

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
October 21, 2024**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Coleman, Hommerding, and Schmitz; Fire Chief Kramer, and Clerk/Administrator McCabe.

OTHERS PRESENT:

CONSENT AGENDA: Mr. McCabe indicated he has updated the bills payable.

A motion was made to approve the consent agenda as amended by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried 4-0.

The following items were approved with the consent agenda:

City Council Minutes, October 1, 2024
City Council Agenda, October 21, 2024.
Bill Payable, Receipts and Treasurer's Report dated October 21, 2024 and for ePayments #25133e – 25140e and Checks #26069 – 26101.

**FIRE DEPT.
REPORT:**

Chief Kramer presented a letter recommending the hiring of Gunnar Gilmore.

A motion was made to hire Mr. Gilmore with the condition that he passes his background check by Mr. Schmitz, seconded by Ms. Coleman. Motion carried 4-0.

Chief Kramer presented a quote for miscellaneous (t-shirts, duty polos and sweatshirts) clothing.

A motion was made to purchasing the clothing for an amount of \$5,717 by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried 4-0.

OPEN FORUM:

**ENGINEER'S
REPORT:**

Mr. McCabe presented Mr. Morast's memo on fog sealing over the Otta Seal.

A motion was made to approve the estimate in an amount of approximately \$8,325 by Mr. Schmitz, seconded by Ms. Coleman. Motion carried 4-0.

Mr. McCabe provided quotes from Astech to help fill in the thin street scraping areas that are too shallow to be pot hole filled and not really cracks. He indicated they recommend the mastic fix as it will last longer than spray patching and cost less right now because of the cost of the oil for the spray patcher.

A motion was made to approve the the Mastic quote from Astech by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried 4-0.

***** Mr.Backes entered the meeting at 7:30pm *****

**PLANNING COMMITTEE
RECOMMENDATION
NOVA PROPERTIES
VARIANCE:**

Mr. McCabe indicated the planning commission held the public hearing and unanimously recommended approval of the variance. Mr. Hommerding asked that we have the new driveway on the south paved. Mr. Massmann responded that none of the neighbors were concerned with the driveway and he gave examples of new businesses that don't have their entrances paved. Mr. Backes stated he doesn't believe we should require it if the ordinance doesn't require it. Mr. Hommerding suggested 12' of the entrance be paved, to protect the road from gravel being transferred onto the road.

A motion was made to approve Resolution #2024-22, granting a variance to Nova Properties to allow an area of their lot to remain unpaved for heavy equipment staging with an additional condition that if there is a requirement for paving the entrance, 12' must be paved by Mr. Hommerding, seconded by Mr. Backes. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Hommerding wondered if they were going to start on the shelter in the dog park.

Mr. Schmitz indicated he had an email from a woman who provides web site design. Mr. McCabe responded that we are working with our current web design and plan on rolling out a new site soon. He asked that anyone who wants something specifically listed on the website to share that with him so we can get it incorporated on the new website. Mr. Schmitz indicated he really just wants to start the conversation on updating the website.

Mayor Zenzen brought up roads that we don't own and maintain. Mr. McCabe was directed to start a 60 day cancellation of the contracts on our city line roads.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented the proposed tax rate information based on the preliminary levy that was adopted in September.

ADJOURNMENT: A motion was made to adjourn at 8:15 pm by Mr. Hommerding, seconded by Mr. Schmitz.

Approved this 12th day of November, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator