

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
March 4, 2025
7:00 pm
AGENDA**

6:45pm Pre -Meeting Recognition of Mike Zenzen's Service to the City of St. Augusta

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the February 4, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer's Report.
 - 3D. Minutes of the February 18, 2025 City Council workshop meeting
 - 3E. 3.2 On-Sale Liquor Licenses – St. Augusta Sports and Luxemburg Rec. Club
 - 3F. Liquor License, Tobacco License, CBD License – SKGK Ventures
 - 3G. Gambling Permit, Angel Reins Stable, May 17, St. Augusta Legion
 - 3H. Other
4. Sheriff's Report
5. Building Inspector's Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Fire Cloak Quote
 - 6C. Software License Quote
 - 6D. Other
7. Open Forum -10 Minute Limit.
8. Stearns County Attorney Janell Kendall, Annual Contract Review
9. Engineer's Report
10. CIP Quote
11. Crack Fill Machine Quote
12. Resolution #2025-05, Authorizing Contract with an Interested Officer
13. Hire Kim Claussen for Accounting Tech Position
14. Council Member Comments/Purview.
15. Clerk's Report.
 - 15A. Tax Rate Information
16. Adjourn.

REMINDERS: City Council Workshop Meeting, Tuesday, March 18, 2025 7:00pm
Planning Commission Public Hearing, Monday, March 31, 2025 6:00pm
Board of Review and Equalization Meeting, Tuesday, April 1, 2025 5:30pm
Regular City Council Meeting, Tuesday, April 1, 2025 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING**

March 4, 2025

7:00 pm

Administrative Summary

Consent Agenda – all items are included in the packets. The liquor license for SKGK Ventures is a new license in the Mini Mart building as the new license issued last month fell through.

Sheriff's and Building Inspector's Reports – I will have these for the updated packets on Tuesday.

Fire Report – the monthly report is included along with a quote for a fire blanket for vehicle fire and a quote for a software Joe will explain at the meeting.

Stearns County Attorney Janell Kendall – Ms. Kendall will be in attendance to review the contract and items from 2024.

Engineer's Report – Chris indicated he didn't specifically have anything at this time and he would be working on finalizing out the 2024 projects as soon as he can.

CIP Quote – I have included a letter from Shannon Sweeny following up on the workshop meeting and confirming they will build the CIP through additional workshop meetings at a cost of \$5,000.

Crack Fill Machine Quote – there is a quote for purchasing a new crack fill machine. We wouldn't have to specifically have the compressor included with the machine if we had one separately. We only have one quote as this is a state contract bid.

Resolution #2025-05, Authorizing a Contract with an Interested Officer – Joe asked Mayor Schmitz if his business would be able to perform some routine maintenance on some of the fire trucks. He can do this, so long as there is a unanimous vote from the remainder of the Council and the work will be do at a rate less than what others would charge.

Hire for Accounting Tech Position – interviews were conducted to replace Teresa last week and those of us involved (Teresa, Mayor Schmitz, Marlin and myself) recommend hiring Kim Claussen. I had a criminal background done and there was nothing that would stop us from making and offer. I also contacted references and was told that she was professional, reliable and always willing to help. The position was advertised at a range of \$25.12 - \$31.40. Ms. Claussen asked to be hired at \$30. I would recommend we hire her at the midpoint of the scale of \$28.26/hour. She also asked if she could negotiate extra vacation, and I said I would ask.

Clerk's Report – I have included our tax rate information for your information.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
February 4, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members Backes, Hommerding, and Genereux; Fire Chief Kramer, Attorney Couri, Stearns County Deputy Widmer, and Clerk/Administrator McCabe. Council Member Skaalerud was absent.

OTHERS PRESENT: Jim Honer, Brent Ahmann, Amy Brand,

CONSENT AGENDA: Mr. McCabe asked that we add payables to the MN Public Facilities Authority in an amount of \$3,308.43 and to Great American Financial Services in an amount of \$121.37.

A motion was made by Mr. Backes, seconded by Mr. Hommerding to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, January 7, 2025.
City Council Agenda, February 4, 2025.
Bill Payable, Receipts and Treasurer's Report dated February 4, 2025 and for ePayments #25210e – 25225e and Checks #26318 – 26364.
City Council Workshop Minutes, January 21, 2025.
Temporary Liquor Licenses – St. Wendelin (March 15 and April 26).
Appoint Brent Ahmann to the Planning Commission.
Liquor, Tobacco and THC License to Lotus Business

SHERIFF'S REPORT: Lt. Widmer presented the sheriff's report indicating 45 hours were spent on the contract during the month. He answered questions from the Council.

A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. McCabe presented the monthly building report stating there were 13 permits issued during the month including one single family home.

A motion was made to approve the building inspector's report as presented by Mr. Hommerding, seconded by Mr. Backes. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the December monthly report indicating there were 11 calls for the month bringing the total to 151 for the year as compared to 129 at this time in 2023. Monthly training was a refresher on run reporting and radio communications. Fire Inc. also held the annual Haz Mat refresher and the EMR refresher.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Chief Kramer presented quotes to replace 5 radios totaling \$30,438.55 and to five pagers at a cost of \$2,570.

A motion was made to authorize the purchase of the pagers and radios by Mr. Hommerding, seconded by Mr. Genereux. Motion carried unanimously.

OPEN FORUM: No comments offered.

**PLANNING COMMISSION
RECOMMENDATION
KNIFE RIVER IUP
TRANSFER:**

Mr. McCabe indicated the planning commission unanimously recommended approval of the IUP being transferred from Knife River to Jim and Janel Honer.

A motion was made to approve Resolution #2025-04, A Resolution Modifying an Interim Use Permit Issued to Knife River on August 20, 2024 by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. McCabe indicated Mr. Bunders had called in sick. He provided an email explaining the meeting held with Astech on the Otta Seal project and recommended the Council approve the pay application that was tabled last month. Mr. Hommerding inquired if the pay application included the portion outside the city limits and was told no. He also asked about the partial pay application that was signed.

A motion was to approve the pay application to Astech in an amount of \$135,699.16 by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**PARK FERTILIZER
QUOTES:**

Mr. McCabe presented quotes to fertilize both parks and ball fields twice during the summer as was done last year.

A motion was made to approve the quotes for fertilizer by Mr. Genereux, seconded by Mr. Hommerding. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW:

Mr. Hommerding asked about the open accounting position and Mr. McCabe stated we have two applications so far.

Mr. Hommerding asked about the new pumps; Mr. McCabe indicated he would follow up with the water operator.

Mr. Hommerding asked to add the fee schedule to the next workshop meeting.

Mr. Genereux asked if this was a year for the cleanup and was told this is the off year.

Mr. Genereux wondered where we are at on social media and website update. Mr. McCabe asked that he forward anything he would like to see so we can incorporate into our new website.

CITY ADMINISTRATOR

REPORT:

Mr. McCabe asked for volunteers to assist with the interviews and stated once he gets the candidates, he would send out an email to coordinate schedules.

ADJOURMENT: A motion was made to adjourn at 7:25 m by Mr. Hommerding seconded by Mr. Backes.

Approved this 4th day of March, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

