

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
May 6, 2025
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the April 1, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the April 15, 2025 City Council workshop meeting
 - 3E. Gambling Permit, St. Augusta Fire Relief (Club Almar, Oct. 10), St. Augusta Sports (Club Almar, July 12)
 - 3F. Outdoor Liquor Sales Hayloft (July 26 and Sept. 6), American Legion (May 17, June 21 and July 26)
 - 3G. Add Bank Vista as an official depository
 - 3H. Minutes of the April 1, Board of Equalization and Review
 - 3F. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Multi-Unit Charger Quote
 - 6C. Relief Association Donation Items
 - 6D. Other
7. Open Forum -10 Minute Limit.
8. Engineer’s Report
 - 8A. Updates on 2024 Street Project
 - 8B. Proposed Otta Seal Project
 - 8C. Other
9. Public Works Updates
 - 9A. Sell old Sterling
 - 9B. New Pickup and Plow
 - 9C. Service Box for Utilities Pickup
 - 9D. Eye Wash Station for Shop
 - 9E. Grading Quotes
10. Planning Commission Recommendation
 - 10A. Lutgen Companies Addition Preliminary and Final Plat
 - 10B. Lutgen Companies Site Plan Approval
11. Ordinance #2025-05, Truck Restrictions
12. Amendment to Emerald Ponds Developer’s Agreement
13. Council Member Comments/Purview.
14. Clerk's Report.
15. Adjourn.

REMINDERS: Planning Commission Public Hearing, Monday, May 5, 2025 6:00pm
 Regular City Council Meeting, Tuesday, May 6, 2025 7:00pm
 City Council Workshop Meeting, Tuesday, May 13 2025 7:00pm
 Stearns County Municipal League Meeting, Tuesday, May 20, 2025 TBD
 Regular Planning Commission Meeting, Monday, June 2, 6:00pm
 Regular City Council Meeting, Tuesday, June 3, 2025 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING**

May 6, 2025

7:00 pm

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff's Report – included in the packet.

Building Inspector's Report – included in the packets.

Fire Report – Joe's monthly report along with a quote for Multi -unit chargers and an itemized list of items the Relief Association is included in the packets.

Engineer's Report – Chris has included an estimate of what it would take to Otta Seal 28th Avenue from 200th Street to 210th Street.

Public Works Update – Mark has quotes for a new pickup along with plows and a service box for the utility pickup. I have included a quote for an eyewash station to be installed in the shop. I also have included quotes for grading our gravel roads and would recommend with go with Rice Contracting and Development.

Planning Commission Recommendations – I will have whatever is recommended by the planning commission for the updated packets on Tuesday, all on Lutgen Companies application for a preliminary and final plat and for site plan approval on their proposed building.

Ordinance #2025-05 – I have included a draft ordinance on establishing a truck route throughout St. Augusta. Mike Couri was looking to see if this was even legal and if it isn't we can pivot and just pass a Resolution that will designate Gaberdine Road and 238th Street a 7 ton road with no trucks.

Amendment to Developer's Agreement – Arnie Esterbrooks has asked to convert the remaining twin home lots to single family lots and this takes an amendment to the Developer's Agreement. We already did this for some twin home lots in the second phase of the development.

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING**

April 1, 2025

7:00 pm

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff/Building Inspector Reports – I will have these for the updated packets Tuesday.

Fire Report – included in the packet.

Engineer's Report – Chris has included updates on both the 2024 Street Project and Otta Seal project in the packets along with a scope for starting the CIP planning by submitting quotes on preparing a road inventory either by vehicle or by drone. The quote for that work is also included in the packets.

Smartboard Quote – I have included a quote in the packets to purchase a smartboard for our Council room. It is very similar to the one the Fire Hall purchased last year.

Dust Coating Quote – I have included one quote from Crow River in the packets. I am hoping to have the quote from Central Minnesota Dust Control by Tuesday. Last year we contracted with Central Minnesota Dust Control at a total of \$15,042.60.

Street Sweeping Quote – I included the quote from Pearson Brothers in the packets. They did the sweeping last year at a total price of \$5,860 and the quoted amount was \$130/hour per broom.

Fertilizer Quote – when we approved the quotes before, they hadn't quoted the Hidden Lake Park shelter area because we didn't do that last year due to the bad well.

Amended Personnel Policy – I have made a few amendments to the policy, basically changing our hours from 8-4:30 Monday to Friday to 7 until 4:30, Monday to Thursday and 7 until 11 on Fridays. There is also a change in the work week and pay day because we will now have someone in that position full-time.

City of St. Augusta

*Receipt Book

April 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16153 R	101-41000-3225	Park Shelter Rental	\$150.00	4/9/2025	general - M Rosha	04 01 25 RCT
16153 R	101-41000-3103	Sales Tax	\$7.88	4/9/2025	general - shelter rental tax	04 01 25 RCT
16154 R	101-41000-3340	Electric Permits	\$106.00	4/9/2025	general - Mikes	04 01 25 RCT
16155 R	101-41000-3410	Assessment Search Fees	\$10.00	4/9/2025	general - Epic	04 01 25 RCT
16156 R	606-49450-3728	Sewer Replacement Fund	\$20.64	4/9/2025	SRF - Apr 25 rct	04 01 25 RCT
16156 R	601-49400-3710	Water Sales	\$745.25	4/9/2025	water dept - Apr 25 rct	04 01 25 RCT
16156 R	605-43160-3740	Electricity Sales	\$8.64	4/9/2025	EU - Apr 25 rct	04 01 25 RCT
16156 R	602-49450-3720	Sewer Sales	\$762.84	4/9/2025	sewer - Apr 25 rct	04 01 25 RCT
16156 R	601-49400-3130	General Sales and Use Tax	\$2.39	4/9/2025	water dept - Apr 25 rct	04 01 25 RCT
16158 R	608-41000-3623	Contributions and Donations	\$100.00	4/9/2025	stapf - Joel Nelson	04 03 25 rct
16159 R	602-49450-3720	Sewer Sales	\$408.18	4/9/2025	sewer - Apr 25 rct	04 03 25 rct
16159 R	606-49450-3728	Sewer Replacement Fund	\$9.34	4/9/2025	SRF - Apr 25 rct	04 03 25 rct
16159 R	607-41000-3710	Storm Sewer Sales	\$29.60	4/9/2025	SW - Apr 25 rct	04 03 25 rct
16159 R	601-49400-3710	Water Sales	\$309.45	4/9/2025	water dept - Apr 25 rct	04 03 25 rct
16159 R	605-43160-3740	Electricity Sales	\$1.71	4/9/2025	EU - Apr 25 rct	04 03 25 rct
16160 R	101-41000-3221	Building Permits	\$124.59	4/9/2025	general - Schill Trucking	04 09 25 rct
16161 R	101-41000-3103	Sales Tax	\$7.88	4/9/2025	general - shelter rental tax	04 09 25 rct
16161 R	101-41000-3225	Park Shelter Rental	\$150.00	4/9/2025	general - G Hayenla	04 09 25 rct
16162 R	101-41000-3225	Park Shelter Rental	\$150.00	4/9/2025	general - S Huehn	04 09 25 rct
16162 R	101-41000-3103	Sales Tax	\$7.88	4/9/2025	general - shelter rental tax	04 09 25 rct
16163 R	101-41000-3221	Building Permits	\$101.00	4/9/2025	general - Lutgen	04 09 25 rct
16164 R	101-41000-3221	Building Permits	\$101.00	4/9/2025	general - Solutions Plmb	Apr 25 cty cnty
16165 R	101-41000-3210	Business Licenses/Permits	\$2,300.00	4/9/2025	general - Haylof liquor license	04 09 25 rct
16166 R	602-49450-3720	Sewer Sales	\$2,502.52	4/9/2025	sewer - Apr 25 rct	04 09 25 rct
16166 R	606-49450-3728	Sewer Replacement Fund	\$96.28	4/9/2025	SRF - Apr 25 rct	04 09 25 rct
16166 R	605-43160-3740	Electricity Sales	\$57.14	4/9/2025	EU - Apr 25 rct	04 09 25 rct
16166 R	601-49400-3130	General Sales and Use Tax	\$2.37	4/9/2025	water dept - Apr 25 rct	04 09 25 rct
16166 R	601-49400-3710	Water Sales	\$2,661.13	4/9/2025	water dept - Apr 25 rct	04 09 25 rct
16166 R	607-41000-3710	Storm Sewer Sales	\$172.80	4/9/2025	SW - Apr 25 rct	04 09 25 rct
16170 R	101-41000-3221	Building Permits	\$101.00	4/9/2025	general - Committed	04 09 25 rct 2
16171 R	101-41000-3225	Right of Way Permits	\$300.00	4/9/2025	general - Progressive	04 09 25 rct 2
16171 R	101-41000-3221	Building Permits	\$2,782.88	4/9/2025	general - Progressive	04 09 25 rct 2
16171 R	603-43254-3710	Water Availability Charges	\$3,000.00	4/9/2025	WAC - Progressive	04 09 25 rct 2
16171 R	601-49400-3710	Meter Sales	\$350.00	4/9/2025	water dept - Progressive	04 09 25 rct 2
16171 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	4/9/2025	SAC - Progressive	04 09 25 rct 2
16172 R	603-43254-3710	Water Availability Charges	\$3,000.00	4/9/2025	WAC - Frontier	04 09 25 rct 2
16172 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	4/9/2025	SAC - Frontier	04 09 25 rct 2
16172 R	101-41000-3225	Right of Way Permits	\$300.00	4/9/2025	general - Frontier	04 09 25 rct 2
16172 R	601-49400-3710	Meter Sales	\$350.00	4/9/2025	water dept - Frontier	04 09 25 rct 2
16172 R	101-41000-3221	Building Permits	\$2,782.88	4/9/2025	general - Frontier	04 09 25 rct 2
16173 R	101-41000-3103	Sales Tax	\$7.88	4/9/2025	general - shelter rental tax	04 09 25 rct 2
16173 R	101-41000-3225	Park Shelter Rental	\$175.00	4/9/2025	general - Sentra Sota	04 09 25 rct 2
16174 R	101-41000-3410	Assessment Search Fees	\$10.00	4/9/2025	general - Stearn Abstract	04 09 25 rct 2
16175 R	101-41000-3410	Assessment Search Fees	\$10.00	4/9/2025	general - S Ball	04 09 25 rct 2
16176 R	101-41000-3340	Electric Permits	\$272.00	4/9/2025	general - J Becker	04 09 25 rct 2
16177 R	605-43160-3740	Electricity Sales	\$12.11	4/9/2025	EU - Apr 25 rct	04 09 25 rct 2
16177 R	602-49450-3720	Sewer Sales	\$800.52	4/9/2025	sewer - Apr 25 rct	04 09 25 rct 2
16177 R	607-41000-3710	Storm Sewer Sales	\$28.80	4/9/2025	SW - Apr 25 rct	04 09 25 rct 2
16177 R	601-49400-3710	Water Sales	\$787.96	4/9/2025	water dept - Apr 25 rct	04 09 25 rct 2
16177 R	606-49450-3728	Sewer Replacement Fund	\$24.65	4/9/2025	SRF - Apr 25 rct	04 09 25 rct 2

