Clerk's Report** – I have included the proposed tax rate information based on the preliminary levy. As you can see it will bring the tax rate up slightly over the 2024 rate which is 20.295%

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
October 1, 2024**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Hommerding, and Schmitz; Stearns County Deputy Shawn Widmar, Fire Chief Kramer, Fire Captain Voigt, Attorney Couri, Engineer Morast and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Darrin Massmann, Peter Eltgroth, Kelly Eltgroth, Gary Meyer, Amy Brand, Fritz Voigt, Mason Voigt, Deb Clauson,

**CONSENT AGENDA:** Mr. McCabe indicated he has added his and Jeff Schmitz's attendance to the CGMC Fall Conference to the consent agenda as item 3E.

**A motion was made to approve the consent agenda as amended by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

The following items were approved with the consent agenda:

- City Council Minutes, September 3, 2024
- City Council Agenda, October 1, 2024.
- Bill Payable, Receipts and Treasurer's Report dated October 1, 2024 and for ePayments #25120e – 25132e and Checks #26015 – 26068.
- City Council Minutes, September 17, 2024
- B. McCabe and J. Schmitz attendance at CGMC Fall Conference.

**SHERIFF'S REPORT:** Lt. Widmar presented the sheriff's report indicating 41 hours were spent on the contract during the month of September. He reviewed the call types and other points of interest. He also presented the new contract.

**A motion was made to approve the 2025 contract by Mayor Zenzen, seconded by Mr. Hommerding. Motion carried unanimously.**

**A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**BUILDING INSPECTOR'S REPORT:**

Mr. McCabe presented the September building inspector's report indicating there were 23 permits issued during the month including three new house permits bringing the total to twenty for the year.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Chief Kramer presented the August monthly report indicating there were 12 calls for the month bringing the total to 105 on the year as compared to 82 at this time in 2023. Monthly training was done in house with prep work on Nation Night Out and a familiarization driving course.

**A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

Chief Kramer presented a quote for new boots indicating the existing boots are all expired per fire standards.

**A motion was made to purchasing the boots from Fire Safety USA in an amount of \$14, 325.00 by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

**OPEN FORUM:**

Peter Eltgroth was in attendance and said he was a little concerned that his concerns at planning commission last evening were not addressed. He asked about the variance standards and was told the state changed that standard to a practically difficult standard.

Deb Clausen was in attendance to address parking requirements in subdivisions. She explained that it makes the entire neighborhood look trashy. There was additional discussion about amending the ordinance to make it easier to enforce.

**PUBLIC HEARING VACATE  
DRAINAGE AND UTILITY  
EASEMENT IN  
KIFFMEYER  
ADDITION:**

Mr. McCabe indicated this notice was published and sent to Pleasureland and is necessary for them to record the plat that was approved last year. It vacates the remaining interior drainage and utility easements that were missed with the vacation that was done last November.

**A motion was made to approve Resolution #2024-20 by Mr. Backes, seconded by Mr. Hommerding on the condition the vacation resolution be filed immediately before the final Pleasureland Plat. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Morast gave a brief update on the Otta Seal project on Beaver Lake Road and 48<sup>th</sup> Avenue. He went over complaints that were received from the residents and explained what has been done to correct those mistakes. He also indicated the contractor has indicated they will have some extra emulsion at the end of the season and wondered if we would like to have it as a fog seal. Consensus was we would like to have that quote for our next meeting which will be on October 21.

Mr. Morast indicated he was waiting for the contractor on Terrace Hills to come out and remove the swing away mailbox posts.

**A motion was made to approve the report by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.**

**ORDINANCE #2024-03,  
AMENDING COUNCIL  
SALARIES:**

Mr. McCabe indicated the Council can only amend their salaries with a vote that is done prior to the next municipal election effective once the New Year and new council begin. He indicated the raise is equal to the last two years cost of living adjustment.

**A motion was made to approve Ordinance #2024-03 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**PLANNING COMMITTEE  
RECOMMENDATION**

**ANNIS VARIANCE:** Mr. McCabe indicated the planning commission held the public hearing and unanimously recommended approval of the variance.

**A motion was made to approve Resolution #2024-21, granting a variance to Eileen Annis to allow a split of property onto a private road by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**PLANNING COMMITTEE  
RECOMMENDATION  
NOVA PROPERTIES**

**SITE PLAN:** Mr. McCabe indicated the planning commission reviewed the site plan and indicated Mr. Morasts concerns were addressed in the most recent plan set. He stated the approval should be contingent on any future variance (which is anticipated) would need to be approved or the site would need to be paved fully prior to a certificate of occupancy being issued. Mr. Hommerding wondered about the gate and was explained where the actual property line and gate were located.

**A motion was made to recommend site plan approval with the contingency identified by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Schmitz indicated he had a request for speed limit signs on 230<sup>th</sup> Street.

Mr. Schmitz asked about the shelter and sand point as discussed last month.

**A motion was made to approve the quote for the shelter at the Dog Park in the amount of \$13,016 by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.**

Mayor Zenzen talked about fog seal and indicated he didn't see the Beaver Lake Road sign.

**CITY ADMINISTRATOR**

**REPORT:**

Mr. McCabe asked about rescheduling the budget workshop from October 15 to after the planning commission public hearing on October 21. He also thought we could hold a special meeting on that day immediately following the planning commission public hearing to act on the planning commission recommendation and pay the bills we have in at that time, because if we don't, we will be going six weeks from tonight's meeting before we have another meeting scheduled due to the election.

Mr. Couri reported on the Winkleman property indicating the Court wants to know the status of the case. He indicated he visited the site earlier in the day and sees progress being slowly made. Mr. Couri suggested we allow the Court to close the case with the stipulation that if the progress stalls we reserve the right to reopen. Mayor Zenzen stated he isn't sure he wants the case closed, Mr. Couri indicated we either enforce now or close and allow it to keep moving along. Consensus was to allow to keep going and reserve the right to reopen if the progress stops.

