

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
February 4, 2025
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the January 7, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the January 21, 2025 City Council workshop meeting
 - 3E. Temporary Liquor Licenses – St. Wendelin (March 15 and April 26).
 - 3F. Appoint Brent Ahmann to Planning Commission.
 - 3G. Liquor License, Tobacco License, CBD License – Lotus Business
 - 3H. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Radio Quote
 - 6C. Pager Quote
 - 6D. Other
8. Open Forum -10 Minute Limit.
9. Planning Commission Recommendations
 - 9A. Honer IUP Transfer, Resolution #2025-04
10. Engineer’s Report
 - 10A. Pay Application Otta Seal Project
 - 10B. Engineer’s Updates
11. Park Fertilizing Quotes
12. Council Member Comments/Purview.
13. Clerk's Report.
14. Adjourn.

REMINDERS: Planning Commission Meeting, Monday, February 3, 2025 6:00pm
 Regular City Council Meeting, Tuesday, February 4, 2025 7:00pm
 Presidents Day, Monday, February 17, City Hall Offices Closed
 City Council Workshop Meeting, Tuesday, February 18, 2025 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING**

February 4, 2025

7:00 pm

Administrative Summary

Consent Agenda – all items are included in the packets. Lotus Business will be taking over the St. Augusta Mini Mart once their licenses are all approved.

Sheriff's Report – I hope to have for the updated packets on Tuesday.

Building Inspector's Report – the monthly report is included.

Fire Report – Joe's report along with quotes for radios and pagers is included in the packets.

Planning Commission Recommendation – The proposed IUP is included in the packet. We basically will be transferring the IUP issued to Knife River last year to Honer.

Engineer's Report – Chris has included the pay app for the Otta Seal again. He will have an update on that project as well as a brief update on the 2024 Street Project.

Park Fertilizer Quotes – I have included the quotes for the same fertilization that was done last year.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 7, 2025**

**Mr. Couri administrated the Oath of Office to Mayor Schmitz and Council members
Genereux and Skaalerud.**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmits, Council Members Backes, Hommerding, Genereux and Skaalerud; Fire Chief Kramer, Fire Captain Voigt, Attorney Couri, Engineer Bunders, Building Official Wallen and Clerk/Administrator McCabe via Teams Meeting.

OTHERS PRESENT: NeTia Bauman, Shawn Widmar, Paul Shea, Jill Shea, Amy Brand, Travis Barker and Representative Bernie Perryman

CONSENT AGENDA: Mr. McCabe indicated he had added to the updated packets his attendance at the annual MCMA Conference. Mr. Couri asked that we also add the Cannabis agreement with Stearns County to the agenda.

A motion was made by Mr. Backes, seconded by Mr. Genereux to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, December 5, 2024
Bill Payable, Receipts and Treasurer's Report dated January 7, 2025
for ePayments #25178e – 25198e and Checks #26229
- 26308.

City Council Agenda, January 7, 2025
B. McCabe's attendance at the Ehlers Finance Seminar
Gambling Permits and Temporary Liquor Licenses for St. Mary HOC
(June 22) and St. Wendelin (July 27)
B. McCabe's attendance at annual MCMA Conference.

SHERIFF'S REPORT: Lt. Widmer was in attendance and reviewed the November and December 2024 activity report.

A motion was made to approve the Sheriff's reports by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Wallen reviewed the December activity and discussed the totals for 2024. He indicated there were a total of 214 permits issued including 22 new homes and three new commercial permits. He stated the total values assigned to those permits was \$35,897,093.60; with the City collecting \$223,251.62 as their share of the fees.

A motion was made to approve the building inspector's report as presented by Mr. Hommerding, seconded by Mr. Backes; Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the November monthly report indicating there were 13 calls for the month bringing the total to 140 for the year as compared to 115 at this time in 2023. Monthly training was on cleaning the trucks and gear. Training by Fire Inc. was cancelled due to an extended call.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Chief Kramer presented a letter recommending Travis Barker get hired as a new fire fighter.

A motion was made to hire Mr. Barker by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.

OPEN FORUM: no comments offered.

**GSDC FRACTIONAL
ECOMOMIC DEVELOPMENT
SERVICES:**

Ms. Bauman was in attendance to give a presentation on their proposed fractional economic development services. She began with a powerpoint highlighting all the things the GSDC do for the greater St. Cloud area. As she moved to the fractional economic services, she indicated they initially thought they would be able to hire a full time employee to be shared by multiple communities, with St. Augusta hoping for one day a week. If they get another community to take some time, Mr. McCabe will put it on the agenda for approval.

ACTING MAYOR: **A motion was made to appoint Mr. Homerding acting mayor by Mayor Schmitz, seconded by Mr. Genereux. Motion carried 4-0 with Mr. Hommerding abstaining.**

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES: **A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Genereux:**

Planning Commission: Ron Kraemer to an additional 3-year term and Paul Shea to a 3-year term.

Council Fire Department Representative: Justin Backes and Jeff Schmitz.

City Assessor: Jonathan Springer Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe
City Attorney (Prosecution): Jenall Kendal – Stearns County
Admin. Hearing Officer: Quinlivan and Hughes
City Engineer: Chris Bunders – Moore Engineering.
Planning Consultant: Robin Caufman – Bolton & Menk
Building Inspector: Mike Wallen, Inspectron
Electrical Inspector: Kelly Johnson
Weed Inspector: Paul Hollermann
Assistant Weed Inspector: Mark Kiffmeyer.

The motion passed unanimously.

**RESOLUTION
#2025-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages as budgeted.

A motion was made to approve Resolution #2025-01, approving the salaries by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**SCHEDULE OF REGULAR
MEETINGS, OFFICIAL NEWSPAPER
AND OFFICIAL
DEPOSITORIES:**

A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 6:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel, Hungtington Bank and US Bank as official depositories by Mr. Backes seconded by Mr. Skaalerud. Motion carried unanimously.

**RESOLUTION #2025-02,
DESIGNATING
SIGNERS:**

A motion was made to approve Resolution #2025-02 designating officials authorized to sign approved checks by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.

**RESOLUTION #2025-03,
DESIGNATING 2026**

POLLING PLACE: A motion was made to approve Resolution #2025-03, designating the 2026 polling place by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**ORDINANCE #
2025-01, ADOPTING THE
2025 FEE**

SCHEDULE: There was a discussion on the cannabis fees and Mr. Couri suggested we approve the ordinance

A motion was made to approve Ordinance #2025-01, adopting the 2025 Fee Schedule as amended by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

**DATA PRACTICES
POLICIES:**

A motion was made to approve the data practices policies as presented by Mr. Genereux, seconded by Mr. Hommerding; Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Bunders presented Pay Request #3 for the 2024 Street Project recommending we pay \$42,021.85 holding a retainage of \$50,314.03.

A motion was made to approve the pay request in an amount of \$42,021.85 by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried unanimously.

Mr. Bunders presented Pay Request #1 on the OTTA Seal Project recommending a payment in the amount of \$135,699.16 holding a retainage of \$7,142.06. This item will be brought back to the January 21 work session meeting.

Mr. Bunders also presented an update on both the 2024 Street Project and the Otta Seal Project.

**PLANNING COMMISSION
RECOMMENDATION, CANNABIS
ZONING ORDINANCE**

#2025-02: The planning commission unanimously recommended approval of Ordinance #2025-02. Mr. Couri explained why it was written like it was and what our responsibilities are moving forward.

A motion was made to approve Ordinance #2025-02 as amended and to publish in summary by Mr. Skaalerud, seconded by Mr. Backes. Motion carried unanimously.

**CANNABIS REGISTRATION
ORDINANCE**

#2025-03: Mr. Couri explained the necessity of this ordinance and why we weren't just deferring to Stearns County.

A motion was made to approve Ordinance #2025-03 as amended and to publish in summary by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

**STEARNS COUNTY
CANNABIS DELEGATION**

AGREEMENT: A motion was made to approve the agreement by Mr. Hommerding, seconded by Mr. Skaalerud. Motion carried unanimously.

**ADMIN COMPUTER
QUOTES:**

Mr. McCabe presented two quotes for a new computer indicating he has been using the Surface Pro since mid 2019. He indicated he likes the surface pro, but would be okay with the Mac Book Air based on their preference.

A motion was made to approve the purchase of the Surface Pro by Mr. Genereux, seconded by Mr. Hommerding. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe provided the League of MN Cities Insurance for the members indicating he believes this may be the largest one we have received.

Mr. McCabe indicated Teresa Rasmuson will be retiring at the end of May. He provided the position description and asked that we advertise the position for interviews in February with March approval and a target start date of April 1.

A motion was made to approve of advertising for the position by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried unanimously.

ADJOURMENT: A motion was made to adjourn at 9:00pm by Mr. Hommerding seconded by Mr. Schmitz.

Approved this 4th day of February, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