City of St. Augusta

*Receipt Book

April 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16177R	601-49400-3130	General Sales and Use Tax	\$10.77	4/9/2025	water dept - Apr 25 rct	04 09 25 rct 2
16178R	101-41000-3500	Fines and Forfeits	\$918.18	4/15/2025	general - Mar 25 misdemeanors	Apr 25 cty cnty
16179R	101-41000-3221	Building Permits	\$101.00	4/15/2025	general - Lexington Roofing	04 10 25 rct
16180R	602-49450-3720	Sewer Sales	\$648.78	4/15/2025	sewer - Apr 25 rct	04 10 25 rct
16180R	606-49450-3728	Sewer Replacement Fund	\$20.01	4/15/2025	SRF - Apr 25 rct	04 10 25 rct
16180R	605-43160-3740	Electricity Sales	\$12.99	4/15/2025	EU - Apr 25 rct	04 10 25 rct
16180R	601-49400-3710	Water Sales	\$637.55	4/15/2025	water dept - Apr 25 rct	04 10 25 rct
16181R	608-41000-3623	Contributions and Donations	\$1,000.00	4/15/2025	stafp - Lux Trucks	04 11 25 rct
16182R	101-41000-3221	Building Permits	\$101.00	4/15/2025	general - Granite City	04 11 25 rct
16182R	101-41000-3340	Electric Permits	\$36.00	4/15/2025	general - Granite City	04 11 25 rct
16184R	602-49450-3720	Sewer Sales	\$1,137.46	4/15/2025	sewer - Apr 25 rct	04 11 25 rct
16184R	606-49450-3728	Sewer Replacement Fund	\$41.54	4/15/2025	SRF - Apr 25 rct	04 11 25 rct
16184R	605-43160-3740	Electricity Sales	\$25.95	4/15/2025	EU - Apr 25 rct	04 11 25 rct
16184R	601-49400-3130	General Sales and Use Tax	\$11.69	4/15/2025	water dept - Apr 25 rct	04 11 25 rct
16184R	601-49400-3710	Water Sales	\$1,124.87	4/15/2025	water dept - Apr 25 rct	04 11 25 rct
16185R	450-42270-3623	Contributions and Donations	\$2,000.00	4/15/2025	CIP - Fire Dept - Club Almar	04 14 25 rct
16186R	101-41000-3221	Building Permits	\$101.00	4/15/2025	general - Koshiol construction	04 14 25 rct
16187R	608-41000-3623	Contributions and Donations	\$150.00	4/15/2025	staugpf - Arnold's of st cloud	04 14 25 rct
16188R	605-43160-3740	Electricity Sales	\$6.17	4/15/2025	EU - Apr 25 rct	04 14 25 rct
16188R	606-49450-3728	Sewer Replacement Fund	\$14.83	4/15/2025	SRF - Apr 25 rct	04 14 25 rct
16188R	601-49400-3130	General Sales and Use Tax	\$2.31	4/15/2025	water dept - Apr 25 rct	04 14 25 rct
16188R	601-49400-3710	Water Sales	\$472.80	4/15/2025	water dept - Apr 25 rct	04 14 25 rct
16188R	607-41000-3710	Storm Sewer Sales	\$0.00	4/15/2025	SW - Apr 25 rct	04 14 25 rct
16188R	602-49450-3720	Sewer Sales	\$463.68	4/15/2025	sewer - Apr 25 rct	04 14 25 rct
16189R	101-41000-3340	Electric Franchise Fee	\$5,355.00	4/22/2025	Stearns Country Franchise fees	Apr 25 cty cnty
16189R	101-41000-3340	Electric Franchise Fee	\$0.00	4/22/2025		Apr 25 cty cnty
16189R	101-41000-3340	Electric Franchise Fee	\$0.00	4/22/2025		Apr 25 cty cnty
16189R	450-41000-3340	Cable TV Franchise Fee	\$562.23	4/15/2025	CIP - general, Midco	04 15 25 rct
16190R	101-41000-3340	Electric Permits	\$136.00	4/15/2025	general - J Becker	04 15 25 rct
16191R	607-41000-3710	Storm Sewer Sales	\$28.60	4/15/2025	SW - Apr 25 rct	04 15 25 rct
16191R	601-49400-3710	Water Sales	\$4,835.92	4/15/2025	water dept - Apr 25 rct	04 15 25 rct
16191R	601-49400-3130	General Sales and Use Tax	\$37.34	4/15/2025	water dept - Apr 25 rct	04 15 25 rct
16191R	605-43160-3740	Electricity Sales	\$39.41	4/15/2025	EU - Apr 25 rct	04 15 25 rct
16191R	602-49450-3720	Sewer Sales	\$5,119.50	4/15/2025	sewer - Apr 25 rct	04 15 25 rct
16191R	606-49450-3728	Sewer Replacement Fund	\$199.69	4/15/2025	SRF - Apr 25 rct	04 15 25 rct
16192R	101-41000-3221	Building Permits	\$101.00	4/22/2025	General - 5 Star Heating	04 16 2025 RC
16193R	101-41000-3221	Building Permits	\$101.00	4/22/2025	General - Augusta plumbing	04 16 2025 RC
16194R	101-41000-3221	Building Permits	\$101.00	4/22/2025	General - Renewal by Anderson Bue	04 16 2025 RC
16195R	101-41000-3221	Building Permits	\$101.00	4/22/2025	General Renewal Gronos	04 16 2025 RC
16196R	608-41000-3623	Contributions and Donations	\$75.00	4/22/2025	STPF - Land of Lakes	04 16 2025 RC
16197R	606-49450-3728	Sewer Replacement Fund	\$53.12	4/22/2025	SRF - Apr 25 rct	04 16 2025 RC
16197R	605-43160-3740	Electricity Sales	\$28.74	4/22/2025	EU - Apr 25 rct	04 16 2025 RC
16197R	601-49400-3710	Water Sales	\$1,389.02	4/22/2025	water dept - Apr 25 rct	04 16 2025 RC
16197R	607-41000-3710	Storm Sewer Sales	\$0.00	4/22/2025	SW - Apr 25 rct	04 16 2025 RC
16197R	602-49450-3720	Sewer Sales	\$1,368.26	4/22/2025	sewer - Apr 25 rct	04 16 2025 RC
16197R	601-49400-3130	General Sales and Use Tax	\$15.63	4/22/2025	water dept - Apr 25 rct	04 16 2025 RC
16198R	101-41000-3225	Park Shelter Rental	\$150.00	4/22/2025	General Thayer	04 17 2025 RC
16198R	101-41000-3103	Sales Tax	\$7.88	4/22/2025	general - shelter rental tax	04 17 2025 RC
16200R	601-49400-3710	Water Sales	\$838.75	4/22/2025	water dept - Apr 25 rct	04 17 2025 RC
16200R	601-49400-3130	General Sales and Use Tax	\$4.62	4/22/2025	water dept - Apr 25 rct	04 17 2025 RC

***Receipt Book**

April 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16200 R	606-49450-3728	Sewer Replacement Fund	\$25.80	4/22/2025	SRF - Apr 25 rct	04 17 2025 RC
16200 R	602-49450-3720	Sewer Sales	\$858.49	4/22/2025	sewer - Apr 25 rct	04 17 2025 RC
16200 R	607-41000-3710	Storm Sewer Sales	\$23.04	4/22/2025	SW - Apr 25 rct	04 17 2025 RC
16200 R	605-43160-3740	Electricity Sales	\$12.71	4/22/2025	EU - Apr 25 rct	04 17 2025 RC
16201 R	101-41000-3221	Building Permits	\$101.00	4/22/2025	GENERAL - H & S	04 18 2025 RC
16202 R	608-41000-3623	Contributions and Donations	\$25.00	4/22/2025	STPF - RAINS	04 18 2025 RC
16203 R	608-41000-3623	Contributions and Donations	\$200.00	4/22/2025	STPF - STEVES EXCAVATING	04 18 2025 RC
16204 R	101-41000-3221	Building Permits	\$344.63	4/22/2025	GENERAL - LANDWEHR	04 18 2025 RC
16205 R	101-41000-3225	Park Shelter Rental	\$175.00	4/22/2025	GENERAL - PACK VOLLEYBALL	04 18 2025 RC
16205 R	101-41000-3103	Sales Tax	\$7.88	4/22/2025	general - shelter rental tax	04 18 2025 RC
16206 R	101-41000-3340	Electric Permits	\$49.00	4/30/2025	General - Jr Bickie #16206	4 22 25 rct
16207 R	602-49450-3720	Sewer Sales	\$757.99	4/22/2025	sewer - Apr 25 rct	04 18 2025 RC
16207 R	605-43160-3740	Electricity Sales	\$15.68	4/22/2025	EU - Apr 25 rct	04 18 2025 RC
16207 R	601-49400-3710	Water Sales	\$777.58	4/22/2025	water dept - Apr 25 rct	04 18 2025 RC
16207 R	601-49400-3130	General Sales and Use Tax	\$0.00	4/22/2025	water dept - Apr 25 rct	04 18 2025 RC
16207 R	606-49450-3728	Sewer Replacement Fund	\$22.20	4/22/2025	SRF - Apr 25 rct	04 18 2025 RC
16207 R	607-41000-3710	Storm Sewer Sales	\$0.00	4/22/2025	SW - Apr 25 rct	04 18 2025 RC
16208 R	101-41000-3221	Building Permits	\$202.00	4/30/2025	General - Augusta Plumbing #1621	4 22 25 rct
16208 R	101-41000-3221	Building Permits	\$887.13	4/30/2025	General - Gary Freeth Construction	4 22 25 rct
16209 R	101-41000-3221	Building Permits	\$440.88	4/22/2025	GENERAL - WOLF	04 18 2025 RC
16209 R	101-41000-3340	Electric Permits	\$136.00	4/22/2025	GENERAL - WOLF	04 18 2025 RC
16209 R	606-49450-3728	Sewer Replacement Fund	\$51.91	4/30/2025	SRF - Apr 25 rct	4 22 25 rct
16209 R	601-49400-3710	Water Sales	\$1,339.99	4/30/2025	water dept - Apr 25 rct	4 22 25 rct
16209 R	602-49450-3720	Sewer Sales	\$1,349.25	4/30/2025	sewer - Apr 25 rct	4 22 25 rct
16209 R	605-43160-3740	Electricity Sales	\$41.66	4/30/2025	EU - Apr 25 rct	4 22 25 rct
16210 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	4/22/2025	SAC - FRONTIER HOMES	04 18 2025 RC
16210 R	601-49400-3710	Water Sales	\$815.30	4/22/2025	water dept - Apr 25 rct	04 18 2025 RC
16210 R	601-49400-3130	General Sales and Use Tax	\$5.08	4/22/2025	water dept - Apr 25 rct	04 18 2025 RC
16210 R	606-49450-3728	Sewer Replacement Fund	\$29.99	4/22/2025	SRF - Apr 25 rct	04 18 2025 RC
16210 R	602-49450-3720	Sewer Sales	\$831.33	4/22/2025	sewer - Apr 25 rct	04 18 2025 RC
16210 R	607-41000-3710	Storm Sewer Sales	\$0.00	4/22/2025	SW - Apr 25 rct	04 18 2025 RC
16210 R	605-43160-3740	Electricity Sales	\$19.32	4/22/2025	EU - Apr 25 rct	04 18 2025 RC
16210 R	601-49400-3710	Meter Sales	\$350.00	4/22/2025	WATER - FRONTIER HOMES	04 18 2025 RC
16210 R	101-41000-3225	Right of Way Permits	\$300.00	4/22/2025	GENERAL - FRONTIER HOMES	04 18 2025 RC
16210 R	101-41000-3221	Building Permits	\$2,782.88	4/22/2025	GENERAL - FRONTIER HOMES	04 18 2025 RC
16210 R	603-43254-3710	Water Availability Charges	\$3,000.00	4/22/2025	WAC - FRONTIER HOMES	04 18 2025 RC
16212 R	601-49400-3710	Water Sales	\$598.15	4/30/2025	water dept - Apr 25 rct	4 24 25 rct
16212 R	601-49400-3130	General Sales and Use Tax	\$0.00	4/30/2025	water dept - Apr 25 rct	4 24 25 rct
16212 R	605-43160-3740	Electricity Sales	\$10.27	4/30/2025	EU - Apr 25 rct	4 24 25 rct
16212 R	606-49450-3728	Sewer Replacement Fund	\$20.87	4/30/2025	SRF - Apr 25 rct	4 24 25 rct
16212 R	602-49450-3720	Sewer Sales	\$603.64	4/30/2025	sewer - Apr 25 rct	4 24 25 rct
16212 R	607-41000-3710	Storm Sewer Sales	\$0.00	4/30/2025	SW - Apr 25 rct	4 24 25 rct
16214 R	601-49400-3710	Water Sales	\$2,638.11	4/30/2025	water dept - Apr 25 rct	4 24 25 rct2
16214 R	101-41000-3210	Business Licenses/Permits	\$2,300.00	4/30/2025	General - club Almar	4 24 25 rct2
16214 R	607-41000-3710	Storm Sewer Sales	\$2,650.14	4/30/2025	SW - Apr 25 rct	4 24 25 rct2
16214 R	606-49450-3728	Sewer Replacement Fund	\$105.69	4/30/2025	SRF - Apr 25 rct	4 24 25 rct2
16214 R	605-43160-3740	Electricity Sales	\$55.02	4/30/2025	EU - Apr 25 rct	4 24 25 rct2
16214 R	601-49400-3130	General Sales and Use Tax	\$22.44	4/30/2025	water dept - Apr 25 rct	4 24 25 rct2
16216 R	601-49400-3130	General Sales and Use Tax	\$2.31	4/30/2025	water dept - Apr 25 rct	4 25 25 rct3
16216 R	601-49400-3710	Water Sales	\$603.62	4/30/2025	water dept - Apr 25 rct	4 25 25 rct3