**ADJOURMENT: A motion was made to adjourn at 8:25 pm by Mr. Hommerding, seconded by Mr. Schmitz.**

Approved this 12<sup>th</sup> day of November, 2024.

\_\_\_\_\_  
Michael G. Zenzen, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator

City of St. Augusta

10/17/24 9:58 AM

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\*Receipt Book

October 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15755 R	101-41000-3620	Miscellaneous Revenues	\$1,057.00	10/3/2024	general - work comp rebate	10 02 24 rct
15756 R	101-41000-3221	Building Permits	\$101.00	10/3/2024	general - Augusta Plmb	10 02 24 rct
15757 R	101-41000-3340	Electric Permits	\$137.00	10/3/2024	general - J Becker	10 02 24 rct
15758 R	101-41000-3340	Electric Permits	\$36.00	10/3/2024	general - Faber Elec	10 02 24 rct
15760 R	601-49400-3710	Water Sales	\$2,155.78	10/3/2024	water dept - Oct 24 rct	10 02 24 rct
15760 R	605-43160-3740	Electricity Sales	\$25.42	10/3/2024	EU - Oct 24 rct	10 02 24 rct
15760 R	606-49450-3728	Sewer Replacement Fund	\$98.14	10/3/2024	SRF - Oct 24 rct	10 02 24 rct
15760 R	602-49450-3720	Sewer Sales	\$1,175.43	10/3/2024	sewer - Oct 24 rct	10 02 24 rct
15761 R	101-41000-3410	Zoning and Subdivision Fees	\$750.00	10/3/2024	general - Diesel Services variance	10 03 24 rct
15761 R	101-41000-3410	Zoning and Subdivision Fees	\$500.00	10/3/2024	general - Dielsel Servies zoning per	10 03 24 rct
15763 R	101-41000-3221	Building Permits	\$101.00	10/3/2024	general - Do It All	10 03 24 rct
15764 R	101-41000-3221	Building Permits	\$101.00	10/3/2024	general - Results Contracting	10 03 24 rct
15765 R	101-41000-3221	Building Permits	\$101.00	10/3/2024	general - Crew 2	10 24 cou city s
15766 R	601-49400-3710	Water Sales	\$795.97	10/3/2024	water dept - Oct 24 rct	10 03 24 rct
15766 R	601-49400-3130	General Sales and Use Tax	\$2.32	10/3/2024	water dept - Oct 24 rct	10 03 24 rct
15766 R	605-43160-3740	Electricity Sales	\$6.00	10/3/2024	EU - Oct 24 rct	10 03 24 rct
15766 R	606-49450-3728	Sewer Replacement Fund	\$13.17	10/3/2024	SRF - Oct 24 rct	10 03 24 rct
15766 R	602-49450-3720	Sewer Sales	\$448.50	10/3/2024	sewer - Oct 24 rct	10 03 24 rct
15767 R	101-41000-3310	Federal Grants and Aids	\$32,797.48	10/3/2024	general - state fire aid	10 24 cou city s
15768 R	101-41000-3620	Miscellaneous Revenues	\$1.00	10/9/2024	general - copies R Wolseth	10 04 24 rct
15769 R	606-49450-3728	Sewer Replacement Fund	\$34.73	10/9/2024	SRF - Oct 24 rct	10 04 24 rct
15769 R	602-49450-3720	Sewer Sales	\$671.39	10/9/2024	sewer - Oct 24 rct	10 04 24 rct
15769 R	601-49400-3710	Water Sales	\$861.00	10/9/2024	water dept - Oct 24 rct	10 04 24 rct
15769 R	601-49400-3130	General Sales and Use Tax	\$2.31	10/9/2024	water dept - Oct 24 rct	10 04 24 rct
15769 R	605-43160-3740	Electricity Sales	\$13.40	10/9/2024	EU - Oct 24 rct	10 04 24 rct
15770 R	101-41000-3221	Building Permits	\$101.00	10/9/2024	general - Berscheid Builders	10 07 24 rct
15771 R	606-49450-3728	Sewer Replacement Fund	\$29.30	10/9/2024	SRF - Oct 24 rct	10 07 24 rct
15771 R	602-49450-3720	Sewer Sales	\$481.70	10/9/2024	sewer - Oct 24 rct	10 07 24 rct
15771 R	605-43160-3740	Electricity Sales	\$11.80	10/9/2024	EU - Oct 24 rct	10 07 24 rct
15771 R	601-49400-3710	Water Sales	\$623.65	10/9/2024	water dept - Oct 24 rct	10 07 24 rct
15772 R	450-41000-3130	General Sales and Use Tax	\$28,480.38	10/9/2024	CIP - general, sales tax	10 08 24 rct
15773 R	101-41000-3340	Electric Permits	\$274.00	10/9/2024	general - J Becker	10 08 24 rct
15774 R	101-41000-3221	Building Permits	\$1,267.25	10/9/2024	general - Buysse Roofing	10 08 24 rct
15775 R	101-41000-3410	Assessment Search Fees	\$10.00	10/9/2024	general - Stearns Ab	10 08 24 rct
15776 R	101-41000-3221	Building Permits	\$101.00	10/9/2024	general - Opies	10 08 24 rct
15777 R	601-49400-3710	Water Sales	\$2,718.69	10/9/2024	water dept - Oct 24 rct	10 08 24 rct
15777 R	601-49400-3130	General Sales and Use Tax	\$2.31	10/9/2024	water dept - Oct 24 rct	10 08 24 rct
15777 R	605-43160-3740	Electricity Sales	\$46.19	10/9/2024	EU - Oct 24 rct	10 08 24 rct
15777 R	606-49450-3728	Sewer Replacement Fund	\$81.28	10/9/2024	SRF - Oct 24 rct	10 08 24 rct
15777 R	602-49450-3720	Sewer Sales	\$1,747.78	10/9/2024	sewer - Oct 24 rct	10 08 24 rct
15779 R	601-49400-3130	General Sales and Use Tax	\$2.31	10/9/2024	water dept - Oct 24 rct	10 09 24 rct
15779 R	605-43160-3740	Electricity Sales	\$11.92	10/9/2024	EU - Oct 24 rct	10 09 24 rct
15779 R	602-49450-3720	Sewer Sales	\$1,051.27	10/9/2024	sewer - Oct 24 rct	10 09 24 rct
15779 R	601-49400-3710	Water Sales	\$1,206.18	10/9/2024	water dept - Oct 24 rct	10 09 24 rct
15779 R	606-49450-3728	Sewer Replacement Fund	\$45.73	10/9/2024	SRF - Oct 24 rct	10 09 24 rct
15780 R	101-41000-3500	Fines and Forfeits	\$463.42	10/9/2024	general - Sep 24 fines	10 24 cou city s
15781 R	101-41000-3221	Building Permits	\$101.00	10/16/2024	general - M Schlangan	10 10 24 rct
15782 R	101-41000-3410	Assessment Search Fees	\$10.00	10/16/2024	general - Stearns Co Abstract	10 10 24 rct
15783 R	601-49400-3710	Water Sales	\$1,356.49	10/16/2024	water dept - Oct 24 rct	10 10 24 rct
15783 R	601-49400-3130	General Sales and Use Tax	\$2.88	10/16/2024	water dept - Oct 24 rct	10 10 24 rct