*Receipt Book

January 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15948R	101-41000-3103	Sales Tax	\$110.32	1/14/2025	general - shelter rental tax	01 03 25 rct 2
15948R	101-41000-3225	Park Shelter Rental	\$2,665.76	1/14/2025	general - Jan 2025 park reservaqtion	01 03 25 rct 2
15949R	601-49400-3710	Water Sales	\$905.74	1/14/2025	water dept - Jan 25 rct	01 03 25 rct 2
15949R	607-41000-3710	Storm Sewer Sales	\$1,377.60	1/14/2025	SW - Jan 25 rct	01 03 25 rct 2
15949R	602-49450-3720	Sewer Sales	\$913.71	1/14/2025	sewer - Jan 25 rct	01 03 25 rct 2
15949R	606-49450-3728	Sewer Replacement Fund	\$34.67	1/14/2025	SRF - Jan 25 rct	01 03 25 rct 2
15949R	601-49400-3130	General Sales and Use Tax	\$2.31	1/14/2025	water dept - Jan 25 rct	01 03 25 rct 2
15949R	605-43160-3740	Electricity Sales	\$6.20	1/14/2025	EU - Jan 25 rct	01 03 25 rct 2
15950R	101-41000-3225	Park Shelter Rental	\$175.00	1/14/2025	general - C Bafen	01 07 25 rct
15950R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 07 25 rct
15951R	101-41000-3210	Business Licenses/Permits	\$20.00	1/14/2025	general - St. Mary's HOC temp liquor	01 03 25 rct
15952R	607-41000-3710	Storm Sewer Sales	\$172.80	1/14/2025	SW - Jan 25 rct	01 03 25 rct
15952R	602-49450-3720	Sewer Sales	\$206.27	1/14/2025	sewer - Jan 25 rct	01 03 25 rct
15952R	606-49450-3728	Sewer Replacement Fund	\$10.67	1/14/2025	SRF - Jan 25 rct	01 03 25 rct
15952R	605-43160-3740	Electricity Sales	\$4.33	1/14/2025	EU - Jan 25 rct	01 03 25 rct
15952R	601-49400-3710	Water Sales	\$263.45	1/14/2025	water dept - Jan 25 rct	01 03 25 rct
15953R	101-41000-3221	Building Permits	\$101.00	1/14/2025	general - Fire Works Fireplace	01 07 25 rct
15954R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 07 25 rct
15954R	101-41000-3225	Park Shelter Rental	\$175.00	1/14/2025	general - M Schriefels	01 07 25 rct
15955R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 07 25 rct
15955R	101-41000-3225	Park Shelter Rental	\$175.00	1/14/2025	general - H Motl	01 07 25 rct
15956R	601-49400-3710	Water Sales	\$1,352.03	1/14/2025	water dept - Jan 25 rct	01 07 25 rct
15956R	605-43160-3740	Electricity Sales	\$22.13	1/14/2025	EU - Jan 25 rct	01 07 25 rct
15956R	606-49450-3728	Sewer Replacement Fund	\$44.91	1/14/2025	SRF - Jan 25 rct	01 07 25 rct
15956R	602-49450-3720	Sewer Sales	\$1,384.24	1/14/2025	sewer - Jan 25 rct	01 07 25 rct
15956R	607-41000-3710	Storm Sewer Sales	\$115.20	1/14/2025	SW - Jan 25 rct	01 07 25 rct
15957R	101-41000-3221	Building Permits	\$252.84	1/14/2025	general - Mad City	01 08 25 rct
15958R	101-41000-3620	Miscellaneous Revenues	\$32.25	1/14/2025	general - Motorola refund	01 08 25 rct
15959R	101-41000-3410	Zoning and Subdivision Fees	\$500.00	1/14/2025	general - J Honer CUP application	01 08 25 rct
15960R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 08 25 rct
15960R	101-41000-3225	Park Shelter Rental	\$150.00	1/14/2025	general - D Lehmeier	01 08 25 rct
15961R	101-41000-3221	Building Permits	\$101.00	1/14/2025	general - All Purpose Plmb	01 25 c c s cc
15962R	101-41000-3340	Electric Permits	\$42.00	1/14/2025	general - Select	01 08 25 rct
15963R	450-42270-3623	Contributions and Donations	\$2,000.00	1/14/2025	CIP - fire dept, Club Almar	01 08 25 rct
15964R	607-41000-3710	Storm Sewer Sales	\$1,134.50	1/14/2025	SW - Jan 25 rct	01 08 25 rct
15964R	601-49400-3130	General Sales and Use Tax	\$13.44	1/14/2025	water dept - Jan 25 rct	01 08 25 rct
15964R	605-43160-3740	Electricity Sales	\$33.64	1/14/2025	EU - Jan 25 rct	01 08 25 rct
15964R	606-49450-3728	Sewer Replacement Fund	\$70.43	1/14/2025	SRF - Jan 25 rct	01 08 25 rct
15964R	602-49450-3720	Sewer Sales	\$1,873.72	1/14/2025	sewer - Jan 25 rct	01 08 25 rct
15964R	601-49400-3710	Water Sales	\$1,972.09	1/14/2025	water dept - Jan 25 rct	01 08 25 rct
15965R	101-41000-3221	Building Permits	\$202.00	1/14/2025	general - Finken	01 09 25 rct
15966R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 09 25 rct
15966R	101-41000-3225	Park Shelter Rental	\$175.00	1/14/2025	general - J Chirhart	01 09 25 rct
15967R	602-49450-3720	Sewer Sales	\$1,556.81	1/14/2025	sewer - Jan 25 rct	01 09 25 rct
15967R	606-49450-3728	Sewer Replacement Fund	\$50.42	1/14/2025	SRF - Jan 25 rct	01 09 25 rct
15967R	605-43160-3740	Electricity Sales	\$27.25	1/14/2025	EU - Jan 25 rct	01 09 25 rct
15967R	601-49400-3130	General Sales and Use Tax	\$12.83	1/14/2025	water dept - Jan 25 rct	01 09 25 rct
15967R	601-49400-3710	Water Sales	\$1,546.76	1/14/2025	water dept - Jan 25 rct	01 09 25 rct
15967R	607-41000-3710	Storm Sewer Sales	\$773.60	1/14/2025	SW - Jan 25 rct	01 09 25 rct
15968R	101-41000-3225	Park Shelter Rental	\$150.00	1/14/2025	general - J Buboltz	01 25 c c s cc

City of St. Augusta

*Receipt Book

January 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15968R	101-41000-3103	Sales Tax	\$7.88	1/14/2025	general - shelter rental tax	01 25 c c s cc
15970R	601-49400-3710	Water Sales	\$709.65	1/14/2025	water dept - Jan 25 rct	01 13 25 rct
15970R	605-43160-3740	Electricity Sales	\$11.95	1/14/2025	EU - Jan 25 rct	01 13 25 rct
15970R	606-49450-3728	Sewer Replacement Fund	\$22.66	1/14/2025	SRF - Jan 25 rct	01 13 25 rct
15970R	607-41000-3710	Storm Sewer Sales	\$115.20	1/14/2025	SW - Jan 25 rct	01 13 25 rct
15970R	602-49450-3720	Sewer Sales	\$727.48	1/14/2025	sewer - Jan 25 rct	01 13 25 rct
15971R	101-41000-3210	Business Licenses/Permits	\$20.00	1/22/2025	general - St Wendelins festival licens	01 15 25 rct 2
15972R	607-41000-3710	Storm Sewer Sales	\$57.60	1/21/2025	SW - Jan 25 rct	01 25 c c s cc
15973R	450-41000-3340	Cable TV Franchise Fee	\$588.49	1/22/2025	CIP - general, Midco	01 15 25 rct 2
15974R	101-41000-3180	State Fire Training	\$650.00	1/14/2025	general - fire training	01 25 c c s cc
15975R	101-41000-3500	Fines and Forfeits	\$466.60	1/14/2025	general - Dec 24 misdemeanors	01 25 c c s cc
15976R	101-41000-3210	Business Licenses/Permits	\$40.00	1/22/2025	general - St. Wendelins temp liquor li	01 15 25 rct
15977R	606-49450-3728	Sewer Replacement Fund	\$258.88	1/22/2025	SRF - Jan 25 rct	01 15 25 rct 2
15977R	605-43160-3740	Electricity Sales	\$82.22	1/22/2025	EU - Jan 25 rct	01 15 25 rct 2
15977R	602-49450-3720	Sewer Sales	\$3,490.04	1/22/2025	sewer - Jan 25 rct	01 15 25 rct 2
15977R	607-41000-3710	Storm Sewer Sales	\$1,838.40	1/22/2025	SW - Jan 25 rct	01 15 25 rct 2
15977R	601-49400-3710	Water Sales	\$3,829.43	1/22/2025	water dept - Jan 25 rct	01 15 25 rct 2
15977R	601-49400-3130	General Sales and Use Tax	\$27.51	1/22/2025	water dept - Jan 25 rct	01 15 25 rct 2
15978R	101-41000-3103	Sales Tax	\$7.88	1/22/2025	general - shelter rental tax	01 15 25 rct
15978R	101-41000-3225	Park Shelter Rental	\$150.00	1/22/2025	general - S Pilzer	01 15 25 rct
15979R	101-41000-3221	Building Permits	\$101.00	1/21/2025	general - Monarch Homes	01 25 c c s cc
15980R	601-49400-3710	Water Sales	\$1,030.96	1/22/2025	water dept - Jan 25 rct	01 15 25 rct
15980R	605-43160-3740	Electricity Sales	\$17.81	1/22/2025	EU - Jan 25 rct	01 15 25 rct
15980R	606-49450-3728	Sewer Replacement Fund	\$39.55	1/22/2025	SRF - Jan 25 rct	01 15 25 rct
15980R	602-49450-3720	Sewer Sales	\$1,026.68	1/22/2025	sewer - Jan 25 rct	01 15 25 rct
15980R	607-41000-3710	Storm Sewer Sales	\$144.00	1/22/2025	SW - Jan 25 rct	01 15 25 rct
15980R	601-49400-3130	General Sales and Use Tax	\$2.31	1/22/2025	water dept - Jan 25 rct	01 15 25 rct
15982R	101-41000-3103	Sales Tax	\$7.88	1/22/2025	general - shelter rental tax	01 16 25 rct
15982R	101-41000-3225	Park Shelter Rental	\$175.00	1/22/2025	general - Kunkle	01 16 25 rct
15983R	101-41000-3225	Park Shelter Rental	\$175.00	1/22/2025	general - H Zabinski	01 16 25 rct
15983R	101-41000-3103	Sales Tax	\$7.88	1/22/2025	general - shelter rental tax	01 16 25 rct
15984R	101-41000-3620	Miscellaneous Revenues	\$500.00	1/22/2025	general - Community Giving (see ck	01 16 25 rct
15985R	101-41000-3221	Building Permits	\$2,782.88	1/22/2025	general - Progressive	01 16 25 rct
15985R	101-41000-3225	Right of Way Permits	\$300.00	1/22/2025	general - Progressive	01 16 25 rct
15985R	601-49400-3710	Meter Sales	\$350.00	1/22/2025	water dept - Progressive	01 16 25 rct
15985R	603-43254-3710	Water Availability Charges	\$3,000.00	1/22/2025	WAC - Progressive	01 16 25 rct
15985R	603-43254-3720	Sewer Availability Charges	\$3,000.00	1/22/2025	SAC - Progressive	01 16 25 rct
15986R	101-41000-3340	Electric Permits	\$37.00	1/22/2025	general - Carlson & Sons	01 16 25 rct
15987R	607-41000-3710	Storm Sewer Sales	\$489.60	1/22/2025	SW - Jan 25 rct	01 16 25 rct
15987R	601-49400-3710	Water Sales	\$874.71	1/22/2025	water dept - Jan 25 rct	01 16 25 rct
15987R	605-43160-3740	Electricity Sales	\$28.02	1/22/2025	EU - Jan 25 rct	01 16 25 rct
15987R	606-49450-3728	Sewer Replacement Fund	\$28.02	1/22/2025	SRF - Jan 25 rct	01 16 25 rct
15987R	602-49450-3720	Sewer Sales	\$900.10	1/22/2025	sewer - Jan 25 rct	01 16 25 rct
15988R	101-41000-3103	Sales Tax	\$7.88	1/22/2025	general - shelter rental tax	01 17 25 rct
15988R	101-41000-3225	Park Shelter Rental	\$150.00	1/22/2025	general - M Schneider	01 17 25 rct
15989R	606-49450-3728	Sewer Replacement Fund	\$22.97	1/22/2025	SRF - Jan 25 rct	01 17 25 rct
15989R	601-49400-3710	Water Sales	\$662.68	1/22/2025	water dept - Jan 25 rct	01 17 25 rct
15989R	602-49450-3720	Sewer Sales	\$674.12	1/22/2025	sewer - Jan 25 rct	01 17 25 rct
15989R	607-41000-3710	Storm Sewer Sales	\$703.02	1/22/2025	SW - Jan 25 rct	01 17 25 rct
15989R	601-49400-3130	General Sales and Use Tax	\$4.62	1/22/2025	water dept - Jan 25 rct	01 17 25 rct

City of St. Augusta

*Receipt Book

January 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15989R	605-43160-3740	Electricity Sales	\$6.00	1/22/2025	EU - Jan 25 rct	01 17 25 rct
15990R	101-41000-3225	Park Shelter Rental	\$175.00	1/22/2025	general - E Bloch	01 21 25 rct
15990R	101-41000-3103	Sales Tax	\$7.88	1/22/2025	general - shelter rental tax	01 21 25 rct
15991R	607-41000-3710	Storm Sewer Sales	\$460.80	1/22/2025	SW - Jan 25 rct	01 21 25 rct
15991R	602-49450-3720	Sewer Sales	\$3,567.63	1/22/2025	sewer - Jan 25 rct	01 21 25 rct
15991R	601-49400-3710	Water Sales	\$3,271.48	1/22/2025	water dept - Jan 25 rct	01 21 25 rct
15991R	606-49450-3728	Sewer Replacement Fund	\$132.38	1/22/2025	SRF - Jan 25 rct	01 21 25 rct
15991R	605-43160-3740	Electricity Sales	\$29.17	1/22/2025	EU - Jan 25 rct	01 21 25 rct
15992R	101-41000-3180	State Fire Training	\$550.00	1/21/2025	general - fire training	01 25 c c s cc
15993R	607-41000-3710	Storm Sewer Sales	\$300.00	1/21/2025	SW - Jan 25 rct	01 25 c c s cc
15994R	101-41000-3210	Business Licenses/Permits	\$100.00	1/29/2025	general - Lux Rec Club	01 22 25 rct
15996R	607-41000-3710	Storm Sewer Sales	\$172.80	1/29/2025	SW - Jan 25 rct	01 22 25 rct
15996R	601-49400-3710	Water Sales	\$1,850.77	1/29/2025	water dept - Jan 25 rct	01 22 25 rct
15996R	605-43160-3740	Electricity Sales	\$44.22	1/29/2025	EU - Jan 25 rct	01 22 25 rct
15996R	606-49450-3728	Sewer Replacement Fund	\$67.70	1/29/2025	SRF - Jan 25 rct	01 22 25 rct
15996R	602-49450-3720	Sewer Sales	\$1,875.29	1/29/2025	sewer - Jan 25 rct	01 22 25 rct
15997R	101-41000-3103	Sales Tax	\$7.88	1/28/2025	general - shelter rental tax	01 24 25 rct
15997R	101-41000-3225	Park Shelter Rental	\$150.00	1/28/2025	general - L Sanner	01 24 25 rct
15998R	101-41000-3180	State Fire Training	\$3,150.00	1/22/2025	general - fire training	01 25 c c s cc
15999R	101-41000-3100	General Property Taxes	\$8,465.44	1/28/2025	general - 2024 final tax settlement	01 25 c c s cc
15999R	351-47000-3100	General Property Taxes	\$383.79	1/28/2025	dept service, 2024 final tax settleme	01 25 c c s cc
15999R	450-41000-3130	General Sales and Use Tax	\$4,476.72	1/28/2025	CIP - 2024 final tax settlement	01 25 c c s cc
16000R	101-41000-3410	Assessment Search Fees	\$10.00	1/28/2025	general - Stearns Co Abstract	01 24 25 rct
16001R	101-41000-3225	Park Shelter Rental	\$150.00	1/28/2025	general - P Kilanowski	01 24 25 rct
16001R	101-41000-3103	Sales Tax	\$7.88	1/28/2025	general - shelter rental tax	01 24 25 rct
16002R	101-41000-3103	Sales Tax	\$7.88	1/28/2025	general - shelter rental tax	01 24 25 rct
16002R	101-41000-3225	Park Shelter Rental	\$150.00	1/28/2025	general - C Archibald	01 24 25 rct
16003R	101-41000-3340	Electric Permits	\$36.00	1/28/2025	general - Bertram Elec	01 24 25 rct
16004R	101-41000-3221	Building Permits	\$101.00	1/28/2025	general - H&S	01 24 25 rct
16004R	101-41000-3340	Electric Permits	\$71.00	1/28/2025	general - H&S	01 24 25 rct
16005R	601-49400-3130	General Sales and Use Tax	\$45.96	1/28/2025	water dept - Jan 25 rct	01 24 25 rct
16005R	607-41000-3710	Storm Sewer Sales	\$495.58	1/28/2025	SW - Jan 25 rct	01 24 25 rct
16005R	602-49450-3720	Sewer Sales	\$2,399.05	1/28/2025	sewer - Jan 25 rct	01 24 25 rct
16005R	605-43160-3740	Electricity Sales	\$96.42	1/28/2025	EU - Jan 25 rct	01 24 25 rct
16005R	601-49400-3710	Water Sales	\$2,486.30	1/28/2025	water dept - Jan 25 rct	01 24 25 rct
16005R	606-49450-3728	Sewer Replacement Fund	\$37.86	1/28/2025	SRF - Jan 25 rct	01 24 25 rct
16006R	101-41000-3225	Park Shelter Rental	\$175.00	1/28/2025	general - T Cronin	01 24 25 rct 2
16006R	101-41000-3103	Sales Tax	\$7.88	1/28/2025	general - shelter rental tax	01 24 25 rct 2
16007R	101-41000-3340	Electric Permits	\$136.00	1/28/2025	general - J Becker	01 24 25 rct 2
16008R	605-43160-3740	Electricity Sales	\$14.04	1/28/2025	EU - Jan 25 rct	01 24 25 rct 2
16008R	601-49400-3130	General Sales and Use Tax	\$2.31	1/28/2025	water dept - Jan 25 rct	01 24 25 rct 2
16008R	601-49400-3710	Water Sales	\$597.82	1/28/2025	water dept - Jan 25 rct	01 24 25 rct 2
16008R	602-49450-3720	Sewer Sales	\$604.54	1/28/2025	sewer - Jan 25 rct	01 24 25 rct 2
16008R	607-41000-3710	Storm Sewer Sales	\$144.00	1/28/2025	SW - Jan 25 rct	01 24 25 rct 2
16008R	606-49450-3728	Sewer Replacement Fund	\$22.99	1/28/2025	SRF - Jan 25 rct	01 24 25 rct 2
16009R	607-41000-3710	Storm Sewer Sales	\$345.60	1/28/2025	SW - Jan 25 rct	01 27 24 rct
16009R	602-49450-3720	Sewer Sales	\$1,704.77	1/28/2025	sewer - Jan 25 rct	01 27 24 rct
16009R	606-49450-3728	Sewer Replacement Fund	\$57.17	1/28/2025	SRF - Jan 25 rct	01 27 24 rct
16009R	605-43160-3740	Electricity Sales	\$45.32	1/28/2025	EU - Jan 25 rct	01 27 24 rct
16009R	601-49400-3130	General Sales and Use Tax	\$7.27	1/28/2025	water dept - Jan 25 rct	01 27 24 rct

City of St. Augusta
***Receipt Book**

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January 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16009R	601-49400-3710	Water Sales	\$1,847.75	1/28/2025	water dept - Jan 25 rct	01 27 24 rct
16010R	101-41000-3225	Park Shelter Rental	\$175.00	1/28/2025	general - J Peterson	01 28 25 rct
16010R	101-41000-3103	Sales Tax	\$7.88	1/28/2025	general - shelter rental tax	01 28 25 rct
16011R	101-41000-3340	Electric Permits	\$36.00	1/28/2025	general - Gruber	01 28 25 rct
16012R	450-41000-3130	General Sales and Use Tax	\$27,453.71	1/28/2025	CIP - general, sales tax	01 28 25 rct
16013R	607-41000-3710	Storm Sewer Sales	\$600.00	1/28/2025	SW - Jan 25 rct	01 28 25 rct
16013R	602-49450-3720	Sewer Sales	\$710.23	1/28/2025	sewer - Jan 25 rct	01 28 25 rct
16013R	601-49400-3710	Water Sales	\$693.71	1/28/2025	water dept - Jan 25 rct	01 28 25 rct
16013R	606-49450-3728	Sewer Replacement Fund	\$23.49	1/28/2025	SRF - Jan 25 rct	01 28 25 rct
16013R	605-43160-3740	Electricity Sales	\$14.84	1/28/2025	EU - Jan 25 rct	01 28 25 rct
16014R	101-41000-3340	Electric Franchise Fee	\$5,348.00	1/28/2025	general - Stearns Electric	01 25 c c s cc
Grand Total			\$129,409.08			

***Check Summary Register©**

Checks 01/18/25-02/04/25

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25210e PERA	1/21/2025	\$2,172.95	emp pd pera
25211e STATE BANK OF KIMBALL	1/21/2025	\$3,899.76	941 taxes
25212e JOHN HANCOCK	1/21/2025	\$1,150.00	g - def comp pay 2 2025 Kiffmeyer
25213e STATE BANK OF KIMBALL	1/28/2025	\$124.03	941 taxes
25214e US BANK BAHR	1/28/2025	\$52.00	fire dept - MP Nextlevel, ID cards
25215e US BANK BLASHACK	1/28/2025	\$526.68	water dept - Jan 25 fuel
25216e US BANK HOLLERMANN	1/28/2025	\$799.82	pw dept - Jan 25 fuel
25217e US BANK KRAMER	1/28/2025	\$2,067.22	fire dept - emails, Google
25218e US BANK KIFFMEYER	1/28/2025	\$1,723.31	pw dept - supplies for steamer, Batteries Plus
25219e US BANK MCCABE	1/28/2025	\$4,614.39	general - conference, Maddens
25220e US BANK RASMUSON	1/28/2025	\$1,544.24	general - city hall telephone
25221e US BANK SKOGSTAD	1/28/2025	\$32.27	fire dept - supplies, Harbor Freight
25222e PERA	1/29/2025	\$2,189.93	emp pd pera
25223e MN DEPT OF REVENUE	1/29/2025	\$2,090.79	emp pd state taxes
25224e STATE BANK OF KIMBALL	1/29/2025	\$4,050.76	941 taxes
25225e JOHN HANCOCK	1/29/2025	\$1,150.00	g - pay 3 2025 def comp Hollermann
26318 AFLAC	1/21/2025	\$515.48	g - employee paid insurance
26319 CITY OF ST. CLOUD	1/21/2025	\$57,468.93	water dept - Oct 24 usage
26320 ST. AUGUSTA FIRE RELIEF ASS	1/21/2025	\$500.00	fire dept - fire relief assn donation Community
26321 GANNETT MN LOCALIQ	1/21/2025	\$145.96	general - ordinance publication council salaries
26322 KRAMER, JOSEPH S.	1/29/2025	\$712.39	
26323 BILL MCCABE	1/28/2025	\$300.00	g - McCabe co pay
26324 BLASHACK, CHAD C.	1/29/2025	\$1,841.61	
26325 HILL, MARY M	1/29/2025	\$1,007.43	
26326 HOLLERMANN, PAUL A.	1/29/2025	\$1,710.61	
26327 KIFFMEYER, MARK G.	1/29/2025	\$1,866.15	
26328 McCABE, WILLIAM R.	1/29/2025	\$3,145.05	
26329 RASMUSON, TERESA M.	1/29/2025	\$156.57	
26330 SCHLUETER, STEVEN F.	1/29/2025	\$181.17	
26331 WAIBEL, THOMAS F.	1/29/2025	\$82.71	
26332 AFLAC	2/4/2025	\$515.48	g - employee paid insurance
26333 ZAYO GROUP	2/4/2025	\$346.54	sewer dept - telephone
26334 BOLTON AND MENK	2/4/2025	\$3,051.00	general - servies related to comp plan update
26335 CENTER POINT ENERGY	2/4/2025	\$788.63	fire dept - gas usage
26336 CENTRAL MCGOWAN, INC 13915	2/4/2025	\$45.00	fire dept - supplies
26337 CENTRAL MN FIRE AID ASSN	2/4/2025	\$50.00	fire dept - 2025 dues
26338 CITY OF ST. CLOUD	2/4/2025	\$27,924.42	water dept - Dec 2024 water usage
26339 CORE & MAIN LP	2/4/2025	\$35.75	water dept - washers
26340 F.I.R.E.	2/4/2025	\$2,190.00	fire dept - CPR/AED training 24 students x \$60
26341 GALLS	2/4/2025	\$1,791.66	fire dept - uniforms
26342 INITIATIVE FOUNDATION	2/4/2025	\$250.00	general - membership
26343 LEAGUE OF MN CITIES	2/4/2025	\$770.00	STW - 2025 dues
26344 MED COMPASS	2/4/2025	\$4,450.00	fire dept - medical exams
26345 MOORE ENGINEERING	2/4/2025	\$37,660.13	CIP - pw dept, 2024 street improvement
26346 RMB ENVIRONMENTAL LABORA	2/4/2025	\$359.49	sewer dept - ww effluent
26347 STEARNS COUNTY AUDITOR/TR	2/4/2025	\$95.32	elections - general ballot
26348 STERICYCLE INC	2/4/2025	\$28.22	fire dept - subscription
26349 TRAUT COMPANIES	2/4/2025	\$70.00	water dept - sample #'s 250046 & 250047
26350 TRI-COUNTY HUMANE SOCIETY	2/4/2025	\$300.00	general - 4th quarter 2024 boarding
26351 WEST CENTRAL SANITATION	2/4/2025	\$434.60	general - garbage service
26352 BATTERIES PLUS BULBS	2/4/2025	\$229.99	fire dept - batteries
26353 BILL MCCABE	2/4/2025	\$252.00	general - mileage 1/7-1/31/25 (360x.70)
26354 CITY OF ST. AUGUSTA	2/4/2025	\$78.10	general - Jan 2025 usage

City of St. Augusta

***Check Summary Register©**

Checks 01/18/25-02/04/25

	Name	Check Date	Check Amt	
26355	GOPHER STATE ONE-CALL	2/4/2025	\$74.30	water dept - locates
26356	KELLY C JOHNSON INC	2/4/2025	\$719.10	general - Jan 2025 permits
26357	MACQUEEN EMERGENCY	2/4/2025	\$440.00	sewer dept - SCBA flow test
26358	MARK KIFFMEYER	2/4/2025	\$75.00	pw dept - boot allowance
26359	PETTY CASH	2/4/2025	\$51.00	general - conference meal
26360	STEARNS COUNTY AUDITOR/TR	2/4/2025	\$13,818.75	general - 2nd half 2024 contract
26361	T MOBILE	2/4/2025	\$39.65	general - Feb 25 service
26362	TYLER & SARH BOIE	2/4/2025	\$89.23	water dept - refund overpayment
		Total Checks	\$194,845.57	

Jeffery J Schmitz

FILTER: [Check Date] between #01/18/25# and #02/04/25# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: Feb 4 2025 mtg addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26352	02/04/25	BATTERIES PLUS BULBS			
E 101-42270-220		Repair/Maint Supply	\$229.99	P79930883	fire dept - batteries
		Total	\$229.99		
26353	02/04/25	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel	\$252.00		general - mileage 1/7-1/31/25 (360x.70)
		Total	\$252.00		
26354	02/04/25	CITY OF ST. AUGUSTA			
E 101-41000-736		city halls sewer/water expe	\$78.10		general - Jan 2025 usage
		Total	\$78.10		
26355	02/04/25	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$37.15		water dept - locates
E 602-49450-314		Gopher State One Calls	\$37.15		sewer dept - locates
		Total	\$74.30		
26356	02/04/25	KELLY C JOHNSON INC			
E 101-41220-742		Electrical Insp	\$719.10		general - Jan 2025 permits
		Total	\$719.10		
26357	02/04/25	MACQUEEN EMERGENCY			
E 602-49450-220		Repair/Maint Supply	\$440.00	P43015	<i>Fire</i> sewer dept - SCBA flow test
<i>101-42270-220</i>		Total	\$440.00		
26358	02/04/25	MARK KIFFMEYER			
E 101-41130-430		Miscellaneous	\$75.00		pw dept - boot allowance
		Total	\$75.00		
26359	02/04/25	PETTY CASH			
E 101-41000-208		Training, Inst., Travel	\$51.00		general - conference meal
		Total	\$51.00		
26360	02/04/25	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-306		Police/Sheriff (contract)	\$13,818.75	2024-000000	general - 2nd half 2024 contract
		Total	\$13,818.75		
26361	02/04/25	T MOBILE			
E 101-41000-324		Internet mobile	\$39.65		general - Feb 25 service
		Total	\$39.65		
26362	02/04/25	TYLER & SARH BOIE			
E 601-49400-430		Miscellaneous	\$44.62		water dept - refund overpayment
E 602-49450-430		Miscellaneous	\$44.61		sewer dept - refund overpayment
		Total	\$89.23		
		10100	\$15,867.12		

***Check Detail Register©**

Batch: Feb 4 2025 mtg addl

Check # Check Date Vendor Name Amount Invoice Comment

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND \$15,263.59

601 WATER FUND \$81.77

602 SEWER FUND \$521.76

\$15,867.12

~~\$14,803.59~~ \$15,703.59

\$81.76

Jeffery J Schmitz

***Check Detail Register©**
 Batch: Feb 2025 usb cc, Feb 4 2025 cc mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25214 e	01/28/25	US BANK BAHR			
E 101-42270-220		Repair/Maint Supply		\$52.00	fire dept - MP Nextlevel, ID cards
		Total		\$52.00	
25215 e 01/28/25 US BANK BLASHACK					
E 601-49400-212		Motor Fuels		\$39.89	water dept - Jan 25 fuel
E 602-49450-212		Motor Fuels		\$39.90	sewer dept - Jan 25 fuel
E 601-49400-210		Operating Supplies (GEN		\$3.29	water dept - misc part, Holiday
E 101-41000-200		Office Supplies (GENERA		\$93.60	general - office supplies, Office Depot
E 601-49400-208		Training, Inst., Travel		\$350.00	water dept - conference, Rural Water Assn
		Total		\$526.68	
25216 e 01/28/25 US BANK HOLLERMANN					
E 101-41130-212		Motor Fuels		\$501.42	pw dept - Jan 25 fuel
E 601-49400-212		Motor Fuels		\$62.68	water dept - Jan 25 fuel
E 602-49450-212		Motor Fuels		\$62.68	sewer dept - Jan 25 fuel
E 601-49400-210		Operating Supplies (GEN		\$173.04	water dept - supplies, FleetPride
		Total		\$799.82	
25217 e 01/28/25 US BANK KRAMER					
E 101-42270-325		IT Expenses		\$237.60	fire dept - emails, Google
E 101-42270-220		Repair/Maint Supply		\$96.78	fire dept - helmet parts, SP interfire
E 101-42270-208		Training, Inst., Travel		\$315.00	fire dept - dues for 2 firefighters, Mn State Fire Chief Assn
E 101-42270-220		Repair/Maint Supply		\$42.84	fire dept - warning lights, Amazon
E 101-42270-208		Training, Inst., Travel		\$1,090.00	fire dept - classes 4 firefightrs, Mn State Fire Chief Assn
E 101-42270-208		Training, Inst., Travel		\$285.00	fire dept - class, Mn State Fire Chief Assn
		Total		\$2,067.22	
25218 e 01/28/25 US BANK KIFFMEYER					
E 101-41130-220		Repair/Maint Supply		\$52.99	pw dept - supplies for steamer, Batteries Plus
E 101-41130-220		Repair/Maint Supply		\$1,418.10	pw dept - #4, Kris Engineering
E 101-41130-212		Motor Fuels		\$138.01	pw dept - Jan 25 fuel
E 101-41130-220		Repair/Maint Supply		\$39.28	pw dept - #4, Midway Iron
E 101-41130-220		Repair/Maint Supply		\$74.93	pw dept - #20, Central Hydraulics
		Total		\$1,723.31	
25219 e 01/28/25 US BANK MCCABE					
E 101-41000-208		Training, Inst., Travel		\$528.26	general - conference, Maddens
E 101-41000-208		Training, Inst., Travel		\$250.00	general - seminar, Ehlers
E 450-41000-327		Computer Equipment		\$2,582.99	CIP - general, computer McCabe, Best Buy
E 101-41000-208		Training, Inst., Travel		\$525.00	general - conference, LMC
E 101-41000-300		support services		\$258.17	general - computer subscription, Adobe
E 101-41000-520		Buildings and Structures		\$102.12	general - supplies, Spectrum
E 101-42270-220		Repair/Maint Supply		\$102.12	fire dept - supplies, Spectrum
E 101-41000-200		Office Supplies (GENERA		\$265.73	general - office supplies, Office Depot
		Total		\$4,614.39	
25220 e 01/28/25 US BANK RASMUSON					

City of St. Augusta

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***Check Detail Register©**

Batch: Feb 2025 usb cc, Feb 4 2025 cc mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-321		Telephone	\$174.47		general - city hall telephone
E 101-41000-323		Internet	\$93.00		general - city hall internet
E 101-42270-321		Telephone	\$137.13		fire dept - telephone
E 101-42270-323		Internet	\$105.00		fire dept - internet
E 101-41000-200		Office Supplies (GENERA	\$769.52		general - receipt books, Deluxe
E 101-41000-321		Telephone	\$172.12		general - city hall telephone
E 101-41000-323		Internet	\$93.00		general - city hall internet
		Total	\$1,544.24		
25221 e	01/28/25	US BANK SKOGSTAD			
E 101-42270-220		Repair/Maint Supply	\$32.27		fire dept - supplies, Harbor Freight
		Total	\$32.27		
		10100	\$11,359.93		

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$8,045.46
450 CAPITAL PROJECT FUND	\$2,582.99
601 WATER FUND	\$628.90
602 SEWER FUND	\$102.58
	<u>\$11,359.93</u>

Jeffery J Schmitz

***Check Detail Register©**

Batch: Feb 4 2025 cc mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26332	02/04/25	AFLAC			
G 101-21710		Other Deductions	\$364.40	723726	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	723726	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	723726	g - employee paid insurance
		Total	\$515.48		
26333	02/04/25	ZAYO GROUP			
E 602-49450-321		Telephone	\$346.54	2126257	sewer dept - telephone
		Total	\$346.54		
26334	02/04/25	BOLTON AND MENK			
E 101-41000-307		Planning (GENERAL)	\$2,316.00		general - servies related to comp plan update
E 101-41000-307		Planning (GENERAL)	\$735.00		general - general planning
		Total	\$3,051.00		
26335	02/04/25	CENTER POINT ENERGY			
E 101-42270-387		Fire Dept Utilities	\$788.63		fire dept - gas usage
		Total	\$788.63		
26336	02/04/25	CENTRAL MCGOWAN, INC 139156			
E 101-42270-220		Repair/Maint Supply	\$45.00		fire dept - supplies
		Total	\$45.00		
26337	02/04/25	CENTRAL MN FIRE AID ASSN			
E 101-42270-206		Association Dues/LMC, A	\$50.00		fire dept - 2025 dues
		Total	\$50.00		
26338	02/04/25	CITY OF ST. CLOUD			
E 607-41000-206		Association Dues/LMC, A	\$909.00	AR033393	STW - 2025 CMWEA membership
E 601-49400-312		Water/Contract Services	\$16,818.29	AR033422	water dept - Dec 2024 water usage
E 602-49450-313		Sewer/Contract Services	\$5,210.87	AR033422	sewer dept - Dec 2024 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$4,986.26	AR033422	sewer dept - Dec 2024 NR2
		Total	\$27,924.42		
26339	02/04/25	CORE & MAIN LP			
E 601-49400-210		Operating Supplies (GEN	\$35.75	W276737	water dept - washers
		Total	\$35.75		
26340	02/04/25	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$1,440.00	7205	fire dept - CPR/AED training 24 students x \$60
E 101-42270-208		Training, Inst., Travel	\$750.00	7219	fire dept - incident command
		Total	\$2,190.00		
26341	02/04/25	GALLS			
E 101-42270-389		uniforms	\$9.98	030108850	fire dept - uniforms
E 101-42270-389		uniforms	\$1,186.43	030173916	fire dept - uniforms
E 101-42270-389		uniforms	\$57.13	030267345	fire dept - uniforms
E 101-42270-389		uniforms	\$538.12	030267351	fire dept - uniforms
		Total	\$1,791.66		