***Receipt Book**

April 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16216 R	605-43160-3740	Electricity Sales	\$14.00	4/30/2025	EU - Apr 25 rct	4 25 25 rct3
16216 R	101-41000-3340	Electric Permits	\$36.00	4/30/2025	General - Mechanical energy system	4 24 25 rct
16216 R	101-41000-3221	Building Permits	\$101.00	4/30/2025	General - Mechanical energy system	4 24 25 rct
16216 R	606-49450-3728	Sewer Replacement Fund	\$22.87	4/30/2025	SRF - Apr 25 rct	4 25 25 rct3
16216 R	607-41000-3710	Storm Sewer Sales	\$615.97	4/30/2025	SW - Apr 25 rct	4 25 25 rct3
16216 R	602-49450-3720	Sewer Sales	\$0.00	4/30/2025	sewer - Apr 25 rct	4 25 25 rct3
16217 R	101-41000-3221	Building Permits	\$101.00	4/30/2025	General - Neighborhood plumbing K	4 24 25 rct
16218 R	601-49400-3710	Water Sales	\$228.94	4/30/2025	water dept - Apr 25 rct	4 25 25 rct2
16218 R	607-41000-3710	Storm Sewer Sales	\$232.30	4/30/2025	SW - Apr 25 rct	4 25 25 rct2
16218 R	602-49450-3720	Sewer Sales	\$0.00	4/30/2025	sewer - Apr 25 rct	4 25 25 rct2
16218 R	605-43160-3740	Electricity Sales	\$4.15	4/30/2025	EU - Apr 25 rct	4 25 25 rct2
16218 R	601-49400-3130	General Sales and Use Tax	\$0.00	4/30/2025	water dept - Apr 25 rct	4 25 25 rct2
16218 R	606-49450-3728	Sewer Replacement Fund	\$7.78	4/30/2025	SRF - Apr 25 rct	4 25 25 rct2
16221 R	101-41000-3103	Sales Tax	\$7.88	4/30/2025	general - shelter rental tax	4 25 25 rct3
16221 R	101-41000-3225	Park Shelter Rental	\$150.00	4/30/2025	General - park rental Barbra Mehr	4 25 25 rct3
16223 R	101-41000-3221	Building Permits	\$887.13	4/30/2025	General - Talon Dr - Spichke	4 29 25 rct
16224 R	101-41000-3225	Right of Way Permits	\$300.00	4/30/2025	General - Double R Stable ROW	4 25 25 rct1
16226 R	450-41000-3130	General Sales and Use Tax	\$51,460.68	4/30/2025	CIP General - sales tax	4 29 25 rct
16227 R	101-41000-3221	Building Permits	\$2,782.88	4/30/2025	General - Progressive Jewel	4 29 25 rct
16227 R	101-41000-3225	Right of Way Permits	\$300.00	4/30/2025	General - Progressive Jewel	4 29 25 rct
16227 R	601-49400-3710	Meter Sales	\$350.00	4/30/2025	General - Progressive Jewel	4 29 25 rct
16227 R	603-43254-3710	Water Availibility Charges	\$6,000.00	4/30/2025	General - Progressive Jewel	4 29 25 rct
16228 R	101-41000-3410	Zoning and Subdivision Fees	\$3,500.00	4/30/2025	General - Lutgen Properties	4 29 25 rct
16229 R	601-49400-3710	Water Sales	\$472.85	4/30/2025	water dept - Apr 25 rct	4 29 25 rct
16229 R	601-49400-3130	General Sales and Use Tax	\$0.00	4/30/2025	water dept - Apr 25 rct	4 29 25 rct
16229 R	605-43160-3740	Electricity Sales	\$19.67	4/30/2025	EU - Apr 25 rct	4 29 25 rct
16229 R	606-49450-3728	Sewer Replacement Fund	\$9.89	4/30/2025	SRF - Apr 25 rct	4 29 25 rct
16229 R	602-49450-3720	Sewer Sales	\$0.00	4/30/2025	sewer - Apr 25 rct	4 29 25 rct
16229 R	607-41000-3710	Storm Sewer Sales	\$493.03	4/30/2025	SW - Apr 25 rct	4 29 25 rct
16230 R	101-41000-3340	Electric Franchise Fee	\$4,096.10	4/30/2025	General - xcel energy	4 30 25 rct
16231 R	101-41000-3410	Assessment Search Fees	\$10.00	4/30/2025	General - Assessment fees	4 30 25 rct
16232 R	101-41000-3340	Electric Permits	\$54.00	4/30/2025	General - WP Rifle Club	4 30 25 rct
16233 R	101-41000-3221	Building Permits	\$1,380.88	4/30/2025	General - Steinke	4 30 25 rct
16234 R	601-49400-3710	Water Sales	\$367.21	4/30/2025	water dept - Apr 25 rct	4 30 25 rct
16234 R	601-49400-3130	General Sales and Use Tax	\$0.00	4/30/2025	water dept - Apr 25 rct	4 30 25 rct
16234 R	605-43160-3740	Electricity Sales	\$2.06	4/30/2025	EU - Apr 25 rct	4 30 25 rct
16234 R	606-49450-3728	Sewer Replacement Fund	\$9.29	4/30/2025	SRF - Apr 25 rct	4 30 25 rct
16234 R	602-49450-3720	Sewer Sales	\$0.00	4/30/2025	sewer - Apr 25 rct	4 30 25 rct
16234 R	607-41000-3710	Storm Sewer Sales	\$377.05	4/30/2025	SW - Apr 25 rct	4 30 25 rct
16237 R	101-41000-3180	State Fire Training	\$650.00	4/30/2025	general - fire training	Apr 25 cty cnty
Grand Total			\$165,523.07			

***Check Summary Register©**

Checks 04/16/25-05/06/25

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
24529 KRAMER, JOSEPH S.	4/23/2025	\$916.50	
24530 BLASHACK, CHAD C.	4/24/2025	\$1,779.84	
24531 CLAUSSEN, KIM M	4/24/2025	\$1,540.66	
24532 HILL, MARY M	4/24/2025	\$941.44	
24533 HOLLERMANN, PAUL A.	4/24/2025	\$1,700.85	
24534 KIFFMEYER, MARK G.	4/24/2025	\$1,697.85	
24535 McCABE, WILLIAM R.	4/24/2025	\$2,936.28	
24536 RASMUSON, TERESA M.	4/24/2025	\$156.57	
24537 SCHLUETER, STEVEN F.	4/24/2025	\$115.33	
24538 WAIBEL, THOMAS F.	4/24/2025	\$103.39	
24539 AFLAC	5/6/2025	\$515.48	g - employee paid insurance
24540 ZAYO GROUP	5/6/2025	\$381.98	general - city hall telephone
24541 BOLTON AND MENK	5/6/2025	\$954.00	General - Acc bld ordinance
24542 CORE & MAIN LP	5/6/2025	\$585.85	WATER DEPT - 2 - 1" WATER METERS
24543 COURI & RUPPE PLLP	5/6/2025	\$1,260.00	General - legal counsel
24544 DSC COMMUNICATIONS	5/6/2025	\$2,550.00	CIP - FIRE DEPT PAGERS
24545 DUININCK	5/6/2025	\$1,680.00	PW DEPT - COLD PATCH
24546 F.I.R.E.	5/6/2025	\$2,650.00	FIRE DEPT - BURN TRAINING
24547 FRONTIER HOMES LLC	5/6/2025	\$38.12	WATER DEPT - REFUND OVER PAYMENT
24548 GALLS	5/6/2025	\$2,616.21	FIRE DEPT - UNIFORMS
24549 GOPHER STATE ONE-CALL	5/6/2025	\$40.50	water dept - locates
24550 HUGO HERNANDEZ	5/6/2025	\$182.88	PARKS DEPT - CANCELED PARK RESERVA
24551 KENNETH WOLTERS	5/6/2025	\$18.90	PARKS DEPT - 27 MILES @ \$.70 APRIL 2025
24552 LEAGUE OF MN CITIES	5/6/2025	\$2,679.00	General - property/casualty premium
24553 MINNESOTA PUMP WORKS	5/6/2025	\$62,958.22	ARPA - SEWER PUMPS
24554 MOORE ENGINEERING	5/6/2025	\$7,646.50	CIP - PUBLIC WORKS DEPT - 2024 ST PROJ
24555 NELSONS SANITATION & RENTA	5/6/2025	\$8,884.10	SEWER DEPT - CLEAN LIFT STATION \$235/
24556 NORTH CENTRAL INTERNATION	5/6/2025	\$292.10	FIRE DEPT - REPAIRS
24557 NORTH STAR SIGNS & ENGRAVI	5/6/2025	\$55.00	FIRE DEPT - DECALS FOR HELMETS 7 FF
24558 PAUL HOLLERMANN	5/6/2025	\$75.00	PUBLIC WORKS DEPT - BOOT ALLOWANCE
24559 RMB ENVIRONMENTAL LABORA	5/6/2025	\$359.49	sewer dept - WW EFFLUENT
24560 SMITH SCHAFFER	5/6/2025	\$2,650.00	GENERAL - 2024 YEAR END AUDIT
24561 STEARNS COUNTY AUDITOR/TR	5/6/2025	\$8,248.40	GENERAL - 2025 1ST HALF PROSECUTION
24562 STERICYCLE INC	5/6/2025	\$32.59	FIRE DEPT - SUBSCRIPTION
24563 SYLVESTER PROM	5/6/2025	\$46.86	WATER DEPT - OVERPAYMENT REFUND
24564 TRAUT COMPANIES	5/6/2025	\$70.00	WATER DEPT - SAMPLE #250446, #250447
24565 TRI-COUNTY HUMANE SOCIETY	5/6/2025	\$100.00	GENERAL - 1ST QTR ANIMAL BOARDING
24566 WORKMED MIDWEST PA	5/6/2025	\$93.50	PUBLIC WORKS - MARK DRUG TEST
24567 BILL MCCABE	5/6/2025	\$311.50	General - mileage Bill M 4/1-5/2 445 miles
24568 CITY OF ST. AUGUSTA	5/6/2025	\$77.76	General - city hall water & sewer
24569 CITY OF ST. CLOUD	5/6/2025	\$29,272.04	water dept -
24570 COMMUNITY TECHNOLOGY CEN	5/6/2025	\$121.50	General - front desk computer support
24571 CORE & MAIN LP	5/6/2025	\$504.80	Fire Dept - ball valve
24572 ELECTRICAL CONSTRUCTION LL	5/6/2025	\$3,401.25	Parks Dept - Labor materials for AED Hidden L
24573 KELLY C JOHNSON INC	5/6/2025	\$493.00	general - Electrical inspections
24574 LAND O AKES OIL & PROPANE	5/6/2025	\$557.28	Fire Dept - fuel
24575 Melrose Ambulance	5/6/2025	\$500.00	Fire Dept - Donation for assistance at fire burn
24576 MOTOROLA	5/6/2025	\$3,460.15	CIP - Fire dept radios
24577 NORTH CENTRAL INTERNATION	5/6/2025	\$292.10	Fire Dept - repair
24578 NORTH STAR SIGNS & ENGRAVI	5/6/2025	\$339.56	General - new sign at city hour with new hours
24579 POWER HOUSE OUTDOOR EQUI	5/6/2025	\$354.55	Parks Dept - spark plug and supplies
24580 SMITH SCHAFFER	5/6/2025	\$3,250.00	General - city's audit
24581 T MOBILE	5/6/2025	\$39.65	General - mobile internet

City of St. Augusta

05/06/25 3:17 PM

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***Check Summary Register©**

Checks 04/16/25-05/06/25

	Name	Check Date	Check Amt	
24582	XCEL ENERGY	5/6/2025	\$295.39	General - city hall gas utilities
25276e	STATE BANK OF KIMBALL	4/23/2025	\$268.52	941 taxes
25277e	JOHN HANCOCK	4/24/2025	\$1,150.00	G def comp payroll 9 25 hollermann
25278e	MN DEPT OF REVENUE	4/24/2025	\$1,538.49	emp pd state taxes
25279e	PERA	4/24/2025	\$2,468.09	emp pd pera
25280e	STATE BANK OF KIMBALL	4/24/2025	\$4,452.78	941 taxes
25281e	US BANK BAHR	4/24/2025	\$184.61	Fire Dept. supplies, Bound Tree Medical
25282e	US BANK BLASHACK	4/24/2025	\$195.59	Water Dept. fuel for April 25, Holiday
25283e	US BANK HOLLERMANN	4/24/2025	\$794.51	PW Dept. April 25 fuel, Holiday
25284e	US BANK KIFFMEYER	4/24/2025	\$312.30	PW Dept supplies, Menards
25285e	US BANK KRAMER	4/24/2025	\$604.50	Fire Dept. internet, Google
25286e	US BANK MCCABE	4/24/2025	\$2,824.08	General - postage, USPS
25287e	US BANK RASMUSON	4/24/2025	\$506.57	General - city hall phones, Midco
25288e	US BANK SCHREINER	4/24/2025	\$83.65	Fire Dept. April fuel, Holiday
Total Checks			\$178,207.61	