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February 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16021 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 03 25 rct
16021 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - L Rimmel	02 03 25 rct
16022 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Augusta Plmb	02 03 25 rct
16023 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - J Ganes	02 03 25 rct
16023 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 03 25 rct
16024 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Ruge Const	02 03 25 rct
16025 R	101-41000-3340	Electric Permits	\$36.00	2/25/2025	general - Elec Sol	02 03 25 rct
16026 R	101-41000-3410	Assessment Search Fees	\$10.00	2/25/2025	general - S Ball	02 03 25 rct
16027 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - R Ruprecht	02 03 25 rct
16027 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 03 25 rct
16028 R	101-41000-3340	Electric Permits	\$71.00	2/25/2025	general - Bertram Elec	02 03 25 rct
16029 R	605-43160-3740	Electricity Sales	\$14.50	2/25/2025	EU - Jan 25 rct	02 03 25 rct
16029 R	607-41000-3710	Storm Sewer Sales	\$86.40	2/25/2025	SW - Jan 25 rct	02 03 25 rct
16029 R	602-49450-3720	Sewer Sales	\$384.02	2/25/2025	sewer - Jan 25 rct	02 03 25 rct
16029 R	606-49450-3728	Sewer Replacement Fund	\$10.15	2/25/2025	SRF - Jan 25 rct	02 03 25 rct
16029 R	601-49400-3710	Water Sales	\$371.95	2/25/2025	water dept - Jan 25 rct	02 03 25 rct
16031 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 05 25 rct
16031 R	101-41000-3225	Park Shelter Rental	\$150.00	2/25/2025	general - A Eyveinson	02 05 25 rct
16032 R	101-41000-3210	Business Licenses/Permits	\$560.00	2/25/2025	general - Lotus THC, Tobacco and of	02 05 25 rct
16034 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 05 25 rct
16034 R	101-41000-3225	Park Shelter Rental	\$150.00	2/25/2025	general - Ss Neumann	02 05 25 rct
16035 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Augusta Plmb	02 05 25 rct
16036 R	606-49450-3728	Sewer Replacement Fund	\$20.26	2/25/2025	SRF - Jan 25 rct	02 05 25 rct
16036 R	602-49450-3720	Sewer Sales	\$422.50	2/25/2025	sewer - Jan 25 rct	02 05 25 rct
16036 R	607-41000-3710	Storm Sewer Sales	\$28.80	2/25/2025	SW - Jan 25 rct	02 05 25 rct
16036 R	601-49400-3710	Water Sales	\$430.92	2/25/2025	water dept - Jan 25 rct	02 05 25 rct
16036 R	601-49400-3130	General Sales and Use Tax	\$5.95	2/25/2025	water dept - Jan 25 rct	02 05 25 rct
16036 R	605-43160-3740	Electricity Sales	\$5.28	2/25/2025	EU - Jan 25 rct	02 05 25 rct
16038 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Opies	02 10 25 rct
16039 R	606-49450-3728	Sewer Replacement Fund	\$38.70	2/25/2025	SRF - Jan 25 rct	02 10 25 rct
16039 R	602-49450-3720	Sewer Sales	\$1,163.33	2/25/2025	sewer - Jan 25 rct	02 10 25 rct
16039 R	605-43160-3740	Electricity Sales	\$13.90	2/25/2025	EU - Jan 25 rct	02 10 25 rct
16039 R	601-49400-3130	General Sales and Use Tax	\$4.52	2/25/2025	water dept - Jan 25 rct	02 10 25 rct
16039 R	601-49400-3710	Water Sales	\$1,116.52	2/25/2025	water dept - Jan 25 rct	02 10 25 rct
16039 R	607-41000-3710	Storm Sewer Sales	\$122.40	2/25/2025	SW - Jan 25 rct	02 10 25 rct
16040 R	450-42270-3623	Contributions and Donations	\$2,000.00	2/25/2025	CIP - fire dept, Club Almar meat raffl	02 11 25 rcct
16041 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - A Kunkle	02 11 25 rcct
16041 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 11 25 rcct
16042 R	601-49400-3710	Water Sales	\$1,791.29	2/25/2025	water dept - Jan 25 rct	02 11 25 rcct
16042 R	607-41000-3710	Storm Sewer Sales	\$57.60	2/25/2025	SW - Jan 25 rct	02 11 25 rcct
16042 R	602-49450-3720	Sewer Sales	\$1,817.01	2/25/2025	sewer - Jan 25 rct	02 11 25 rcct
16042 R	606-49450-3728	Sewer Replacement Fund	\$62.16	2/25/2025	SRF - Jan 25 rct	02 11 25 rcct
16042 R	601-49400-3130	General Sales and Use Tax	\$2.31	2/25/2025	water dept - Jan 25 rct	02 11 25 rcct
16042 R	605-43160-3740	Electricity Sales	\$34.11	2/25/2025	EU - Jan 25 rct	02 11 25 rcct
16045 R	601-49400-3710	Water Sales	\$462.69	2/25/2025	water dept - Jan 25 rct	02 12 25 rct
16045 R	605-43160-3740	Electricity Sales	\$10.60	2/25/2025	EU - Jan 25 rct	02 12 25 rct
16045 R	606-49450-3728	Sewer Replacement Fund	\$18.71	2/25/2025	SRF - Jan 25 rct	02 12 25 rct
16045 R	602-49450-3720	Sewer Sales	\$471.73	2/25/2025	sewer - Jan 25 rct	02 12 25 rct
16045 R	607-41000-3710	Storm Sewer Sales	\$57.60	2/25/2025	SW - Jan 25 rct	02 12 25 rct
16046 R	101-41000-3221	Building Permits	\$268.25	2/25/2025	general - H&S	02 13 25 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16047 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Kiffmeyer Plmb	02 13 25 rct
16048 R	606-49450-3728	Sewer Replacement Fund	\$30.70	2/25/2025	SRF - Jan 25 rct	02 13 25 rct
16048 R	601-49400-3710	Water Sales	\$830.50	2/25/2025	water dept - Jan 25 rct	02 13 25 rct
16048 R	602-49450-3720	Sewer Sales	\$1,083.97	2/25/2025	sewer - Jan 25 rct	02 13 25 rct
16048 R	605-43160-3740	Electricity Sales	\$18.00	2/25/2025	EU - Jan 25 rct	02 13 25 rct
16049 R	101-41000-3340	Electric Permits	\$48.00	2/25/2025	general - M Hayman	02 14 25 rct
16050 R	101-41000-3221	Building Permits	\$4,580.88	2/25/2025	general - Schultz Co	02 14 25 rct
16051 R	602-49450-3720	Sewer Sales	\$1,396.28	2/25/2025	sewer - Jan 25 rct	02 14 25 rct
16051 R	606-49450-3728	Sewer Replacement Fund	\$49.43	2/25/2025	SRF - Jan 25 rct	02 14 25 rct
16051 R	605-43160-3740	Electricity Sales	\$21.73	2/25/2025	EU - Jan 25 rct	02 14 25 rct
16051 R	601-49400-3130	General Sales and Use Tax	\$12.55	2/25/2025	water dept - Jan 25 rct	02 14 25 rct
16051 R	601-49400-3710	Water Sales	\$1,381.27	2/25/2025	water dept - Jan 25 rct	02 14 25 rct
16052 R	101-41000-3225	Park Shelter Rental	\$150.00	2/25/2025	general - P Hayenga	02 19 25 rct
16052 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 19 25 rct
16053 R	101-41000-3221	Building Permits	\$101.00	2/25/2025	general - Lutgen Co	02 19 25 rct
16054 R	607-41000-3710	Storm Sewer Sales	\$28.80	2/25/2025	SW - Jan 25 rct	02 19 25 rct
16054 R	602-49450-3720	Sewer Sales	\$1,180.38	2/25/2025	sewer - Jan 25 rct	02 19 25 rct
16054 R	606-49450-3728	Sewer Replacement Fund	\$44.49	2/25/2025	SRF - Jan 25 rct	02 19 25 rct
16054 R	605-43160-3740	Electricity Sales	\$27.16	2/25/2025	EU - Jan 25 rct	02 19 25 rct
16054 R	601-49400-3710	Water Sales	\$1,164.16	2/25/2025	water dept - Jan 25 rct	02 19 25 rct
16054 R	601-49400-3130	General Sales and Use Tax	\$16.26	2/25/2025	water dept - Jan 25 rct	02 19 25 rct
16055 R	450-41000-3340	Cable TV Franchise Fee	\$581.92	2/25/2025	CIP - general - Midco	02 19 25 rct 2
16056 R	101-41000-3225	Park Shelter Rental	\$150.00	2/25/2025	general - G Koenig	02 19 25 rct 2
16056 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 19 25 rct 2
16057 R	607-41000-3710	Storm Sewer Sales	\$57.60	2/25/2025	SW - Jan 25 rct	02 19 25 rct 2
16057 R	605-43160-3740	Electricity Sales	\$70.43	2/25/2025	EU - Jan 25 rct	02 19 25 rct 2
16057 R	606-49450-3728	Sewer Replacement Fund	\$126.67	2/25/2025	SRF - Jan 25 rct	02 19 25 rct 2
16057 R	601-49400-3130	General Sales and Use Tax	\$31.86	2/25/2025	water dept - Jan 25 rct	02 19 25 rct 2
16057 R	601-49400-3710	Water Sales	\$3,088.59	2/25/2025	water dept - Jan 25 rct	02 19 25 rct 2
16057 R	602-49450-3720	Sewer Sales	\$3,107.05	2/25/2025	sewer - Jan 25 rct	02 19 25 rct 2
16058 R	101-41000-3340	Electric Permits	\$36.00	2/25/2025	general - Granite City	02 18 25 rct
16059 R	601-49400-3130	General Sales and Use Tax	\$4.62	2/25/2025	water dept - Jan 25 rct	02 18 25 rct
16059 R	601-49400-3710	Water Sales	\$3,247.87	2/25/2025	water dept - Jan 25 rct	02 18 25 rct
16059 R	607-41000-3710	Storm Sewer Sales	\$28.20	2/25/2025	SW - Jan 25 rct	02 18 25 rct
16059 R	605-43160-3740	Electricity Sales	\$25.23	2/25/2025	EU - Jan 25 rct	02 18 25 rct
16059 R	606-49450-3728	Sewer Replacement Fund	\$36.39	2/25/2025	SRF - Jan 25 rct	02 18 25 rct
16059 R	602-49450-3720	Sewer Sales	\$3,505.09	2/25/2025	sewer - Jan 25 rct	02 18 25 rct
16060 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 21 25 rct
16060 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - J Langnen	02 21 25 rct
16061 R	101-41000-3210	Business Licenses/Permits	\$100.00	2/25/2025	general - St. Augusta Sports liquor	02 21 25 rct
16062 R	101-41000-3500	Fines and Forfeits	\$349.94	2/20/2025	general - Jan 25 misdemeanors	Feb 25 cty ctny
16063 R	101-41000-3340	Electric Permits	\$36.00	2/25/2025	general - Bertram Elec	02 21 25 rct
16065 R	601-49400-3710	Water Sales	\$1,238.89	2/25/2025	water dept - Jan 25 rct	02 21 25 rct
16065 R	601-49400-3130	General Sales and Use Tax	\$3.27	2/25/2025	water dept - Jan 25 rct	02 21 25 rct
16065 R	605-43160-3740	Electricity Sales	\$26.55	2/25/2025	EU - Jan 25 rct	02 21 25 rct
16065 R	606-49450-3728	Sewer Replacement Fund	\$43.26	2/25/2025	SRF - Jan 25 rct	02 21 25 rct
16065 R	602-49450-3720	Sewer Sales	\$1,238.52	2/25/2025	sewer - Jan 25 rct	02 21 25 rct
16066 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 25 25 rct
16066 R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - L Schill	02 25 25 rct
16067 R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 25 25 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16067R	101-41000-3225	Park Shelter Rental	\$175.00	2/25/2025	general - A Brown	02 25 25 rct
16068R	450-41000-3130	General Sales and Use Tax	\$28,771.17	2/25/2025	CIP - general, sales tax	02 25 25 rct
16069R	101-41000-3340	Electric Permits	\$36.00	2/25/2025	general - Spartan	02 25 25 rct
16070R	605-43160-3740	Electricity Sales	\$28.91	2/25/2025	EU - Jan 25 rct	02 25 25 rct
16070R	606-49450-3728	Sewer Replacement Fund	\$41.29	2/25/2025	SRF - Jan 25 rct	02 25 25 rct
16070R	602-49450-3720	Sewer Sales	\$1,184.77	2/25/2025	sewer - Jan 25 rct	02 25 25 rct
16070R	607-41000-3710	Storm Sewer Sales	\$115.20	2/25/2025	SW - Jan 25 rct	02 25 25 rct
16070R	601-49400-3710	Water Sales	\$1,170.07	2/25/2025	water dept - Jan 25 rct	02 25 25 rct
16071R	101-41000-3225	Park Shelter Rental	\$150.00	2/25/2025	general - J Reiter	02 25 25 rct 2
16071R	101-41000-3103	Sales Tax	\$7.88	2/25/2025	general - shelter rental tax	02 25 25 rct 2
16072R	101-41000-3221	Building Permits	\$137.00	2/25/2025	general - Mech Eng	02 25 25 rct 2
16073R	601-49400-3130	General Sales and Use Tax	\$22.16	2/25/2025	water dept - Jan 25 rct	02 25 25 rct 2
16073R	605-43160-3740	Electricity Sales	\$42.71	2/25/2025	EU - Jan 25 rct	02 25 25 rct 2
16073R	601-49400-3710	Water Sales	\$2,062.37	2/25/2025	water dept - Jan 25 rct	02 25 25 rct 2
16073R	602-49450-3720	Sewer Sales	\$2,059.10	2/25/2025	sewer - Jan 25 rct	02 25 25 rct 2
16073R	607-41000-3710	Storm Sewer Sales	\$57.60	2/25/2025	SW - Jan 25 rct	02 25 25 rct 2
16073R	606-49450-3728	Sewer Replacement Fund	\$80.93	2/25/2025	SRF - Jan 25 rct	02 25 25 rct 2
16074R	605-43160-3740	Electricity Sales	\$7.82	2/27/2025	EU - Jan 25 rct	02 26 25 rct
16074R	602-49450-3720	Sewer Sales	\$485.73	2/27/2025	sewer - Jan 25 rct	02 26 25 rct
16074R	606-49450-3728	Sewer Replacement Fund	\$14.88	2/27/2025	SRF - Jan 25 rct	02 26 25 rct
16074R	601-49400-3710	Water Sales	\$470.99	2/27/2025	water dept - Jan 25 rct	02 26 25 rct
16074R	601-49400-3130	General Sales and Use Tax	\$4.52	2/27/2025	water dept - Jan 25 rct	02 26 25 rct
16075R	101-41000-3340	Electric Permits	\$36.00	2/27/2025	general - H&S	02 27 25 rct
16076R	101-41000-3210	Business Licenses/Permits	\$500.00	2/27/2025	general - cannabis license August Cl	02 27 25 rct
16078R	601-49400-3710	Water Sales	\$593.67	2/27/2025	water dept - Jan 25 rct	02 27 25 rct
16078R	605-43160-3740	Electricity Sales	\$9.90	2/27/2025	EU - Jan 25 rct	02 27 25 rct
16078R	602-49450-3720	Sewer Sales	\$606.89	2/27/2025	sewer - Jan 25 rct	02 27 25 rct
16078R	607-41000-3710	Storm Sewer Sales	\$28.80	2/27/2025	SW - Jan 25 rct	02 27 25 rct
16078R	606-49450-3728	Sewer Replacement Fund	\$21.88	2/27/2025	SRF - Jan 25 rct	02 27 25 rct
16080R	101-41000-3340	Electric Franchise Fee	\$5,351.00	2/27/2025	general - Stearns Electric	Feb 25 cty ctny
Grand Total			\$87,486.59			

