

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
April 1, 2025**

**CALL TO ORDER:** The meeting was called to order by Vice Mayor Hommerding at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Council Members Backes, Hommerding, Skaalerud and Genereux; Fire Chief Kramer, Engineer Bunders, Attorney Couri, Deputy Tim Meland and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Sheri Stang, Jackie Steinhofner, Amy Brand and Brent Ahmann

**CONSENT AGENDA:** Mr. McCabe indicated add the planning commission recommendation at item 14.

**A motion was made by Mr. Backes, seconded by Mr. Genereux to approve the consent agenda as amended. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 4, 2025.

City Council Agenda, April 1, 2025.

Bill Payable, Receipts and Treasurer's Report dated April 1, 2025 and for ePayments #25252e – 25267e and Checks #26440 – 26488.

City Council Workshop Minutes, March 18, 2025.

3.2 On Sale Liquor Licenses – St. Augusta Sports and Lux Rec Club

Liquor, Tobacco and THC License to SKGK Ventures, LLC  
Gambling Permit, Angel Reins Stable, May 17, St. Augusta Legion  
Temporary Liquor Licenses – Lux Rec Club (July 11-13 and August 8-10).

**SHERIFF'S REPORT:** Deputy Meland was in attendance to present the Sheriff's Department monthly report. He indicated 44 hours were spent on the contract, reviewed some of the calls and answered questions from the Council.

**A motion was made to approve the Sheriff's Report by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. McCabe presented the monthly building report stating there were nine permits issued during the month including one new single-family house.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Chief Kramer presented the February monthly report indicating there were 16 calls for the month bringing the total to 30 for the year as compared to 26 at this time in 2024. Monthly training was provided by Center Point Energy and there were also several training at the Lutgen property on State Highway 15.

**A motion was made to approve the report by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried unanimously.**

Chief Kramer indicated the new truck will be here later this week.

**OPEN FORUM:**

No comments offered.

**ENGINEER'S  
REPORT:**

Mr. Bunders presented brief updates on the 2024 Street Project and the Otta Seal project.

Mr. Bunders presented quotes to help kick off the CIP plan by updating the road condition map. One quote is to drive all the streets and the other is to fly them with a drone. Mr. McCabe indicated that having the drone footage will allow more access to actual conditions and make it easier to tell if things are deteriorating rapidly.

**A motion was made to approve the road condition upgrade by utilizing the drone method by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

**SMARTBOARD  
QUOTES:**

Mr. McCabe presented a quote to order a smartboard for the council chambers indicating it was the same board the fire hall purchased last year. There was discussion about the necessity of a smart board versus just a monitor with a HDMI cord and it was suggested we could do it for a lesser amount if we went with that option.

**A motion was made to approve an amount up to \$3,000 by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.**

**DUST COATING  
QUOTE:**

Mr. McCabe presented two quotes for dust coating and indicated that last year we contracted with Central MN Dust Control.

**A motion was made to approve using Central MN Dust Control by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.**

**STREET SWEEPING**

**QUOTE:** Mr. McCabe presented a quote for street sweeping from Pearson Bros. indicating their price is \$5 per hour more than last year.

**A motion was made to approve contracting with Pearson Bros for street sweeping by Mr. Genereux, seconded by Mr. Backes.**

**FERTILIZER**

**QUOTE:** Mr. McCabe state when we authorized the fertilizer quotes at last month's meeting, we missed the area around Hidden Lake Park Shelter because we didn't do that last year due to the bad well.

**A motion was made to approve the fertilizer quote by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**PERSONNEL POLICY**

**AMENDMENT:** Mr. McCabe presented some suggested amendments to the personnel policy including changing office hours from Monday through Friday from 8am until 4:30pm to Monday to Thursday from 7am until 4:30pm and Friday from 7am until 11am. He also stated we would be updating the pay periods and pay week to accommodate the new payroll and accounting technician.

**A motion was made to approve the policy as amended by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**PLANNING COMMISSION  
RECOMMENDATION,  
ACCESSORY STRUCTURE**

**AMENDMENT:** Ordinance #2025-04, an Ordinance Amending the Zoning Code pertaining to Accessory Structures was presented. Mr. McCabe said the public hearing last night had very little public input and ultimately the planning commission recommended approval unanimously. Mr. McCabe explained that Mr. Couri wanted to see two minor changes; first in Section 1, 15.04 F the sentence that reads, "Similar shall mean that the accessory structure has a substantial likeness, resemblance or characteristics of the principal structure." Should have an "and" in place of the word or. And Section 6 Codification should be changed to Section 3.

**A motion was made to approve Ordinance #2025-04 as amended by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**COUNCIL MEMBER**

**PURVIEW:** Mr. Backes indicated he had only contact on a civil matter.

Mr. Genereux wanted to know if we ever heard any additional comments on the ditch in Annis Acres and was told the resident had moved.

Mr. Hommerding asked that we put the dog waste buckets in the regular parks as well. Ms. Brand said people are using bags but leaving them in certain locations.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe indicated we have a road blowout on 28<sup>th</sup> Avenue and we will have to have discussion on patching, pot hole filling or possibly making it an Otta Seal project.

**ADJOURNMENT:** **A motion was made to adjourn at 8:15 pm by Mr. Skaalerud seconded by Mr. Genereux.**

Approved this 6<sup>th</sup> day of May, 2025.

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Jeff Schmitz, Mayor

Attest:

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William R. McCabe, Clerk/Administrator