Jeffery J Schmitz

FILTER: [Check Date] between #04/16/25# and #05/06/25# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: May 6 25 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
24567	05/06/25	BILL MCCABE			
		E 101-41110-331	Travel Expenses	\$311.50	General - mileage Bill M 4/1-5/2 445 miles
			Total	\$311.50	
24568	05/06/25	CITY OF ST. AUGUSTA			
		E 101-41000-736	city halls sewer/water expe	\$77.76	General - city hall water & sewer
			Total	\$77.76	
24569	05/06/25	CITY OF ST. CLOUD			
		E 601-49400-312	Water/Contract Services	\$17,167.15	AR034401 water dept -
		E 602-49450-313	Sewer/Contract Services	\$7,118.58	AR034401 sewer dept -
		E 602-47000-602	NR2 Project - principal/int	\$4,986.31	AR034401 sewer dept -
			Total	\$29,272.04	
24570	05/06/25	COMMUNITY TECHNOLOGY CENTER			
		E 101-41000-300	support services	\$121.50	CTC6181 General - front desk computer support
			Total	\$121.50	
24571	05/06/25	CORE & MAIN LP			
		E 101-42270-220	Repair/Maint Supply	\$504.80	W813700 Fire Dept - ball valve
			Total	\$504.80	
24572	05/06/25	ELECTRICAL CONSTRUCTION LLC			
		E 101-45200-220	Repair/Maint Supply	\$375.00	626 Parks Dept - Labor materials for AED Hidden Lake Park
		E 101-41000-520	Buildings and Structures	\$2,926.25	626 General - labor materials 5 LED shop lights, motion light, add receipt
		E 602-49450-220	Repair/Maint Supply	\$100.00	626 Sewer Dept - pole light replacement Kiff lift station
			Total	\$3,401.25	
24573	05/06/25	KELLY C JOHNSON INC			
		E 101-41220-742	Electrical Insp	\$493.00	general - Electrical inspections
			Total	\$493.00	
24574	05/06/25	LAND O AKES OIL & PROPANE			
		E 101-42270-212	Motor Fuels	\$557.28	46721 Fire Dept - fuel
			Total	\$557.28	
24575	05/06/25	Melrose Ambulance			
		E 101-42270-430	Miscellaneous	\$500.00	11773 Fire Dept - Donation for assistance at fire burn
			Total	\$500.00	
24576	05/06/25	MOTOROLA			
		E 450-42270-737	radios	\$3,460.15	CIP - Fire dept radios
			Total	\$3,460.15	
24577	05/06/25	NORTH CENTRAL INTERNATIONAL			
		E 101-42270-220	Repair/Maint Supply	\$292.10	Fire Dept - repair
			Total	\$292.10	
24578	05/06/25	NORTH STAR SIGNS & ENGRAVING			

City of St. Augusta

05/06/25 10:05 AM

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***Check Detail Register©**

Batch: May 6 25 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-520		Buildings and Structures	\$195.00	27854	General - new sign at city hour with new hours
E 101-41130-226		Sign Repair Materials	\$25.00	27854	Public Works - sign
E 101-45200-220		Repair/Maint Supply	\$119.56	27854	Parks Dept - rest room signs
		Total	\$339.56		
24579	05/06/25	POWER HOUSE OUTDOOR EQUIP			
E 101-45200-220		Repair/Maint Supply	\$354.55	727272	Parks Dept - spark plug and supplies
		Total	\$354.55		
24580	05/06/25	SMITH SCHAFFER			
E 101-41000-207		Auditing Services	\$3,250.00	40894	General - city's audit
		Total	\$3,250.00		
24581	05/06/25	T MOBILE			
E 101-41000-324		Internet mobile	\$39.65		General - mobile internet
		Total	\$39.65		
24582	05/06/25	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$295.39		General - city hall gas utilities
		Total	\$295.39		
		10100	\$43,270.53		

Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>	
101 GENERAL FUND	\$10,438.34
450 CAPITAL PROJECT FUND	\$3,460.15
601 WATER FUND	\$17,167.15
602 SEWER FUND	\$12,204.89
	<hr/>
	\$43,270.53

Jeffery J Schmitz

***Check Detail Register©**

Batch: May 2025 USB, May 6 2025 CC MTG

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
24539	05/06/25	AFLAC			
G 101-21710		Other Deductions	\$364.40		g - employee paid insurance
G 601-21710		Other Deductions	\$75.54		g - employee paid insurance
G 602-21710		Other Deductions	\$75.54		g - employee paid insurance
		Total	\$515.48		
24540	05/06/25	ZAYO GROUP			
E 101-41000-321		Telephone	\$0.00		general - city hall telephone
E 101-42270-321		Telephone	\$0.00		fire dept - telephone
E 602-49450-321		Telephone	\$381.98		sewer dept - telephone
		Total	\$381.98		
24541	05/06/25	BOLTON AND MENK			
E 101-41000-307		Planning (GENERAL)	\$954.00		General - Acc bld ordinance
		Total	\$954.00		
24542	05/06/25	CORE & MAIN LP			
E 601-47005-532		Meters	\$585.85	W822290	WATER DEPT - 2 - 1" WATER METERS
		Total	\$585.85		
24543	05/06/25	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$1,260.00		General - legal counsel
		Total	\$1,260.00		
24544	05/06/25	DSC COMMUNICATIONS			
E 450-42270-737		radios	\$2,550.00		CIP - FIRE DEPT PAGERS
		Total	\$2,550.00		
24545	05/06/25	DUININCK			
E 101-41130-220		Repair/Maint Supply	\$1,680.00	564125	PW DEPT - COLD PATCH
		Total	\$1,680.00		
24546	05/06/25	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	7390	FIRE DEPT - EMR QTRLY TRAINING
E 101-42270-208		Training, Inst., Travel	\$2,000.00	7406	FIRE DEPT - BURN TRAINING
		Total	\$2,650.00		
24547	05/06/25	FRONTIER HOMES LLC			
E 601-49400-430		Miscellaneous	\$19.06		WATER DEPT - REFUND OVER PAYMENT
E 602-49450-430		Miscellaneous	\$19.06		SEWER DEPT - REFUND OVERPAYMENT
		Total	\$38.12		
24548	05/06/25	GALLS			
E 101-42270-389		uniforms	\$847.54	030060095	FIRE DEPT - UNIFORMS
E 101-42270-389		uniforms	(\$54.05)	030060095	FIRE DEPT - UNIFORMS
E 101-42270-389		uniforms	\$283.02	030060099	FIRE DEPT - UNIFORMS
E 101-42270-389		uniforms	\$1,351.80	030072173	FIRE DEPT - UNIFORMS
E 101-42270-389		uniforms	\$150.32	030655080	FIRE DEPT - UNIFORMS
E 101-42270-389		uniforms	\$37.58	030880244	FIRE DEPT - UNIFORMS

***Check Detail Register©**
 Batch: May 2025 USB, May 6 2025 CC MTG

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$2,616.21		
24549	05/06/25	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$20.25	5030763	water dept - locates
E 602-49450-314		Gopher State One Calls	\$20.25	5030763	sewer dept - locates
Total			\$40.50		
24550	05/06/25	HUGO HERNANDEZ			
E 101-45200-342		Refunds	\$182.88		PARKS DEPT - CANCELED PARK RESERVATION
Total			\$182.88		
24551	05/06/25	KENNETH WOLTERS			
E 101-45200-430		Miscellaneous	\$18.90		PARKS DEPT - 27 MILES @ \$.70 APRIL 2025 MILEAGE
Total			\$18.90		
24552	05/06/25	LEAGUE OF MN CITIES			
E 101-41000-160		Insurance (bldgs/equip)	\$535.80		General - property/casualty premium
E 101-41130-160		Insurance (bldgs/equip)	\$535.80		PW Dept - property/casualty premium
E 101-42270-160		Insurance (bldgs/equip)	\$535.80		Fire Dept - property/casualty premium
E 101-45200-160		Insurance (bldgs/equip)	\$535.80		Parks Dept - property/casualty premium
E 601-49400-162		General Prop/Equip Ins.	\$267.90		Water Dept - property/casualty premium
E 602-49450-162		General Prop/Equip Ins.	\$267.90		Sewer Dept - property/casualty premium
Total			\$2,679.00		
24553	05/06/25	MINNESOTA PUMP WORKS			
E 451-41000-430		Miscellaneous	\$40,435.00	INV027306	ARPA - SEWER PUMPS
E 602-47005-541		Lift Station	\$22,523.22	INV027306	SEWER DEPT - SEWER PUMPS
Total			\$62,958.22		
24554	05/06/25	MOORE ENGINEERING			
E 450-41130-230		Overlaying	\$2,244.50	SIN001861	CIP - PUBLIC WORKS DEPT - 2024 ST PROJECT
E 450-41130-233		Seal Coating	\$5,298.00	SIN001861	CIP - PUBLIC WORKS DEPT - 2024 AUTO SEAL
E 607-41000-303		Engineering Fees	\$104.00	SIN001861	STW - GENERAL ENGINEERING
Total			\$7,646.50		
24555	05/06/25	NELSONS SANITATION & RENTAL IN			
E 101-45200-410		Rentals	\$0.00	INV/2025/283	parcs dept - toilet rental
E 602-47005-541		Lift Station	\$822.50	INV/2025/398	SEWER DEPT - CLEAN LIFT STATION \$235/HR @3.5 HRS
E 602-47005-541		Lift Station	\$2,745.00	INV/2025/409	SEWER DEPT - VACTOR SERVICES \$245/HR @ 11HRS
E 602-47005-733		Jetting	\$5,316.60	INV/2025/409	SEWER DEPT - JETTING @ \$.60/LF @ 8861 LF
Total			\$8,884.10		
24556	05/06/25	NORTH CENTRAL INTERNATIONAL			
E 101-42270-220		Repair/Maint Supply	\$292.10	R220010147:	FIRE DEPT - REPAIRS
Total			\$292.10		
24557	05/06/25	NORTH STAR SIGNS & ENGRAVING			
E 101-42270-220		Repair/Maint Supply	\$55.00	27770	FIRE DEPT - DECALS FOR HELMETS 7 FF

***Check Detail Register©**

Batch: May 2025 USB, May 6 2025 CC MTG

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$55.00		
24558	05/06/25	PAUL HOLLERMANN			
E 101-41130-220		Repair/Maint Supply	\$75.00		PUBLIC WORKS DEPT - BOOT ALLOWANCE HOLLERMANN
		Total	\$75.00		
24559	05/06/25	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$113.91	D072045	sewer dept - WW EFFLUENT
E 602-49450-316		Sample Analysis	\$245.58	D072236	sewer dept - WW EFFLUENT
		Total	\$359.49		
24560	05/06/25	SMITH SCHAFER			
E 101-41000-207		Auditing Services	\$2,650.00	38805	GENERAL - 2024 YEAR END AUDIT
		Total	\$2,650.00		
24561	05/06/25	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-305		Attorney (prosecution)	\$7,650.00	20250000001	GENERAL - 2025 1ST HALF PROSECUTION CONTRACT
E 101-41000-302		Assessor Contract	\$598.40	20250000006	GENERAL - TINT
		Total	\$8,248.40		
24562	05/06/25	STERICYCLE INC			
E 101-42270-300		support services	\$32.59	8010335183	FIRE DEPT - SUBSCRIPTION
		Total	\$32.59		
24563	05/06/25	SYLVESTER PROM			
E 601-49400-430		Miscellaneous	\$23.43		WATER DEPT - OVERPAYMENT REFUND
E 602-49450-430		Miscellaneous	\$23.43		SEWER DEPT - OVERPAYMENT REFUND
		Total	\$46.86		
24564	05/06/25	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	377801	WATER DEPT - SAMPLE #250446, #250447
		Total	\$70.00		
24565	05/06/25	TRI-COUNTY HUMANE SOCIETY			
E 101-41000-625		Animal Impound	\$100.00		GENERAL - 1ST QTR ANIMAL BOARDING
		Total	\$100.00		
24566	05/06/25	WORKMED MIDWEST PA			
E 101-41130-430		Miscellaneous	\$93.50	00054568-00	PUBLIC WORKS - MARK DRUG TEST
		Total	\$93.50		
25281 e	04/24/25	US BANK BAHR			
E 101-42270-220		Repair/Maint Supply	\$42.54		Fire Dept. supplies, Bound Tree Medical
E 101-42270-220		Repair/Maint Supply	\$35.49		Fire Dept. supplies, Bound Tree Medical
E 101-42270-220		Repair/Maint Supply	\$70.29		Fire Dept. supplies, Home Depot
E 101-42270-220		Repair/Maint Supply	\$36.29		Fire Dept. supplies, Bound Tree Medical
		Total	\$184.61		
25282 e	04/24/25	US BANK BLASHACK			
E 601-49400-212		Motor Fuels	\$57.69		Water Dept. fuel for April 25, Holiday