# City of St. Augusta

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## \*Receipt Book

October 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15783R	605-43160-3740	Electricity Sales	\$17.22	10/16/2024	EU - Oct 24 rct	10 10 24 rct
15783R	606-49450-3728	Sewer Replacement Fund	\$60.43	10/16/2024	SRF - Oct 24 rct	10 10 24 rct
15783R	602-49450-3720	Sewer Sales	\$999.77	10/16/2024	sewer - Oct 24 rct	10 10 24 rct
15784R	101-41000-3340	Electric Permits	\$36.00	10/16/2024	general - 5 Star Elec	10 24 cou city s
15785R	450-42270-3623	Contributions and Donations	\$2,000.00	10/16/2024	CIP - fire dept, meat raffle proceeds	10 15 24 rct
15786R	101-41000-3221	Building Permits	\$101.00	10/16/2024	general - C&K Plmb	10 15 24 rct
15787R	601-49400-3130	General Sales and Use Tax	\$29.71	10/16/2024	water dept - Oct 24 rct	10 15 24 rct
15787R	605-43160-3740	Electricity Sales	\$29.94	10/16/2024	EU - Oct 24 rct	10 15 24 rct
15787R	606-49450-3728	Sewer Replacement Fund	\$101.65	10/16/2024	SRF - Oct 24 rct	10 15 24 rct
15787R	602-49450-3720	Sewer Sales	\$1,600.54	10/16/2024	sewer - Oct 24 rct	10 15 24 rct
15787R	601-49400-3710	Water Sales	\$2,598.40	10/16/2024	water dept - Oct 24 rct	10 15 24 rct
15788R	101-41000-3221	Building Permits	\$101.00	10/16/2024	general - Precise	10 16 24 rct
15789R	601-49400-3710	Water Sales	\$1,514.68	10/16/2024	water dept - Oct 24 rct	10 16 24 rct
15789R	605-43160-3740	Electricity Sales	\$24.42	10/16/2024	EU - Oct 24 rct	10 16 24 rct
15789R	606-49450-3728	Sewer Replacement Fund	\$59.10	10/16/2024	SRF - Oct 24 rct	10 16 24 rct
15789R	602-49450-3720	Sewer Sales	\$1,228.39	10/16/2024	sewer - Oct 24 rct	10 16 24 rct
<b>Grand Total</b>			<b>\$92,715.82</b>			



**\*Check Summary Register©**

Checks 10/02/24-10/21/24

Name	Check Date	Check Amt	
<b>10100 STATE BANK OF KIMBAL</b>			
25133e BANK FEES	10/3/2024	\$3.64	general - HB Sep 2024 fees
25134e US BANK FEES	10/3/2024	\$10.00	general - Sep 2024 fee
25135e BLUE CROSS BLUE SHIELD	10/8/2024	\$3,758.25	Chad - employer paid insurance
25137e MN DEPT OF REVENUE	10/15/2024	\$534.00	general - 3rd qtr sales tax (\$1,200x6.785%)
25138e JOHN HANCOCK	10/15/2024	\$1,150.00	g - pay 21 2024 Hollermann
25139e PERA	10/15/2024	\$2,180.19	emp pd pera
25140e STATE BANK OF KIMBALL	10/15/2024	\$4,244.10	941 taxes
26069 BILL MCCABE	10/8/2024	\$687.51	g - er visit payment
26070 JOSH WOLBECK	10/8/2024	\$200.00	water dept - refund overpayment
26071 BLASHACK, CHAD C.	10/9/2024	\$1,735.94	
26072 HILL, MARY M	10/9/2024	\$881.03	
26073 HOLLERMANN, PAUL A.	10/9/2024	\$1,663.60	
26074 KIFFMEYER, MARK G.	10/9/2024	\$1,651.61	
26075 McCABE, WILLIAM R.	10/9/2024	\$2,862.54	
26076 RASMUSON, TERESA M.	10/9/2024	\$228.96	
26077 SCHLUETER, STEVEN F.	10/9/2024	\$437.90	
26078 VOIGT, MASON M	10/9/2024	\$437.65	
26079 WAIBEL, THOMAS F.	10/9/2024	\$211.59	
26080 WOLTERS, KENNETH G	10/9/2024	\$555.28	
26081 BOLTON AND MENK	10/21/2024	\$5,964.50	general - planning services related to comp pla
26082 CITY OF ST. CLOUD	10/21/2024	\$33,345.57	water dept - Aug 24 treatment charges
26083 COURI & RUPPE PLLP	10/21/2024	\$407.50	general - general legal counsel
26084 GOPHER STATE ONE-CALL	10/21/2024	\$89.10	water dept - locates
26085 GREAT AMERICA FINANCIAL SE	10/21/2024	\$354.59	general - copier contract (3 mos)
26086 HOTSY OF MINNESOTA	10/21/2024	\$448.66	fire dept - car wash bulk soap
26087 INSPECTRON	10/21/2024	\$33,071.90	general - 3rd qtr 2024 permits
26088 LAND O AKES OIL & PROPANE	10/21/2024	\$980.82	fire dept - tank repairs
26089 MASON VOIGT	10/21/2024	\$30.13	parks dept - Sep 2024 mileage (.46x.655)
26090 MOORE ENGINEERING	10/21/2024	\$40,410.02	general - Knife River
26091 NORTH CENTRAL INTERNATION	10/21/2024	\$707.60	pw dept - repairs
26092 RMB ENVIRONMENTAL LABORA	10/21/2024	\$187.06	sewer dept - ww effluent
26093 GANNETT MN LOCALIQ	10/21/2024	\$214.82	general - public hearing notices
26094 SUMMIT FIRE PROTECTION	10/21/2024	\$1,162.80	fire dept - fire extinguisher annual inspection
26095 UNITED STATES POSTAL SERVI	10/21/2024	\$2,400.00	sewerw dept - utility billing postage
26096 WEST CENTRAL SANITATION	10/21/2024	\$609.91	general - garbage service
26097 XCEL ENERGY	10/21/2024	\$58.36	general - Sep 24 usage
<b>Total Checks</b>		<b>\$143,877.13</b>	

