

**CITY OF ST. AUGUSTA  
CITY COUNCIL MEETING  
June 3, 2025  
7:00 pm  
AGENDA**

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the May 6, 2025 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer’s Report.
  - 3D. Minutes of the May 13, 2025 City Council workshop meeting
  - 3E. Liquor Licenses (list attached)
  - 3F. Outdoor Liquor Sales Hayloft (June 13)
  - 3G. Mayor Schmitz attendance at CGMC Summer Conference
  - 3H. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
  - 6A. Monthly Report
  - 6B. Hire Jes Naber
  - 6C. Remove Shane Howard and Ryan Blake from Probationary Status
  - 6D. Graphics Estimate for new truck
  - 6E. Other
7. Open Forum -10 Minute Limit.
8. 2024 Audit Presentation
9. Engineer’s Report
  - 9A. 2024 Street Project Shoulder Work/Invoice
  - 9B. Other
10. Planning Commission Recommendation
  - 10A. Honer Pit IUP Amendment
  - 10B. Other
11. Honer Pit Complaint
12. Quotes for 2” overlay on Beaver Lake Road with shouldering
13. Council Member Comments/Purview.
14. Clerk's Report.
15. Adjourn.

REMINDERS:            Planning Commission Public Hearing, Monday, June 2, 2025 6:00pm  
                              Regular City Council Meeting, Tuesday, June 3, 2025 7:00pm  
                              City Council Workshop Meeting, Tuesday, June 17, 2025 7:00pm  
                              Regular Planning Commission Meeting, Monday, June 30, 6:00pm  
                              Regular City Council Meeting, Tuesday, July 1, 2025 7:00pm

**CITY OF ST.AUGUSTA  
CITY COUNCIL MEETING**

**June 3, 2025**

**7:00 pm**

**Administrative Summary**

**Consent Agenda** – all items are included in the packets.

**Sheriff's Report** – I hope we will have the report of the updated packet on Tuesday.

**Building Inspector's Report** – included in the packet.

**Fire Report** – Joe has included his standard report along with a couple of letters recommending hiring a new employee and removing a few others off probation. He also included an estimate for new graphics on the new truck.

**Audit Presentation** – I have included two letters along with the powerpoint presentation from our auditors. I will send separately, a copy of the draft financial statement to the council and any others who request it. Jason Miller of Smith Schaefer will be in attendance to present the audit findings and draft financial statement.

**Engineer's Report** – Chris has included a memo on the shouldering work for the 2024 Street Project. Mayor Schmitz, Chris and I met via teams meeting with the contractors and discussed what we needed to complete this job. I think there was somewhat of a consensus that we would treat the job as a lump sum job and we would ask that you make the final decision knowing the work was done and residents all appear satisfied.

**Planning Commission Recommendation** – depending on the recommendation that comes from the planning commission on Monday, I will have whatever is necessary for the updated packets.

**Honer Pit Complaint** – I have included the email chain from the complainant in the packets that has my initial response and also Mike Couri's response.

**Beaver Lake Overlay Quotes** – I have included the quotes we received in the packets. I believe the Hanson Paving quote is not for Beaver Lake Road. I visited with them about redoing it and haven't gotten anything additional.

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
May 6, 2025**

**CALL TO ORDER:** The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Schmitz, Council Members Backes, Hommerding, Skaalerud and Genereux; Fire Chief Kramer, Fire Captain Voigt, Engineer Bunders, Attorney Allseits, Deputy Shawn Widmer, Street Supervisor Kiffmeyer and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Sam Deleo, Amy Brand, Jim Honer, Brent Ahmann, Jill Shea,

**CONSENT AGENDA:** Mr. McCabe indicated we needed to add another Gambling Permit, this one for Angle Reins Stable on July 26 at the St. Augusta American Legion.

**A motion was made by Mr. Genereux, seconded by Mr. Hommerding to approve the consent agenda as amended. Motion carried 4-0.**

The following items were approved with the consent agenda:

City Council Minutes, April 1, 2025.

City Council Agenda, May 6, 2025.

Bill Payable, Receipts and Treasurer's Report dated May 6, 2025  
and for ePayments #25276e – 25288e and Checks  
#24529 – 24582.

City Council Workshop Minutes, April 15, 2025.

Gambling Permits, Angel Reins Stable, July 26, St. Augusta Legion,  
St. Augusta Fire Relief, October 10, Club Almar and  
St. Augusta Sports, July 12, Club Almar

Extend Liquor Licenses Outdoors – St. Augusta Legion (May 17,  
June 21 and July 26) and The Hayloft (July 26 and  
Sept. 6)

Add Bank Vista as an Official Depository

Minutes of the April 1, Board of Appeal and Equalization.

**SHERIFF'S REPORT:** Sergeant Widmer was in attendance to present the Sheriff's Department monthly report. He indicated 40 hours were spent on the contract, reviewed some of the calls and answered questions from the Council.

**A motion was made to approve the Sheriff's Report by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried 4-0.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. McCabe presented the monthly building report stating there were 31 permits issued during the month including three new single-family houses.

**A motion was made to approve the building inspector's report as presented by Mr. Skaaleruds, seconded by Mr. Hommerding. Motion carried 4-0.**

**FIRE DEPT.  
REPORT:**

Chief Kramer presented the March monthly report indicating there were 21 calls for the month bringing the total to 51 for the year as compared to 34 at this time in 2024. Monthly training was house training at the Lutgen property on State Highway 15 in preparation for the burn. Training was also done with the annual Right to Know course and the 5<sup>th</sup> Monday EMR refresher.

**A motion was made to approve the report by Mr. Hommerding, seconded by Mr. Genereux. Motion carried 4-0.**

Chief Kramer presented a quote for a multi-unit charger pack, indicating they would like to get 2 this year and 2 in 2026.

**A motion was made to approve the purchase of 2 multi-unit charger packs at a cost of \$1,227.74 each by Mr. Skaalerud, seconded by Mr. Hommerding. Motion carried 4-0.**

Chief Kramer presented an itemized list of tools and other miscellaneous items the Relief Association would like to donate to the city.

**A motion was made to accept the donation from the St. Augusta Fire Relief Association by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried 4-0.**

**OPEN FORUM:**

Jim Honer was in attendance to discuss his IUP for mining. He wants the Council to consider the restriction on the hours of operation. He indicated the potential operators and other users are balking at making investment because of the reduced hours of operation. Mr. Allseits indicated an application for an amendment would need to be filed to amend the IUP.

**ENGINEER'S  
REPORT:**

Mr. Bunders submitted an opinion of cost on completing an Otta Seal project on 28<sup>th</sup> Avenue from 200<sup>th</sup> Street to 210<sup>th</sup> Street. The estimated cost of \$293,000 was estimated to be conservative. Mayor Schmitz inquired about the tractor damage on Beaver Lake and Mr. Bunders stated it wasn't due to the Otta Seal, but the heavy tractor. He explained two options for repair and indicated either would be adequate. There was discussion on how to recover the cost and what the cost estimate would be. Mr. Allseits indicated Chapter 169 allows any damage to be caused by any vehicle to be assessed to the property that damaged it. Mr. Hommerding wondered about doing a patch job and how long that will last. Mr. Bunders stated the worst spots could be done with a patch, but the underlying issue wouldn't be addressed. Mr. Kiffmeyer suggested he would like to see it turned to gravel so it would be easier to be fixed. The Council asked for estimates on turning 28<sup>th</sup> to gravel in the short term.



\*\*\*\*\* Mr. Backes entered the meeting at 7:30pm. \*\*\*\*\*

**PUBLIC WORKS  
UPDATE SALE OF OLD  
STERLING DUMP  
TRUCK:**

Mr. McCabe reported we had been utilizing the last remaining old Sterling dump truck for weed spraying and indicated we could move the tank into one of the other trucks.

**A motion was made to list the truck and accept the best bid by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**PUBLIC WORKS  
NEW PICKUP/PLOW/  
SERVICE BOX  
QUOTES:**

Mr. Kiffmeyer was in attendance and presented quotes for a new street department pickup and plow and a service box for the water and sewer pickup. He indicated one pickup had a lot of miles and has been giving us issues. Mr. Hommerding suggested we kick the can down the road a little and spend the funding on other issues. Mr. Genereux was wondering if we should really should just follow the budget. Mayor Schmitz suggested we order the service box now as it is going on one of the older trucks.

**A motion was made to purchase of the service box from KA Truck Equipment by Mr. Genereux, seconded by Mr. Hommerding. Motion carried unanimously.**

**PUBLIC WORKS  
EYEWASH  
STATION:**

Mr. Kiffmeyer stated we don't have an adequate eyewash station in the shop and presented a quote to have one installed. Mayor Schmitz questioned if our staff could install and was told none of them are licensed plumbers.