***Check Detail Register©**

Batch: May 2025 USB, May 6 2025 CC MTG

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-212		Motor Fuels	\$57.69		Sewer Dept. fuel for April 25, Holiday
E 101-41130-212		Motor Fuels	\$76.92		PW Dept. fuel for April 25, Holiday
E 601-49400-210		Operating Supplies (GEN	\$3.29		Water Dept ice, Holiday
		Total	\$195.59		
25283 e	04/24/25	US BANK HOLLERMANN			
E 101-41130-212		Motor Fuels	\$182.41		PW Dept. April 25 fuel, Holiday
E 601-49400-212		Motor Fuels	\$91.22		Water Dept. April 25 fuel, Holiday
E 602-49450-212		Motor Fuels	\$91.22		Sewer Dept. April 25 fuel, Holiday
E 101-45200-220		Repair/Maint Supply	\$69.60		Parks Dept. park supplies, Menards
E 101-45200-220		Repair/Maint Supply	\$173.57		Parks Dept park supplies, NTE
E 101-45200-220		Repair/Maint Supply	\$162.76		Parks Dept. park supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$23.73		Parks Dept keys, A Central Locksmith
		Total	\$794.51		
25284 e	04/24/25	US BANK KIFFMEYER			
E 101-41130-220		Repair/Maint Supply	\$34.20		PW Dept supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$79.61		PW Dept supplies, Menards
E 101-41130-212		Motor Fuels	\$65.30		PW Dept April 25 fuel, Holiday
E 101-41130-220		Repair/Maint Supply	\$127.09		PW Dept supplies, Fastenal
E 101-41130-220		Repair/Maint Supply	\$6.10		PW Dept supplies, Midway Iron
		Total	\$312.30		
25285 e	04/24/25	US BANK KRAMER			
E 101-42270-323		Internet	\$252.68		Fire Dept. internet, Google
E 101-42270-220		Repair/Maint Supply	\$324.00		Fire Dept. flags and poles, Coils
E 101-42270-220		Repair/Maint Supply	\$27.82		Fire Dept. anti slip pad, Amazon
		Total	\$604.50		
25286 e	04/24/25	US BANK MCCABE			
E 101-41000-322		Postage	\$730.00		General - postage, USPS
E 101-41000-208		Training, Inst., Travel	\$25.25		General - lunch, Jimmy's Pour
E 101-41000-208		Training, Inst., Travel	\$425.00		General - Hotel, LMC
E 101-41110-331		Travel Expenses	\$425.00		General - Schmidts conf, LMC
E 450-41000-430		Miscellaneous	\$863.99		CIP - tv for chambers, Costco
E 101-41000-200		Office Supplies (GENERA	\$62.64		General - supplies, Wal-Mart
E 101-41000-200		Office Supplies (GENERA	\$86.39		General - supplies, Best Buy
E 101-41000-200		Office Supplies (GENERA	\$131.20		General - supplies, Spectrum Supply
E 101-41000-200		Office Supplies (GENERA	\$30.06		General - supplies, Office Depot
E 101-41000-200		Office Supplies (GENERA	\$44.55		General - supplies, Spectrum supply
		Total	\$2,824.08		
25287 e	04/24/25	US BANK RASMUSON			
E 101-41000-321		Telephone	\$162.28		General - city hall phones, Midco
E 101-41000-323		Internet	\$105.00		General - city hall internet, Midco
E 101-42270-321		Telephone	\$154.29		Fire Dept - fire dept phones, Midco
E 101-42270-323		Internet	\$85.00		Fire Dept - fire dept internet, Midco
		Total	\$506.57		
25288 e	04/24/25	US BANK SCHREINER			

City of St. Augusta

05/01/25 10:20 AM

Page 5

***Check Detail Register©**

Batch: May 2025 USB, May 6 2025 CC MTG

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42270-212		Motor Fuels		\$83.65	Fire Dept. April fuel, Holiday
		Total		\$83.65	
		10100		\$113,170.49	

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$27,756.89
450 CAPITAL PROJECT FUND	\$10,956.49
451 AMERICAN RESCUE PLAN FUND	\$40,435.00
601 WATER FUND	\$1,214.23
602 SEWER FUND	\$32,703.88
607 STORMWATER UTILITY	\$104.00
	<u>\$113,170.49</u>

Jeffery J Schmitz

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(un-audited)	\$ 1,446,542	\$ 1,524,661.26	\$ 101,837	\$ 278,717	\$ 91,708	\$ 639,460	\$ 111,984	\$ 169,500	\$ 8,030	\$ 40,435	\$ 4,200	\$ 4,417,074
Receipts January 2025	\$ 29,679	\$ 34,518.92	\$ 384	\$ 6,000	\$ 24,364	\$ 23,615	\$ 9,440	\$ 925	\$ 484			\$ 129,409
Ex. January 2025	\$ 98,425	\$ 51,261.85			\$ 39,986	\$ 30,270	\$ 577		\$ 323			\$ 220,844
Receipts February 2025	\$ 14,832	\$ 31,353.09			\$ 19,530	\$ 20,106	\$ 669	\$ 640	\$ 357			\$ 87,487
Ex. February 2025	\$ 104,935	\$ 141,685.21			\$ 22,120	\$ 19,328	\$ 14,747		\$ 323			\$ 303,139
Receipts March 2025	\$ 14,039	\$ 41,248.91			\$ 20,676	\$ 20,890	\$ 374	\$ 659	\$ 368	\$ 1,600		\$ 99,854
Ex. March 2025	\$ 75,158	\$ 231,978.40			\$ 7,717	\$ 5,718	\$ 1,170		\$ 323			\$ 322,065
Receipts April 2025	\$ 39,351	\$ 54,022.91		\$ 24,000	\$ 23,161	\$ 17,612	\$ 4,651	\$ 786	\$ 387	\$ 1,550		\$ 165,523
Ex. April 2025	\$ 104,615	\$ 12,829.00			\$ 42,960	\$ 36,277	\$ 1,693		\$ 323		\$ 141	\$ 198,838
Receipts May 2025												\$ -
Ex. May 2025	\$ 37,831	\$ 14,416.74			\$ 18,306	\$ 44,833	\$ 104			\$ 40,435		\$ 155,926
Receipts June 2025												\$ -
Ex. June 2025												\$ -
Receipts July 2025												\$ -
Ex. July 2025												\$ -
Receipts August 2025												\$ -
Ex. August 2025												\$ -
Receipts September 2025												\$ -
Ex. September 2025												\$ -
Receipts October 2025												\$ -
Ex. October 2025												\$ -
Receipts November 2025												\$ -
Ex. November 2025												\$ -
Receipts December 2025												\$ -
Ex. December 2025												\$ -
Cash Balance	\$ 1,123,478	\$ 1,233,633.89	\$ 102,221	\$ 308,717	\$ 48,350	\$ 585,257	\$ 108,826	\$ 172,510	\$ 8,333	\$ -	\$ 7,209	\$ 3,698,535

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2024						
Un-Audited	\$386,131.77	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,524,661.26
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 15,965.22	\$ 15,965.21		\$31,930.43
January Cable Franchise Fees		\$ 588.49				\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer		\$ (2,582.99)				(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (1,783.06)		(\$1,783.06)
Otta Seal Project				\$ (135,699.16)		(\$135,699.16)
February Sales Tax			\$ 14,385.59	\$ 14,385.58		\$28,771.17
February Cable Franchise Fees		\$ 581.92				\$581.92
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (26,978.40)	(\$26,978.40)
Pumper Truck					\$ (200,000.00)	(\$200,000.00)
Public Works - Air Compressor					\$ (5,000.00)	(\$5,000.00)
March Sales Tax			\$ 14,973.11	\$ 14,973.11		\$29,946.22
March Cable Franchis Fees		\$ 593.34				\$593.34
Local Government Aid				\$ 8,709.35		\$8,709.35
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Dog Park Shelter			\$ (12,829.00)			(\$12,829.00)
April Sales Tax			\$ 25,730.34	\$ 25,730.34		\$51,460.68
April Cable Franchise Fees		\$ 562.23				\$562.23
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
TV Monitor for Council Chambers		\$ (863.99)				(\$863.99)
2024 Street Project Engineering				\$ (2,244.50)		(\$2,244.50)
Otta Seal Engineering				\$ (5,298.00)		(\$5,298.00)
Pagers					\$ (2,550.00)	(\$2,550.00)
Radios					\$ (3,460.15)	(\$3,460.15)
						\$0.00
Totals	\$386,131.77	\$72,816.15	\$1,370,938.66	(\$554,511.54)	(\$41,741.05)	\$1,233,633.99

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 332,500.00

	2025	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of May 6, 2024	Spent	
General Fund	\$1,273,500	\$ 105,040	8.25%	\$1,168,460
Capital Improvement Fund	\$1,089,833	\$ 161,195	14.79%	\$928,638
Water Fund	\$331,500	\$ 107,086	32.30%	\$224,414
Sewer Fund	\$352,000	\$ 102,535	29.13%	\$249,465
Sewer Debt Fund	\$12,000	\$ 3,638	30.32%	\$8,362
Street Light Fund	\$5,600	\$ 2,163	38.62%	\$3,437
WAC/SAC Improvement Fund	\$41,759	\$ 30,000	71.84%	\$11,759
Debt Service	\$41,000	\$ 444	1.08%	\$40,556
Storm Water	\$50,000	\$ 16,200	32.40%	\$33,800
American Rescue Plan	\$0			\$0
2025 Parade		\$ 4,900		
Total Revenues	\$3,197,192	\$ 533,201	16.68%	\$2,663,991
Expenditures				
General Fund	\$1,235,686	\$ 448,792	36.32%	\$786,894
Capital Improvement Fund	\$995,800	\$ 452,171	45.41%	\$543,629
Water Fund	\$297,681	\$ 135,166	45.41%	\$162,515
Sewer Fund	\$306,004	\$ 140,504	45.92%	\$165,500
Storm Water Utility Fund	\$42,073	\$ 19,467	46.27%	\$22,606
Street Light Fund	\$4,380	\$ 1,293	29.52%	\$3,087
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ -	0.00%	\$36,000
American Rescue Plan		\$ 40,435		(\$40,435)
2025 Parade		\$ 141		(\$141)
Total Expenditures	\$2,917,624	\$ 1,237,967	42.43%	\$1,679,657

General Fund				
	2025	Spent/Received	% of Budget	Remaining Amount
	Budget	As of May 6, 2025	Spent	
Administration	\$ 441,531	\$ 200,137	45.33%	\$ 241,394
Council	\$ 37,825	\$ 9,240	24.43%	\$ 28,585
Boards and Commissions	\$ 3,500	\$ 990	28.29%	\$ 2,510
Building Inspection	\$ 142,000	\$ 51,205	36.06%	\$ 90,795
Elections	\$ 2,100	\$ 2,045	97.40%	\$ 55
Fire	\$ 236,069	\$ 61,441	26.03%	\$ 174,628
Streets	\$ 268,256	\$ 93,558	34.88%	\$ 174,698
Parks	\$ 104,405	\$ 30,175	28.90%	\$ 74,230
Total General Fund	\$ 1,235,686	\$ 448,792	36.32%	\$ 786,894

**MINUTES OF THE CITY COUNCIL WORKSHOP MEETING
ST. AUGUSTA, MINNESOTA
April 15, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members Backes, Hommerding, Genereux and Skaalerud; Engineer Bunders, Engineer Hajicek, Street Superintendent Kiffmeyer and Clerk/Administrator McCabe.

OTHERS PRESENT: Paul Shea, Jill Shea, Brent Ahmann,

CONSENT AGENDA: **A motion was made by Mr. Genereux, seconded by Mr. Backes to approve the consent agenda. Motion carried unanimously.**

The following items were approved with the consent agenda:

Bill Payable dated April 15, 2025 for ePayments #25268e – 25275e and Checks #24517 – 24528 and 27479 - 26500.

City Council Workshop Agenda, April 15, 2025

CIP DISCUSSION: Mr. Bunders reminded everyone that we want to identify the vision of the City by prioritizing projects and determining how we specifically identify what are immediate needs versus long term wants.

Discussion started with identifying the trail connection that must be done by 2038. Land acquisition was identified as step one and will lay the groundwork for starting to build the trail in 5-10 years.

Expanding the water and sewer system was the second suggested CIP project discussed. How we expand, what all is included and timing were all discussed.

Additional brainstorming was done as other projects and priorities were discussed. Mr. Bunders indicated he had a good understanding of direction knowing that once the road inventory is completed, we can proceed with additional discussion on priorities and bringing in the financial advisor to complete the plan.

ADJOURNMENT: **A motion was made to adjourn at 8:45pm by Mr. Genereux seconded by Mr. Skaalerud.**

Approved this 6th day of May, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Angel Reins Stable Previous Gambling Permit Number: X- _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 84-3488168

Mailing Address: 20633 -13th Ave

City: St. Augusta State: MN Zip: 55320 County: Stearns

Name of Chief Executive Officer (CEO): Katherine Zachman

CEO Daytime Phone: 320-493-3096 CEO Email: sparky.bevjay@yahoo.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): sparky.bevjay@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:
 (DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Augusta American Legion

Physical Address (do not use P.O. box): _____

Check one:
 City: St. Augusta Zip: 56301 County: Stearns
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____ July 26, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

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ORGANIZATION INFORMATION

Organization Name: ST. AUGUSTA SPORTS INC. Previous Gambling Permit Number: X- 03736

Minnesota Tax ID Number, if any: 1103710 Federal Employer ID Number (FEIN), if any: 41-1373550

Mailing Address: 24270 FORESTVIEW CIRCLE

City: SAINT AUGUSTA State: MN Zip: 56301 County: STEARNS

Name of Chief Executive Officer (CEO): DANIEL LOMMEL

CEO Daytime Phone: 320-249-2567 CEO Email: SANDYB@BISTATEINC.COM
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): SANDYB@BISTATEINC.COM

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

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(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): CLUB ALMAR

Physical Address (do not use P.O. box): 24617 COUNTY ROAD 7, ST. AUGUSTA, MN 56301

Check one:

City: SAINT AUGUSTA Zip: 56301 County: STEARNS

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): JULY 12, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

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- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Augusta Firefighter's Relief Association

Previous Gambling Permit Number: X-92453

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 20-8648456

Mailing Address: 1914 250th St.