***Check Detail Register©**

Batch: Feb 4 2025 cc mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26342	02/04/25	INITIATIVE FOUNDATION			
E 101-41110-433		Dues and Subscriptions	\$250.00	VS-6097	general - membership
		Total	\$250.00		
26343	02/04/25	LEAGUE OF MN CITIES			
E 607-41000-206		Association Dues/LMC, A	\$770.00	420006	STW - 2025 dues
		Total	\$770.00		
26344	02/04/25	MED COMPASS			
E 101-42270-260		Medical Exams	\$4,450.00	46785	fire dept - medical exams
		Total	\$4,450.00		
26345	02/04/25	MOORE ENGINEERING			
E 101-41000-303		Engineering Fees	\$446.25	39772	general - general engineering
E 101-41000-303		Engineering Fees	\$2,022.50	39772	general - Red Willow
E 101-41000-303		Engineering Fees	\$3,155.00	39772	general - Lux Feed
E 101-41000-303		Engineering Fees	\$165.00	39772	genera1 - Blattner
E 101-41000-303		Engineering Fees	\$4,005.50	39772	general - general
E 607-41000-303		Engineering Fees	\$6,008.25	39772	STW - engineering services
E 101-41000-303		Engineering Fees	\$2,857.50	39772	general - Knife River
E 101-41000-303		Engineering Fees	\$2,642.50	39772	general - Pleasureland
E 101-41000-303		Engineering Fees	\$5,175.00	40060	general - Knife River
E 101-41000-303		Engineering Fees	\$675.00	40060	general - Pleasureland
E 607-41000-303		Engineering Fees	\$4,658.75	41938	STW - engineering services
E 607-41000-303		Engineering Fees	\$1,222.91	41938	STW - engineering services
E 450-41130-230		Overlaying	\$1,620.00	41939	CIP - pw dept, 2024 street improvement
E 101-41000-303		Engineering Fees	\$1,222.91	41939	general - engineering services
E 450-41130-233		Seal Coating	\$1,783.06	41939	CIP - pw dept - 2024 street project
		Total	\$37,660.13		
26346	02/04/25	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$245.58	D070018	sewer dept - ww effluent
E 602-49450-316		Sample Analysis	\$113.91	D070320	sewer dept - ww effluent
		Total	\$359.49		
26347	02/04/25	STEARNS COUNTY AUDITOR/TREAS			
E 101-41410-202		Printing & Binding	\$95.32	2024-000000	elections - general ballot
		Total	\$95.32		
26348	02/04/25	STERICYCLE INC			
E 101-42270-220		Repair/Maint Supply	\$28.22		fire dept - subscription
		Total	\$28.22		
26349	02/04/25	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	376221	water dept - sample #'s 250046 & 250047
		Total	\$70.00		
26350	02/04/25	TRI-COUNTY HUMANE SOCIETY			
E 101-41000-625		Animal Impound	\$300.00		general - 4th quarter 2024 boarding
		Total	\$300.00		

***Check Detail Register©**

Batch: Feb 4 2025 cc mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26351	02/04/25	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$225.22		general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$167.60		parks dept - garbage service (outstanding from Oct 2024)
E 101-42270-384		Refuse/Garbage Disposal	\$41.78		fire dept - garbage service
		Total		\$434.60	
		10100		\$81,156.24	

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$36,205.99
450 CAPITAL PROJECT FUND	\$3,403.06
601 WATER FUND	\$16,999.58
602 SEWER FUND	\$10,978.70
607 STORMWATER UTILITY	\$13,568.91
	\$81,156.24

Jeffery J Schmitz

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(un-audited)	\$ 1,446,542	\$ 1,524,661.26	\$ 101,837	\$ 278,717	\$ 91,708	\$ 639,460	\$ 111,984	\$ 169,500	\$ 8,030	\$ 40,435	\$ 4,200	\$ 4,417,074
Receipts January 2025	\$ 29,679	\$ 34,518.92	\$ 384	\$ 6,000	\$ 24,364	\$ 23,615	\$ 9,440	\$ 925	\$ 484			\$ 129,409
Ex. January 2025	\$ 98,425	\$ 51,261.85			\$ 39,986	\$ 30,270	\$ 577		\$ 323			\$ 220,844
Receipts February 2025												\$ -
Ex. February 2025	\$ 59,591	\$ 5,986.05			\$ 17,635	\$ 11,088	\$ 13,569					\$ 107,868
Receipts March 2025												\$ -
Ex. March 2025												\$ -
Receipts April 2025												\$ -
Ex. April 2025												\$ -
Receipts May 2025												\$ -
Ex. May 2025												\$ -
Receipts June 2025												\$ -
Ex. June 2025												\$ -
Receipts July 2025												\$ -
Ex. July 2025												\$ -
Receipts August 2025												\$ -
Ex. August 2025												\$ -
Receipts September 2025												\$ -
Ex. September 2025												\$ -
Receipts October 2025												\$ -
Ex. October 2025												\$ -
Receipts November 2025												\$ -
Ex. November 2025												\$ -
Receipts December 2025												\$ -
Ex. December 2025												\$ -
Cash Balance	\$ 1,318,206	\$ 1,501,932.28	\$ 102,221	\$ 284,717	\$ 58,451	\$ 621,717	\$ 107,278	\$ 170,425	\$ 8,190	\$ 40,435	\$ 4,200	\$ 4,217,772

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2024						
Un-Audited	\$386,131.77	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,524,661.26
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 15,965.22	\$ 15,965.21		\$31,930.43
January Cable Franchise Fees		\$ 588.49				\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer		\$ (2,582.99)				(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (1,783.06)		(\$1,783.06)
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$386,131.77	\$71,942.65	\$1,328,678.62	(\$475,068.26)	\$190,247.50	\$1,501,932.28

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	2025	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of February 4, 2024	Spent	
General Fund	\$1,273,500	\$ 29,679	2.33%	\$1,243,821
Capital Improvement Fund	\$1,089,833	\$ 34,519	3.17%	\$1,055,314
Water Fund	\$331,500	\$ 24,364	7.35%	\$307,136
Sewer Fund	\$352,000	\$ 23,615	6.71%	\$328,385
Sewer Debt Fund	\$12,000	\$ 925	7.71%	\$11,075
Street Light Fund	\$5,600	\$ 484	8.64%	\$5,116
WAC/SAC Improvement Fund	\$41,759	\$ 6,000	14.37%	\$35,759
Debt Service	\$41,000	\$ 384	0.94%	\$40,616
Storm Water	\$50,000	\$ 9,440	18.88%	\$40,560
American Rescue Plan	\$0			\$0
2025 Parade		\$ -		
Total Revenues	\$3,197,192	\$ 129,409	4.05%	\$3,067,783
Expenditures				
General Fund	\$1,235,686	\$ 158,016	12.79%	\$1,077,670
Capital Improvement Fund	\$995,800	\$ 57,248	5.75%	\$938,552
Water Fund	\$297,681	\$ 57,621	19.36%	\$240,060
Sewer Fund	\$306,004	\$ 41,358	13.52%	\$264,646
Storm Water Utility Fund	\$42,073	\$ 14,146	33.62%	\$27,927
Street Light Fund	\$4,380	\$ 323	7.38%	\$4,057
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ -	0.00%	\$36,000
American Rescue Plan		\$ -		\$0
Total Expenditures	\$2,917,624	\$ 328,711	11.27%	\$2,588,913

General Fund				
	2025	Spent/Received	% of Budget	Remaining Amount
	Budget	As of February 4, 2025	Spent	
Administration	\$ 441,531	\$ 71,817	16.27%	\$ 369,714
Council	\$ 37,825	\$ 280	0.74%	\$ 37,545
Boards and Commissions	\$ 3,500	\$ 450	12.86%	\$ 3,050
Building Inspection	\$ 142,000	\$ 38,044	26.79%	\$ 103,956
Elections	\$ 2,100	\$ 2,045	97.40%	\$ 55
Fire	\$ 236,069	\$ 17,038	7.22%	\$ 219,031
Streets	\$ 268,256	\$ 24,750	9.23%	\$ 243,506
Parks	\$ 104,405	\$ 3,592	3.44%	\$ 100,813
Total General Fund	\$ 1,235,686	\$ 158,016	12.79%	\$ 1,077,670

**MINUTES OF THE CITY COUNCIL WORKSHOP MEETING
ST. AUGUSTA, MINNESOTA
January 21, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmits, Council Members Backes, Hommerding, Genereux and Skaalerud; Engineer Bunders, Engineer Hajcek and Clerk/Administrator McCabe.

OTHERS PRESENT: Paul Shea, Amy Brand

CONSENT AGENDA: Mr. McCabe stated the only update to the agenda was the addition of the bills payable list.

A motion was made by Mr. Backes, seconded by Mr. Genereux to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

Bill Payable dated January 21, 2025 for ePayments #25199e – 25212e and Checks #26309 - 26321.
City Council Workshop Agenda, January 21, 2025
Planning Contract with Bolton & Menk

ENGINEERING DISCUSSION

ITEMS, CIP PLANNING: Mr. Bunders began by stating they would show an example of their CIP tool and stated Josh Wayt is their funding expert so he would help with that portion of the plan. Mr. Hajcek further explained how this would work in conjunction with our financial plan and financial adviser helping put numbers to the plan. He pulled up their tool, showed examples and discussed how the plan works from start to finish on a project including Mr. Wayt indicating how they utilize the financing aspect into the CIP plan and the benefits of being ahead of the “8-ball” on the project.

UPCOMING PLANNING COMMISSION

PUBLIC HEARING: Mr. McCabe indicated we would have a planning commission public hearing on Monday, February 3 at 6pm to discuss the application from Jim Honer to get the IUP that was granted to Knife River on his land transferred to his name. Mr. Couri will present his opinion that this is allowed as it is still an existing IUP that hasn't been

ADJOURMENT: **A motion was made to adjourn at 8:35pm by Mr. Hommerding seconded by Mr. Skaalerud.**

Approved this 4th day of February, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

ST AUGUSTA CONTRACT

JANUARY 2025

TOTAL HOURS: 45

[See attached activity list for details]



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 02/01/2025 00:06
Total Records : 73

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25000300	01/05/2025 03:26	Alarm	ST AUGUSTA
2025-25000980	01/13/2025 17:11	Alarm	ST AUGUSTA
2025-25001441	01/20/2025 00:31	Alarm	ST AUGUSTA
2025-25001820	01/25/2025 09:44	Alarm	ST AUGUSTA
2025-25002223	01/31/2025 07:14	Alarm	ST AUGUSTA
2025-25002031	01/28/2025 18:19	Animal Complaint	ST AUGUSTA
2025-25001214	01/16/2025 19:13	Assigned in Error	ST AUGUSTA
2025-25001901	01/27/2025 07:24	Business Assist	ST AUGUSTA
2025-25001708	01/23/2025 15:23	Civil Matter	ST AUGUSTA
2025-25000724	01/10/2025 09:13	Crash/No Injuries	ST AUGUSTA
2025-25000932	01/13/2025 07:20	Crash/No Injuries	ST AUGUSTA
2025-25001488	01/21/2025 01:25	Crash/No Injuries	ST AUGUSTA
2025-25001809	01/25/2025 04:23	Crash/No Injuries	ST AUGUSTA
2025-25000539	01/07/2025 21:21	Fire	ST AUGUSTA
2025-25000939	01/13/2025 09:50	Matter of Information	ST AUGUSTA
2025-25000329	01/06/2025 00:30	Medical Emergency	ST AUGUSTA
2025-25000776	01/10/2025 16:45	Medical Emergency	ST AUGUSTA
2025-25001232	01/17/2025 05:24	Medical Emergency	ST AUGUSTA
2025-25001453	01/20/2025 10:43	Medical Emergency	ST AUGUSTA
2025-25002208	01/30/2025 19:30	Medical Emergency	ST AUGUSTA
2025-25000527	01/07/2025 18:52	Meeting	ST AUGUSTA
2025-25000529	01/07/2025 18:51	Meeting	ST AUGUSTA
2025-25000195	01/03/2025 11:46	Paper Service	ST AUGUSTA
2025-25001790	01/24/2025 20:06	Paper Service	ST AUGUSTA
2025-25001793	01/24/2025 20:34	Paper Service	ST AUGUSTA
2025-25002100	01/29/2025 17:08	Paper Service	ST AUGUSTA
2025-25002271	01/31/2025 14:22	Paper Service	ST AUGUSTA
2025-25000016	01/01/2025 02:09	Parking Complaint	ST AUGUSTA
2025-25000059	01/02/2025 01:40	Parking Complaint	ST AUGUSTA
2025-25000259	01/04/2025 03:37	Parking Complaint	ST AUGUSTA
2025-25000298	01/05/2025 01:27	Parking Complaint	ST AUGUSTA
2025-25000334	01/06/2025 05:27	Parking Complaint	ST AUGUSTA
2025-25000414	01/07/2025 01:32	Parking Complaint	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 02/01/2025 00:06
Total Records : 73

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25000991	01/14/2025 02:57	Parking Complaint	ST AUGUSTA
2025-25001124	01/15/2025 21:29	Parking Complaint	ST AUGUSTA
2025-25000718	01/10/2025 08:34	Patrol	ST AUGUSTA
2025-25001640	01/22/2025 15:18	Patrol	ST AUGUSTA
2025-25000453	01/07/2025 10:41	PORCC	ST AUGUSTA
2025-25000461	01/07/2025 10:52	PORCC	ST AUGUSTA
2025-25000469	01/07/2025 11:09	PORCC	ST AUGUSTA
2025-25000358	01/06/2025 10:39	Shoplifter	ST AUGUSTA
2025-25000060	01/02/2025 01:54	Suspicious Incident	ST AUGUSTA
2025-25000171	01/03/2025 01:50	Suspicious Incident	ST AUGUSTA
2025-25001728	01/24/2025 09:02	Suspicious Incident	ST AUGUSTA
2025-25000082	01/02/2025 09:59	Theft	ST AUGUSTA
2025-25000350	01/06/2025 10:13	Theft	ST AUGUSTA
2025-25000351	01/06/2025 10:23	Theft	ST AUGUSTA
2025-25001971	01/28/2025 09:20	Threats	ST AUGUSTA
2025-25000268	01/04/2025 09:53	Traffic Stop	ST AUGUSTA
2025-25000269	01/04/2025 10:04	Traffic Stop	ST AUGUSTA
2025-25000324	01/05/2025 22:00	Traffic Stop	ST AUGUSTA
2025-25000689	01/09/2025 16:17	Traffic Stop	ST AUGUSTA
2025-25000708	01/10/2025 00:56	Traffic Stop	ST AUGUSTA
2025-25000886	01/12/2025 14:26	Traffic Stop	ST AUGUSTA
2025-25001102	01/15/2025 15:00	Traffic Stop	ST AUGUSTA
2025-25001227	01/17/2025 00:05	Traffic Stop	ST AUGUSTA
2025-25001228	01/17/2025 00:19	Traffic Stop	ST AUGUSTA
2025-25001312	01/17/2025 19:44	Traffic Stop	ST AUGUSTA
2025-25001364	01/18/2025 16:07	Traffic Stop	ST AUGUSTA
2025-25001428	01/19/2025 19:44	Traffic Stop	ST AUGUSTA
2025-25001881	01/26/2025 16:32	Traffic Stop	ST AUGUSTA
2025-25001941	01/27/2025 18:29	Traffic Stop	ST AUGUSTA
2025-25002185	01/30/2025 16:01	Traffic Stop	ST AUGUSTA
2025-25002193	01/30/2025 16:20	Traffic Stop	ST AUGUSTA
2025-25002197	01/30/2025 16:52	Traffic Stop	ST AUGUSTA
2025-25002210	01/30/2025 20:34	Traffic Stop	ST AUGUSTA
2025-25002243	01/31/2025 10:03	Traffic Stop	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 02/01/2025 00:06
Total Records : 73

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25002246	01/31/2025 10:27	Traffic Stop	ST AUGUSTA
2025-25001808	01/25/2025 02:32	Unknown	ST AUGUSTA
2025-25001909	01/27/2025 09:39	Unknown	ST AUGUSTA
2025-25001973	01/28/2025 10:10	Vehicle Fire	ST AUGUSTA
2025-25001891	01/26/2025 21:37	Welfare Check	ST AUGUSTA
2025-25000178	01/03/2025 07:14	Wrongfully Obtaining Public Asst	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 02/03/2025 08:08
Total Records : 45

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25000353	01/06/2025 10:29	Contract	ST AUGUSTA
2025-25000412	01/06/2025 22:43	Contract	ST AUGUSTA
2025-25000508	01/07/2025 13:40	Contract	ST AUGUSTA
2025-25000546	01/07/2025 23:12	Contract	ST AUGUSTA
2025-25000573	01/08/2025 09:19	Contract	ST AUGUSTA
2025-25000625	01/08/2025 23:14	Contract	ST AUGUSTA
2025-25000631	01/09/2025 05:13	Contract	ST AUGUSTA
2025-25000637	01/09/2025 07:37	Contract	ST AUGUSTA
2025-25000680	01/09/2025 13:55	Contract	ST AUGUSTA
2025-25000713	01/10/2025 04:08	Contract	ST AUGUSTA
2025-25000722	01/10/2025 09:12	Contract	ST AUGUSTA
2025-25000779	01/10/2025 17:12	Contract	ST AUGUSTA
2025-25000818	01/11/2025 08:08	Contract	ST AUGUSTA
2025-25000884	01/12/2025 13:49	Contract	ST AUGUSTA
2025-25000921	01/13/2025 00:00	Contract	ST AUGUSTA
2025-25000925	01/13/2025 03:58	Contract	ST AUGUSTA
2025-25000983	01/13/2025 18:48	Contract	ST AUGUSTA
2025-25000990	01/14/2025 00:44	Contract	ST AUGUSTA
2025-25001047	01/14/2025 21:29	Contract	ST AUGUSTA
2025-25001059	01/15/2025 04:43	Contract	ST AUGUSTA
2025-25001070	01/15/2025 09:48	Contract	ST AUGUSTA
2025-25001175	01/16/2025 11:24	Contract	ST AUGUSTA
2025-25001202	01/16/2025 17:45	Contract	ST AUGUSTA
2025-25001231	01/17/2025 02:35	Contract	ST AUGUSTA
2025-25001298	01/17/2025 17:34	Contract	ST AUGUSTA
2025-25001371	01/18/2025 19:11	Contract	ST AUGUSTA
2025-25001394	01/19/2025 00:57	Contract	ST AUGUSTA
2025-25001397	01/19/2025 01:16	Contract	ST AUGUSTA
2025-25001408	01/19/2025 10:10	Contract	ST AUGUSTA
2025-25001471	01/20/2025 18:45	Contract	ST AUGUSTA
2025-25001506	01/21/2025 10:31	Contract	ST AUGUSTA
2025-25001575	01/22/2025 04:49	Contract	ST AUGUSTA
2025-25001717	01/23/2025 22:46	Contract	ST AUGUSTA
2025-25001718	01/24/2025 03:07	Contract	ST AUGUSTA
2025-25001798	01/24/2025 22:05	Contract	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 02/03/2025 08:08
Total Records : 45

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25001807	01/25/2025 02:27	Contract	ST AUGUSTA
2025-25001818	01/25/2025 09:02	Contract	ST AUGUSTA
2025-25001875	01/26/2025 10:44	Contract	ST AUGUSTA
2025-25001900	01/27/2025 04:10	Contract	ST AUGUSTA
2025-25001938	01/27/2025 17:51	Contract	ST AUGUSTA
2025-25001962	01/28/2025 08:04	Contract	ST AUGUSTA
2025-25002053	01/29/2025 02:06	Contract	ST AUGUSTA
2025-25002205	01/30/2025 18:52	Contract	ST AUGUSTA
2025-25002218	01/31/2025 03:28	Contract	ST AUGUSTA
2025-25002238	01/31/2025 09:40	Contract	ST AUGUSTA

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG25-000001	01/06/2025	Residential Alteration/Repair/Extension	24326	19TH	INTERVIVOS REV TRUST	ALL PURPOSE PLUMBING LLC	1500
AUG25-000002	01/08/2025	Residential Furnace	1649	FOREST GLEN	LYNDSEY E PETERSON	MECHANICAL ENERGY SYSTEMS	5614
AUG25-000003	01/08/2025	Residential New Construction	22982	TOPAZ	ROLLING GREEN INC	FINKEN PLUMBING HEATING & COOLING	16990
AUG25-000004	01/08/2025	Residential New Construction	22982	TOPAZ	ROLLING GREEN INC	FINKEN PLUMBING HEATING & COOLING	14850
AUG25-000005	01/09/2025	Residential Window/Door Replacement (Same Size)	5400	COUNTY ROAD 141	JASON & TARA MERTENS	MONARCH HOME IMPROVEMENT LLC	6400
AUG25-000006	01/13/2025	New Construction	2603	TOPAZ	ROLLING GREEN INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000007	01/13/2025	Residential New Construction	2603	TOPAZ	ROLLING GREEN INC	B & D Plumbing Heating & AC Inc	8850
AUG25-000008	01/13/2025	Residential New Construction	2603	TOPAZ	ROLLING GREEN INC	B & D Plumbing Heating & AC Inc	11400
AUG25-000009	01/21/2025	Residential Alteration/Repair/Extension	24025	COUNTY ROAD 7	LINDA E FRIEDRICH	ECOWATER	1000
AUG25-000010	01/22/2025	Residential Remodel	22980	27TH	CODY MATHIOWETZ	H & S HEATING AND A/C	2795
AUG25-000011	01/28/2025	Alteration/Repair/Extension	5537	GALAXY	QUIET OAKS	JENSEN ANDERSON CO	2513
AUG25-000012	01/29/2025	Residential Alteration/Repair/Extension	24284	FOREST VIEW	AARON FRUTH	AUGUSTA PLUMBING & HEATING	6830
AUG25-000013	01/30/2025	Residential Addition	24335	18TH	RAMSEY J & KELSEY M HANLEY	RUEGE CONSTRUCTION LLC	4000



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

December 2024 Run report

Emergency calls as of report date:

- 12-7-24 Medical
- 12-7-24 Medical
- 12-11-24 Medical (Cancel)
- 12-17-24 Medical
- 12-18-24 Medical
- 12-22-24 Medical
- 12-24-24 Medical
- 12-24-24 Medical
- 12-25-24 Medical
- 12-25-24 Medical
- 12-30-24 Medical

11 calls for December

151 calls for 2024 New record (129 calls as of this date last year)

Monthly training:

December's training we did a refresher on run reporting and radio communication. Fire Inc held our annual hazmat refresher, and we also had a 5th Monday EMR refresher.