**A motion was made to authorize the installation of the eyewash station by Mr. Genereux, seconded by Mr. Hommerding. Motion carried unanimously.**

**PUBLIC WORK  
GRADING  
QUOTES:**

Mr. McCabe stated the company that had been grading our gravel roads decided not to do it again this year and presented three quotes to do the work.

**A motion was made to hire Rice Contracting at a rate of \$180/hour to grade the gravel roads by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously**

**PLANNING COMMISSION  
RECOMMENDATION,  
LUTGEN COMPANIES  
ADDITION PRELIMINARY  
AND FINAL PLAT:**

Mr. McCabe reported the planning commission held a public hearing and unanimously recommended approval of the preliminary and final plat with the conditions stipulated in Resolution #2025-06.

**A motion was made to approve Resolution #2025-06 by Mr. Backes seconded by Mr. Genereux. Motion carried unanimously.**

**PLANNING COMMISSION  
RECOMMENDATION,  
LUTGEN PROPERTIES  
SITE PLAN:**

Mr. McCabe indicated again the planning commission unanimously recommended approval of the site plan with the conditions stipulated.

**A motion was made to approve Resolution #2025-07 by Mr. Backes, seconded by Mr. Skaalerud. Motion carried unanimously.**

**ORDINANCE  
#2025-05, TRUCK  
RESTRICTIONS:**

Mr. McCabe reported he and Mayor Schmitz talked about limiting truck traffic on Gaberdine Road and 238<sup>th</sup> Street because of the shape of the road. He presented a draft ordinance that designates and truck route throughout the city and limits trucks to that truck route with specific exemptions.

**A motion was made to approve Ordinance #2025-05, Truck Restrictions by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.**

**A motion was made to publish in summary by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.**

**AMENDMENT TO  
DEVELOPER'S AGREEMENT,  
EMERALD PONDS:**

Mr. McCabe stated Arnie Esterbrooks, the developer of Emerald Ponds, has requested an amendment to the developer's agreement that would combine the remaining twin lot homes into single family lots.

**A motion was made to approve the amendment to the Emerald Ponds Developer's Agreement by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Genereux indicated there was a large pothole on 245<sup>th</sup> Street near County Road 7.

Mr. Hommerding inquired about the AED at Hidden Lake Park and was told it is done.

Mr. Skaalerud asked about restriping on 245<sup>th</sup> Street and was told we don't typically don't strip residential roads.

Mr. Skaalerud stated he had residents calling about a fence that may be proposed around the pond east of Blackberry Farms.

Mayor Schmitz asked if we can get a newsletter out and suggested we do it quarterly. There was discussion on communication in general and it turned to the website and where we are with the update. Mr. McCabe stated we finally got approved for our .gov website and will be building that with a goal to be live soon.

Mayor Schmitz indicated the League of MN Cities will have a member come out and train on roles and responsibilities.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe reported the shouldering work was done on the 2024 Street Project and residents like what was done.

**ADJOURMENT:** A motion was made to adjourn at 8:40 pm by Mr. Skaalerud seconded by Mr. Genereux.

Approved this 3<sup>rd</sup> day of June, 2025.

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Jeff Schmitz, Mayor

Attest:

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William R. McCabe, Clerk/Administrator

# City of St. Augusta

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## \*Receipt Book

May 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16237R	101-41000-3620	Miscellaneous Revenues	\$199.21	5/5/2025	general - State of MN refund	5 1 25 rct
16238R	450-42270-3620	Miscellaneous Revenues	\$650.00	5/5/2025	Fire Dept - training	5 1 25 rct2
16239R	601-49400-3710	Water Sales	\$505.29	5/5/2025	water dept - Apr 25 rct	5 1 25 rct
16239R	601-49400-3130	General Sales and Use Tax	\$0.00	5/5/2025	water dept - Apr 25 rct	5 1 25 rct
16239R	605-43160-3740	Electricity Sales	\$8.03	5/5/2025	EU - Apr 25 rct	5 1 25 rct
16239R	606-49450-3728	Sewer Replacement Fund	\$20.65	5/5/2025	SRF - Apr 25 rct	5 1 25 rct
16239R	602-49450-3720	Sewer Sales	\$484.37	5/5/2025	sewer - Apr 25 rct	5 1 25 rct
16239R	607-41000-3710	Storm Sewer Sales	\$28.80	5/5/2025	SW - Apr 25 rct	5 1 25 rct
16240R	101-41000-3103	Sales Tax	\$7.88	5/5/2025	general - shelter rental tax	5 2 25 rct2
16240R	101-41000-3225	Park Shelter Rental	\$150.00	5/5/2025	Parks Dept - Kiff park Mike D	5 2 25 rct2
16241R	101-41000-3340	Electric Permits	\$272.00	5/5/2025	General - Electric permits J Becher	5 2 25 rct2
16244R	101-41000-3225	Park Shelter Rental	\$150.00	5/5/2025	Parks Dept - Kiff rental Norht Central	5 2 25 rct
16244R	101-41000-3103	Sales Tax	\$7.88	5/5/2025	general - shelter rental tax	5 2 25 rct
16244R	101-41000-3225	Park Shelter Rental	\$150.00	5/5/2025	Parks Dept - Kiffmeyer park rental -	5 2 25 rct
16244R	101-41000-3103	Sales Tax	\$7.88	5/5/2025	general - shelter rental tax	5 2 25 rct
16245R	601-49400-3710	Water Sales	\$539.27	5/5/2025	water dept - Apr 25 rct	5 2 25 rct2
16245R	607-41000-3710	Storm Sewer Sales	\$115.20	5/5/2025	SW - Apr 25 rct	5 2 25 rct2
16245R	602-49450-3720	Sewer Sales	\$531.23	5/5/2025	sewer - Apr 25 rct	5 2 25 rct2
16245R	606-49450-3728	Sewer Replacement Fund	\$25.14	5/5/2025	SRF - Apr 25 rct	5 2 25 rct2
16245R	605-43160-3740	Electricity Sales	\$4.19	5/5/2025	EU - Apr 25 rct	5 2 25 rct2
16245R	601-49400-3130	General Sales and Use Tax	\$0.00	5/5/2025	water dept - Apr 25 rct	5 2 25 rct2
16247R	606-49450-3728	Sewer Replacement Fund	\$6.09	5/5/2025	SRF - Apr 25 rct	5 2 25 rct
16247R	602-49450-3720	Sewer Sales	\$177.08	5/5/2025	sewer - Apr 25 rct	5 2 25 rct
16247R	605-43160-3740	Electricity Sales	\$4.83	5/5/2025	EU - Apr 25 rct	5 2 25 rct
16247R	601-49400-3130	General Sales and Use Tax	\$0.00	5/5/2025	water dept - Apr 25 rct	5 2 25 rct
16247R	601-49400-3710	Water Sales	\$171.46	5/5/2025	water dept - Apr 25 rct	5 2 25 rct
16247R	607-41000-3710	Storm Sewer Sales	\$0.00	5/5/2025	SW - Apr 25 rct	5 2 25 rct
16248R	101-41000-3221	Building Permits	\$202.00	5/13/2025	General - building permit 25-61 & 25-	5 6 25 rct
16249R	101-41000-3340	Gas Franchise Fee	\$4,073.00	5/13/2025	G - Center point energy	5 6 25 rct
16250R	101-41000-3225	Park Shelter Rental	\$175.00	5/13/2025	Parks - shelter rental	5 6 25 rct
16250R	101-41000-3103	Sales Tax	\$7.88	5/13/2025	general - shelter rental tax	5 6 25 rct
16251R	602-49450-3720	Sewer Sales	\$0.00	5/13/2025	sewer - Apr 25 rct	5 6 25 rct
16251R	606-49450-3728	Sewer Replacement Fund	\$35.51	5/13/2025	SRF - Apr 25 rct	5 6 25 rct
16251R	601-49400-3710	Water Sales	\$881.79	5/13/2025	water dept - Apr 25 rct	5 6 25 rct
16251R	601-49400-3130	General Sales and Use Tax	\$899.06	5/13/2025	water dept - Apr 25 rct	5 6 25 rct
16251R	607-41000-3710	Storm Sewer Sales	\$28.80	5/13/2025	SW - Apr 25 rct	5 6 25 rct
16251R	605-43160-3740	Electricity Sales	\$15.98	5/13/2025	EU - Apr 25 rct	5 6 25 rct
16252R	101-41000-3210	Business Licenses/Permits	\$100.00	5/13/2025	G - SKGK Ventures liquor license	5 6 25 rct
16253R	101-41000-3210	Business Licenses/Permits	\$2,000.00	5/13/2025	G - Club Almar meat raffles	5 6 25 rct
16254R	606-49450-3728	Sewer Replacement Fund	\$34.08	5/13/2025	SRF - Apr 25 rct	5 6 25 rct
16254R	602-49450-3720	Sewer Sales	\$948.64	5/13/2025	sewer - Apr 25 rct	5 6 25 rct
16254R	605-43160-3740	Electricity Sales	\$16.00	5/13/2025	EU - Apr 25 rct	5 6 25 rct
16254R	601-49400-3130	General Sales and Use Tax	\$13.83	5/13/2025	water dept - Apr 25 rct	5 6 25 rct
16254R	601-49400-3710	Water Sales	\$933.08	5/13/2025	water dept - Apr 25 rct	5 6 25 rct
16254R	607-41000-3710	Storm Sewer Sales	\$0.00	5/13/2025	SW - Apr 25 rct	5 6 25 rct
16256R	101-41000-3221	Building Permits	\$2,782.88	5/13/2025		5 8 25 rct
16256R	101-41000-3225	Right of Way Permits	\$300.00	5/13/2025		5 8 25 rct
16256R	601-49400-3710	Meter Sales	\$350.00	5/13/2025		5 8 25 rct
16256R	603-43254-3710	Water Availability Charges	\$3,000.00	5/13/2025		5 8 25 rct
16256R	603-43254-3720	Sewer Availability Charges	\$3,000.00	5/13/2025		5 8 25 rct

**City of St. Augusta**  
**\*Receipt Book**

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May 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16257 R	101-41000-3340	Electric Permits	\$103.00	5/13/2025	G- permit #1147 lux seed balance du	5 8 25 rct
16258 R	606-49450-3728	Sewer Replacement Fund	\$45.11	5/13/2025	SRF - Apr 25 rct	5 8 25 rct
16258 R	602-49450-3720	Sewer Sales	\$1,421.67	5/13/2025	sewer - Apr 25 rct	5 8 25 rct
16258 R	607-41000-3710	Storm Sewer Sales	\$57.60	5/13/2025	SW - Apr 25 rct	5 8 25 rct
16258 R	601-49400-3710	Water Sales	\$1,372.75	5/13/2025	water dept - Apr 25 rct	5 8 25 rct
16258 R	605-43160-3740	Electricity Sales	\$22.27	5/13/2025	EU - Apr 25 rct	5 8 25 rct
16258 R	601-49400-3130	General Sales and Use Tax	\$4.62	5/13/2025	water dept - Apr 25 rct	5 8 25 rct
16261 R	101-41000-3225	Park Shelter Rental	\$150.00	5/13/2025	Parks - rental Myron schill	5 9 25 rct
16261 R	101-41000-3103	Sales Tax	\$7.88	5/13/2025	general - shelter rental tax	5 9 25 rct
16262 R	101-41000-3218	Mailbox Posts/911 Signs	\$30.00	5/13/2025	G 911 sign	5 9 25 rct
16262 R	101-41000-3221	Building Permits	\$5,612.13	5/13/2025	G - #25064-22097 Majestic	5 9 25 rct
16262 R	101-41000-3225	Right of Way Permits	\$300.00	5/13/2025	G - ROW	5 9 25 rct
16263 R	607-41000-3710	Storm Sewer Sales	\$0.00	5/13/2025	SW - Apr 25 rct	5 9 25 rct
16263 R	602-49450-3720	Sewer Sales	\$1,077.77	5/13/2025	sewer - Apr 25 rct	5 9 25 rct
16263 R	606-49450-3728	Sewer Replacement Fund	\$40.07	5/13/2025	SRF - Apr 25 rct	5 9 25 rct
16263 R	605-43160-3740	Electricity Sales	\$16.00	5/13/2025	EU - Apr 25 rct	5 9 25 rct
16263 R	601-49400-3710	Water Sales	\$1,157.29	5/13/2025	water dept - Apr 25 rct	5 9 25 rct
16263 R	601-49400-3130	General Sales and Use Tax	\$17.08	5/13/2025	water dept - Apr 25 rct	5 9 25 rct
16266 R	101-41000-3221	Building Permits	\$124.50	5/13/2025	G - Scenic signs	5 9 25 rct2
16268 R	601-49400-3130	General Sales and Use Tax	\$2.31	5/13/2025	water dept - Apr 25 rct	5 9 25 rct2
16268 R	605-43160-3740	Electricity Sales	\$6.12	5/13/2025	EU - Apr 25 rct	5 9 25 rct2
16268 R	606-49450-3728	Sewer Replacement Fund	\$12.32	5/13/2025	SRF - Apr 25 rct	5 9 25 rct2
16268 R	602-49450-3720	Sewer Sales	\$414.57	5/13/2025	sewer - Apr 25 rct	5 9 25 rct2
16268 R	607-41000-3710	Storm Sewer Sales	\$0.00	5/13/2025	SW - Apr 25 rct	5 9 25 rct2
16268 R	601-49400-3710	Water Sales	\$1,131.82	5/22/2025	water dept - Apr 25 rct	5 13 25 RCT 1
16268 R	601-49400-3130	General Sales and Use Tax	\$2.31	5/22/2025	water dept - Apr 25 rct	5 13 25 RCT 1
16268 R	605-43160-3740	Electricity Sales	\$22.00	5/22/2025	EU - Apr 25 rct	5 13 25 RCT 1
16268 R	606-49450-3728	Sewer Replacement Fund	\$37.97	5/22/2025	SRF - Apr 25 rct	5 13 25 RCT 1
16268 R	602-49450-3720	Sewer Sales	\$1,164.82	5/22/2025	sewer - Apr 25 rct	5 13 25 RCT 1
16268 R	607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 13 25 RCT 1
16268 R	601-49400-3710	Water Sales	\$407.45	5/13/2025	water dept - Apr 25 rct	5 9 25 rct2
16272 R	608-41000-3623	Contributions and Donations	\$500.00	5/22/2025	PARADE - COBORNS DONATION	5 13 25 RCT 2
16273 R	450-41000-3340	Cable TV Franchise Fee	\$574.48	5/22/2025	CIP - FRANCHISE FEES MIDCO	5 13 25 RCT 2
16275 R	101-41000-3225	Park Shelter Rental	\$150.00	5/22/2025	PARKS - KIFF RENT AMY JOHN SO	5 13 25 RCT 2
16275 R	101-41000-3103	Sales Tax	\$7.88	5/22/2025	general - shelter rental tax	5 13 25 RCT 2
16276 R	606-49450-3728	Sewer Replacement Fund	\$67.45	5/22/2025	SRF - Apr 25 rct	5 13 25 RCT 2
16276 R	605-43160-3740	Electricity Sales	\$39.87	5/22/2025	EU - Apr 25 rct	5 13 25 RCT 2
16276 R	601-49400-3130	General Sales and Use Tax	\$39.15	5/22/2025	water dept - Apr 25 rct	5 13 25 RCT 2
16276 R	601-49400-3710	Water Sales	\$1,911.38	5/22/2025	water dept - Apr 25 rct	5 13 25 RCT 2
16276 R	607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 13 25 RCT 2
16276 R	602-49450-3720	Sewer Sales	\$1,895.62	5/22/2025	sewer - Apr 25 rct	5 13 25 RCT 2
16277 R	101-41000-3340	Electric Permits	\$36.00	5/22/2025	G - ELECTRIC PERMIT MECH ENG	5 15 25 RCT
16278 R	605-43160-3740	Electricity Sales	\$18.91	5/22/2025	EU - Apr 25 rct	5 15 25 RCT
16278 R	607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 15 25 RCT
16278 R	606-49450-3728	Sewer Replacement Fund	\$29.89	5/22/2025	SRF - Apr 25 rct	5 15 25 RCT
16278 R	601-49400-3130	General Sales and Use Tax	\$2.82	5/22/2025	water dept - Apr 25 rct	5 15 25 RCT
16278 R	601-49400-3710	Water Sales	\$938.96	5/22/2025	water dept - Apr 25 rct	5 15 25 RCT
16278 R	602-49450-3720	Sewer Sales	\$968.27	5/22/2025	sewer - Apr 25 rct	5 15 25 RCT
16279 R	601-49400-3710	Water Sales	\$631.30	5/22/2025	water dept - Apr 25 rct	5 16 25 RCT
16279 R	601-49400-3130	General Sales and Use Tax	\$4.62	5/22/2025	water dept - Apr 25 rct	5 16 25 RCT

# City of St. Augusta

## \*Receipt Book

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May 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	16279 R 605-43160-3740	Electricity Sales	\$4.00	5/22/2025	EU - Apr 25 rct	5 16 25 RCT
	16279 R 606-49450-3728	Sewer Replacement Fund	\$16.83	5/22/2025	SRF - Apr 25 rct	5 16 25 RCT
	16279 R 602-49450-3720	Sewer Sales	\$652.10	5/22/2025	sewer - Apr 25 rct	5 16 25 RCT
	16279 R 607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 16 25 RCT
	16280 R 101-41000-3225	Right of Way Permits	\$650.00	5/22/2025	G - EILEEN ANNIS #31935	5 20 25 RCT
	16281 R 101-41000-3221	Building Permits	\$101.00	5/22/2025	G - BLD PERMIT #25-57 VOIGT	5 20 25 RCT
	16283 R 101-41000-3340	Electric Permits	\$136.00	5/22/2025	G - J BECKER #25-0502	5 20 25 RCT
	16284 R 101-41000-3225	Park Shelter Rental	\$150.00	5/22/2025	PARKS - MICHAELA SCHWELLER	5 20 25 RCT
	16284 R 101-41000-3103	Sales Tax	\$7.88	5/22/2025	general - shelter rental tax	5 20 25 RCT
	16285 R 606-49450-3728	Sewer Replacement Fund	\$193.71	5/22/2025	SRF - Apr 25 rct	5 20 25 RCT
	16285 R 602-49450-3720	Sewer Sales	\$4,989.90	5/22/2025	sewer - Apr 25 rct	5 20 25 RCT
	16285 R 605-43160-3740	Electricity Sales	\$45.99	5/22/2025	EU - Apr 25 rct	5 20 25 RCT
	16285 R 601-49400-3130	General Sales and Use Tax	\$10.61	5/22/2025	water dept - Apr 25 rct	5 20 25 RCT
	16285 R 601-49400-3710	Water Sales	\$4,731.96	5/22/2025	water dept - Apr 25 rct	5 20 25 RCT
	16285 R 607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 20 25 RCT
	16286 R 101-41000-3210	Business Licenses/Permits	\$2,200.00	5/22/2025	G - LIQUOR LICENSE S A LEGION	5 21 25 RCT
	16287 R 607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 21 25 RCT
	16287 R 601-49400-3710	Water Sales	\$540.55	5/22/2025	water dept - Apr 25 rct	5 21 25 RCT
	16287 R 601-49400-3130	General Sales and Use Tax	\$0.00	5/22/2025	water dept - Apr 25 rct	5 21 25 RCT
	16287 R 605-43160-3740	Electricity Sales	\$12.08	5/22/2025	EU - Apr 25 rct	5 21 25 RCT
	16287 R 606-49450-3728	Sewer Replacement Fund	\$19.62	5/22/2025	SRF - Apr 25 rct	5 21 25 RCT
	16287 R 602-49450-3720	Sewer Sales	\$554.32	5/22/2025	sewer - Apr 25 rct	5 21 25 RCT
	16288 R 101-41000-3221	Building Permits	\$101.00	5/22/2025	G - LUTGEN CONST #25-74	5 22 25 RCRT
	16289 R 601-49400-3710	Water Sales	\$1,581.96	5/22/2025	water dept - Apr 25 rct	5 22 25 RCRT
	16289 R 601-49400-3130	General Sales and Use Tax	\$20.27	5/22/2025	water dept - Apr 25 rct	5 22 25 RCRT
	16289 R 605-43160-3740	Electricity Sales	\$36.39	5/22/2025	EU - Apr 25 rct	5 22 25 RCRT
	16289 R 606-49450-3728	Sewer Replacement Fund	\$58.77	5/22/2025	SRF - Apr 25 rct	5 22 25 RCRT
	16289 R 602-49450-3720	Sewer Sales	\$1,583.10	5/22/2025	sewer - Apr 25 rct	5 22 25 RCRT
	16289 R 607-41000-3710	Storm Sewer Sales	\$0.00	5/22/2025	SW - Apr 25 rct	5 22 25 RCRT
	16290 R 101-41000-3340	Electric Permits	\$36.00	5/28/2025	G - KAREN QUADE \$25-0503	5 23 25 REC
	16291 R 101-41000-3221	Building Permits	\$152.13	5/28/2025	G - FOUR SEASONS #000067	5 23 25 REC
	16291 R 101-41000-3221	Building Permits	\$101.00	5/28/2025	G - MOELLER BUILDERS #2575	5 23 25 REC
	16291 R 101-41000-3221	Building Permits	\$101.00	5/28/2025	G - LEROY GAEBEL #25-79	5 23 25 REC
	16292 R 450-41000-3130	General Sales and Use Tax	\$21,600.44	5/28/2025	G - SALES TAX	5 23 25 REC
	16295 R 607-41000-3710	Storm Sewer Sales	\$850.77	5/28/2025	SW - Apr 25 rct	5 23 25 REC
	16295 R 601-49400-3710	Water Sales	\$842.43	5/28/2025	water dept - Apr 25 rct	5 23 25 REC
	16295 R 601-49400-3130	General Sales and Use Tax	\$0.00	5/28/2025	water dept - Apr 25 rct	5 23 25 REC
	16295 R 605-43160-3740	Electricity Sales	\$22.00	5/28/2025	EU - Apr 25 rct	5 23 25 REC
	16295 R 606-49450-3728	Sewer Replacement Fund	\$31.42	5/28/2025	SRF - Apr 25 rct	5 23 25 REC
	16295 R 602-49450-3720	Sewer Sales	\$0.00	5/28/2025	sewer - Apr 25 rct	5 23 25 REC
<b>Grand Total</b>			\$88,727.27			

# City of St. Augusta

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## \*Check Summary Register©

Checks 05/14/25-06/03/25

Name	Check Date	Check Amt	
<b>10100 STATE BANK OF KIMBAL</b>			
24605 BILL MCCABE	5/15/2025	\$54.24	G - McCabe RX
24606 STEARNS COUNTY	5/19/2025	\$46.00	G - recording dev agreements amendments
24607 STEARNS COUNTY	5/19/2025	\$46.00	G - recording dev agreement amendments
24608 BLASHACK, CHAD C.	5/23/2025	\$1,779.84	
24609 CLAUSSEN, KIM M	5/23/2025	\$1,684.54	
24610 HILL, MARY M	5/23/2025	\$932.01	
24611 HOLLERMANN, PAUL A.	5/23/2025	\$1,700.85	
24612 KIFFMEYER, MARK G.	5/23/2025	\$1,697.85	
24613 McCABE, WILLIAM R.	5/23/2025	\$2,936.28	
24614 RASMUSON, TERESA M.	5/23/2025	\$80.78	
24615 SCHLUETER, STEVEN F.	5/23/2025	\$432.50	
24616 VOIGT, MASON M	5/23/2025	\$450.55	
24617 WAIBEL, THOMAS F.	5/23/2025	\$454.90	
24618 WOLTERS, KENNETH G	5/23/2025	\$687.43	
24619 RASMUSON, TERESA M.	5/23/2025	\$2,508.85	
24620 KRAMER, JOSEPH S.	5/23/2025	\$716.00	
24621 AFLAC	6/3/2025	\$515.48	g - employee paid insurance
24622 BANYON DATA SYSTEMS	6/3/2025	\$1,925.00	G - Banyon Data Systems
24623 COURI & RUPPE PLLP	6/3/2025	\$960.00	G - legal fees
24624 DSC COMMUNICATIONS	6/3/2025	\$744.00	CIP - switched radio from old engine to new on
24625 FIRE SAFETY USA	6/3/2025	\$389.95	Fire Dept - bunker book size 15W
24626 GANNETT MINNESOTA LOCALIQ	6/3/2025	\$218.19	G- NOTICE PUB ORD #2025-04, LUTGEN
24627 HANSON PAVING	6/3/2025	\$0.00	PW - Hanson paving mill, sweep, tac, pave
24628 J BERD	6/3/2025	\$2,324.00	General - Eye wash station at city hall
24629 KRACKER JACKS DRUMLINE	6/3/2025	\$625.00	Parade - Kracker Jack Deposit
24630 MN DEPT OF HEALTH	6/3/2025	\$1,329.00	Water Dept - drinking water
24631 MN DEPT OF LABOR & INDUSTR	6/3/2025	\$14,948.44	G - 2nd QTR 2024 permit surcharge
24632 MN FIRE SERVICE CERTIFICATI	6/3/2025	\$599.00	Fire Dept - FF1 cert: Blake, Gilmore, Howard, J
24633 MN SECRETARY OF STATE	6/3/2025	\$120.00	G - Nortary application for Kim
24634 MOTOROLA	6/3/2025	\$3,126.88	Fire dept. - 5 chargers
24635 MUTT MIT	6/3/2025	\$1,339.94	parks -
24636 NELSONS SANITATION & RENTA	6/3/2025	\$150.00	parks dept - toilet rental
24637 PEARSON BROS., INC	6/3/2025	\$7,665.00	Public Works - street sweeping
24638 RICE CONTRACTING	6/3/2025	\$1,350.00	PUBLIC WORKS - MOTORGRADER 7.5 HRS
24639 RIGHT OF WAY REFUND	6/3/2025	\$200.00	PW - Craftsmans homes ROW refund
24640 RMB ENVIRONMENTAL LABORA	6/3/2025	\$359.49	sewer dept - SAMPLE ANALYSIS
24641 STERICYCLE INC	6/3/2025	\$32.59	Fire Dept - steri-safe
24642 TRAUT COMPANIES	6/3/2025	\$70.00	WATER - CITY HALL SAMPLE #250601, MET
24643 UNITED STATES POSTAL SERVI	6/2/2025	\$2,000.00	W - POSTAGE
24644 ZAYO GROUP	6/3/2025	\$367.00	sewer dept - telephone
24645 BILL MCCABE	6/3/2025	\$150.50	G - mileage 215 miles
24646 CAROLINA WALZ	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24647 CENTRAL MN DUST CONTROL	6/3/2025	\$15,539.20	PW- dust control 207th, Gun Club Rd, Gaelic R
24648 CITY OF ST. AUGUSTA	6/3/2025	\$77.61	G - city hall water bill
24649 CLAIRE THEISEN	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24650 CRAFTCO, INC	6/3/2025	\$3,893.85	PW - ROADSAVER 4200 LBS
24651 CRESCENT INVESTIGATIVE SER	6/3/2025	\$50.00	Fire - background check Naber
24652 DEBBIE LOCHEN	6/3/2025	\$75.00	PARKS - RENTAL REFUND
24653 DON MEYER	6/3/2025	\$75.00	PARKS - RENTAL REFUND
24654 ELECTRICAL CONSTRUCTION LL	6/3/2025	\$695.00	PARKS - HIDDEN LAKE WATER HEATER
24655 JENNIFER CHIRHART	6/3/2025	\$75.00	PARKS - RENTAL REFUND
24656 JON RUPRECHT	6/3/2025	\$237.82	WATER - REFUND RUPRECHT
24657 KEN WOLTERS	6/3/2025	\$66.50	Parks - mileage 95 miles

# City of St. Augusta

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## \*Check Summary Register©

Checks 05/14/25-06/03/25

	Name	Check Date	Check Amt	
24658	LISA REMMEL	6/3/2025	\$75.00	PARKS - RENTAL REFUND
24659	MARY ROSHA	6/3/2025	\$75.00	PARKS - PARK RENTAL REFUND
24660	MASON VOIGT	6/3/2025	\$28.00	Parks - Mileage 40 miles
24661	MIKE DINGMAN	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24662	MIKE SCHLANGEN CONSTRUCTI	6/3/2025	\$850.00	Parks - hidden lake dock repair
24663	NORTH CENTRAL BUS	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24664	PAM HAYENGA	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24665	PAULINE KILANSOWSKI	6/3/2025	\$75.00	PARKS - RENTAL REFUND
24666	PETTY CASH	6/3/2025	\$93.13	GENERAL - PETTY CASH FOR DRAWER
24667	SARA LAYNE	6/3/2025	\$50.00	PARKS - RENTAL REFUND
24668	SMITH SCHAFER	6/3/2025	\$7,150.00	G- CITY AUDIT 2024
24669	STEVE WELLE	6/3/2025	\$50.00	PARKS- RENTAL REFUND
24670	T MOBILE	6/3/2025	\$39.65	G - Bills mobile internet
25295e	PERA	5/23/2025	\$2,464.63	emp pd pera
25296e	STATE BANK OF KIMBALL	5/23/2025	\$953.10	941 taxes
25297e	STATE BANK OF KIMBALL	5/23/2025	\$202.65	941 taxes
25298e	MN DEPT OF REVENUE	5/23/2025	\$2,103.14	emp pd state taxes
25299e	STATE BANK OF KIMBALL	5/23/2025	\$4,934.68	941 taxes
25300e	US BANK BAHR	5/28/2025	\$200.73	Fire Dept - pump fuel
25301e	US BANK BLASHACK	5/28/2025	\$899.78	Water - fuel
25302e	US BANK CLAUSSEN	5/28/2025	\$258.67	G - ENVELOPES
25303e	US BANK HOLLERMANN	5/28/2025	\$420.72	Public works - fuel holiday
25304e	US BANK KIFFMEYER	5/28/2025	\$2,491.19	PW - SUPPLIES MENARDS
25305e	US BANK KRAMER	5/28/2025	\$3,812.55	FD - GOOGLE
25306e	US BANK MCCABE	5/28/2025	\$547.46	General - supplies
25307e	US BANK RASMUSON	5/28/2025	\$506.57	FD - INTERNET MIDCO
25308e	US BANK WOLTERS	5/28/2025	\$6.99	PARKS - SUPPLIES
25309e	JOHN HANCOCK	5/28/2025	\$1,650.00	g - def comp pay 11 25 rasmuson
25310e	BANK FEES	5/31/2025	\$10.00	US BANK FEE
25311e	BANK FEES	6/2/2025	\$0.75	G - BANK SERVICE FEE
Total Checks			\$108,702.45	

Jeffery J Schmitz

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
<b>24605</b>	05/15/25	<b>BILL MCCABE</b>			
G 101-21710		Other Deductions	\$54.24		G - McCabe RX
		Total	\$54.24		
<b>24606</b>	05/19/25	<b>STEARNS COUNTY</b>			
E 101-41000-304		Legal Fees	\$46.00		G - recording dev agreements amendments
		Total	\$46.00		
<b>24607</b>	05/19/25	<b>STEARNS COUNTY</b>			
E 101-41000-304		Legal Fees	\$46.00		G - recording dev agreement amendments
		Total	\$46.00		
<b>24621</b>	06/03/25	<b>AFLAC</b>			
G 101-21710		Other Deductions	\$364.40	043305	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	043305	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	043305	g - employee paid insurance
		Total	\$515.48		
<b>24622</b>	06/03/25	<b>BANYON DATA SYSTEMS</b>			
E 101-41000-300		support services	\$1,925.00	00166589	G - Banyon Data Systems
		Total	\$1,925.00		
<b>24623</b>	06/03/25	<b>COURI &amp; RUPPE PLLP</b>			
E 101-41000-304		Legal Fees	\$960.00		G - legal fees
		Total	\$960.00		
<b>24624</b>	06/03/25	<b>DSC COMMUNICATIONS</b>			
E 450-42270-737		radios	\$744.00	2505180	CIP - switched radio from old engine to new one
		Total	\$744.00		
<b>24625</b>	06/03/25	<b>FIRE SAFETY USA</b>			
E 101-42270-389		uniforms	\$389.95	200920	Fire Dept - bunker book size 15W
		Total	\$389.95		
<b>24626</b>	06/03/25	<b>GANNETT MINNESOTA LOCALIQ</b>			
E 101-41000-203		Legal Notice Publication	\$218.19		G- NOTICE PUB ORD #2025-04, LUTGEN
		Total	\$218.19		
<b>24627</b>	06/03/25	<b>HANSON PAVING</b>			
E 101-41130-220		Repair/Maint Supply	\$55,000.00		PW - Hanson paving mill, sweep, tac, pave
E 101-41130-220		Repair/Maint Supply	(\$55,000.00)		PW - Hanson paving mill, sweep, tac, pave
		Total	\$0.00		
<b>24628</b>	06/03/25	<b>J BERD</b>			
E 101-41000-520		Buildings and Structures	\$2,324.00	54891	General - Eye wash station at city hall
		Total	\$2,324.00		
<b>24629</b>	06/03/25	<b>KRACKER JACKS DRUMLINE</b>			
E 608-41000-430		Miscellaneous	\$625.00		Parade - Kracker Jack Deposit
		Total	\$625.00		

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>24630</b>	06/03/25	<b>MN DEPT OF HEALTH</b>			
E 601-49400-312		Water/Contract Services	\$1,329.00		Water Dept - drinking water
		Total	\$1,329.00		
<b>24631</b>	06/03/25	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>			
E 101-41220-722		Bldg Permit Surcharge	\$12,716.16		G - 2nd QTR 2024 permit surcharge
E 101-41220-722		Bldg Permit Surcharge	\$2,232.28		G 3rd QTR 2024 permit surcharge
		Total	\$14,948.44		
<b>24632</b>	06/03/25	<b>MN FIRE SERVICE CERTIFICATION</b>			
E 101-42270-208		Training, Inst., Travel	\$599.00	13874	Fire Dept - FF1 cert: Blake, Gilmore, Howard, Jante, hazmat retake Jante
		Total	\$599.00		
<b>24633</b>	06/03/25	<b>MN SECRETARY OF STATE</b>			
E 101-41000-430		Miscellaneous	\$120.00		G - Nortary application for Kim
		Total	\$120.00		
<b>24634</b>	06/03/25	<b>MOTOROLA</b>			
E 450-42270-737		radios	\$671.40		Fire dept. - 5 chargers
E 450-42270-737		radios	\$2,455.48		FD- DESKTOP CHARGER 6 UNIT
		Total	\$3,126.88		
<b>24635</b>	06/03/25	<b>MUTT MIT</b>			
E 101-45200-220		Repair/Maint Supply	\$1,339.94	761070	parks -
		Total	\$1,339.94		
<b>24636</b>	06/03/25	<b>NELSONS SANITATION &amp; RENTAL IN</b>			
E 101-45200-410		Rentals	\$75.00	INV/2025/557	parks dept - toilet rental
E 101-45200-410		Rentals	\$75.00	INV/2025/557	parks dept - toilet rental
		Total	\$150.00		
<b>24637</b>	06/03/25	<b>PEARSON BROS., INC</b>			
E 101-41130-220		Repair/Maint Supply	\$7,665.00	6214	Public Works - street sweeping
		Total	\$7,665.00		
<b>24638</b>	06/03/25	<b>RICE CONTRACTING</b>			
E 101-41130-220		Repair/Maint Supply	\$1,350.00	2025-01	PUBLIC WORKS - MOTORGRADER 7.5 HRS
		Total	\$1,350.00		
<b>24639</b>	06/03/25	<b>RIGHT OF WAY REFUND</b>			
E 101-41130-342		Refunds	\$200.00		PW - Craftsmans homes ROW refund
		Total	\$200.00		
<b>24640</b>	06/03/25	<b>RMB ENVIRONMENTAL LABORATORIES</b>			
E 602-49450-316		Sample Analysis	\$245.58	D073546	sewer dept - SAMPLE ANALYSIS
E 602-49450-316		Sample Analysis	\$113.91	D074297	sewer dept - sample
		Total	\$359.49		
<b>24641</b>	06/03/25	<b>STERICYCLE INC</b>			
E 101-42270-220		Repair/Maint Supply	\$32.59	8010644442	Fire Dept - steri-safe