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Daryl Stang

CEO Daytime Phone: 320-248-2998 CEO Email: daryl.stang@ci.stcloud.mn.us

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

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St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
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If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Club Almar

Physical Address (do not use P.O. box): 24617 County Road 7

Check one:

City: St. Augusta Zip: MN County: Stearns

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 10/10/2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Bill McCabe

From: Matt Notch <notchmatt@gmail.com>
Sent: Monday, April 7, 2025 12:57 PM
To: bmccabe@staugustamn.com
Subject: Hayloft outdoor bands

Hi Bill,

We are looking at outdoor bands on July 26th and September 6th. Will you please put them on the agenda for the next meeting?

We had the building inspector come out and help with occupancy. Did he by chance ever send you and email about it? I need it for the state gambling.

Thanks

Legion Outdoor Events

May 17

June 21

July 26

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
Local Board of Appeal and Equalization Meeting
April 1, 2025**

- CALL TO ORDER:** The meeting was called to order by Vice Mayor Hommerding at 5:30pm.
- PRESENT:** Vice Mayor Hommerding; Council Members Skaalerud and Genereux; Assistant County Assessors Jon Springer and Adam Spah and Clerk/Administrator McCabe.
- OTHERS PRESENT:** Jolene Sis,
- OPENING COMMENTS:** Mr. Springer began by giving opening remarks about the general trend in residential (0-7.5%), commercial (0-6%) and agricultural (2-7%) land for the past year.
- Jolene Sis, was in attendance and wanted to discuss the value of their property. She started by stating the land value is overvalued because there isn't another buildable site on their lot. Mr. Springer indicated the value he has is supportable because of the total land on the lot and the added 3,600 square foot storage. Ms. Sis stated she believes the value should be closer to the comparable sale that was approximately \$100,000 less.
- ACTION:** **A motion was made to recommended no change by Mr. Skaalerud, seconded by Mr. Hommerding. Motion carried 2-1 with Mr. Genereux voting no.**
- ADJOURMENT:** **A motion was made to adjourn at 6:15pm by Mr. Hommerding, seconded by Mr. Schmitz. Meeting Adjourned.**

Approved this 6th day of May, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

ST AUGUSTA CONTRACT

APRIL 2025

TOTAL HOURS: 40

[See attached activity list for details]



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/01/2025 00:04
Total Records : 82

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25008632	04/23/2025 06:38	Abandoned Vehicle	ST AUGUSTA
2025-25007328	04/07/2025 08:50	Alarm	ST AUGUSTA
2025-25007914	04/14/2025 05:34	Alarm	ST AUGUSTA
2025-25008838	04/25/2025 12:30	Animal Complaint	ST AUGUSTA
2025-25009128	04/29/2025 20:04	Animal Complaint	ST AUGUSTA
2025-25007361	04/07/2025 15:06	Burglary	ST AUGUSTA
2025-25007766	04/11/2025 16:33	Burning Complaint	ST AUGUSTA
2025-25008358	04/18/2025 16:30	Burning Complaint	ST AUGUSTA
2025-25007567	04/09/2025 20:30	Disorderly	ST AUGUSTA
2025-25008278	04/17/2025 19:54	Dispute	ST AUGUSTA
2025-25007858	04/12/2025 22:24	Driving Complaint	ST AUGUSTA
2025-25007952	04/14/2025 15:56	Driving Complaint	ST AUGUSTA
2025-25007142	04/05/2025 00:03	Driving Intoxicated	ST AUGUSTA
2025-25008662	04/23/2025 09:53	Driving Intoxicated	ST AUGUSTA
2025-25007520	04/09/2025 11:21	Dumping/Littering	ST AUGUSTA
2025-25008142	04/16/2025 13:22	Finance	ST AUGUSTA
2025-25009180	04/30/2025 13:23	Fire	ST AUGUSTA
2025-25007665	04/10/2025 20:24	Harassment	ST AUGUSTA
2025-25007942	04/14/2025 14:24	Hold Up Alarm	ST AUGUSTA
2025-25007200	04/05/2025 19:31	Juvenile Problem	ST AUGUSTA
2025-25008419	04/19/2025 18:41	Juvenile Problem	ST AUGUSTA
2025-25008092	04/16/2025 09:21	Legacy Case	ST AUGUSTA
2025-25008381	04/18/2025 22:05	Lift Assist	ST AUGUSTA
2025-25008953	04/26/2025 22:58	Lift Assist	ST AUGUSTA
2025-25007526	04/09/2025 11:29	Matter of Information	ST AUGUSTA
2025-25008499	04/21/2025 08:59	Matter of Information	ST AUGUSTA
2025-25007028	04/04/2025 09:07	Medical Emergency	ST AUGUSTA
2025-25007800	04/11/2025 23:27	Medical Emergency	ST AUGUSTA
2025-25008508	04/21/2025 12:10	Medical Emergency	ST AUGUSTA
2025-25009042	04/28/2025 15:14	Medical Emergency	ST AUGUSTA
2025-25009046	04/28/2025 16:10	Medical Emergency	ST AUGUSTA
2025-25006812	04/01/2025 18:44	Meeting	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/01/2025 00:04
Total Records : 82

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25007145	04/05/2025 00:44	Noise Complaint	ST AUGUSTA
2025-25007875	04/13/2025 03:16	Noise Complaint	ST AUGUSTA
2025-25006977	04/03/2025 14:47	Paper Service	ST AUGUSTA
2025-25007561	04/09/2025 19:02	Paper Service	ST AUGUSTA
2025-25008676	04/23/2025 13:37	Paper Service	ST AUGUSTA
2025-25008982	04/27/2025 15:23	Paper Service	ST AUGUSTA
2025-25008776	04/24/2025 13:25	Parking Complaint	ST AUGUSTA
2025-25008084	04/16/2025 08:48	Patrol	ST AUGUSTA
2025-25008928	04/26/2025 14:27	Patrol	ST AUGUSTA
2025-25007006	04/03/2025 19:10	Personal Assist	ST AUGUSTA
2025-25007133	04/04/2025 22:11	Personal Assist	ST AUGUSTA
2025-25008326	04/18/2025 11:42	Personal Assist	ST AUGUSTA
2025-25009123	04/29/2025 17:12	Personal Assist	ST AUGUSTA
2025-25006920	04/02/2025 17:47	Property Damage	ST AUGUSTA
2025-25008539	04/21/2025 18:34	Property Damage	ST AUGUSTA
2025-25008394	04/19/2025 08:33	Speed Trailer	ST AUGUSTA
2025-25008867	04/25/2025 17:09	Stalled Vehicle	ST AUGUSTA
2025-25008465	04/20/2025 19:26	Suicide Threat	ST AUGUSTA
2025-25009214	04/30/2025 20:58	Suicide Threat	ST AUGUSTA
2025-25007150	04/05/2025 02:27	Suspicious Incident	ST AUGUSTA
2025-25007956	04/14/2025 18:07	Suspicious Incident	ST AUGUSTA
2025-25008208	04/17/2025 06:51	Suspicious Incident	ST AUGUSTA
2025-25008292	04/17/2025 23:14	Suspicious Incident	ST AUGUSTA
2025-25008440	04/20/2025 01:04	Suspicious Incident	ST AUGUSTA
2025-25008527	04/21/2025 16:42	Suspicious Incident	ST AUGUSTA
2025-25008994	04/27/2025 20:26	Suspicious Incident	ST AUGUSTA
2025-25009022	04/28/2025 11:09	Suspicious Incident	ST AUGUSTA
2025-25007762	04/11/2025 15:11	Theft	ST AUGUSTA
2025-25008187	04/16/2025 18:32	Theft	ST AUGUSTA
2025-25006746	04/01/2025 00:38	Traffic Stop	ST AUGUSTA
2025-25007138	04/04/2025 23:08	Traffic Stop	ST AUGUSTA
2025-25007312	04/07/2025 05:25	Traffic Stop	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/01/2025 00:04
Total Records : 82

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25007672	04/10/2025 23:19	Traffic Stop	ST AUGUSTA
2025-25007791	04/11/2025 21:43	Traffic Stop	ST AUGUSTA
2025-25007927	04/14/2025 10:12	Traffic Stop	ST AUGUSTA
2025-25008101	04/16/2025 09:37	Traffic Stop	ST AUGUSTA
2025-25008136	04/16/2025 12:48	Traffic Stop	ST AUGUSTA
2025-25008700	04/23/2025 17:08	Traffic Stop	ST AUGUSTA
2025-25008718	04/23/2025 18:58	Traffic Stop	ST AUGUSTA
2025-25008729	04/23/2025 20:47	Traffic Stop	ST AUGUSTA
2025-25009217	04/30/2025 22:58	Traffic Stop	ST AUGUSTA
2025-25007843	04/12/2025 18:52	Unwanted	ST AUGUSTA
2025-25008402	04/19/2025 10:59	Unwanted	ST AUGUSTA
2025-25006836	04/02/2025 07:21	Vehicle In The Ditch	ST AUGUSTA
2025-25006906	04/02/2025 16:16	Vehicle In The Ditch	ST AUGUSTA
2025-25007930	04/14/2025 10:40	Warrant	ST AUGUSTA
2025-25006760	04/01/2025 07:43	Welfare Check	ST AUGUSTA
2025-25008211	04/17/2025 07:11	Welfare Check	ST AUGUSTA
2025-25008825	04/25/2025 09:14	Welfare Check	ST AUGUSTA
2025-25008900	04/26/2025 08:05	Welfare Check	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/02/2025 09:20
Total Records : 40

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25008445	04/20/2025 03:46	Contract	ST AUGUSTA
2025-25008464	04/20/2025 19:10	Contract	ST AUGUSTA
2025-25008500	04/21/2025 10:27	Contract	ST AUGUSTA
2025-25008554	04/22/2025 04:49	Contract	ST AUGUSTA
2025-25008559	04/22/2025 07:58	Contract	ST AUGUSTA
2025-25008652	04/23/2025 09:10	Contract	ST AUGUSTA
2025-25008743	04/24/2025 03:40	Contract	ST AUGUSTA
2025-25008896	04/26/2025 04:49	Contract	ST AUGUSTA
2025-25008952	04/26/2025 22:51	Contract	ST AUGUSTA
2025-25008960	04/27/2025 01:10	Contract	ST AUGUSTA
2025-25008987	04/27/2025 17:50	Contract	ST AUGUSTA
2025-25009003	04/28/2025 04:05	Contract	ST AUGUSTA
2025-25009125	04/29/2025 18:20	Contract	ST AUGUSTA
2025-25009207	04/30/2025 19:53	Contract	ST AUGUSTA
2025-25006925	04/02/2025 18:29	Contract	ST AUGUSTA
2025-25007004	04/03/2025 19:00	Contract	ST AUGUSTA
2025-25007163	04/05/2025 10:25	Contract	ST AUGUSTA
2025-25007222	04/06/2025 00:42	Contract	ST AUGUSTA
2025-25007291	04/06/2025 17:48	Contract	ST AUGUSTA
2025-25007331	04/07/2025 10:04	Contract	ST AUGUSTA
2025-25007390	04/08/2025 01:58	Contract	ST AUGUSTA
2025-25007416	04/08/2025 10:30	Contract	ST AUGUSTA
2025-25007555	04/09/2025 17:43	Contract	ST AUGUSTA
2025-25007600	04/10/2025 09:53	Contract	ST AUGUSTA
2025-25007813	04/12/2025 01:53	Contract	ST AUGUSTA
2025-25007829	04/12/2025 12:49	Contract	ST AUGUSTA
2025-25007836	04/12/2025 16:40	Contract	ST AUGUSTA
2025-25007863	04/12/2025 23:46	Contract	ST AUGUSTA
2025-25007873	04/13/2025 00:47	Contract	ST AUGUSTA
2025-25007903	04/13/2025 19:19	Contract	ST AUGUSTA
2025-25007926	04/14/2025 10:08	Contract	ST AUGUSTA
2025-25008056	04/15/2025 20:15	Contract	ST AUGUSTA
2025-25008066	04/16/2025 01:34	Contract	ST AUGUSTA
2025-25008086	04/16/2025 08:58	Contract	ST AUGUSTA
2025-25008205	04/17/2025 04:50	Contract	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 05/02/2025 09:20
Total Records : 40

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25008228	04/17/2025 10:48	Contract	ST AUGUSTA
2025-25008368	04/18/2025 19:02	Contract	ST AUGUSTA
2025-25008407	04/19/2025 14:01	Contract	ST AUGUSTA
2025-25007121	04/04/2025 19:11	Contract	ST AUGUSTA
2025-25007445	04/08/2025 14:19	Contract	ST AUGUSTA