Michael G. Zenzen

FILTER: [Check Date] between #10/02/24# and #10/21/24# and [Check Nbr]>0 and [Cash Act]='10100'

**\*Check Detail Register©**

Batch: 10 21 24 mtg cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
<b>26081</b>	10/21/24	<b>BOLTON AND MENK</b>			
E 101-41000-307		Planning (GENERAL)	\$5,964.50		general - planning services related to comp plan update
		Total	\$5,964.50		
<b>26082</b>	10/21/24	<b>CITY OF ST. CLOUD</b>			
E 601-49400-312		Water/Contract Services	\$23,033.77	AR032263	water dept - Aug 24 treatment charges
E 602-49450-313		Sewer/Contract Services	\$5,325.54	AR032263	sewer dept - Aug 24 usage
E 602-47000-602		NR2 Project - principal/int	\$4,986.26	AR032263	sewer dept - Aug 24 NR2
		Total	\$33,345.57		
<b>26083</b>	10/21/24	<b>COURI &amp; RUPPE PLLP</b>			
E 101-41000-304		Legal Fees	\$345.00		general - general legal counsel
E 101-41000-304		Legal Fees	\$62.50		general - Pleasureland
		Total	\$407.50		
<b>26084</b>	10/21/24	<b>GOPHER STATE ONE-CALL</b>			
E 601-49400-314		Gopher State One Calls	\$44.55	4090759	water dept - locates
E 602-49450-314		Gopher State One Calls	\$44.55	4090759	sewer dept - locates
		Total	\$89.10		
<b>26085</b>	10/21/24	<b>GREAT AMERICA FINANCIAL SERVICES</b>			
E 101-41000-300		support services	\$354.59	37574973	general - copier contract (3 mos)
		Total	\$354.59		
<b>26086</b>	10/21/24	<b>HOTSY OF MINNESOTA</b>			
E 101-42270-220		Repair/Maint Supply	\$448.66	22843	fire dept - car wash bulk soap
		Total	\$448.66		
<b>26087</b>	10/21/24	<b>INSPECTRON</b>			
E 101-41220-300		support services	\$33,071.90		general - 3rd qtr 2024 permits
		Total	\$33,071.90		
<b>26088</b>	10/21/24	<b>LAND O AKES OIL &amp; PROPANE</b>			
E 101-42270-212		Motor Fuels	\$61.31	34406	fire dept - tank repairs
E 101-42270-212		Motor Fuels	\$919.51	45127	fire dept - fill tanks
		Total	\$980.82		
<b>26089</b>	10/21/24	<b>MASON VOIGT</b>			
E 101-45200-430		Miscellaneous	\$30.13		parks dept - Sep 2024 mileage (.46x.655)
		Total	\$30.13		
<b>26090</b>	10/21/24	<b>MOORE ENGINEERING</b>			
E 101-41000-303		Engineering Fees	\$1,912.50	40693	general - Knife River
E 101-41000-303		Engineering Fees	\$4,400.00	40693	general - Pleasureland
E 101-41000-303		Engineering Fees	\$931.25	40693	general - general engineering
E 607-41000-303		Engineering Fees	\$1,190.00	40694	STW - implement storm water permit
E 450-41130-230		Overlaying	\$29,187.52	40696	CIP - pw dept, 2024 street project
E 450-41130-233		Seal Coating	\$2,788.75	40697	CIP - pw dept, Beaver Lake Road otta seal
		Total	\$40,410.02		

City of St. Augusta

10/17/24 9:58 AM

Page 2

**\*Check Detail Register©**

Batch: 10 21 24 mtg cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>26091</b>	10/21/24	<b>NORTH CENTRAL INTERNATIONAL</b>			
E 101-41130-220		Repair/Maint Supply	\$707.60	R220008705:	pw dept - repairs
		Total	\$707.60		
<b>26092</b>	10/21/24	<b>RMB ENVIRONMENTAL LABORATORIES</b>			
E 602-49450-316		Sample Analysis	\$187.06	D067051	sewer dept - ww effluent
		Total	\$187.06		
<b>26093</b>	10/21/24	<b>GANNETT MN LOCALIQ</b>			
E 101-41000-203		Legal Notice Publication	\$214.82	00066852788	general - public hearing notices
		Total	\$214.82		
<b>26094</b>	10/21/24	<b>SUMMIT FIRE PROTECTION</b>			
E 101-42270-220		Repair/Maint Supply	\$623.10	2736344	fire dept - fire extinguisher annual inspection
E 101-42270-220		Repair/Maint Supply	\$539.70	2736346	fire dept - fire extinguisher annual inspection
		Total	\$1,162.80		
<b>26095</b>	10/21/24	<b>UNITED STATES POSTAL SERVICE</b>			
E 601-49400-322		Postage	\$800.00		water dept - utility billing postage
E 602-49450-322		Postage	\$800.00		sewerw dept - utility billing postage
E 607-41000-322		Postage	\$800.00		STW - annual storm water billing
		Total	\$2,400.00		
<b>26096</b>	10/21/24	<b>WEST CENTRAL SANITATION</b>			
E 101-41000-384		Refuse/Garbage Disposal	\$259.17	13249011	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$314.20	13249011	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$36.54	13249011	fire dept - garbage service
		Total	\$609.91		
<b>26097</b>	10/21/24	<b>XCEL ENERGY</b>			
E 101-41000-383		Gas Utilities	\$58.36	895955357	general - Sep 24 usage
		Total	\$58.36		
		<b>10100</b>	<b>\$120,443.34</b>		