City of St. Augusta

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*Check Summary Register©

Checks 02/18/25-03/04/25

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25229e	PERA	2/25/2025	\$2,213.38 emp pd pera
25230e	STATE BANK OF KIMBALL	2/25/2025	\$4,017.39 941 taxes
25231e	JOHN HANCOCK	2/25/2025	\$1,150.00 g - def comp pay 4 25 Hollermann
25232e	US BANK BAHR	2/25/2025	\$1,045.28 fire dept - supplies, Bound Tree
25233e	US BANK BLASHACK	2/25/2025	\$1,081.52 pw dept - Feb 25 fuel
25234e	US BANK HOLLERMANN	2/25/2025	\$1,453.58 pw dept - Feb 25 fuel
25235e	US BANK KIFFMEYER	2/25/2025	\$2,271.03 pw dept - Feb 25 fuel
25236e	US BANK KRAMER	2/25/2025	\$689.31 fire dept - supplies, Menards
25237e	US BANK MCCABE	2/25/2025	\$683.75 general - conf lodging, Hilton Hotels
25238e	US BANK RASMUSON	2/25/2025	\$506.26 general - hall telephone, Midco
25239e	PERA	2/27/2025	\$2,189.49 emp pd pera
25240e	STATE BANK OF KIMBALL	2/27/2025	\$3,933.66 941 taxes
25241e	JOHN HANCOCK	2/27/2025	\$1,150.00 g - def comp pay 5 25 Kiffmeyer
25242e	MN DEPT OF REVENUE	2/27/2025	\$1,379.54 emp pd state taxes
25243e	STATE BANK OF KIMBALL	2/27/2025	\$192.66 941 taxes
25244e	MN DEPT OF REVENUE	2/27/2025	\$53.44 g - pay 5 2025 state taxes
25245e	MISCELLANEOUS	3/4/2025	\$304.00 general - return items plus fee
25246e	BANK FEES	3/4/2025	\$10.00 general - USBank card fee
26376	BILL MCCABE	2/18/2025	\$50.00 general - McCabe conf meal
26377	CENTER POINT ENERGY	2/18/2025	\$860.28 fire dept - gas usage
26378	COMMUNITY TECHNOLOGY CEN	2/18/2025	\$2,395.50 general - internet, updates
26379	CRESCENT INVESTIGATIVE SER	2/18/2025	\$83.32 general - level 2 background check Desai
26380	FES, INC	2/18/2025	\$1,765.31 fire dept - gloves
26381	MOMENTUM TRUCK GROUP	2/18/2025	\$1,085.67 fire dept - repairs
26382	GANNETT MN LOCALIQ	2/18/2025	\$384.62 general - Honer IUP
26383	WEST CENTRAL SANITATION	2/18/2025	\$269.23 general - garbage service
26384	BLASHACK, CHAD C.	2/27/2025	\$1,779.84
26385	HILL, MARY M	2/27/2025	\$917.88
26386	HOLLERMANN, PAUL A.	2/27/2025	\$1,700.85
26387	KIFFMEYER, MARK G.	2/27/2025	\$1,697.85
26388	MCCABE, WILLIAM R.	2/27/2025	\$2,936.28
26389	RASMUSON, TERESA M.	2/27/2025	\$249.68
26390	SCHLUETER, STEVEN F.	2/27/2025	\$190.24
26391	WAIBEL, THOMAS F.	2/27/2025	\$72.37
26392	KRAMER, JOSEPH S.	2/27/2025	\$685.64
26393	AED SMART MONITORING	3/4/2025	\$1,125.00 general - AED monitoring KP, dollar general, St
26394	AFLAC	3/4/2025	\$515.48 g - employee paid insurance
26395	AMARA KUNKLE	3/4/2025	\$182.88 parks dept - refund, cancellation
26396	CITY OF ROCKVILLE	3/4/2025	\$50.00 pw dept - safety train supplies
26397	COMPASS MINERALS AMERICA I	3/4/2025	\$3,163.92 pw dept - blk hwy coarse
26398	COURI & RUPPE PLLP	3/4/2025	\$5,352.50 general - general legal counsel
26399	CRESCENT INVESTIGATIVE SER	3/4/2025	\$50.00 general - background check Claussen/Smith
26400	F.I.R.E.	3/4/2025	\$650.00 fire dept - search and rescue
26401	GALLS	3/4/2025	\$200.32 fire dept - uniforms
26402	KNIFE RIVER	3/4/2025	\$261.50 pw dept - clean sand
26403	LAND O AKES OIL & PROPANE	3/4/2025	\$351.00 fire dept - fill tanks
26404	LEAGUE OF MN CITIES	3/4/2025	\$584.72 pw dept - safety train
26405	MN DEPT OF HEALTH	3/4/2025	\$1,329.21 water dept - 1st qtr 2025 hookups
26406	NELSONS SANITATION & RENTA	3/4/2025	\$41.58 fire dept - pumping holding tank
26407	RMB ENVIRONMENTAL LABORA	3/4/2025	\$113.91 sewer dept - ww effluent
26408	SMITH SCHAFFER	3/4/2025	\$325.00 general - work related to audit
26409	TRAUT COMPANIES	3/4/2025	\$70.00 water dept - sample #'s 250160 & 250161
26410	WORKMED MIDWEST PA	3/4/2025	\$100.00 pw dept - consortium fee drug testing