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG25-000032	04/02/2025	Sign	23824	COUNTY ROAD 7	SHILL TRUCKING	JDL MASONRY	2500
AUG25-000033	04/03/2025	Residential Roofing	2744	PLATINUM	CHAD M DAHLBERG	COMMITTED 365 ROOFING & EXTERIORS LLC	21000
AUG25-000034	04/04/2025	New Construction	23049	TOPAZ	PROGRESSIVE BUILDERS INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000035	04/04/2025	Residential New Construction	23049	TOPAZ	PROGRESSIVE BUILDERS INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11600
AUG25-000036	04/04/2025	Residential New Construction	23049	TOPAZ	PROGRESSIVE BUILDERS INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	10800
AUG25-000037	04/07/2025	Residential Alteration/Repair/Extension	2425	TOPAZ	CLAIRE ATHMANN	ALEX EVAVOLD	2800
AUG25-000038	04/07/2025	Residential Water Heater	24303	32ND	CHERYL L NIES & VERNON L NIES JOINT REV TRUST	NEIGHBORHOOD PLUMBING & HEATING	400
AUG25-000039	04/07/2025	Residential Roofing	24647	18TH	TRAVIS L J LUND	LEXINGTON ROOFING & REMODELING	30000
AUG25-000040	04/09/2025	Residential Window/Door Replacement (Same Size)	24312	COUNTY ROAD 7	DARYL M BUERMAN	RENEWAL BY ANDERSEN LLC	6682
AUG25-000041	04/10/2025	Residential Roofing	20086	BEAVER LAKE	JAMES OPATZ	KOSHIOL CONSTRUCTION LLC	6800
AUG25-000042	04/14/2025	Residential Window/Door Replacement (Same Size)	2295	230TH	JANET E GRONES REV TRUST	RENEWAL BY ANDERSEN LLC	31587
AUG25-000043	04/14/2025	Residential Alteration/Repair/Extension	24466	17TH	TERRANCE L & PATTI DOCKENDORF	FIVE STAR HEATING AND AIR	1900
AUG25-000044	04/14/2025	Residential Water Heater	1761	FOREST GLEN	CHAD BALFANZ	AUGUSTA PLUMBING & HEATING	1300
AUG25-000045	04/15/2025	Residential Furnace	6511	230TH	JEFFREY R ALBERS	H & S HEATING & A/C INC	1400
AUG25-000046	04/15/2025	Deck/Porch	5007	ORRLIN	SHAWN T LANDWEHR	SHAWN T LANDWEHR	15000
AUG25-000047	04/15/2025	Addition	21113	20TH	WAYNE F KOENIG REV TRUST	GARY FRUTH CONSTRUCTION LLC	50000
AUG25-000048	04/15/2025		21622	STATE HIGHWAY 15	JONATHAN R OLSON	WOLF RIVER ELECTRIC	20000
AUG25-000049	04/15/2025	New Construction	23025	27TH	ROLLING GREEN INC	FRONTIER HOMES LLC	250000
AUG25-000050	04/15/2025	Residential New Construction	23025	27TH	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11400
AUG25-000051	04/15/2025	Residential New Construction	23025	27TH	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	8500
AUG25-000052	04/21/2025	Residential Water Heater	23955	48TH	RANDY J TONNELL	AUGUSTA PLUMBING LLC	11000
AUG25-000053	04/21/2025	Residential Furnace	1645	FOREST GLEN	TIMOTHY COUCKE	AUGUSTA PLUMBING LLC	16000
AUG25-000054	04/21/2025	Residential Furnace	21945	RIDGEVIEW	CYNTHIA M BRUTGER REV TRUST	MECHANICAL ENERGY SYSTEMS	16163
AUG25-000055	04/21/2025	Residential Furnace	24180	COUNTY ROAD 75	SCOTT J KERFELD	NEIGHBORHOOD PLUMBING & HEATING	2200
AUG25-000056	04/21/2025	Garage	22041	TALON	MARK SPICHKE	DONERIGHT BUILDING LLC	50000
AUG25-000057	04/22/2025	Residential Window/Door Replacement (Same Size)	1661	FOREST GLEN	DAVID W VOIGT	MONARCH HOME IMPROVEMENT LLC dba DaBella	4400
AUG25-000058	04/22/2025	New Construction	2451	JEWEL	PROGRESSIVE BUILDERS INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000059	04/22/2025	Residential New Construction	2451	JEWEL	PROGRESSIVE BUILDERS INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11600
AUG25-000060	04/22/2025	Residential New Construction	2451	JEWEL	PROGRESSIVE BUILDERS INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	10800
AUG25-000061	04/25/2025	Residential Addition	21113	20TH	WAYNE F KOENIG REV TRUST	PRECISE HEATING-A/C-PLUMBING-REFRIGERATION	3673
AUG25-000062	04/28/2025	Residential Addition	21113	20TH	WAYNE F KOENIG REV TRUST	PRECISE REFRIGERATION HEATING & A/C	1359



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

March 2025

Run report

Emergency calls as of report date:

- 3-1-25 Medical
- 3-6-25 Medical
- 3-7-25 Fire (Alarm)
- 3-8-25 Medical
- 3-10-25 Medical
- 3-12-25 Medical
- 3-13-25 Medical
- 3-14-25 Medical
- 3-14-25 Medical
- 3-16-25 Fire (Canceled)
- 3-16-25 Medical
- 3-20-25 Medical
- 3-20-25 Medical
- 3-21-25 Medical
- 3-22-25 Medical
- 3-22-25 Fire (Arson)
- 3-23-25 Medical
- 3-23-25 Medical
- 3-25-25 Medical
- 3-26-25 Medical
- 3-29-25 Medical

21 calls for March

51 calls for 2025 (34 calls as of this date last year)



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

Monthly training:

March's training we did more house training and burn prep at the Lutgen property. We also did our annual Right to Know and had our 5th Monday EMR refresher.

Billing Address:
ST AUGUSTA, CITY OF
1914 250TH ST
SAINT AUGUSTA, MN 56301
US

Quote Date:03/17/2025
Expiration Date:04/01/2025
Quote Created By:
Dan McCoy
dmccoy@dsccommunications.com

End Customer:
ST AUGUSTA, CITY OF
Chief Joe Kraemer
joe.kramer@staugustafire.org

Contract: 20927 - MN DOT 209493
AGREEMENT: STATE OF MINNESOTA

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Motorola APX6000 6 Unit Charger

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	NNTN8844B	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	1	\$1,705.20	\$1,227.74	\$1,227.74

Grand Total

\$1,227.74(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

would like to get 2 this year then 2 next year



Any sales transaction for
"Underlying Agreement"
Motorola and Customer
Motorola Solutions, Inc.

and executed written contract between Customer and Motorola (the
(collectively "Products"). If no Underlying Agreement exists between
of Sales and Supply shall govern the purchase of the Products.

Items approved to buy:

Person ordering	Description	Quantity	Price	Amount approved
Joe	12 amp Milwaukee Batteries and accessories	Six 12amp batteries	\$249 each	Up to \$2,500
Joe	Penlights - 2 pack	15	\$31 each	Up to \$500
Joe	Helmet Rockers	30	\$17.99	Up to \$600
Joe	M18 4-1/2/5in Grinder and blades	2		Up to \$1,000
Ben	5 Gas Meter with wand and pump	1	\$3,000	Up to \$3,000
Lauren	Sweatshirts for new members	8		Up to \$600
Luke Skogstad	Tourinquet	20	\$39?	Up to \$800
Alex	Twin pack of chest seals	19	\$19	Up to \$200
Alex	Shears	5	\$3.34	Up to \$20
Alex	Brooms - two for each engine	4		Up to \$200
Alex	Shovels - two for each engine	4		Up to \$200
Alex	Mass causality Bags	4	\$32.99	Up to \$150

Total amount approved by the board: \$12,000

*All of these will get paid from our Meat Raffle account through the city

*Please send Lauren a copy of all of the invoices so we can keep track on our end how much money has been taken out of the meat raffle account.

**2025 Otta Seal Improvements
28th Avenue (200th Street - 210th Street)
St. Augusta, MN**

Engineer's Preliminary Opinion of Cost

<i>BID ITEM NO. & DESCRIPTION</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>QUANTITY</i>	<i>TOTAL</i>
<u>Base Bid</u>				
1 12000 Mobilization	LS	\$18,130.00	1	\$18,130.00
2 2211.604 Aggregate Base Special (CV)	SY	\$36.00	1,300	\$46,800.00
3 2215.604 Full Depth Reclamation	SY	\$3.00	12,910	\$38,730.00
4 2357.604 Bituminous Otta Seal	SY	\$4.00	12,910	\$51,640.00
5 2357.606 Bituminous Emulsion	GAL	\$4.00	13,400	\$53,600.00
6 2582.503 4" Broken Yellow Line Paint	LF	\$3.00	1,100	\$3,300.00
7 2582.503 4" Solid Yellow Line Paint	LF	\$3.00	2,600	\$7,800.00
8 2563.601 Traffic Control	LS	\$5,000.00	1	\$5,000.00
9 2573.601 Erosion Control	LS	\$5,000.00	1	\$5,000.00
			Construction Total	\$230,000.00
			Contingencies	\$23,000.00
			Design & Construction Engineering	\$40,000.00
			TOTAL PROJECT COST	\$293,000.00



COUNCIL ACTION RECOMMENDATION

Meeting Date:	<u>May 6, 2025 – City Council</u>
Meeting Location:	<u>St. Augusta City Hall</u>
Topic(s) to Discuss:	<u>Proposal for 2025 OTTA Seal Improvements Project on 28th Avenue</u> <u>From 200th Street - 210th Street</u>
Originating Department:	<u>Engineering Department</u>
Submitted By:	<u>Chris Bunders P.E. – City Engineer</u>
Attachment(s):	<u>Cost Estimate</u>

RECOMMENDATION(S):

- Accept the proposal for design and construction services for the 2025 OTTA Seal Improvements Project on 28th Avenue from 200th Street to 210th Street for \$40,000. Estimated construction costs for the project are \$253,000.

BACKGROUND & KEY POINTS:

Through the road rating assessment completed by Moore Engineering, 28th Avenue from 200th Street to 210th Street has been identified as in very poor condition and in need for intervention. This is a proposal and cost estimate for the Otta Sealing on 28th Avenue from 200th Street - 210th Street in St. Augusta, MN. With the limited number of residents along the roadway, a low-cost intervention is our recommended solution to extend the life of the roadway. Moore Engineering has proposed an Otta Seal as described below for 28th Avenue.

Otta sealing is an asphalt surface treatment constructed by placing a graded aggregate on top of a thick application of relatively soft bituminous binding agent. This is typically constructed in two phases (or two coats). The first layer is constructed by applying a bituminous emulsion layer (approximately .5 gals/sy) and then spreading aggregate (approximately 35 lbs/sy) over the top. After the first layer is installed, a second layer is installed following the same process as above with reduced material application rates (approximately .35 gals/sy & 25 lbs/sy, respectively). It is recommended that the second layer is installed 7-10 days later but can be installed the following day. During construction it should be expected that the roadway lane being constructed will be closed during the application and can be opened to traffic as soon as it is constructed. The life expectancy of the Otta Seal is dependent upon the traffic volumes & existing subgrade. This improvement does not provide any structural improvements to existing roadways.

The proposed project would involve a combination of full-depth reclamation of existing streets, re-establishment of the roadway crown & the installation of an Otta Seal. Based on the soil types in the area, use of the existing base material, & low traffic volumes, these streets are feasible for Otta Sealing.

Attached are the costs for design/construction engineering services and the estimated construction cost to construct a OTTA Seal on 28th Avenue between 200th Street and 210th Street.



COUNCIL ACTION RECOMMENDATION

BUDGETARY IMPACT:

The street budget and general fund is the proposed funding source for this project.

Gilleland Chevrolet	3500HD	\$48,915
Miller GMC	3500HD	\$49,750 likely higher than this
West Metro GMC	3500HD	\$53,430
Central Hyd	New Boss plow	\$10,153
Central Hyd	Mount old Boss plow	\$2,770
Renegade	Service box	\$15,650
KA Truck Eq.	Service box	\$11,940



April 30th, 2025

City of St. Augusta
Bill McCabe
1914 250th St
St Augusta, MN 56301

Project: Eye Wash Addition
St. Augusta, MN

RE: Proposal

Dear Bill McCabe

The Following is our design build plumbing and HVAC proposal for the above listed project

- 1) General:
 - a) Type M Copper Supply and standard isolation valves
 - b) City Permit, inspection as required
 - c) Standard 1 year labor and material warranty from date of equipment startup
 - d) As-built drawings and O&M's at job completion
- 2) Plumbing:
 - a) Provide Bradley wall mounted eyewash station with associated thermostatic mixing valve
 - i) Connect to existing hot water line within mechanical room and add valve
 - ii) Connect to cold water line above location
 - iii) Insulation, isolation, and piping as required

Additional Notes:

- Eyewash to drain to floor
- State review not required due to less than 5 fixtures

Above Labor and Materials\$2,324.00

Exclusions:

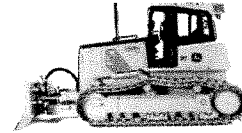
- Prevailing wage
- Night/weekend/overtime work
- Sheet rock removal of any kind, patching or painting
- Wall backing for any fixtures

Should you have any questions or require additional information please contact me

Sincerely,

Rice Contracting & Development Services Inc
10100 Sucker Creek Road
Rice MN 56367

Phone: (320) 224-2282
erdmannchad@gmail.com



Quote To: City of St Augusta

Attn: Bill McCabe

RE: 2025 Road Blading

4/24/2025

Rice Contracting will blade the seven gravel roads in the City of St Augusta two times per year for \$180.00 per hour for the 2025 season. If this is approved, I will be in contact to coordinate with the city maintenance department for timing with weather and dust spraying. I anticipate this taking 7-8 hours per mobilization to perform work.