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$32.59		
<b>24642</b>	06/03/25	<b>TRAUT COMPANIES</b>			
E 601-49400-316		Sample Analysis	\$70.00		WATER - CITY HALL SAMPLE #250601, METER STATION #250602
Total			\$70.00		
<b>24643</b>	06/02/25	<b>UNITED STATES POSTAL SERVICE</b>			
E 601-49400-322		Postage	\$1,000.00		W - POSTAGE
E 602-49450-322		Postage	\$1,000.00		S - POSTAGE
Total			\$2,000.00		
<b>24644</b>	06/03/25	<b>ZAYO GROUP</b>			
E 602-49450-321		Telephone	\$367.00		sewer dept - telephone
Total			\$367.00		
<b>24645</b>	06/03/25	<b>BILL MCCABE</b>			
E 101-41000-430		Miscellaneous	\$150.50		G - mileage 215 miles
Total			\$150.50		
<b>24646</b>	06/03/25	<b>CAROLINA WALZ</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
Total			\$50.00		
<b>24647</b>	06/03/25	<b>CENTRAL MN DUST CONTROL</b>			
E 101-41130-220		Repair/Maint Supply	\$15,539.20	5927	PW- dust control 207th, Gun Club Rd, Gaelic Rd, 28th Ave, 26th Ave, 41st Ave
Total			\$15,539.20		
<b>24648</b>	06/03/25	<b>CITY OF ST. AUGUSTA</b>			
E 101-41000-736		city halls sewer/water expe	\$77.61		G - city hall water bill
Total			\$77.61		
<b>24649</b>	06/03/25	<b>CLAIRE THEISEN</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
Total			\$50.00		
<b>24650</b>	06/03/25	<b>CRAFCO, INC</b>			
E 101-41130-220		Repair/Maint Supply	\$239.85	9403458312	PW - DETACK 5 GAL
E 101-41130-220		Repair/Maint Supply	\$3,654.00	940348313	PW - ROADSaver 4200 LBS
Total			\$3,893.85		
<b>24651</b>	06/03/25	<b>CRESCENT INVESTIGATIVE SERVICES</b>			
E 101-42270-430		Miscellaneous	\$50.00		Fire - background check Naber
Total			\$50.00		
<b>24652</b>	06/03/25	<b>DEBBIE LOCHEN</b>			
E 101-45200-342		Refunds	\$75.00		PARKS - RENTAL REFUND
Total			\$75.00		
<b>24653</b>	06/03/25	<b>DON MEYER</b>			
E 101-45200-342		Refunds	\$75.00		PARKS - RENTAL REFUND

# City of St. Augusta

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.00		
<b>24654</b>	06/03/25	<b>ELECTRICAL CONSTRUCTION LLC</b>			
E 101-45200-220		Repair/Maint Supply	\$695.00	200	PARKS - HIDDEN LAKE WATER HEATER
Total			\$695.00		
<b>24655</b>	06/03/25	<b>JENNIFER CHIRHART</b>			
E 101-45200-342		Refunds	\$75.00		PARKS - RENTAL REFUND
Total			\$75.00		
<b>24656</b>	06/03/25	<b>JON RUPRECHT</b>			
E 601-49400-430		Miscellaneous	\$118.91		WATER - REFUND RUPRECHT
E 602-49450-430		Miscellaneous	\$118.91		SEWER - REFUND RUPRECHT
Total			\$237.82		
<b>24657</b>	06/03/25	<b>KEN WOLTERS</b>			
E 101-45200-430		Miscellaneous	\$66.50		Parks - mileage 95 miles
Total			\$66.50		
<b>24658</b>	06/03/25	<b>LISA REMMEL</b>			
E 101-45200-342		Refunds	\$75.00		PARKS - RENTAL REFUND
Total			\$75.00		
<b>24659</b>	06/03/25	<b>MARY ROSHA</b>			
E 101-45200-342		Refunds	\$75.00		PARKS - PARK RENTAL REFUND
Total			\$75.00		
<b>24660</b>	06/03/25	<b>MASON VOIGT</b>			
E 101-45200-430		Miscellaneous	\$28.00		Parks - Mileage 40 miles
Total			\$28.00		
<b>24661</b>	06/03/25	<b>MIKE DINGMAN</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
Total			\$50.00		
<b>24662</b>	06/03/25	<b>MIKE SCHLANGEN CONSTRUCTION</b>			
E 101-45200-220		Repair/Maint Supply	\$850.00		Parks - hidden lake dock repair
Total			\$850.00		
<b>24663</b>	06/03/25	<b>NORTH CENTRAL BUS</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
Total			\$50.00		
<b>24664</b>	06/03/25	<b>PAM HAYENGA</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
Total			\$50.00		
<b>24665</b>	06/03/25	<b>PAULINE KILANSOWSKI</b>			
E 101-45200-342		Refunds	\$75.00		PARKS -RENTAL REFUND
Total			\$75.00		
<b>24666</b>	06/03/25	<b>PETTY CASH</b>			

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-211		Petty Cash	\$93.13		GENERAL - PETTY CASH FOR DRAWER
		Total	\$93.13		
<b>24667</b>	06/03/25	<b>SARA LAYNE</b>			
E 101-45200-342		Refunds	\$50.00		PARKS - RENTAL REFUND
		Total	\$50.00		
<b>24668</b>	06/03/25	<b>SMITH SCHAFER</b>			
E 101-41000-207		Auditing Services	\$7,150.00	42224	G- CITY AUDIT 2024
		Total	\$7,150.00		
<b>24669</b>	06/03/25	<b>STEVE WELLE</b>			
E 101-45200-342		Refunds	\$50.00		PARKS- RENTAL REFUND
		Total	\$50.00		
<b>24670</b>	06/03/25	<b>T MOBILE</b>			
E 101-41000-324		Internet mobile	\$39.65		G - Bills mobile internet
		Total	\$39.65		
<b>25295 e</b>	05/23/25	<b>PERA</b>			
G 101-21704		PERA	\$367.00		KIFFMEYER, MARK G.
G 101-21704		PERA	\$80.50		RASMUSON, TERESA M.
G 601-21704		PERA	\$4.74		RASMUSON, TERESA M.
G 602-21704		PERA	\$4.74		RASMUSON, TERESA M.
G 607-21704		PERA	\$4.73		RASMUSON, TERESA M.
G 101-21704		PERA	\$589.79		McCABE, WILLIAM R.
G 601-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 602-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 607-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 101-21704		PERA	\$78.36		SCHLUETER, STEVEN F.
G 101-21704		PERA	\$367.00		BLASHACK, CHAD C.
G 101-21704		PERA	\$349.87		HOLLERMANN, PAUL A.
G 101-21704		PERA	\$178.19		HILL, MARY M
G 101-21704		PERA	\$336.00		CLAUSSEN, KIM M
		Total	\$2,464.63		
<b>25296 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$290.96		941 taxes
G 101-21703		FICA Tax Withholding	\$536.64		941 taxes
G 101-21709		Medicare	\$125.50		941 taxes
		Total	\$953.10		
<b>25297 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$66.09		941 taxes
G 101-21703		FICA Tax Withholding	\$110.68		941 taxes
G 101-21709		Medicare	\$25.88		941 taxes
		Total	\$202.65		
<b>25298 e</b>	05/23/25	<b>MN DEPT OF REVENUE</b>			
G 101-21702		State Withholding	\$1,849.91		State Tax - MN
G 601-21702		State Withholding	\$104.50		State Tax - MN