Billing Address:
 ST AUGUSTA, CITY OF
 1914 250TH ST
 SAINT AUGUSTA, MN 56301
 US

Quote Date:01/23/2025
 Expiration Date:03/24/2025
 Quote Created By:
 Dan McCoy
 dmccoy@dsccommunications.com

End Customer:
 ST AUGUSTA, CITY OF
 Joe Kramer
 joe.kramer@staugustafire.org

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	5	\$3,667.00	\$2,588.40	\$12,942.00
1a	H869BZ	ENH: MULTIKEY	5	\$363.00	\$261.36	\$1,306.80
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	5	\$330.00	\$237.60	\$1,188.00
1c	H38BT	ADD: SMARTZONE OPERATION	5	\$1,320.00	\$950.40	\$4,752.00
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	5	\$184.00	\$184.00	\$920.00
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	5	\$879.00	\$632.88	\$3,164.40
1f	QA01427AB	ALT: IMPACT GREEN HOUSING	5	\$28.00	\$20.16	\$100.80
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	5	\$567.00	\$408.24	\$2,041.20
1h	QA07577AA	ALT: BATT IMPRES 2 LIION TIA4950 IP68 3100T STD	5	\$156.45	\$112.64	\$563.20
2	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	5	\$213.15	\$153.47	\$767.35
3	PMMN4154A	XVE500 DIV 1 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB, UL	5	\$748.00	\$538.56	\$2,692.80

Grand Total

\$30,438.55(USD)



Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





Motorola Pager & APX6000 Quotes

Prepared by:

2 - St. Cloud

Dan McCoy
(320) 252-1887
Fax 320-259-5997
danmccoy@graniteelectronics.com

Prepared for:

St Augusta Fire Dept
1914 250th St
St Augusta, MN 56301
Joe Kramer
(320) 293-5596
joe.kramer@staugustafire.org

Quote Information:

Quote #: DM006590
Version: 1
Delivery Date: 01/24/2025
Expiration Date: 02/20/2025

Quote Summary

Description	Amount
Pager Minitor 7	\$2,475.00
Services	\$75.00
Subtotal:	\$2,550.00
Shipping:	\$20.00
Total:	\$2,570.00

Taxes, shipping, handling and other fees may apply. 3% Processing Fee will be accessed on all credit card transactions. We reserve the right to cancel orders arising from pricing or other errors.

2 - St. Cloud

Signature: _____
Name: Dan McCoy
Title: _____
Date: 01/24/2025

St Augusta Fire Dept

Signature: _____
Name: Joe Kramer
Date: _____

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS
STATE OF MINNESOTA**

RESOLUTION NO 2025-04

**A RESOLUTION MODIFYING AN INTERIM USE PERMIT ISSUED TO KNIFE RIVER
ON AUGUST 20, 2024**

WHEREAS, the City of St. August is a Minnesota Municipal Corporation, duly organized and authorized to conduct its affairs under the laws of the State of Minnesota; and

WHEREAS, James P. Honer and Janel A. Honer (collectively, the “Owner”) is the owner of certain real property (the “Subject Property”) located in the City of St. Augusta, State of Minnesota, legally described in Exhibit A; and

WHEREAS, Knife River – North Central and the Owner submitted an application for an Interim Use Permit on February 15, 2024 to mine the Subject Property and allow concrete and asphalt recycling on the Subject Property; and

WHEREAS, the City of St. Augusta issued an Interim Use Permit to Knife River Corporation to extract aggregate on the Subject Property on August 20, 2024, titled “A Resolution Approving An Interim Use Permit for Knife River” (the “IUP”); and

WHEREAS, Knife River Corporation has no current intention of mining aggregate on the Subject Property and would like to transfer the IUP to the Owner; and

WHEREAS, the Owner has requested the IUP granted to Knife River Corporation be transferred to them in an application dated January 7, 2025; and

WHEREAS, the Planning Commission of the City did on February 3, 2025 conduct a public hearing in relation to the Owner’s request to transfer the IUP; and

WHEREAS, the Planning Commission of the City did on February 3, 2025 recommend approval of transferring the IUP from Knife River Corporation to the Owner, subject to certain amendments; and

WHEREAS, the City Council has considered the proposed application for an interim use permit and it makes the following ***findings of fact***:

1. The Owner of the Subject Property was an original applicant for the IUP.
2. The application to transfer the IUP to the Owner requests no changes to the terms of the IUP other than to whom it was issued.

3. No changes to the terms of the IUP are necessary other than to substitute the Owner for Knife River in terms of whom the IUP is issued to.
4. The IUP has not expired and remains valid as of February 4, 2025.
5. Transferring the IUP to Owner will not materially change the conditions of the IUP.

NOW, THEREFORE, the City Council of the City of St. Augusta hereby amends the IUP as follows:

1. The IUP is transferred to James P. Honer and Janel A. Honer.
2. Section I.E.2. is amended to read as follows: “This IUP is issued specifically to James P. Honer and Janel A. Honer.”
3. All other references to Knife River – North Central in the permit dated August 20, 2024 are stricken and shall be replaced with James P. Honer and Janel A. Honer.
4. All other provisions of the IUP shall remain unchanged.

Adopted by the City Council this 4th day of February, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, City Administrator

EXHIBIT A

Parcel 1

The Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) and the South 10 acres of the Northeast Quarter of the Southwest Quarter (NE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section Twenty-three (23), Township One Hundred Twenty-three (123), Range Twenty-eight (28) Stearns County, Minnesota.

Parcel 2

The Northwest Quarter of the Southwest Quarter, the Southwest Quarter of the Northwest Quarter, and the South One Quarter of the Southeast Quarter of the Northwest Quarter, all in Section 23, Township 123, Range 28, Stearns County Minnesota.

LESS AND EXCEPT

That part of the Southwest Quarter of the Northwest Quarter, Section 23, Township 123, Range 28, Stearns County, Minnesota, described as follows:

Beginning at the Northwest corner of said Southwest Quarter of the Northwest Quarter, thence South 89 degrees 36 minutes 05 seconds East, assumed bearing, along the north line of said Southwest Quarter of the Northwest Quarter, a distance of 1105.12 feet, to the west line of the East 240.19 feet of said Southwest Quarter of the Northwest Quarter; thence South 01 degrees 00 minutes 16 seconds East, along the west line of East 240.19 feet of the Southwest Quarter of the Northwest Quarter, 791.15 feet; thence north 89 degrees 36 minutes 04 seconds West, 1104 .39 feet, to the west line of said Southwest Quarter of the Northwest Quarter; thence North 01 degree 03 minutes 27 seconds West, along said west line of the Southwest Quarter of the Northwest Quarter, 791.17 feet, to the point of beginning.

A 33.00 foot easement over, under and across that part of the Southwest Quarter of the Northwest Quarter, Section 23, Township 123, Range 28, Stearns County, Minnesota described as follows: Commencing at the Northwest corner of said Southwest Quarter of the Northwest Quarter; thence South 89 degrees 36 minutes 05 seconds East, assumed bearing, along the north line of said Southwest Quarter of the Northwest Quarter, a distance of 116.03 feet, to the centerline of C.S.A.H. No. 7 and the point of beginning of the easement to be described; thence continue South 89 degrees 36 minutes 05 seconds East, along said north line of the Southwest Quarter of the Northwest Quarter, 939.11 feet; thence South 50 degrees 09 minutes 20 seconds East, 66.06 feet, to the west line of the East 240.19 feet of said Southwest Quarter of the Northwest Quarter; thence South 01 degrees 00 minutes 16 seconds East, along said west line of the East 240.19 feet of the Southwest Quarter of the Northwest Quarter, 43.63 feet; thence North 50 degrees 09 minutes 20 seconds West, 82.77 feet, to the south line of the north 33.00 feet of said Southwest Quarter of the Northwest Quarter; thence North 89 degrees 36 minutes 05 seconds West, along said south line of the north 33.00 feet of the Southwest Quarter of the Northwest Quarter, 950.59 feet, to said centerline of C.S.A.H. No. 7; thence North 35 degrees 38 minutes 15 seconds East, along said centerline of C.S.A.H. No. 7, a distance of 40.40 feet to the point of beginning.

Parcel 3

The Southwest Quarter of the Southwest Quarter of Section 23, Township 123, Range 28, Stearns County, Minnesota.

Bill McCabe

From: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Sent: Tuesday, February 4, 2025 9:23 AM
To: Bill McCabe
Subject: OTTA Seal Notes for CC Meeting

Bill,

Let me know if you need more information on this, or more explanation. Notes are below.

OTTA Seal Project Review:

- Performed a field review of the project with Tyson and Bill on 11/26/24.
- Identified 48th and Beaver Road as areas that needed additional field reviewed with the contractor.
- Large aggregate present on the surface of the roadways, removal of many of the fine sands.
- 1/30/25 Tyler from Moore was able to get out in the field and review the OTTA Seal with Dale from ASTECH.
- From Tyler's observations there is some uneven oil absorption along with some excess sand accumulation from fog seal.
- 48th there is some uneven oil absorption but not as bad as Beaver Lake Road. Some smaller loose aggregate but nothing out of ordinary.
- Finish surface is mostly aesthetics on Beaver Lake Road and 48th, nothing that we can hold against the contractor.
- To make it look aesthetically pleasing would micro surface or chip seal in the future.

Recommendation:

- At this point it is my opinion that we need to pay the \$135,699.16 (less 5% retainage) from ASTECH pay application #1.
- I will look to get closeout documents and process the final pay application at a later CC meeting.

Let me know if you have any questions.

Chris Bunders, PE
Senior Project Manager
moore engineering, inc.