City of St. Augusta

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***Check Summary Register©**

Checks 02/18/25-03/04/25

	Name	Check Date	Check Amt	
26411	XCEL ENERGY	3/4/2025	\$1,172.52	general - gas usage
26412	ZAYO GROUP	3/4/2025	\$346.54	sewer dept - telephone
26413	BILL MCCABE	3/4/2025	\$377.51	general - 2/3-3/4 2025 mileage (375x.70)
26414	CITY OF ST. AUGUSTA	3/4/2025	\$78.19	general - Feb 2025 usage
26415	COMMUNITY TECHNOLOGY CEN	3/4/2025	\$119.25	general - access point for shop
26416	CRESCENT INVESTIGATIVE SER	3/4/2025	\$100.00	general - background checks Kapoor/Sandhu
26417	DILANGER SALFER	3/4/2025	\$56.82	water dept - overpayment refund
26418	GOPHER STATE ONE-CALL	3/4/2025	\$16.20	water dept - locates
26419	KELLY C JOHNSON INC	3/4/2025	\$578.00	general - Feb 2025 permits
26420	MCMA SECRETARIAT	3/4/2025	\$154.09	general - McCabe membership 2025
26421	MID CENTRAL DOOR	3/4/2025	\$250.00	fire dept - door reprogram/repairs
26422	MOTOROLA	3/4/2025	\$26,978.40	CIP - fire dept, radios
26423	SMITH SCHAFFER	3/4/2025	\$15,250.00	general - work related to the Dec31 2024 audit
26424	T MOBILE	3/4/2025	\$39.65	general - mobile internet
	Total Checks		\$101,433.04	

Jeffery J Schmitz

FILTER: [Check Date] between #02/18/25# and #03/04/25# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: Mar 4 2025 mtg addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26412	03/04/25	ZAYO GROUP			
E 602-49450-321		Telephone	\$346.54		sewer dept - telephone
		Total	\$346.54		
26413	03/04/25	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel	\$262.50		general - 2/3-3/4 2025 mileage (375x.70)
G 101-21710		Other Deductions	\$100.00		g - McCabe rx
E 101-41000-200		Office Supplies (GENERA	\$15.01		general - gavel for city meetings
		Total	\$377.51		
26414	03/04/25	CITY OF ST. AUGUSTA			
E 101-41000-736		city halls sewer/water expe	\$78.19		general - Feb 2025 usage
		Total	\$78.19		
26415	03/04/25	COMMUNITY TECHNOLOGY CENTER			
E 101-41000-323		Internet	\$119.25	CTC6041	general - access point for shop
		Total	\$119.25		
26416	03/04/25	CRESCENT INVESTIGATIVE SERVICES			
E 101-41000-430		Miscellaneous	\$100.00	2498	general - background checks Kapoor/Sandhu
		Total	\$100.00		
26417	03/04/25	DILANGER SALFER			
E 601-49400-430		Miscellaneous	\$28.41		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$28.41		sewer dept - overpayment refund
		Total	\$56.82		
26418	03/04/25	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$8.10		water dept - locates
E 602-49450-314		Gopher State One Calls	\$8.10		sewer dept - locates
		Total	\$16.20		
26419	03/04/25	KELLY C JOHNSON INC			
E 101-41220-742		Electrical Insp	\$578.00		general - Feb 2025 permits
		Total	\$578.00		
26420	03/04/25	MCMA SECRETARIAT			
E 101-41000-206		Association Dues/LMC, A	\$154.09		general - McCabe membership 2025
		Total	\$154.09		
26421	03/04/25	MID CENTRAL DOOR			
E 101-42270-220		Repair/Maint Supply	\$250.00	SI018915	fire dept - door reprogram/repairs
		Total	\$250.00		
26422	03/04/25	MOTOROLA			
E 450-42270-737		radios	\$26,978.40		CIP - fire dept, radios
		Total	\$26,978.40		
26423	03/04/25	SMITH SCHAFFER			
E 101-41000-207		Auditing Services	\$15,250.00	36911	general - work related to the Dec31 2024 audit

***Check Detail Register©**

Batch: Mar 4 2025 mtg addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$15,250.00		
26424	03/04/25	T MOBILE			
E 101-41000-324		Internet mobile		\$39.65	general - mobile internet
Total				\$39.65	
10100				\$44,344.65	

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$16,946.69
450 CAPITAL PROJECT FUND	\$26,978.40
601 WATER FUND	\$36.51
602 SEWER FUND	\$383.05
	\$44,344.65

Jeffery J Schmitz

*Check Detail Register©

Batch: fire truck fire safe

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
26425	03/05/25	FIRE SAFETY USA			
	E 450-42270-421	Rescue Rig	\$200,000.00	197575	CIP - fire dept, used fire truck from Eagan
		Total	\$200,000.00		
		10100	\$200,000.00		

Fund Summary

10100 STATE BANK OF KIMBAL	
450 CAPITAL PROJECT FUND	\$200,000.00
	\$200,000.00

Jeffery J Schmitz

***Check Detail Register©**

Batch: Mar 2025 usb cc,Mar 4 2025 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25232 e	02/25/25	US BANK BAHR			
E 101-42270-232		EMS Supplies	\$657.96		fire dept - supplies, Bound Tree
E 101-42270-232		EMS Supplies	\$123.92		fire dept - supplies, Bound Tree
E 101-42270-232		EMS Supplies	\$78.48		fire dept - supplies, Bound Tree
E 101-42270-232		EMS Supplies	\$97.90		fire dept - ems bags, Amazon
E 101-42270-232		EMS Supplies	\$109.52		fire dept - supplies, Bound Tree
E 101-42270-220		Repair/Maint Supply	\$39.89		fire dept - Fed Ex
E 101-45200-220		Repair/Maint Supply	(\$62.39)		fire dept - returns
		Total	\$1,045.28		
25233 e 02/25/25 US BANK BLASHACK					
E 101-41130-212		Motor Fuels	\$271.66		pw dept - Feb 25 fuel
E 601-49400-212		Motor Fuels	\$34.00		water dept - Feb 25 fuel
E 602-49450-212		Motor Fuels	\$34.00		sewer dept - Feb 25 fuel
E 101-41000-200		Office Supplies (GENERA	\$3.99		general - supplies, Coborns
E 601-49400-200		Office Supplies (GENERA	\$11.84		water dept - supplies, Dollar General
E 601-49400-210		Operating Supplies (GEN	\$707.20		water dept - supplies, Hach
E 601-49400-210		Operating Supplies (GEN	\$18.83		water dept - supplies, Walmart
		Total	\$1,081.52		
25234 e 02/25/25 US BANK HOLLERMANN					
E 101-41130-212		Motor Fuels	\$562.08		pw dept - Feb 25 fuel
E 601-49400-212		Motor Fuels	\$70.26		water dept - Feb 25 fuel
E 602-49450-212		Motor Fuels	\$70.26		sewer dept - Feb 25 fuel
E 101-41130-220		Repair/Maint Supply	\$26.66		pw dept - supplies, Fleet Pride
E 601-49400-210		Operating Supplies (GEN	\$374.32		water dept - repairs, Auto Value
E 601-49400-208		Training, Inst., Travel	\$350.00		water dept - conf reg, Rural Water
		Total	\$1,453.58		
25235 e 02/25/25 US BANK KIFFMEYER					
E 101-41130-212		Motor Fuels	\$971.46		pw dept - Feb 25 fuel
E 101-41130-220		Repair/Maint Supply	\$15.89		pw dept - supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$24.35		pw dept - supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$229.99		pw dept - supplies, Batteries Plus
E 101-41130-220		Repair/Maint Supply	\$11.89		pw dept - supplies, Fleet Pride
E 101-41130-220		Repair/Maint Supply	\$57.35		pw dept - supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$64.99		pw dept - supplies, Handymans
E 101-41130-220		Repair/Maint Supply	\$830.12		pw dept - Central Hydraulics
E 101-41130-220		Repair/Maint Supply	\$64.99		pw dept - supplies, Handymans
		Total	\$2,271.03		
25236 e 02/25/25 US BANK KRAMER					
E 101-45200-220		Repair/Maint Supply	\$14.03		fire dept - supplies, Menards
E 101-42270-325		IT Expenses	\$238.75		fire dept - emails, Google
E 101-42270-200		Office Supplies (GENERA	\$436.53		fire dept - supplies, Office Depot
		Total	\$689.31		
25237 e 02/25/25 US BANK MCCABE					
E 101-41000-208		Training, Inst., Travel	\$342.78		general - conf lodging, Hilton Hotels

***Check Detail Register©**

Batch: Mar 2025 usb cc,Mar 4 2025 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-208		Training, Inst., Travel	\$45.21		general - food expense, Famous Daves
E 101-41000-208		Training, Inst., Travel	\$229.66		general - conf lodging, The Westin Edina
E 101-41000-208		Training, Inst., Travel	\$66.10		general - food expense audit, Garden Wok
		Total	\$683.75		
25238 e	02/25/25	US BANK RASMUSON			
E 101-41000-321		Telephone	\$134.14		general - hall telephone, Midco
E 101-41000-323		Internet	\$105.00		general - hall internet, Midco
E 101-42270-321		Telephone	\$162.12		fire dept - telephone, Midco
E 101-42270-323		Internet	\$105.00		fire dept - internet, Midco
		Total	\$506.26		
26393	03/04/25	AED SMART MONITORING			
E 101-41000-309		Public Safety AED	\$1,125.00		general - AED monitoring KP, dollar general, St. Wendelins
		Total	\$1,125.00		
26394	03/04/25	AFLAC			
G 101-21710		Other Deductions	\$364.40		g - employee paid insurance
G 601-21710		Other Deductions	\$75.54		g - employee paid insurance
G 602-21710		Other Deductions	\$75.54		g - employee paid insurance
		Total	\$515.48		
26395	03/04/25	AMARA KUNKLE			
E 101-45200-342		Refunds	\$182.88		parks dept - refund, cancellation
		Total	\$182.88		
26396	03/04/25	CITY OF ROCKVILLE			
E 101-41130-208		Training, Inst., Travel	\$16.67		pw dept - safety train supplies
E 601-49400-208		Training, Inst., Travel	\$16.67		water dept - safety train supplies
E 602-49450-208		Training, Inst., Travel	\$16.66		sewer dept - safety train supplies
		Total	\$50.00		
26397	03/04/25	COMPASS MINERALS AMERICA INC.			
E 101-41130-220		Repair/Maint Supply	\$3,163.92	1456731	pw dept - blk hwy coarse
		Total	\$3,163.92		
26398	03/04/25	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$5,287.50		general - general legal counsel
E 101-41000-304		Legal Fees	\$65.00		general - Honer CUP
		Total	\$5,352.50		
26399	03/04/25	CRESCENT INVESTIGATIVE SERVICES			
E 101-41000-430		Miscellaneous	\$50.00		general - background check Claussen/Smith
		Total	\$50.00		
26400	03/04/25	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	7291	fire dept - search and rescue
		Total	\$650.00		
26401	03/04/25	GALLS			
E 101-42270-389		uniforms	\$161.24	030558144	fire dept - uniforms

***Check Detail Register©**

Batch: Mar 2025 usb cc,Mar 4 2025 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42270-389		uniforms	\$39.08	030558145	fire dept - uniforms
		Total	\$200.32		
26402	03/04/25	KNIFE RIVER			
E 101-41130-220		Repair/Maint Supply	\$261.50	1098376	pw dept - clean sand
		Total	\$261.50		
26403	03/04/25	LAND O AKES OIL & PROPANE			
E 101-42270-212		Motor Fuels	\$351.00	46237	fire dept - fill tanks
		Total	\$351.00		
26404	03/04/25	LEAGUE OF MN CITIES			
E 101-41130-208		Training, Inst., Travel	\$194.90	423712	pw dept - safety train
E 601-49400-208		Training, Inst., Travel	\$194.91	423712	water dept - safety train
E 602-49450-208		Training, Inst., Travel	\$194.91	423712	sewer dept - safety train
		Total	\$584.72		
26405	03/04/25	MN DEPT OF HEALTH			
E 601-49400-312		Water/Contract Services	\$1,329.21		water dept - 1st qtr 2025 hookups
		Total	\$1,329.21		
26406	03/04/25	NELSONS SANITATION & RENTAL IN			
E 101-42270-220		Repair/Maint Supply	\$41.58		fire dept - pumping holding tank
		Total	\$41.58		
26407	03/04/25	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$113.91	D071084	sewer dept - ww effluent
		Total	\$113.91		
26408	03/04/25	SMITH SCHAFER			
E 101-41000-207		Auditing Services	\$325.00		general - work related to audit
		Total	\$325.00		
26409	03/04/25	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	800971698	water dept - sample #'s 250160 & 250161
		Total	\$70.00		
26410	03/04/25	WORKMED MIDWEST PA			
E 101-41130-430		Miscellaneous	\$100.00	00053589-00	pw dept - consortium fee drug testing
		Total	\$100.00		
26411	03/04/25	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$1,172.52	912743888	general - gas usage
		Total	\$1,172.52		
		10100	\$23,370.27		

**MINUTES OF THE CITY COUNCIL WORKSHOP MEETING
ST. AUGUSTA, MINNESOTA
February 18, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmits, Council Members Backes, Hommerding, Genereux and Skaalerud; Engineer Hajicek and Clerk/Administrator McCabe.

OTHERS PRESENT: Brian Gibson,

CONSENT AGENDA: A motion was made by Mr. Backes, seconded by Mr. Genereux to approve the consent agenda. Motion carried unanimously.

The following items were approved with the consent agenda:

Bill Payable dated February 13, 2025 for ePayments #25226e –
25228e and Checks #26363 - 26383.
City Council Workshop Agenda, February 18, 2025

ST. CLOUD

APO PRESENTATION: Brian Gibson, Executive Director of the St. Cloud Area Planning Organization, was in attendance to explain what the APO is and does. He presented slides giving a background of how the APO was formed and what their history and bylaws included. He thanked us for the time and

DETACHED STRUCTURE

DISCUSSION: Mr. McCabe indicated Mayor Schmitz had asked that this item be included on the agenda. The section of the zoning ordinance pertaining to detached accessory structures was included in the packets. Mayor Schmitz indicated he has been driving around and looking at how we can enforce the current ordinance when there are so many that are not in compliance. Mr. Hommerding indicated he likes the Cold Sprin ordinance and suggested we look at that as an example.

A motion was made to refer the issue to the planning commission by Mr. Genereux, seconded by Mr. Hommerding. Motion carried unanimously.

2025 FEE SCHEDULE

REVIEW: Mr. McCabe provided the adopted fee schedule and indicated we can review any of the items included on the schedule. The fee schedule was reviewed and no changes were suggested.

CIP FINANCIAL

PLAN: Shannon Sweeny, representing the City's fiscal consultant David Drown and Associates, was in attendance to show how their financial plan can tie

together with the CIP plan that was discussed at last month's workshop meeting by the folks for Moore Engineering.

ADJOURNMENT: A motion was made to adjourn at 8:30pm by Mr. Hommerding seconded by Mr. Skaalerud.

Approved this 4th day of March, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator



**Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul , Minnesota 55101
651-201-7507**

RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: 3.2ONSS **License Period Ending:** 3/31/2025 **Iden:** 20968

Issuing Authority: St. Augusta

Licensee Name: St. Augusta Sports Inc.

Trade Name:

Address: Co Rd 7 & 245th St
St. Augusta, MN 56301

Business Phone: 320-248-2520

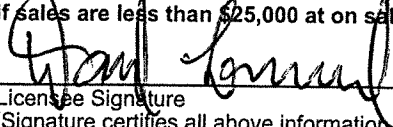
License Fees: **Off Sale:** \$0.00 **On Sale:** \$100.00 **Sunday:** \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


2-17-1965
xxx xx 8356
2-16-25
 Licensee Signature DOB SSN Date
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
 County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE
 No license will be approved or released until the \$20 Retailer ID Card fee is received

PLEASE COMPLETE THIS APPLICATION IN ITS ENTIRETY.
INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT ACTION.

Licensee's MN Sales and Use Tax ID # _____ To apply for a MN sales and use tax ID #, call (651) 296-6181
 Licensee's Federal Tax ID # 93-2319982 Licensees must register with the Federal Tax and Trade Bureau (TTB),
 for information call (513) 684-2979 or 1-800-937-8864

Applicant:

Licensee Name (Business, Partnership, Corporation) <u>SKGK VENTURES LLC</u>	Business Name (DBA) <u>BP ST AUGUSTA</u>	Social Security # <u>095-33-4683</u>
Physical Business Address <u>24876 County Road T</u>	License Period From _____ To _____	DOB (Individual Applicant) <u>01-01-1994</u>
City <u>St Augusta MN</u>	County _____ State <u>MN</u>	Zip Code <u>56301</u>
E-mail Address <u>skgkventures@gmail.com</u>	Business Phone Number <u>612-500-3935</u>	Applicant's Home Phone # <u>515 559 8496</u>

If a Corporation, LLC, or Partnership - state name, date of birth, Social Security # address, title, and Percent Owned by each officer.

Partner Officer (First, middle, last)	DOB	SS#	Title	Percent	Home Address
<u>MR PRADIP SINGH SANDHU</u>	<u>03-05-1964</u>		<u>owner</u>	<u>40%</u>	<u>11622 Chamberlain Ct Eden Prairie</u>
<u>MRS BALJIT K SANDHU</u>	<u>04-20-1968</u>		<u>owner</u>	<u>20%</u>	<u>11622 Chamberlain Ct Eden Prairie</u>
<u>MRS NIMRATA SANDHU</u>	<u>10-08-1996</u>		<u>owner</u>	<u>15%</u>	<u>17563 59th street NE Otsego 55374</u>
<u>MR RAJ BAROO NISCHAL</u>	<u>06-16-1971</u>		<u>owner</u>	<u>10%</u>	<u>12831 farmham Ln Rogers MN 55374</u>
<u>MR GURPREET KAPOOR</u>	<u>01-01-1994</u>			<u>15%</u>	<u>17563 59th street otsego</u>

- If a corporation, date of incorporation 07-11-2023, state incorporated in MN If a subsidiary of any other corporation, so state _____ If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? Yes No 58374
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state. Entire Building
- Is establishment located near any state university, state hospital, training school, reformatory or prison? Yes No. If yes, state approximate distance. _____
- Name and address of building owner MR PRADIP SINGH SANDHU (SKGK VENTURES LLC) Has owner of building any connection, directly or indirectly, with applicant? Yes No

5. Is/are applicant(s), a member of the governing body of the municipality in which this license is to be issued?
 Yes No If Yes, in what capacity? _____
6. Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
 Yes No If yes, give name and address of establishment. EC'S WINE'S & SPIRITS CAMBRIDGE
7. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment?
 Yes No MN
8. State whether applicant has or will be granted, an On Sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises.
 Yes No Will be granted
9. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License.
 Yes No Will be granted
10. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality.
within 2 miles
11. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)?
12. If this license is being issued by a County Board, is it located in an organized township?
If so, attach township approval.

Violations

1. Has applicant(s) had a liquor license revoked in the last 5 years; Yes No If so, give dates and details.

2. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere? Yes No
 If yes, give dates, charges and final outcome _____

3. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802. Yes No If yes, attach a copy of the summons.

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any felonies or municipal ordinances relating to intoxicating liquor except as follows:

 Police/Sheriff's Department

 Title

 Signature

 County Attorney's Signature

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
. conducts lawful gambling on five or fewer days, and
. awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Angel Reins Stable
Previous Gambling Permit Number: X-9557-24-001
Minnesota Tax ID Number, if any: 84-3488668
Federal Employer ID Number (FEIN), if any: 84-3488668
Mailing Address: 20633 13th Ave
City: St Augusta State: MN Zip: 55320 County: Stearns
Name of Chief Executive Officer (CEO): Katherine Zachman
CEO Daytime Phone: 320-493-3096 CEO Email:
Email permit to (if other than the CEO): sparky-bevjay@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternals Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing
IRS income tax exemption (501(c)) letter in your organization's name
IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St Augusta American Legion
Physical Address (do not use P.O. box): 1894-247th St St Augusta MN 56301
City: St Augusta Zip: 56301 County: Stearns
Date(s) of activity (for raffles, indicate the date of the drawing): 5-17-2025

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Luxemburg Rec Club	Date of organization	Tax exempt number
--	----------------------	-------------------

Organization Address (No PO Boxes) 22718 State Highway 15	City St. Augusta	State MN	Zip Code 56301
--	---------------------	-------------	-------------------

Name of person making application Corey Gerads	Business phone 320-253-3524	Home phone
---	--------------------------------	------------

Date(s) of event July 11-13, 2025	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer
	<input type="checkbox"/> Club	<input type="checkbox"/> Charitable	<input type="checkbox"/> Religious
		<input checked="" type="checkbox"/> Other non-profit	

Organization officer's name Corey Gerads	City St. Cloud	State MN	Zip Code 56301
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Organization officer's name	City	State MN	Zip Code
-----------------------------	------	-------------	----------

Organization officer's name	City	State MN	Zip Code
-----------------------------	------	-------------	----------

Location where permit will be used. If an outdoor area, describe.
 Ball Field at 22718 State Highway 15

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta

 City or County approving the license

March 4, 2025

 Date Approved

\$60

 Fee Amount

July 11-13, 2025

 Permit Date

Event in conjunction with a community festival Yes No

bmccabe@staugustamn.com

 City or County E-mail Address

3,800

 Current population of city

 Please Print Name of City Clerk or County Official

 Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Luxemburg Rec Club Date of organization: _____ Tax exempt number: _____

Organization Address (No PO Boxes): 22718 State Highway 15 City: St. Augusta State: MN Zip Code: 56301

Name of person making application: Corey Gerads Business phone: 320-253-3524 Home phone: _____

Date(s) of event: August 8-10, 2025 Type of organization: Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name: Corey Gerads City: St. Cloud State: MN Zip Code: 56301

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Location where permit will be used. If an outdoor area, describe.
Ball Field at 22718 State Highway 15

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
 City or County approving the license

March 4, 2025
 Date Approved

\$60
 Fee Amount

August 8-10, 2025
 Permit Date

Event in conjunction with a community festival Yes No

bmccabe@staugustamn.com
 City or County E-mail Address

3,800
 Current population of city

 Please Print Name of City Clerk or County Official

 Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

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ST AUGUSTA CONTRACT

FEBRUARY 2025

TOTAL HOURS: 40

[See attached activity list for details]



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 03/03/2025 10:17
Total Records : 40

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25002392	02/01/2025 21:43	Contract	ST AUGUSTA
2025-25002403	02/02/2025 00:49	Contract	ST AUGUSTA
2025-25002489	02/03/2025 14:23	Contract	ST AUGUSTA
2025-25002513	02/03/2025 22:39	Contract	ST AUGUSTA
2025-25002518	02/04/2025 04:54	Contract	ST AUGUSTA
2025-25002573	02/05/2025 07:54	Contract	ST AUGUSTA
2025-25002635	02/06/2025 01:42	Contract	ST AUGUSTA
2025-25002700	02/06/2025 18:21	Contract	ST AUGUSTA
2025-25002721	02/07/2025 08:05	Contract	ST AUGUSTA
2025-25002770	02/08/2025 04:01	Contract	ST AUGUSTA
2025-25002795	02/08/2025 17:52	Contract	ST AUGUSTA
2025-25002825	02/09/2025 11:03	Contract	ST AUGUSTA
2025-25002865	02/10/2025 03:20	Contract	ST AUGUSTA
2025-25002922	02/10/2025 16:45	Contract	ST AUGUSTA
2025-25002957	02/11/2025 07:51	Contract	ST AUGUSTA
2025-25003034	02/12/2025 05:01	Contract	ST AUGUSTA
2025-25003131	02/12/2025 19:46	Contract	ST AUGUSTA
2025-25003147	02/13/2025 05:23	Contract	ST AUGUSTA
2025-25003171	02/13/2025 13:36	Contract	ST AUGUSTA
2025-25003305	02/14/2025 22:58	Contract	ST AUGUSTA
2025-25003341	02/15/2025 19:48	Contract	ST AUGUSTA
2025-25003386	02/16/2025 19:47	Contract	ST AUGUSTA
2025-25003397	02/17/2025 02:28	Contract	ST AUGUSTA
2025-25003401	02/17/2025 07:40	Contract	ST AUGUSTA
2025-25003458	02/18/2025 08:53	Contract	ST AUGUSTA
2025-25003559	02/19/2025 04:09	Contract	ST AUGUSTA
2025-25003633	02/19/2025 16:59	Contract	ST AUGUSTA
2025-25003680	02/20/2025 09:47	Contract	ST AUGUSTA
2025-25003729	02/21/2025 04:30	Contract	ST AUGUSTA
2025-25003773	02/21/2025 19:52	Contract	ST AUGUSTA
2025-25003809	02/22/2025 14:50	Contract	ST AUGUSTA
2025-25003837	02/23/2025 00:46	Contract	ST AUGUSTA
2025-25003867	02/23/2025 20:13	Contract	ST AUGUSTA
2025-25003884	02/24/2025 07:48	Contract	ST AUGUSTA
2025-25003888	02/24/2025 08:16	Contract	ST AUGUSTA



Monthly Contract Report Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 03/03/2025 10:17
Total Records : 40

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25003943	02/25/2025 04:36	Contract	ST AUGUSTA
2025-25004009	02/25/2025 18:18	Contract	ST AUGUSTA
2025-25004098	02/26/2025 14:18	Contract	ST AUGUSTA
2025-25004154	02/27/2025 04:43	Contract	ST AUGUSTA
2025-25004310	02/28/2025 13:37	Contract	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

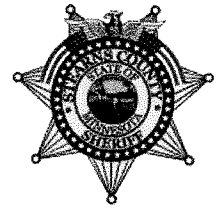
Print Date/Time: 03/01/2025 00:06
Total Records : 65