Fund Summary

<b>10100 STATE BANK OF KIMBAL</b>	
101 GENERAL FUND	\$51,255.34
450 CAPITAL PROJECT FUND	\$31,976.27
601 WATER FUND	\$23,878.32
602 SEWER FUND	\$11,343.41
607 STORMWATER UTILITY	\$1,990.00
	<u>\$120,443.34</u>

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2023(audited)	\$ 1,338,111	\$ 1,778,190.00	\$ 96,774	\$ 128,580	\$ 138,569	\$ 630,393	\$ 88,008	\$ 159,125	\$ 7,472	\$ 48,638	\$ 4,413,860
Receipts January 2024	\$ 20,628	\$ 35,351.88	\$ 683	\$ 1,229	\$ 22,176	\$ 27,673	\$ 9,423	\$ 831	\$ 376		\$ 118,372
Ex. January 2024	\$ 51,834	\$ 8,187.00			\$ 25,520	\$ 19,022	\$ 1,130		\$ 323	\$ 6,560	\$ 112,577
Receipts February 2024	\$ 31,890	\$ 3,319.59		\$ 18,000	\$ 23,210	\$ 22,437	\$ 2,784	\$ 854	\$ 365		\$ 102,860
Ex. February 2024	\$ 137,180				\$ 41,330	\$ 36,224	\$ 3,360		\$ 323	\$ 1,163	\$ 219,581
Receipts March 2024	\$ 41,898	\$ 3,983.11		\$ 60,000	\$ 20,929	\$ 21,035	\$ 1,649	\$ 717	\$ 349		\$ 150,559
Ex. March 2024	\$ 60,107				\$ 6,254	\$ 5,656	\$ 1,140				\$ 73,157
Receipts April 2024	\$ 17,754	\$ 50,376.52		\$ 12,000	\$ 19,442	\$ 19,271	\$ 568	\$ 713	\$ 290		\$ 120,415
Ex. April 2024	\$ 57,866				\$ 23,373	\$ 15,819	\$ 1,137		\$ 323	\$ 480	\$ 98,997
Receipts May 2024	\$ 155,964	\$ 2,675.34		\$ 12,000	\$ 22,373	\$ 22,033	\$ 302	\$ 819	\$ 392		\$ 216,557
Ex. May 2024	\$ 145,373	\$ 29,239.36			\$ 24,177	\$ 17,898	\$ 575		\$ 323		\$ 217,586
Receipts June 2024	\$ 359,317	\$ 178,834.13	\$ 15,344	\$ 11,475	\$ 24,666	\$ 21,061	\$ 750	\$ 875	\$ 351		\$ 612,673
Ex. June 2024	\$ 112,319	\$ 3,792.50			\$ 26,682	\$ 16,934	\$ 1,127		\$ 323		\$ 161,178
Receipts July 2024	\$ 182,304	\$ 281,199.61	\$ 6,576	\$ 8,346	\$ 27,156	\$ 24,741	\$ 115	\$ 1,108	\$ 387		\$ 531,934
Ex. July 2024	\$ 73,202	\$ 616,034.80			\$ 23,785	\$ 16,778	\$ 1,538		\$ 323		\$ 731,660
Receipts August 2024	\$ 25,219	\$ 29,906.40			\$ 25,373	\$ 17,149	\$ 779	\$ 833	\$ 336		\$ 99,595
Ex. August 2024	\$ 68,981	\$ 500,441.62			\$ 59,482	\$ 67,870	\$ 572		\$ 323		\$ 697,669
Receipts September 2024	\$ 7,173	\$ 2,602.76		\$ 6,000	\$ 25,254	\$ 18,789		\$ 866	\$ 321		\$ 61,006
Ex. September 2024	\$ 200,311	\$ 35,794.72			\$ 43,041	\$ 16,516	\$ 1,192		\$ 323		\$ 297,178
Receipts October 2024	\$ 38,248	\$ 30,480.38			\$ 13,873	\$ 9,405		\$ 524	\$ 186		\$ 92,716
Ex. October 2024	\$ 80,720	\$ 31,976.27			\$ 25,154	\$ 13,721	\$ 1,990		\$ 323		\$ 153,884
Receipts November 2024											\$ -
Ex. November 2024											\$ -
Receipts December 2024											\$ -
Ex. December 2024											\$ -
Cash Balance	\$ 1,230,613	\$ 1,171,453.45	\$ 119,377	\$ 257,631	\$ 64,222	\$ 607,549	\$ 90,619	\$ 167,265	\$ 7,915	\$ 40,435	\$ 3,757,078