Office 612.355.7726
Direct 612-699-0399 | Cell 763-226-3788
Two Carlson Parkway North, Suite 110, Plymouth, MN 55447
chris.bunders@mooreengineeringinc.com
www.mooreengineeringinc.com

Founded 1960 · Proudly 100% employee-owned

Contractor's Application for Payment

Owner: <u>City of St. Augusta</u>	Owner's Project No.: _____
Engineer: <u>Moore Engineering, Inc.</u>	Engineer's Project No.: <u>21008J</u>
Contractor: <u>Astech Corp.</u>	Contractor's Project No.: _____
Project: <u>48th Avenue & Beaver Lake Road</u>	
Contract: <u>2024 Otta Seal Improvements</u>	
Application No.: <u>1</u>	Application Date: <u>12/17/2024</u>
Application Period: From <u>9/18/2024</u> to <u>10/29/2024</u>	

1. Original Contract Price	\$	140,842.80
2. Net change by Change Orders	\$	6,564.00
3. Current Contract Price (Line 1 + Line 2)	\$	147,406.80
4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)	\$	142,841.22
5. Retainage		
a. <u>5%</u> X \$ <u>142,841.22</u> Work Completed	\$	7,142.06
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	7,142.06
6. Amount eligible to date (Line 4 - Line 5.c)	\$	135,699.16
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	135,699.16
9. Balance to finish, including retainage (Line 3 - Line 6)	\$	11,707.64
 Payment Recommended By Engineer	 \$	 135,699.16
		<small>(Line 8 or other - attach explanation of the other amount)</small>
 Payment Approved by Owner	 \$	 _____
		<small>(Line 8 or other - attach explanation of the other amount)</small>

Contractor's Certification

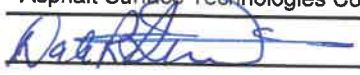
The undersigned Contractor certifies, to the best of its knowledge, the following:

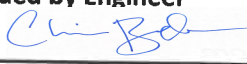
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Asphalt Surface Technologies Corporation a.k.a. Astech Corp

Signature:  **Dale R. Strandberg** **Date:** 12/30/2024

Recommended by Engineer	Approved by Owner
By: 	By: _____
Title: <u>Senior Project Manager</u>	Title: _____
Date: <u>12/31/2024</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: <u>0</u>
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Owner: City of St. Augusta
 Engineer: Moore Engineering, Inc.
 Contractor: Atech Corp.
 Project: 48th Avenue & Beaver Lake Road
 Contract: 2024 Otta Seal Improvements

Contractor's Application for Payment

Owner's Project No.: 0
 Engineer's Project No.: 21008J
 Contractor's Project No.: 0

Application No.: 1 Application Period: From 9/18/2024 to 10/29/2024 Application Date: 12/17/2024

A Bid Item No.	B Description	C Contract Information			D Contract Information			E Contract Information			F Contract Information			G Work Completed			H Work Completed			I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		Current Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity This Period	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Estimated Quantity This Period	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Materials Stored	Materials Stored	Materials Stored	Materials Stored	Materials Stored	Materials Stored						
BASE BID																							
1	12000.0000 Mobilization	1.00	LS	\$ 21,000.00	\$ 21,000.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	100%	\$ -	
2	2211.60 Aggregate Base Special (CV)	120.00	5%	\$ 38.52	\$ 4,622.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	\$ 4,622.40	
3	2215.00 Full Depth Reclamation	10,940.00	SY	\$ 2.65	\$ 28,991.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	100%	\$ -	
4	2357.00 Bituminous Otta Seal	10,940.00	SY	\$ 3.50	\$ 38,290.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	10,940.00	100%	\$ -	
5	2357.00 Bituminous Emulsion	10,940.00	GAL	\$ 3.51	\$ 38,399.40	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	11,322.00	103%	\$ (3,340.82)	
6	2563.00 Traffic Control	1.00	LS	\$ 2,500.00	\$ 2,500.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	100%	\$ -	
7	2573.00 Erosion Control	1.00	LS	\$ 7,040.00	\$ 7,040.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	100%	\$ -	
*bolded "Current Item Quantity" indicates a change due to a Change Order																							
Original Contract Totals \$ 140,842.80																							
Change Order No. [1]																							
1	Fog Seal	10,940.00	SY	\$ 0.60	\$ 6,564.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00	80%	\$ 1,284.00	
Change Order No. [2]																							
Change Order No. [3]																							
Change Order Totals \$ 6,564.00																							
Current Contract and Change Orders																							
Project Totals \$ 147,406.80																							
Change Order Summary																							
Change Order No. [1]																							
Change Order No. [2]																							
Change Order No. [3]																							
Change Order Totals \$ 6,564.00																							
Net Change \$ 6,564.00																							

Moore Project Number: 21008I

Project Contract Name: 2024 Street Improvements

Location of Work: St. Augusta

PM/Engineer: Erik Hedman

Prepared By: Chris Bunders

Submitted To: Bill McCabe

Preliminary Engineering, Environmental Documentation

SUMMARY OF ACTIVITIES:

PROJECTED ACTIVITY NEXT PERIOD:

- CC has approved a \$106k proposal with the intent for gravel to be removed and topsoil/seed be added to the shoulder areas (as requested by residence).

REQUIRED ACTION BY City of St. Augusta:

Mailbox post update:

- 5522 Garden Hills Drive – swing away post will be removed when conditions allow.
- 547 Garden Hills Lane – post will be taken care of asap
- 23266 Garden Hills Lane – post was replaced and mailbox installed 12/9/24
- 5782 233rd Street – No old post there to reinstall, Homeowner did not specify where old mailbox was at.
- 23274 Garden Hills Lane – lady at house indicated swing away post was sufficient
- 5777 233rd Street – post is ready for mailbox, but unable to remove mailbox from swing away post due to machine screws
- 23370 Terrace Hills Court – No mailbox or post for us to replace, Homeowner indicated the old mailbox was in their garage

- 5748 233rd Street – Post they wanted reinstalled was completely covered in plastic, with nothing to be buried in the ground, Homeowner had told inspector in their original phone call it would need a new anchor on the 4x4 and possibly a new 4x4 post.
- 5598 Garden Hills Lane – were not sure what post they were to install mailbox on, did property owner want mailbox on swing away post with old post removed. The homeowner did not specify what post to install mailbox on, just that the old mailbox was left in the yard.

MILESTONE SCHEDULE/COMMENTS:

- Determine final action on shouldering work to be fixed as requested by residence.

PROBLEMS ENCOUNTERED:

- None

SUMMARY OF PROJECT DECISIONS:

- None

OUT OF SCOPE SERVICES:

- None

Moore Project Number: 21008J

Project Contract Name: 2024 OTTA Seal Improvements

Location of Work: 48th Avenue & Beaver Lake Road

PM/Engineer: Josiah Rostad

Prepared By: Chris Bunders

Submitted To: Bill McCabe

Preliminary Engineering, Environmental Documentation

SUMMARY OF ACTIVITIES:

- Performed a field review with contractor on 1/30/25.
- Identified 48th and Beaver Road as areas that need to be fixed by the contractor.
- Large aggregate present on the surface of the roadways, appear to have been swept too early and removed all the fine sands.

PROJECTED ACTIVITY NEXT PERIOD:

- Identify defective work using 13.02 definition of the contract, request that the contractor comes back out to fix these areas. Either with another OTTA Seal lift or chip seal the roadway.

REQUIRED ACTION BY City of St. Augusta:

- None

MILESTONE SCHEDULE/COMMENTS:

- A partial pay application has been signed by the contractor as is included in the CC packet for approval.

-
- The contractor has requested a final walk-through to discuss defective work. Date of walk-through TBD.

PROBLEMS ENCOUNTERED:

- None

SUMMARY OF PROJECT DECISIONS:

- Request contractor to come out and fix areas identified by field review.
- Put contractor on notice of the potential for defective work and coordinate on a solution.

OUT OF SCOPE SERVICES:

- None

ValleyGreen[®] Companies

DUED
TOMER
EPAY
OUNT

P.O. Box 263 Sartell, MN 56377 Phone 320-259-5959 Fax 320-259-7632

Save!

5%

Customer Number: 146793
On This Service

Expires on 1/30/2025

Billing Address

City of St. Augusta
Bill McCabe
1914 250th St
St. Augusta, MN 56301

Service Address

Hidden Lake Ball Field/Fire Hall
Bill McCabe
23415 43rd Ave
St Augusta, MN 56301

Thank you for being part of the Valley Green team. We really appreciate your business!
We guarantee the performance of our programs. If you experience a problem or are dissatisfied please call.

You may experience some weed activity between applications because your applications are spaced further apart, thus allowing for weeds to germinate. If you are not satisfied with the color or weed control in your lawn please call us. We can recommend an additional application that can be added to your program to help minimize any issues.

Our treatment regimen begins in Late April / Early May after the snow disappears and continues through October. Most applications will fall within 5-7 weeks of one another. Please call with any questions.

Valley Green Companies Staff

Please sign, date, and fill out the information below and mail or fax back to our office at your earliest convenience. You may also reply to an email with an OK and we will get your program scheduled.

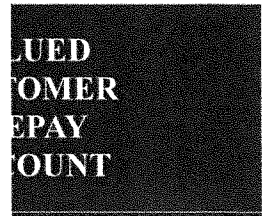
Signature _____ Date _____
Hm Phone _____ Wk Phone _____ Cell Phone #1 _____
Cell Phone #2 _____ Email _____

*As prices of gasoline fluctuate a fuel surcharge may be applied to your account if not prepaid.
**A cancelation fee equal to 150% an application price will apply if service agreement is cancelled.

	Number of Services	Price Per Service
Liquid Program	2	\$1,828.25

<i>Total Service Amount</i>	\$3,656.50
<i>Total Service Amount With Tax</i>	\$3,935.30
<i>After 5% Prepay Discount</i>	\$3,738.54
<i>You Save</i>	\$196.76
<i>Prepay Amount</i>	\$3,738.54

ValleyGreen[®] Companies



P.O. Box 263 Sartell, MN 56377 Phone 320-259-5959 Fax 320-259-7632

Billing Address

City of St Augusta
Bill McCabe
1914 250th St
Saint Cloud, MN 56301

Service Address
Kiffmeyer Park & Ball Field
Bill McCabe
23380 Cty Rd 7
Saint Augusta, MN 56301

Save!
5%
Customer Number: 108081
On This Service

Expires on 1/30/2025

Valley Green's full programs are 100% guaranteed and come with free service calls in between regular applications. Our 4 application programs come with 1 free service call. Without regularly scheduled visits we cannot provide the quality lawn care that comes with our full programs. Weed populations will be reduced, but not eliminated. With all reduced programs there will be NO Guarantee or Free Service Calls. If a customer requests a service call, there will be a charge.

Acceptance of Proposal

The above practices, specifications, and conditions are satisfactory and are hereby accepted. I have read the reduced lawn care program proposal and fully understand that with this program there is no guarantee or free service calls.

Valley Green Companies is also not responsible for any future insect or disease infestation or drought.

Signature _____ Date _____
Hm Phone _____ Wk Phone _____ Cell Phone #1 _____
Cell Phone #2 _____ Email _____

*As prices of gasoline fluctuate a fuel surcharge may be applied to your account if not prepaid.
**A cancelation fee equal to 150% an application price will apply if service agreement is cancelled.

	Number of Services	Price Per Service
Liquid Program	2	\$999.10

<i>Total Service Amount</i>	<i>\$1,998.20</i>
<i>Total Service Amount With Tax</i>	<i>\$2,150.58</i>
<i>After 5% Prepay Discount</i>	<i>\$2,043.04</i>
<i>You Save</i>	<i>\$107.54</i>
<i>Prepay Amount</i>	<i>\$2,043.04</i>