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25003757	02/21/2025 14:00	Agency Assist	ST AUGUSTA
2025-25002709	02/06/2025 21:28	Agency Assist	ST AUGUSTA
2025-25003141	02/12/2025 22:58	Alarm	ST AUGUSTA
2025-25003199	02/14/2025 03:46	Alarm	ST AUGUSTA
2025-25003460	02/18/2025 10:37	Alarm	ST AUGUSTA
2025-25003142	02/13/2025 00:09	Alarm	ST AUGUSTA
2025-25003461	02/18/2025 10:40	Alarm	ST AUGUSTA
2025-25003728	02/21/2025 02:07	Alarm	ST AUGUSTA
2025-25002602	02/05/2025 14:04	Citizen Contact	ST AUGUSTA
2025-25003200	02/14/2025 02:32	Crash/No Injuries	ST AUGUSTA
2025-25003984	02/25/2025 13:04	Hazard	ST AUGUSTA
2025-25003428	02/17/2025 15:03	Medical Emergency	ST AUGUSTA
2025-25003215	02/14/2025 09:02	Medical Emergency	ST AUGUSTA
2025-25003190	02/13/2025 20:39	Medical Emergency	ST AUGUSTA
2025-25003194	02/13/2025 21:48	Medical Emergency	ST AUGUSTA
2025-25003275	02/14/2025 16:29	Medical Emergency	ST AUGUSTA
2025-25003068	02/12/2025 11:15	Medical Emergency	ST AUGUSTA
2025-25002377	02/01/2025 17:13	Medical Emergency	ST AUGUSTA
2025-25002629	02/05/2025 20:48	Medical Emergency	ST AUGUSTA
2025-25002988	02/11/2025 13:57	Medical Emergency	ST AUGUSTA
2025-25003197	02/14/2025 02:21	Medical Emergency	ST AUGUSTA
2025-25003348	02/15/2025 22:40	Medical Emergency	ST AUGUSTA
2025-25003373	02/16/2025 14:17	Medical Emergency	ST AUGUSTA
2025-25003753	02/21/2025 12:25	Medical Emergency	ST AUGUSTA
2025-25003859	02/23/2025 16:22	Medical Emergency	ST AUGUSTA
2025-25003207	02/14/2025 08:24	Paper Service	ST AUGUSTA
2025-25003642	02/19/2025 17:54	Paper Service	ST AUGUSTA
2025-25003492	02/18/2025 14:19	Paper Service	ST AUGUSTA
2025-25003636	02/19/2025 17:20	Paper Service	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 03/01/2025 00:06
Total Records : 65

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25002516	02/04/2025 03:00	Parking Complaint	ST AUGUSTA
2025-25002517	02/04/2025 03:00	Parking Complaint	ST AUGUSTA
2025-25002519	02/04/2025 05:03	Parking Complaint	ST AUGUSTA
2025-25002343	02/01/2025 08:52	Patrol	ST AUGUSTA
2025-25002920	02/10/2025 16:36	Patrol	ST AUGUSTA
2025-25002754	02/07/2025 19:55	Permit	ST AUGUSTA
2025-25003447	02/17/2025 23:58	Personal Assist	ST AUGUSTA
2025-25003769	02/21/2025 17:01	Personal Assist	ST AUGUSTA
2025-25002964	02/11/2025 08:39	Sexual Assault	ST AUGUSTA
2025-25003993	02/25/2025 14:53	Stalled Vehicle	ST AUGUSTA
2025-25002784	02/08/2025 12:49	Stalled Vehicle	ST AUGUSTA
2025-25004281	02/28/2025 09:51	Suicide Threat	ST AUGUSTA
2025-25003396	02/17/2025 02:06	Suspicious Incident	ST AUGUSTA
2025-25002508	02/03/2025 20:24	Suspicious Incident	ST AUGUSTA
2025-25003831	02/22/2025 21:50	Suspicious Vehicle	ST AUGUSTA
2025-25003032	02/12/2025 04:00	Test Record	ST AUGUSTA
2025-25003375	02/16/2025 14:37	Theft	ST AUGUSTA
2025-25003423	02/17/2025 12:49	Theft	ST AUGUSTA
2025-25002723	02/07/2025 08:40	Traffic Stop	ST AUGUSTA
2025-25003300	02/14/2025 21:35	Traffic Stop	ST AUGUSTA
2025-25002828	02/09/2025 11:29	Traffic Stop	ST AUGUSTA
2025-25002722	02/07/2025 08:25	Traffic Stop	ST AUGUSTA
2025-25002749	02/07/2025 17:05	Traffic Stop	ST AUGUSTA
2025-25002826	02/09/2025 11:14	Traffic Stop	ST AUGUSTA
2025-25002844	02/09/2025 18:09	Traffic Stop	ST AUGUSTA
2025-25002925	02/10/2025 17:02	Traffic Stop	ST AUGUSTA
2025-25004194	02/27/2025 13:18	Traffic Stop	ST AUGUSTA
2025-25004195	02/27/2025 13:18	Traffic Stop	ST AUGUSTA
2025-25003839	02/23/2025 01:00	Traffic Stop	ST AUGUSTA
2025-25004011	02/25/2025 18:20	Traffic Stop	ST AUGUSTA
2025-25004234	02/27/2025 17:51	Traffic Stop	ST AUGUSTA
2025-25004311	02/28/2025 13:43	Traffic Stop	ST AUGUSTA
2025-25002974	02/11/2025 11:18	Unwanted	ST AUGUSTA
2025-25003040	02/12/2025 08:29	Warrant	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 03/01/2025 00:06
Total Records : 65

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25003994	02/25/2025 14:51	Welfare Check	ST AUGUSTA
2025-25003013	02/11/2025 17:47	Welfare Check	ST AUGUSTA

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG25-000015	02/06/2025	Residential Furnace	4787	COUNTY ROAD 141	SUSAN KHAURY	OPIES GOLD HEAT N AIR	3950
AUG25-000016	02/06/2025	Furnace	22714	STATE HIGHWAY 15	CHURCH OF ST WENDELIN OF LUX	H & S HEATING & A/C INC	10000
AUG25-000018	02/11/2025	Residential Furnace	4742	230TH	KEVIN R & DEBRA L L NORRGREN	H & S HEATING & A/C INC	6112
AUG25-000019	02/11/2025	Interior Remodel	21703	RIDGEVIEW	OHANA LLC	THE SHULTZ COMPANIES	500000
AUG25-000020	02/12/2025	Residential Window/Door Replacement (Same Size)	5051	250TH	STEPHEN R VOIGT REV TRUST	LUTGEN COMPANIES	31950
AUG25-000021	02/26/2025	Residential Alteration	5755	COUNTY ROAD 136	JEROME A WEBER	AUGUSTA PLUMBING LLC	2500
AUG25-000022	02/27/2025	Residential Furnace	24168	68TH	DAVID A FRANKLIN	OPIES GOLD HEAT N AIR	12705



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

January 2025 Run report

Emergency calls as of report date:

- 1-6-25 Medical
- 1-7-25 Medical
- 1-7-25 Fire (Electrical outlet)
- 1-8-25 Medical
- 1-10-25 Medical
- 1-17-25 Medical
- 1-19-25 Medical
- 1-20-25 Medical
- 1-25-25 CO Alarm
- 1-26-25 CO Alarm
- 1-27-25 Medical
- 1-28-25 Fire (Gas spill)
- 1-28-25 Fire (Car)
- 1-30-25 Medical

14 calls for January

14 calls for 2025 (12 calls as of this date last year)

Monthly training:

January's training we did annual fit testing and physicals. Fire Inc. also held an active shooter class.



FIRE SAFETY USA, INC
 3253 19TH STREET NW
 ROCHESTER, MN 55901

Quote

Date	Quote #
2/16/2025	101193

Name / Address	
ST. AUGUSTA FIRE DEPARTMENT ACCOUNTS PAYABLE 1914 250TH STREET ST. AUGUSTA, MN 56301	
Customer Phone	
Customer Fax	

Rep
SELJA

Qty	Item	Description	Cost	Total
1	FIRE CLOAK	Fire Cloak - Electric Vehicle Blanket	1,574.95	1,574.95
1	FIRE CLOAK CABINET	Fire Cloak - Electric Vehicle Blanket Cabinet	230.00	230.00

- Chris Seljan, 507-884-0004, chris.seljan@firesafetyusa.com			Total	\$1,804.95
Phone #	Fax #	E-mail	Web Site	
507-529-8444		chadd.clarey@firesafetyusa.com	www.firesafetyUSA.com	

EXHIBIT A: MODULES & PRICING

The PSTRax system includes multiple modules that can be purchased individually based on your agency's needs, with the flexibility to add more at any time. Each module has an annual software license fee and a one-time implementation fee determined by the scope of work.

The pricing below includes:

- **Software License:** Access to the licensed modules.
- **Setup & Implementation:** Includes project management, data import, configuration, training, and rollout.
- **Hosting:** Secure and reliable platform hosting.
- **Unlimited Support:** Ongoing support, including training and configuration updates.

