

**REGULAR MEETING OF THE  
PLANNING COMMISSION  
CITY OF ST. AUGUSTA  
JANUARY 6, 2025**

**6:00 PM**

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CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF MINUTES FROM OCTOBER 21, 2024 AND OCTOBER 28, 2024

PUBLIC HEARING: CANNABIS ORDINANCE

COMMUNICATIONS/MISC

ADJOURNMENT

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PUBLIC HEARING PROCESS:

- OPEN PUBLIC HEARING
  - STAFF PLANNER PRESENTATION OF APPLICATION & RECOMMENDATION
  - COMMENTS FROM THE PUBLIC AND/OR APPLICANT
  - CLOSE PUBLIC HEARING
  - PLANNING COMMISSION DISCUSSION/ACTION
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**Planning Commission Chair:**

**Ron Kraemer**

**Planning Commission Members:**

**Brent Genereux  
Lee Meier  
Mark Skaalerud  
Rick Christen**

*\*City Council may be in attendance at this meeting. No action will be taken on any of the agenda items at tonight's meeting.*

CITY OF ST AUGUSTA  
PLANNING COMMISSION MINUTES

OCTOBER 21, 2024

- PRESENT:** Chair Kraemer, Planning Commission members Christen, Meier, Genereaux, Skaalerud, Mayor Zenzen, Council Members Hommerding, Schmitz, and Coleman, Administrator McCabe, and staff Rasmuson. Plus the attached list.
- CALL TO ORDER:** The meeting was called to order at 6 PM by Chair Kraemer with the pledge of allegiance.
- AGENDA:** The agenda was approved as presented on motion by Christen, second by Genereux, all voting aye.
- MINUTES:** The minutes of the September 30, 2024 meeting were approved on motion by Genereaux, second by Skallerud, all voting aye.
- PUBLIC HEARING:** NOVA PROPERTIES, Massmann
- Public hearing was opened at 6:04 by Chair Kraemer.
- McCabe reported that he received an application from Massmann for a variance to the city ordinance for paved surface in the industrial district. Massmann said he made application for the variance because his business has a lot of heavy equipment he will be working on and putting the required pavement down would easily be broken up by all the equipment driving over it.
- Practical difficulty in the application is he wouldn't want to put pavement down because it would just be torn up. Dust control measures will be in place. Diesel mechanic shop is the intended use.
- Mike Mertis, was present to ask about the site plan and why he wasn't told about it. He expressed concerns about Paul Reinert's property and his displeasure with it. McCabe said that was not the topic tonight, but did expand on what is going on with that property to date.
- Public hearing closed: 6:11.
- Genereaux asked about off street parking. Staging area that is not in the shop will be granite and dust controlled.
- Skaalerud moved recommend the variance to city council, Christen seconded, all voting aye.
- ADJOURNMENT:** The meeting was adjourned at 6:20 on motion by Christen, second by Genereaux, all voting aye.

CITY OF ST AUGUSTA  
MINUTES OF THE PLANNING COMMISSION  
OCTOBER 28, 2024 – COMP PLAN PUBLIC HEARING

- CALL TO ORDER: The meeting was called to order at 6:00 pm by Chair Kraemer.
- PRESENT: Chair Kraemer, Planning Commission members Genereaux, Skaalerud, Christen and Meier. Mayor Zenzen, Council Members Schmitz, Hommerding and Backes, Coleman, Planners Kaufmann and Dustin. Attorney Couri, Administrator McCabe, Staff Rasmuson, plus the attached list.
- COMP PLAN: Kaufmann was present to explain the process the city has gone through to get to this point. Everything in front of them is a draft. She also went through the different maps that have been updated.
- PUBLIC HEARING: COMPREHENSIVE PLAN UPDATE  
ZONING CODE UPDATE  
Public hearing was opened at 6:19 by Chair Kraemer.  
There were some questions from the public about the process and how they came to some of the conclusions that were made by the planning commission and city council. After lengthy discussion and comments from the public and answers by city officials, the public hearing was closed.  
Public hearing was closed at 6:45.  
Recommendation with the changes to the comp plan was made by Christen, second by Skaalerud, all voting aye.
- ADJOURNEMENT: The meeting was adjourned at 6:46 Christen, Genereaux.