2024 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2023						
Audited	\$386,131.77	\$66,672.04	\$1,158,888.85	\$15,448.24	\$151,049.10	\$1,778,190.00
Air Bottles					\$ (8,187.00)	(\$8,187.00)
January Property Tax				\$ 5,448.53	\$ 1,362.13	\$6,810.66
January Sales Tax			\$ 12,964.71	\$ 12,964.72		\$25,929.43
January Cable Franchise Fees		\$ 611.79				\$611.79
Meat Raffle Proceeds (Jan. 17, 2024)					\$ 2,000.00	\$2,000.00
February Cable Franchise Fees		\$ 596.41				\$596.41
Gravel Tax				\$ 723.18		\$723.18
Meat Raffle Proceeds (Feb. 13, 2024)					\$ 2,000.00	\$2,000.00
March Sales Tax			\$ 692.16	\$ 692.16		\$1,384.32
March Cable Franchise Fees		\$ 598.79				\$598.79
Meat Raffle Proceeds (Mar. 19, 2024)					\$ 2,000.00	\$2,000.00
April Sales Tax			\$ 47,750.00			\$47,750.00
April Cable Franchise Fees		\$ 626.52				\$626.52
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Fire Radios					\$ (2,390.00)	(\$2,390.00)
Fire Misc. Tools					\$ (2,484.12)	(\$2,484.12)
2024 Street Project Engineering				\$ (24,365.24)		(\$24,365.24)
May Cable Franchise Fees		\$ 627.25				\$627.25
Aggregate Tax				\$ 48.09		\$48.09
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Fire Clothing					\$ (2,597.50)	(\$2,597.50)
2024 Street Project Engineering (Testing)				\$ (1,195.00)		(\$1,195.00)
June Cable Franchise Fees		\$ 605.83				\$605.83
June Property Tax				\$ 147,929.48	\$ 30,298.82	\$178,228.30
July Property Tax				\$ 63,398.36	\$ 12,985.21	\$76,383.57
Street Project Engineering (Testing)				\$ (550.00)		(\$550.00)
Lawn Mower			\$ (8,657.99)			(\$8,657.99)
Fire Clothing					\$ (1,412.68)	(\$1,412.68)
Street Project Construction				\$ (605,414.13)		(\$605,414.13)
Street Patching				\$ (28,750.00)		(\$28,750.00)
Fire Radios					\$ (3,066.40)	(\$3,066.40)
Fire Department Smart Board					\$ (3,148.00)	(\$3,148.00)
July Sales Tax			\$ 38,054.23	\$ 38,054.23		\$76,108.46
Local Government Aid				\$ 64,481.50		\$64,481.50
Small Cities Street Aid				\$ 63,081.50		\$63,081.50
Park Dedication			\$ 525.00			\$525.00
July Cable Franchise Fees		\$ 602.16				\$602.16
Aggregate Tax				\$ 17.42		\$17.42
Street Project Engineering (Construction)				\$ (126,975.71)		(\$126,975.71)
Otto Seal Engineering				\$ (5,500.00)		(\$5,500.00)
Relief Association Tools					\$ (899.52)	(\$899.52)
AED for Hidden Lake Park			\$ (7,800.00)			(\$7,800.00)
2024 Street Project Construction				\$ (325,201.51)		(\$325,201.51)
August Sales Tax			\$ 14,366.18	\$ 14,366.17		\$28,732.35
Park Dedication			\$ 575.00			\$575.00
August Cable Franchise Fees		\$ 599.05				\$599.05
2024 Street Project Engineering (Testing)				\$ (8,480.00)		(\$8,480.00)
Radios					\$ (26,415.20)	(\$26,415.20)
September Cable Franchise Fees		\$ 602.76				\$602.76
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
October Sales Tax			\$ 14,240.19	\$ 14,240.19		\$28,480.38
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coat Engineering				\$ (2,788.75)		(\$2,788.75)
2024 Street Project Engineering				\$ (29,187.52)		(\$29,187.52)
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$386,131.77	\$72,142.60	\$1,271,598.33	(\$717,514.09)	\$159,094.84	\$1,171,453.45

**Unallocated - Reserved**

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	<b>2024</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>As of October 17, 2024</b>	<b>Spent</b>	
General Fund	\$1,121,200	\$ 882,118	78.68%	\$239,082
Capital Improvement Fund	\$993,013	\$ 618,494	62.28%	\$374,519
Water Fund	\$278,000	\$ 263,179	94.67%	\$14,821
Sewer Fund	\$275,000	\$ 239,546	87.11%	\$35,454
Sewer Debt Fund	\$12,500	\$ 9,424	75.39%	\$3,076
Street Light Fund	\$4,500	\$ 4,263	94.73%	\$237
WAC/SAC Improvement Fund	\$35,759	\$ 129,051	360.89%	(\$93,292)
Debt Service	\$41,000	\$ 22,853	55.74%	\$18,147
Storm Water	\$55,000	\$ 18,688	33.98%	\$36,312
American Rescue Plan	\$0		#DIV/0!	\$0
<b>Total Revenues</b>	<b>\$2,815,972</b>	<b>\$ 2,187,615</b>	<b>77.69%</b>	<b>\$628,357</b>
<b>Expenditures</b>				
General Fund	\$1,135,264	\$ 1,055,867	93.01%	\$79,397
Capital Improvement Fund	\$945,800	\$ 1,225,466	129.57%	(\$279,666)
Water Fund	\$243,864	\$ 304,883	125.02%	(\$61,019)
Sewer Fund	\$271,667	\$ 232,640	85.63%	\$39,027
Storm Water Utility Fund	\$36,154	\$ 15,459	42.76%	\$20,695
Street Light Fund	\$4,380	\$ 3,233	73.80%	\$1,148
WAC/SAC Improvement Fund	\$0		#DIV/0!	\$0
Debt Service	\$36,000		0.00%	\$36,000
American Rescue Plan		\$ 8,203	#DIV/0!	(\$8,203)
<b>Total Expenditures</b>	<b>\$2,673,129</b>	<b>\$ 2,845,752</b>	<b>106.46%</b>	<b>(\$172,623)</b>

<b>General Fund</b>				
	<b>2024</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>As of October 17, 2024</b>	<b>Spent</b>	
Administration	\$ 410,988	\$ 395,932	96.34%	\$ 15,056
Council	\$ 35,531	\$ 27,832	78.33%	\$ 7,699
Boards and Commissions	\$ 3,500	\$ 3,815	109.00%	\$ (315)
Building Inspection	\$ 89,500	\$ 245,278	274.05%	\$ (155,778)
Elections	\$ 12,350	\$ 4,664	37.77%	\$ 7,686
Fire	\$ 237,043	\$ 81,501	34.38%	\$ 155,542
Streets	\$ 251,432	\$ 211,437	84.09%	\$ 39,995
Parks	\$ 94,919	\$ 85,407	89.98%	\$ 9,512
<b>Total General Fund</b>	<b>\$ 1,135,264</b>	<b>\$ 1,055,867</b>	<b>93.01%</b>	<b>\$ 79,396</b>



## St. Augusta Fire Department

Physical Address: 23415 43<sup>rd</sup> Ave.

Mailing Address: 1914 250<sup>th</sup> St. \* St. Augusta, MN 56301

Phone: (320) 258-0240 \* Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer \* Asst. Fire Chief: Shawn Steinhofer

---

October 7, 2024

Dear City Council,

The promotion committee conducted a interview of one candidate for the open Firefighter position. We evaluated the results from our interview process and came up with the following recommendation. To hire the candidate upon an approved background check.

1. Gunnar Gilmore

Sincerely,

Joe Kramer

Chief

St. Augusta Fire Department





27673584

1 of 2

**Customer Copy**

Galls - St. Cloud Retail Showr  
3535 West Division Street  
SAINT CLOUD, MN 56301  
Phone: (320)529-9585

**Sold To:**1002212740  
CITY OF ST AUGUSTA  
1914 250TH ST  
SAINT AUGUSTA, MN 56301  
LAUREN BAHR

**Ship To:**

SCD - ST CLOUD RETAIL  
3535 West Division Street  
SAINT CLOUD, MN 56301  
LAUREN BAHR

**Date.....** :09/26/2024 13:37:19

**Order Number:**27673584

**Source.....:**GEN

**Register.....:**JOELLE KARPEN

**PO Number...:**NEW ITEM QUOTE

Loc	Qty	SKU/Description	Selling Price	Amount
SCD	25	SW3297 FNAV XL REG JOB SHIRT 1/4 ZIP 2.0	72.93	1,823.25
SCD	25	ZX154 RHT US FLAG EMBLEM 3 1/2IN X 2 1/4IN (MDGLD)	4.99	124.75
SCD	25	LL053G WHT NO FILL MALTESE CROSS W/AXES EMBROIDERY DESIGN - GARMENT S	13.11	327.75
SCD	25	PEC02 2 LINE RIGHT CHEST EMBROIDER Y	8.79	219.75
SCD	25	TZ211 NAV LG GILDAN PERFORMANCE T-SHIRT	12.96	324.00
SCD	25	HT002 2LN HEAT TRANSFER	15.29	382.25
SCD	25	TS684 NAV LG REG GILDAN ULTRA COTTON S/S T-SH IRT	9.49	237.25

Type	Type Information	Amount	Approval Code
	***** ** Continued on next page ** *****		

**Signature** \_\_\_\_\_



27673584

2 of 2

**Customer Copy**

Galls - St. Cloud Retail Showr  
3535 West Division Street  
SAINT CLOUD, MN 56301  
Phone: (320)529-9585

**Ship To:**

SCD - ST CLOUD RETAIL  
3535 West Division Street  
SAINT CLOUD, MN 56301  
LAUREN BAHR

**Sold To:**1002212740  
CITY OF ST AUGUSTA  
1914 250TH ST  
SAINT AUGUSTA, MN 56301  
LAUREN BAHR

**Date.....** :09/26/2024 13:37:19

**Order Number:**27673584

**Source.....**:GEN

**Register.....**:JOELLE KARPEN

**PO Number...**:NEW ITEM QUOTE

Loc	Qty	SKU/Description	Selling Price	Amount
SCD	25	HT002 2LN HEAT TRANSFER	15.29	382.25
SCD	25	HT099 CUSTOMER SPECIFIC HEAT TRANS FER	10.00	250.00
SCD	25	HT099 CUSTOMER SPECIFIC HEAT TRANS FER	10.00	250.00
SCD	25	SW724 DKNV LG 5.11 MENS PERFORMANCE S/S PO LO	42.72	1,068.00
SCD	25	LL053G WHT NO FILL MALTESE CROSS W/AXES EMBROIDERY DESIGN - GARMENT S	13.11	327.75

Sub Total: 5,717.00

Tax:

Shipping:

Total: 5,717.00

Type	Type Information	Amount	Approval Code

**Amount Tendered:**

**Change Due:**

**Signature** \_\_\_\_\_



**Asphalt Surface Technologies Corporation**  
**P.O. Box 1025**  
**St Cloud, MN 56302**  
**Phone: 320-363-8500**  
**Fax 320-363-8700**  
 AN EQUAL OPPORTUNITY EMPLOYER

TO: CITY OF ST. AUGUSTA	PHONE: 320-654-0387	DATE: 10/4/24
STREET: 1914 250 <sup>TH</sup> STREET	JOB NAME: MASTIC	JOB #: K24-161
CITY: ST. AUGUSTA. MN 56301	JOB LOCATION: CITY STREETS	
ATT: BILL McCABE	FAX:	CELL: 320-237-5763

We hereby submit specifications and estimates for: MASTIC REPAIR WORK

Cracks are to be filled with hot pour rubberized **SP-10 (2331) MASTIC FOR VOID FILLING**

**SP-1.1 DESCRIPTION**

This work consists of repairing recessed voids in asphalt concrete pavement with a specified sealant material without milling or routing.

**SP-2.2 MATERIALS**

Asphalt repair mastic shall be composed of quality-selected asphalt and/or resins, select aggregates with structural integrity, synthetic rubber polymers, anti-oxidants, naturally occurring and man-made reinforcing material, and other modifiers.

Asphalt repair mastic shall be either: Crafcoc Mastic.

Deery Level, Go Repair Mastic, Nuvo Gap, or Approved Equal

**ON THE WIDER AREAS WE WILL SPRINKLE SOME SAND ON TOP OF THE HOT SEALANT TO HELP WITH TRACTION.**

**4,500 LBS x \$2.50 = \$11,250.00**

Traffic will not be allowed on sealed area until material has cured properly.

Price includes all labor, equipment, materials, and cleanup.

IF YOU HAVE ANY QUESTIONS FEEL FREE TO CALL ME. THANKS!!

We Propose hereby to furnish materials and labor to complete in accordance with above specifications, for the sum of: **\$11,250.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

**DOUG WELK**

Proposal may be withdrawn if not accepted within 20 days.

Date of Acceptance:

Signature:



**Asphalt Surface Technologies Corporation**  
**P.O. Box 1025**  
**St Cloud, MN 56302**  
**Phone: 320-363-8500**  
**Fax 320-363-8700**  
 AN EQUAL OPPORTUNITY EMPLOYER

TO: CITY OF ST AUGUSTA	PHONE: 320-654-0389	DATE: 10/2/24
STREET: 1914 250 <sup>TH</sup> STREET	JOB NAME: BLOW PATCHING	JOB #: B24-279
CITY: ST AUGUSTA, MN 56301	JOB LOCATION: CITY STREETS	
ATT: BILL McCABE	FAX:	CELL: 320-237-5763

We hereby submit specifications and estimates for: **BLOW PATCHING**

- #1 = Clean the areas that are to be patched of all dirt, debris, and excess moisture.
- #2 = Install a tack coat using crs-2 emulsion to all areas to be patched.
- #3 = All areas to be patched in multiple lifts with a mixture of crs-2 and 1/8 inch granite chips.
- #4 = All areas patched will be covered with a dry coat of 1/8 inch granite chips.

A FULL LOAD CONSISTS OF 250 GALLONS OF OIL AND 6 TON OF GRANITE CHIPS

Traffic will not be allowed on sealed area until material has cured properly.

1 FULL LOAD OF MATERIAL **\$11,500.00**

Price includes all labor, equipment, materials.

If you have any questions feel free to call me.

We Propose herby to furnish materials and labor to complete in accordance with above specifications, for the sum of:

**\$11,500.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

**DOUG WELK**

Proposal may be withdrawn if not accepted within 15 days.

Date of Acceptance:

Signature:

**CITY OF ST. AUGUSTA  
COUNTY OF STEARNS**

**RESOLUTION #2024-22**

**A RESOLUTION APPROVING A VARIANCE FOR A PROJECT KNOWN AS  
NOVA PROPERTIES**

**WHEREAS**, Nova Properties LLC, (“Developer”) is the applicant for an application related to property legally described as follows:

Lots 4 and the southern \_\_\_\_\_’ of Lot 5, Block 2, COUNTRY SQUARE PLAT FOUR

**WHEREAS**, the property is zoned Business Warehouse; and

**WHEREAS**, the Developer has submitted an application for a variance so as to allow the Developer to improve the Subject Property into a diesel mechanic shop with an office/shop building submitted on October 1, 2024 along with plans previously submitted as Nova Properties and dated June 1, 2021 and modified on 9/24/2024 and containing the following sheets:

1. A1, Nova Properties LLC, Plan, Section, Elevation
2. C-201, Demension and Utility Plans
3. C-301, Typical Ditching and Infiltration/Rain Garden Section
4. S1.0, Pole Building Foundation Plan
5. S2.0, Pole Building Roof Truss Plan
6. S3.0, Pole Building Sections
7. S4.0, Pole Building Sections
8. C-002, General Notes
9. C-003, SWPPP Notes
10. C-004, SWPPP Notes Continued
11. C-005, SWPPP Notes Continued
12. C-006, SWPPP Map
13. C-101, Removal Plan
14. C-401, Details, Erosion Control
15. C-402, Details, Paving

(the “Site Plans”); and

**WHEREAS**, the application was reviewed by the Planning Commission at its meeting on October 21, 2024. The Planning Commission recommended approval of the request; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the City Council makes the following findings:

1. The property owner or applicant proposes to use the property in a reasonable manner not permitted by this Ordinance as the applicant will have equipment that is prone to damaging asphalt pavement;
2. The plight of the property owner or applicant is due to circumstances unique to the property and not created by any persons presently or formerly having an interest in the parcel of land.
3. The variance, if granted, will not alter the essential character of the locality.
4. Economic considerations alone do not constitute practical difficulties.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council hereby approves the application for a variance subject to the following conditions:

1. Outdoor storage may be permitted on non-bituminous or concrete surfaces over the area designated as heavy equipment storage and staging.
2. The area designated as heavy equipment storage and staging can only have heavy equipment parked in that area.
3. The area designated as heavy equipment storage and staging must maintain dust control at all times.

The variance shall expire and be considered null and void if construction of the improvements as shown on the Site Plans has not begun by May 1, 2025.

Adopted by the City Council this 21<sup>st</sup> day of October, 2024.

---

Michael G. Zenzen, Mayor

Attest:

---

William R. McCabe, Clerk/Administrator

CITY OF ST AUGUSTA

	NON J/Z NET TAX CAPACITY	J/Z/ NET TAX CAPACITY	TOTAL NET TAX CAPACITY
STEARNS COUNTY	\$7,459,994		\$7,459,994
LESS TAX INCREMENT			
LESS POWER LINE	(\$1,351)		(\$1,351)
TOTAL	\$7,458,643		\$7,458,643

FUND	CERTIFIED LEVY ON TAXABLE VALUE	LGA REDUCTIONS	HACA	EQUALIZATION AID	NET LEVY ON TAXABLE VALUE	INITIAL TAX RATE
CAPITAL IMPROVEMENT	\$601,600				\$601,600	8.066%
DEBT SERVICE	\$40,000				\$40,000	0.536%
REVENUE	\$950,000				\$950,000	12.737%
TOTALS	\$1,591,600				\$1,591,600	21.339%

This is a copy of the computation of your Truth in Taxation tax rate for taxes payable in 2025. If you notice any error in your levy, please contact the Auditor's Office immediately.

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