Pricing was created on 02/11/25 and is valid for 90 days. Please contact your PSTRax representative for adjustments to the modules priced below.

Annual Software License Fees

	Limit	Metric	Price	Total
Vehicle	7	Vehicles	\$225.00 per year	\$1,575.00 per year
Includes: 2 engines, 2 tankers, 1 Rescue, 2 grass vehicles and 1 utility (No charge for Utility)				
Station	0	Stations / Buildings	\$250.00 per year	\$0.00 per year
Includes:				

	Limit	Metric	Price	Total
SCBA Includes:	0	Stations / Buildings	\$350.00 per year	\$0.00 per year
PPE Includes:	0	Stations / Buildings	\$350.00 per year	\$0.00 per year
Asset Includes:	0	Stations / Buildings	\$350.00 per year	\$0.00 per year
Supplies Includes:	1	Stations / Buildings	\$450.00 per year	\$450.00 per year
Controlled Substance Includes:	0.0	Managed Locations	\$250.00 per year	\$0.00 per year
Single Sign On Connect PSTrax to your Identity Provider (ex. Active Directory, Azure, Google, Okta)	0.0	SSO Users	\$10.00 per year	\$0.00 per year
First Arriving Integration Connect PSTrax to your First Arriving dashboard	0.0	Stations / Buildings	\$50.00 per year	\$0.00 per year

One-Time Implementation Fees

	Limit	Metric	Price	Total
Vehicle	7	Vehicles	\$70.00	\$490.00
Station	0	Stations / Buildings	\$75.00	\$0.00
SCBA	0	Stations / Buildings	\$70.00	\$0.00
PPE	0	Stations / Buildings	\$70.00	\$0.00
Asset	0	Stations / Buildings	\$70.00	\$0.00
Supplies	1	Stations / Buildings	\$90.00	\$90.00
Controlled Substance	0.0	Managed Locations	\$50.00	\$0.00

One-Time Professional Services Fees

	Limit	Metric	Price	Total
On-Site Training Includes: 1 trainer for X days (Up to 25 students per trainer per day)	0.0	Days	\$1,500.00	\$0.00
On-Site Document Prep Includes: 1 resource for X days to organize checklists and inventory documents	0.0	Days	\$1,000.00	\$0.00
Travel Expenses Includes: \$1000 airfare plus \$500 per day for each person	0.0	Trainers	\$1,500.00	\$0.00

One-Time Fees : \$580.00

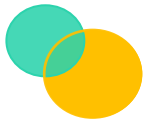
Annual Fees * : \$2,025.00 per year

Year 1 Grand Total (USD) : \$2,605.00

** The total Annual Fees exclude potential pricing adjustments under the agreement terms that may apply starting in Year 2 and beyond, including annual increases or scope-of-work changes.*

*** The number of Stations/Buildings serves as the pricing metric to determine agency size.*

Other Special Instructions: None



DDA

David Drown Associates, Inc.
Public Finance Advisors

Cologne Office:
10555 Orchard Road
Cologne, MN 55322
Phone: (952) 356-2992
shannon@daviddrown.com

February 21, 2025

City of St. Augusta
Attn: Bill McCabe, City Administrator
1914 250th Street
St. Augusta, MN 56301

RE: Capital Improvement Planning

Honorable Mayor, City Council members, and Administrator McCabe:

As we have discussed, David Drown Associates, Inc. provides a variety of services to assist our clients regarding examining project affordability and implementation. You have indicated that the City may have an interest in examining the timing, structure, and financial impacts of a variety of capital projects that the City has been, and will be considering.

We offer a capital improvement planning process through which we conduct a regional and statewide peer group analysis for the purpose of addressing the issue of affordability. We examine the impact of projects on property taxes, water, sanitary sewer, storm sewer rates, and overall debt capacity and we would work with the City to identify its financial strengths and weaknesses in order to assist in project prioritization and the establishment of an implementation timetable.

To start, we would input all capital projects that might be considered in the next 10-15 years into our computer model and facilitate a work session with the City Council in order to prioritize projects. If more than one work session is required to develop the Capital Improvement Plan, there will be no additional charges. We will prepare a final report that prioritizes capital projects and provides a specific timeline for implementation. The report would also graphically examine fee and rate impacts that will result from implementation.

Our fee for providing these services would be \$5,000.00. We are available to begin work on this project when preliminary cost information and initial thoughts on implementation dates are available on all capital projects to be included in the initial Capital Improvement Planning model.

Please feel free to contact me if you have any questions regarding the information provided. Thank you for the opportunity to submit this proposal.

Sincerely,

Shannon Sweeney
David Drown Associates, Inc.



6165 W Detroit St
 Chandler AZ 85226
 (602) 276-0406 (800) 528-8242
 Fax: (480-940-0313)

QUOTE

Date Quoted: 2/26/2025
 EXPIRATION DATE 1/31/2026

Req Ship Date: _____
 Quoted By: Darrin Nystrom
 Sales Office: CR4
 Ship Before: _____
 Quote Effective Dates: 2/1/2025 TO: 1/31/2026
 Contract effective dates

Customer PO: Crack Seal Melter Quote Quote # BBBQ70454 (Internal use)
 Terms: NET 30
 F.O.B: PPD
 Ship Via: Salesman Delivery (Flatbed, Van, Will Call, LTL)
 SAP Customer # _____
 STATE CONTRACT ID: 260233 P-961(5)

Customer City of St Augusta Project Crafco SS125 Crack Seal Melter
 Name Jeff Schmitz Name City of St Augusta
 Address 1914 250th Street Address 1914 250th Street
 City St Augusta State MN 56301 City St Augusta State MN 56301
 Phone 320-333-7910 Fax _____ Phone 320-333-7910 Fax _____
 Email jschmitz@midconetwork.com

Part #	Item Description	Quantity	UM	Price/Unit	Total
1	43600 CrafcO Super Shot (SS) 125 Crack Seal Melter Diesel	1	ea	\$70,500.00	\$70,500.00
2	Accessories:				
3	24190K Overnight Heater 110V Plug	1	ea	\$440.00	\$440.00
4	26058 10LB Fire Ext with cover	1	ea	\$305.00	\$305.00
5	26059 Mounting Bracket for 10 lb Fire Ext	1	ea	\$105.000	\$105.00
6	45599 Engine Cover Insulated	1	ea	\$2,125.00	\$2,125.00
7	20014 3" Pintle Hitch	1	ea	\$158.00	\$158.00
8	20120 18" Hitch Extension	1	ea	\$655.00	\$655.00
9	47400 100 CFM Compressor (Trailer becomes 2 axle)	1	ea	\$27,400.00	\$27,400.00
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20		TOTAL WITHOUT TAX OR FREIGHT			\$101,688.00
21					
22		MILES		RATE PER MILE	
23	TRUCKLOAD FREIGHT PER CONTRACT IF APPLICABLE	1,628		\$1.50	\$2,442.00
24		TOTAL WITH FREIGHT NO TAX			\$104,130.00
25					

Special Instructions:

****Due to Market Volatility Crafco Reserves the Right to withdraw the quote at anytime**

Taxes: Sales Tax or other taxes are not included. ST3 form must be provided at time of order or sales tax will be added
Terms & Conditions: For Terms and Conditions of purchases go to: <https://crafco.com/Terms-of-Sale.pdf> <https://crafco.com/Terms.pdf>
 Quantities may be limited at Crafco's discretion
 Pricing and Availability are subject to change without notice
FOB Definitions: PPA - Delivered; Freight Included PPD - Delivered; Freight Separate
Field Measurement: By Others
RESTOCK FEES MAY APPLY
Non-Stock/Special Orders: Accepted with the understanding that cancellation cannot be made after the order has been placed. Excess material or material ordered by mistake may not be returned. Please request our return policy for additional information.

Accepted: _____ Date: 2/26/25
 Date: _____ Darrin Nystrom Date: _____
We value your business

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2025-05

**RESOLUTION AUTHORIZING CONTRACT WITH INTERESTED OFFICER
PURSUANT TO M.S. 471.88**

WHEREAS, the City of St Augusta, Stearns County, Minnesota seeks routine maintenance on certain fire trucks; and

WHEREAS, Jeff Schmitz has been duly elected to the office of Mayor of St. Augusta, and will be financially interested in the contracts described above for the following reason:

Mr. Schmitz is the owner of Lux Trucks and Lux Trucks will be directly providing the services listed above and be compensated on an hourly basis for providing such services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of City of St. Augusta, upon a unanimous vote of the City Council with the interested officer not voting on said question, finds that the hourly rate charged by Lux Trucks (\$135/hour in the shop and \$160/hour if on the road) is as low as, or lower than, the price at which the services could be obtained elsewhere at this time;

BE IT FURTHER RESOLVED that the City Council, pursuant to M.S. 365.61; 471.88; and 471.89 does hereby authorize a contract with Lux Trucks on per hourly rate to perform the services listed herein. Payment to occur on the contract as agreed and up on the filing of a proper affidavit by the interested officer.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA THIS 4th DAY
OF MARCH, 2025**

Jeff Schmitz, Mayor

Attest:

William R. McCabe, City Clerk-Administrator