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 602-21702		State Withholding	\$104.49		State Tax - MN
G 607-21702		State Withholding	\$44.24		State Tax - MN
		Total	\$2,103.14		
<b>25299 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$1,826.87		941 taxes
G 101-21703		FICA Tax Withholding	\$2,324.20		941 taxes
G 101-21709		Medicare	\$543.60		941 taxes
G 601-21701		Federal Withholding	\$37.05		941 taxes
G 601-21703		FICA Tax Withholding	\$34.82		941 taxes
G 601-21709		Medicare	\$8.14		941 taxes
G 602-21701		Federal Withholding	\$37.05		941 taxes
G 602-21703		FICA Tax Withholding	\$34.82		941 taxes
G 602-21709		Medicare	\$8.14		941 taxes
G 607-21701		Federal Withholding	\$37.05		941 taxes
G 607-21703		FICA Tax Withholding	\$34.80		941 taxes
G 607-21709		Medicare	\$8.14		941 taxes
		Total	\$4,934.68		
<b>25300 e</b>	05/28/25	<b>US BANK BAHR</b>			
E 101-42270-212		Motor Fuels	\$134.57		Fire Dept - pump fuel
E 101-42270-220		Repair/Maint Supply	\$66.16		Fire Dept - file, axe
		Total	\$200.73		
<b>25301 e</b>	05/28/25	<b>US BANK BLASHACK</b>			
E 601-49400-212		Motor Fuels	\$77.67		Water - fuel
E 101-45200-220		Repair/Maint Supply	\$78.53		Parks - supplies, pool shock, rust defense
E 101-45200-220		Repair/Maint Supply	\$75.93		Parks - supplies
E 602-49450-316		Sample Analysis	\$2.39		Sewer - ice for sample
E 601-49400-316		Sample Analysis	\$10.30		Water - shipping
E 101-45200-430		Miscellaneous	\$162.74		Parks - waders to fix pump in lake
E 601-49400-200		Office Supplies (GENERA	\$20.88		Water - 9v battery
E 601-49400-212		Motor Fuels	\$78.68		Water - fuel
E 602-49450-212		Motor Fuels	\$78.68		Sewer - fuel
E 101-41130-212		Motor Fuels	\$104.92		Public works - fuel
E 101-45200-220		Repair/Maint Supply	\$209.06		Parks - rain sensor and globe
		Total	\$899.78		
<b>25302 e</b>	05/28/25	<b>US BANK CLAUSSEN</b>			
E 101-41000-200		Office Supplies (GENERA	\$258.67		G - ENVELOPES
		Total	\$258.67		
<b>25303 e</b>	05/28/25	<b>US BANK HOLLERMANN</b>			
E 101-41130-212		Motor Fuels	\$97.58		Public works - fuel holiday
E 601-49400-212		Motor Fuels	\$48.78		Water - fuel holiday
E 602-49450-212		Motor Fuels	\$48.79		Sewer - fuel holiday
E 101-41130-220		Repair/Maint Supply	\$144.90		Public Works - Midsota Trailer coupler ring
E 101-45200-220		Repair/Maint Supply	\$16.14		Parks - DG hose
E 602-49450-220		Repair/Maint Supply	\$12.95		Sewer - Batteries Plus
E 101-41130-220		Repair/Maint Supply	\$51.58		Public works - Amazon spring strut

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$420.72		
<b>25304 e</b>	05/28/25	<b>US BANK KIFFMEYER</b>			
E 101-41130-220		Repair/Maint Supply	\$113.96		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$212.90		PW - COMPESSOR OIL CHAMBERLAIN OIL
E 101-41130-220		Repair/Maint Supply	\$316.37		PW - SUPPLIES MIMBACH FLEET
E 101-41130-220		Repair/Maint Supply	\$124.35		PW - 12V BATTERIES PLUS
E 101-41130-212		Motor Fuels	\$17.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$24.40		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$50.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$58.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$34.10		PW - FUEL HOLIDAY
E 101-45200-212		Motor Fuels	\$24.75		PW - FUEL HOLIDAY
E 101-41130-220		Repair/Maint Supply	\$37.24		PW - VALVE AUTO VALUE
E 101-41130-220		Repair/Maint Supply	\$105.83		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$138.97		PW - 50' AIR HOSE 360 RENTS
E 101-41130-220		Repair/Maint Supply	\$26.66		PW - COUPLER FLEET FARM
E 101-41130-220		Repair/Maint Supply	\$358.05		PW - 185 CFM \$165/DAY 360 RENTS
E 101-45200-212		Motor Fuels	\$77.00		PW - FUEL HOLIDAY
E 101-41130-220		Repair/Maint Supply	\$254.05		PW - SUPPLIES MGX EQUIP
E 101-41130-220		Repair/Maint Supply	\$124.57		PW - SUPPLIES MENARDS
E 101-45200-220		Repair/Maint Supply	\$124.54		PW - IGNITION MODULE MANDM EQUIP
E 101-45200-220		Repair/Maint Supply	\$25.00		PARKS - BUNG FITTING TRAUT CO
E 101-45200-220		Repair/Maint Supply	\$17.60		PARKS - SAWBLADES FLEET FARM
E 101-41130-220		Repair/Maint Supply	\$60.74		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$52.99		PW - SUPPLIES AUTO VALUE
E 101-45200-220		Repair/Maint Supply	\$33.48		PARKS - BELT & FILTERS MANDM EXPRESS
E 101-45200-220		Repair/Maint Supply	\$5.29		PARKS - SUMMER OIL MANDM EXPRESS
E 101-41130-220		Repair/Maint Supply	\$10.36		PW - SUPPLIES HCM MIDWAY IRON
E 101-41130-220		Repair/Maint Supply	\$62.99		PW - PUMP
Total			\$2,491.19		
<b>25305 e</b>	05/28/25	<b>US BANK KRAMER</b>			
E 101-42270-323		Internet	\$285.60		FD - GOOGLE
E 101-42270-212		Motor Fuels	\$176.50		FD - TRUFUEL MENARDS
E 101-42270-389		uniforms	\$539.70		FD - HELMET ROCKERS 30
E 450-42270-737		radios	\$2,810.75		FD - BATTERIES
Total			\$3,812.55		
<b>25306 e</b>	05/28/25	<b>US BANK MCCABE</b>			
E 101-41000-200		Office Supplies (GENERA	\$22.22		General - supplies
E 101-41000-200		Office Supplies (GENERA	\$19.39		General - supplies
E 101-41000-200		Office Supplies (GENERA	\$255.85		general - supplies
E 101-41000-208		Training, Inst., Travel	\$250.00		general - cgms summer conference
Total			\$547.46		
<b>25307 e</b>	05/28/25	<b>US BANK RASMUSON</b>			
E 101-42270-323		Internet	\$239.29		FD - INTERNET MIDCO
E 101-41000-323		Internet	\$267.28		G - INTERNET MIDCO

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total				\$506.57	
<b>25308 e</b>	05/28/25	<b>US BANK WOLTERS</b>			
E 101-45200-220		Repair/Maint Supply		\$6.99	PARKS - SUPPLIES
Total				\$6.99	
<b>25309 e</b>	05/28/25	<b>JOHN HANCOCK</b>			
G 101-21710		Other Deductions	\$1,500.00		g - def comp pay 11 25 rasmuson
G 101-21710		Other Deductions	\$100.00		g - def comp pay 11 25 kiffmeyer
G 101-21710		Other Deductions	\$50.00		g - def comp pay 11 25 hollermann
Total				\$1,650.00	
<b>25310 e</b>	05/31/25	<b>BANK FEES</b>			
E 101-41000-430		Miscellaneous		\$10.00	US BANK FEE
Total				\$10.00	
<b>25311 e</b>	06/02/25	<b>BANK FEES</b>			
E 101-41000-430		Miscellaneous		\$0.75	G - BANK SERVICE FEE
Total				\$0.75	
<b>10100</b>				<b>\$92,640.07</b>	

Fund Summary

**10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$79,828.77
450 CAPITAL PROJECT FUND	\$6,681.63
601 WATER FUND	\$3,053.58
602 SEWER FUND	\$2,287.56
607 STORMWATER UTILITY	\$163.53
608 ST. AUGUSTA PARADE FUND	\$625.00
	<b>\$92,640.07</b>