Thanks you for your consideration of my quote

Chad Erdmann

Smart Excavating LLC
19146 Eaglewood Road
Clearwater, Minnesota 55320
United States

Matt 320-980-3940 Katie 320-980-3916

Estimate

BILL TO

Mark

3209804050

Bmccabe@staugustamn.com

Estimate Number: 5

Estimate Date: April 25, 2025

Valid Until: May 25, 2025

Grand Total (USD): **\$4,850.00**

Services	Quantity	Price	Amount
Blade and packer Price per hour with blade and packer is \$300.	10	\$300.00	\$3,000.00
Blade only Blade only is \$185 and hour	10	\$185.00	\$1,850.00
Grand Total (USD):			\$4,850.00

Notes / Terms

Matt is guestimating about 10 hrs give or take.

Thank you for considering Smart Excavating LLC. The Smart solution for all your Excavating, Blading, Grading, Mowing and Trucking needs.

ESTIMATE DATE: 4/26/2025



Bill McCabe
City of St. Augusta

St Augusta Road Grading

<https://www.dpipaving.com/>

Provide grading of city gravel roads on an hourly basis of \$275.00 per hour starting from shop at 23633 66th Ave St Augusta MN 56301 until return from work.

Minimum of 2 hour charge for \$550.00

Paul Reinert
President

Acceptance: As an authorized agent for the above, I accept this proposal for \$_____.

Signature: _____ Date: _____.

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2025-06

**A RESOLUTION APPROVING A PRELIMINARY AND FINAL PLAT FOR A
PROJECT KNOWN AS PLEASURELAND RV**

WHEREAS, Lutgen Properties, LLC, a Minnesota limited liability company (“Developer”) is owner of certain property legally described in Exhibit A (the “Subject Property”); and

WHEREAS, the property is zoned Highway Business (B-2); and

WHEREAS, the Developer has requested a preliminary and final plat so as to allow the Developer to plat the Subject Property into one lot as shown on a preliminary plat for a development entitled Lutgen Companies Addition; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on May 5, 2025. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the application for a Final Plat subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated April 28, 2025 and the memo from Dylan Edwards and Robin Cauffman, Planning Consultants dated April 22, 2025 are incorporated herein (collectively referred to as the “Staff Memos”) and are to be addressed by the Developer to the satisfaction of the City.
2. Any comments made by MN DOT or Stearns County will also be incorporated herein.
3. The site shall be in substantial conformance with the site plan for Lutgen Companies prepared by Kramer Leas Deleo, and dated April 16, 2025 (the “Site Plan”), except as modified to address comments within the Staff Memos.
4. The approval of the Final Plat shall terminate unless all conditions of this resolution are completed and the Final Plat is recorded, by October 31, 2025.
5. Drainage and Utility Easements shall be included on the Final Plat in all locations where there is stormwater infrastructure. If not accessible to a public road, the drainage and utility easements shall also include an accessible access point for the City.
6. Developer or successors must maintain all storm sewer located on individual lots in good working condition at all times and must maintain ponds in good working condition at all times. Developer shall enter into a stormwater maintenance agreement with the City.

7. Developer must enter into a Site Improvement Performance Agreement with the City related to the installation of the stormwater improvements. The Final Plat shall not be released for recording until revised plans have been approved by the City Engineer and City Planner.
8. The Developer must reimburse the City for all costs incurred by the City and its consultants in relation to review of the proposed development plans, inspection of improvements, and the preparation of the Developer's Agreement.

Adopted by the City Council this 6th day of May, 2025

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2025-07

**A RESOLUTION APPROVING A SITE PLAN FOR A PROJECT KNOWN AS
LUTGEN PROPERTIES**

WHEREAS, Lutgen Properties (“Developer”), owners of a lot with a current legal description described below and proposed to become part of a pending plat titled “Lutgen Companies Addition” and proposed to be described as Lot 1, Block 1 Lutgen Companies Addition.

Outlot A of COUNTRY SQUARE PLAT 5, Stearn County, Minnesota (property.)

WHEREAS, the Developer has submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property for a use as shown in the plans for Lutgen Office and Warehouse the most recent revision of said plans containing the following sheets:

Civil Plans – Prepared by Bogart, Pederson & Associates. and last updated April 16, 2025.

1. C1.0 Title Sheet
2. C2.0 Construction Details
3. C2.1 Construction Details
4. C2.2 Construction Details
5. C3.0 Existing Conditions and Removals
6. C4.0 Site Plan
7. C5.0 Grading Plan
8. C6.0 Erosion Control
9. C7.0 SWPPP
10. C7.1 SWPPP
11. Hydro CAD Report
12. Geotechnical Exploration Report
13. Predevelopment Drainage Exhibits
14. Lutgen Planting Schedule
15. Lutgen Planting Layout

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on May 5, 2025. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the application for a Site Plan subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated April 28, 2025 and the memo from Dylan Edwards and Robin Caufman, Planning Consultants dated April 22, 2025 are incorporated herein (collectively referred to as the “Staff Memos”) and are to be addressed by the Developer to the satisfaction of the City.
2. Any comments made by MN DOT or Stearns County will also be incorporated herein.
3. The site shall be in substantial conformance with the site plan for Lutgen Companies prepared by Kramer Leas Deleo, and dated April 16, 2025 (the “Site Plan”), except as modified to address comments within the Staff Memos.
4. The buildings must be in conformance with Section 16.03.B.2 of the City of St. Augusta Zoning Code. The City Council has approved allowing the building to vary the specific requirements up to 50% as the following findings are met and adequate:
 - a. Substantial use of natural stone and/or brick on the exterior surfaces of the building; and
 - b. Substantial improvements to the landscaping of the site beyond that normally required for the zoning district; and
 - c. Improved architectural detailing to building walls, roof, entranceways and other portions of the building; and
 - d. Other architectural or site planning enhancements as approved by the City Council; and
 - e. The overall site design is suitable for the neighborhood and within the character of other buildings in the area.

Adopted by the City Council this 6th day of May, 2025.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

ORDINANCE NO. 2025-05

TRUCK RESTRICTIONS

**THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA, HEREBY
ORDAINS:**

Section 1. The City Council, by resolution, may designate street on which travel by commercial vehicles is prohibited. The City Administrator shall erect appropriate signs on such streets. It shall be a misdemeanor for any person to operate a vehicle in violation of this section. Such restrictions shall be in addition to and not in lieu of those established by state statutes and the Commissioner of Transportation

- A.** The provisions of this section shall not apply to:
 - 1. School buses when engaged in the act of transporting pupils to and from school;
 - 2. Emergency vehicles;
 - 3. Trucks belonging to the city;
 - 4. Trucks belonging to utility companies when actually engaged in the construction or repair of utility company facilities;
 - 5. Trucks delivering or picking up retail merchandise to properties on regular routes;
 - 6. Trucks employed in the removal of rubbish, trash or garbage, or in the pumping of private sewage disposal systems;
 - 7. Trucks securing from the city a special permit to travel upon city streets as provided in this section.
- B.** No trucks shall travel on any street except those streets designated as truck routes.
- C.** Truck routes shall consist of the following streets:
 - 1. All designated U.S. highways;
 - 2. All designated state highways;
 - 3. All designated county highways; and
 - 4. City street as designated:
 - a. All of 43rd Avenue
 - b. 230th Street from 43rd Avenue to State Highway 15
 - c. 53rd Avenue from 230th Street to County State Aid Highway 141
 - d. Ahles Road from State Highway 15 to the west city limit
 - e. 28th Avenue from 215th Street to 210th Street
 - f. All of 210th Street
- D.** Special permits may be obtained from the city for trucks by submitting an application to the city. Upon submission of a completed application, together with an agreement to pay for any damage caused to the streets because of the travel thereon by the truck, a special permit may be issued.

E. The Council shall cause appropriate signs to be posted designating the truck routes established herein.

Section 2. This ordinance shall be in full force and effective upon its passage and publication according to law.

Approved by the City Council of the City of St. Augusta this 6th Day of May, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, City Clerk-Administrator

**AMENDMENT TO DEVELOPER’S AGREEMENT
CITY OF ST. AUGUSTA
Emerald Ponds**

THIS AGREEMENT, entered into this _____ day of _____, 2025 by and between Rolling Green, Inc. (“Developer”), and the City of St. Augusta, County of Stearns, State of Minnesota, (“City”);

WITNESSETH:

WHEREAS, Developer and the City have previously entered to a Developer’s Agreement for the plat known as Emerald Ponds on file as document number 1130021 at the Stearns County Recorders Office, Minnesota (“Developer’s Agreement”); and

WHEREAS, Developer has requested an administrative lot combination of certain lots within Emerald Ponds combining the following pairs of lots into single family lots

- Lots 1 and 2, Block 1
- Lots 3 and 4, Block 1
- Lots 5 and 6, Block 1
- Lots 7 and 8, Block 1
- Lots 11 and 12, Block 1
- Lots 13 and 14, Block 1
- Lots 15 and 16, Block 1
- Lots 17 and 18, Block 1
- Lots 19 and 20, Block 1
- Lots 21 and 22, Block 1
- Lots 29 and 30, Block 1
- Lots 31 and 32, Block 1

Lots 33 and 34, Block 1
Lots 35 and 36, Block 1
Lots 37 and 38, Block 1

WHEREAS, the administrative lot combination requires an amendment to the Developer's Agreement for said plat; and

WHEREAS, this Agreement is entered into for the purpose of setting forth and memorializing for the parties and subsequent owners, the changes concerning the Development and Said Plat and the conditions imposed thereon; and

NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED, in consideration of each party's promises and considerations herein set forth, the Developer's Agreement is modified as follows:

1. On Page 4, Paragraph 4 shall be changed to read as follows:

Use of Lots. It is the Developer's and City's intent that the following be constructed on the numbered lots in Said Development: 277 single family residential lots, 54 two-family townhomes and 39 single-family townhomes, with one residential unit per numbered lot. Developer agrees that it shall not construct any units other than said dwelling units set out in this paragraph. Other requirements of the City's Residential District, R-4, shall be strictly complied with as to all lots in Said Plat (unless such requirements are eliminated due to rezoning by the City after all lots in Said Plat have been developed), except as follows:

- A. Each of the following pairs of lots shall be treated as one combined single lot for the purposes of administering the City's zoning ordinance, and only one single family residential unit will be allowed on each of the following combined pairs of lots:

Lots 1 and 2, Block 1
Lots 3 and 4, Block 1
Lots 5 and 6, Block 1
Lots 7 and 8, Block 1
Lots 11 and 12, Block 1
Lots 13 and 14, Block 1
Lots 15 and 16, Block 1
Lots 17 and 18, Block 1

Lots 19 and 20, Block 1
Lots 21 and 22, Block 1
Lots 29 and 30, Block 1
Lots 31 and 32, Block 1
Lots 33 and 34, Block 1
Lots 35 and 36, Block 1
Lots 37 and 38, Block 1

B. The following lots in Said Plat shall have minimum setbacks of 35 feet from Stearns County State Aid Highway No. 7:

Lots 2 through 32, Block 1
Lots 1, 8, 9, 33 and 34, Block 7

C. Lot 40, Block 7 shall be limited in use as a common lot for the benefit of Lots 1 – 39, Block 7, and shall not be a buildable lot. Lot 40, Block 7 shall be maintained by the Homeowners' Association which is required to be established by this Agreement.

D. No lot driveway accesses shall be permitted on 28th Avenue.

E. All lots which front 23rd Avenue for access shall include a driveway with on-site turn-around to assure vehicles may enter 23rd Avenue in a forward direction.

3. All other provisions of the Developer's Agreement shall remain in full force and effect.

CITY OF ST. AUGUSTA

By _____
Jeff Schmitz, Its Mayor

By _____
William R. McCabe, Its Administrator

Green, Inc.

Notary Public

DRAFTED BY:

William R. McCabe
City Administrator
City of St. Augusta
1914 250th Street
St. Augusta, MN 56301
bmccabe@staugustamn.com
(320) 654-0387