Jeffery J Schmitz



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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
<b>24605</b>	05/15/25	<b>BILL MCCABE</b>			
G 101-21710		Other Deductions	\$54.24		G - McCabe RX
		Total	\$54.24		
<b>24606</b>	05/19/25	<b>STEARNS COUNTY</b>			
E 101-41000-304		Legal Fees	\$46.00		G - recording dev agreements amendments
		Total	\$46.00		
<b>24607</b>	05/19/25	<b>STEARNS COUNTY</b>			
E 101-41000-304		Legal Fees	\$46.00		G - recording dev agreement amendments
		Total	\$46.00		
<b>24621</b>	06/03/25	<b>AFLAC</b>			
G 101-21710		Other Deductions	\$364.40	043305	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	043305	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	043305	g - employee paid insurance
		Total	\$515.48		
<b>24622</b>	06/03/25	<b>BANYON DATA SYSTEMS</b>			
E 101-41000-300		support services	\$1,925.00	00166589	G - Banyon Data Systems
		Total	\$1,925.00		
<b>24623</b>	06/03/25	<b>COURI &amp; RUPPE PLLP</b>			
E 101-41000-304		Legal Fees	\$960.00		G - legal fees
		Total	\$960.00		
<b>24624</b>	06/03/25	<b>DSC COMMUNICATIONS</b>			
E 450-42270-737		radios	\$744.00	2505180	CIP - switched radio from old engine to new one
		Total	\$744.00		
<b>24625</b>	06/03/25	<b>FIRE SAFETY USA</b>			
E 101-42270-389		uniforms	\$389.95	200920	Fire Dept - bunker book size 15W
		Total	\$389.95		
<b>24626</b>	06/03/25	<b>GANNETT MINNESOTA LOCALIQ</b>			
E 101-41000-203		Legal Notice Publication	\$218.19		G- NOTICE PUB ORD #2025-04, LUTGEN
		Total	\$218.19		
<b>24627</b>	06/03/25	<b>HANSON PAVING</b>			
E 101-41130-220		Repair/Maint Supply	\$55,000.00		PW - Hanson paving mill, sweep, tac, pave
		Total	\$55,000.00		
<b>24628</b>	06/03/25	<b>J BERD</b>			
E 101-41000-520		Buildings and Structures	\$2,324.00	54891	General - Eye wash station at city hall
		Total	\$2,324.00		
<b>24629</b>	06/03/25	<b>KRACKER JACKS DRUMLINE</b>			
E 608-41000-430		Miscellaneous	\$625.00		Parade - Kracker Jack Deposit
		Total	\$625.00		
<b>24630</b>	06/03/25	<b>MN DEPT OF HEALTH</b>			

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-312		Water/Contract Services	\$1,329.00		Water Dept - drinking water
		Total	\$1,329.00		
<b>24631</b>	06/03/25	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>			
E 101-41220-722		Bldg Permit Surcharge	\$12,716.16		G - 2nd QTR 2024 permit surcharge
E 101-41220-722		Bldg Permit Surcharge	\$2,232.28		G 3rd QTR 2024 permit surcharge
		Total	\$14,948.44		
<b>24632</b>	06/03/25	<b>MN FIRE SERVICE CERTIFICATION</b>			
E 101-42270-208		Training, Inst., Travel	\$599.00	13874	Fire Dept - FF1 cert: Blake, Gilmore, Howard, Jante, hazmat retake Jante
		Total	\$599.00		
<b>24633</b>	06/03/25	<b>MN SECRETARY OF STATE</b>			
E 101-41000-430		Miscellaneous	\$120.00		G - Nortary application for Kim
		Total	\$120.00		
<b>24634</b>	06/03/25	<b>MOTOROLA</b>			
E 450-42270-737		radios	\$671.40		Fire dept. - 5 chargers
E 450-42270-737		radios	\$2,455.48		FD- DESKTOP CHARGER 6 UNIT
		Total	\$3,126.88		
<b>24635</b>	06/03/25	<b>MUTT MIT</b>			
E 101-45200-220		Repair/Maint Supply	\$1,339.94	761070	parks -
		Total	\$1,339.94		
<b>24636</b>	06/03/25	<b>NELSONS SANITATION &amp; RENTAL IN</b>			
E 101-45200-410		Rentals	\$75.00	INV/2025/557	parks dept - toilet rental
E 101-45200-410		Rentals	\$75.00	INV/2025/557	parks dept - toilet rental
		Total	\$150.00		
<b>24637</b>	06/03/25	<b>PEARSON BROS., INC</b>			
E 101-41130-220		Repair/Maint Supply	\$7,665.00	6214	Public Works - street sweeping
		Total	\$7,665.00		
<b>24638</b>	06/03/25	<b>RICE CONTRACTING</b>			
E 101-41130-220		Repair/Maint Supply	\$1,350.00	2025-01	PUBLIC WORKS - MOTORGRADER 7.5 HRS
		Total	\$1,350.00		
<b>24639</b>	06/03/25	<b>RIGHT OF WAY REFUND</b>			
E 101-41130-342		Refunds	\$200.00		PW - Craftsmans homes ROW refund
		Total	\$200.00		
<b>24640</b>	06/03/25	<b>RMB ENVIRONMENTAL LABORATORIES</b>			
E 602-49450-316		Sample Analysis	\$245.58	D073546	sewer dept - SAMPLE ANALYSIS
E 602-49450-316		Sample Analysis	\$113.91	D074297	sewer dept - sample
		Total	\$359.49		
<b>24641</b>	06/03/25	<b>STERICYCLE INC</b>			
E 101-42270-220		Repair/Maint Supply	\$32.59	8010644442	Fire Dept - steri-safe
		Total	\$32.59		

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Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>24642</b>	06/03/25	<b>TRAUT COMPANIES</b>			
E 601-49400-316		Sample Analysis	\$70.00		WATER - CITY HALL SAMPLE #250601, METER STATION #250602
		Total	\$70.00		
<b>25295 e</b>	05/23/25	<b>PERA</b>			
G 101-21704		PERA	\$367.00		KIFFMEYER, MARK G.
G 101-21704		PERA	\$80.50		RASMUSON, TERESA M.
G 601-21704		PERA	\$4.74		RASMUSON, TERESA M.
G 602-21704		PERA	\$4.74		RASMUSON, TERESA M.
G 607-21704		PERA	\$4.73		RASMUSON, TERESA M.
G 101-21704		PERA	\$589.79		McCABE, WILLIAM R.
G 601-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 602-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 607-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 101-21704		PERA	\$78.36		SCHLUETER, STEVEN F.
G 101-21704		PERA	\$367.00		BLASHACK, CHAD C.
G 101-21704		PERA	\$349.87		HOLLERMANN, PAUL A.
G 101-21704		PERA	\$178.19		HILL, MARY M
G 101-21704		PERA	\$336.00		CLAUSSEN, KIM M
		Total	\$2,464.63		
<b>25296 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$290.96		941 taxes
G 101-21703		FICA Tax Withholding	\$536.64		941 taxes
G 101-21709		Medicare	\$125.50		941 taxes
		Total	\$953.10		
<b>25297 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$66.09		941 taxes
G 101-21703		FICA Tax Withholding	\$110.68		941 taxes
G 101-21709		Medicare	\$25.88		941 taxes
		Total	\$202.65		
<b>25298 e</b>	05/23/25	<b>MN DEPT OF REVENUE</b>			
G 101-21702		State Withholding	\$1,849.91		State Tax - MN
G 601-21702		State Withholding	\$104.50		State Tax - MN
G 602-21702		State Withholding	\$104.49		State Tax - MN
G 607-21702		State Withholding	\$44.24		State Tax - MN
		Total	\$2,103.14		
<b>25299 e</b>	05/23/25	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$1,826.87		941 taxes
G 101-21703		FICA Tax Withholding	\$2,324.20		941 taxes
G 101-21709		Medicare	\$543.60		941 taxes
G 601-21701		Federal Withholding	\$37.05		941 taxes
G 601-21703		FICA Tax Withholding	\$34.82		941 taxes
G 601-21709		Medicare	\$8.14		941 taxes
G 602-21701		Federal Withholding	\$37.05		941 taxes
G 602-21703		FICA Tax Withholding	\$34.82		941 taxes

# City of St. Augusta

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 602-21709		Medicare	\$8.14		941 taxes
G 607-21701		Federal Withholding	\$37.05		941 taxes
G 607-21703		FICA Tax Withholding	\$34.80		941 taxes
G 607-21709		Medicare	\$8.14		941 taxes
		Total	\$4,934.68		
<b>25300 e</b>	05/28/25	<b>US BANK BAHR</b>			
E 101-42270-212		Motor Fuels	\$134.57		Fire Dept - pump fuel
E 101-42270-220		Repair/Maint Supply	\$66.16		Fire Dept - file, axe
		Total	\$200.73		
<b>25301 e</b>	05/28/25	<b>US BANK BLASHACK</b>			
E 601-49400-212		Motor Fuels	\$77.67		Water - fuel
E 101-45200-220		Repair/Maint Supply	\$78.53		Parks - supplies, pool shock, rust defense
E 101-45200-220		Repair/Maint Supply	\$75.93		Parks - supplies
E 602-49450-316		Sample Analysis	\$2.39		Sewer - ice for sample
E 601-49400-316		Sample Analysis	\$10.30		Water - shipping
E 101-45200-430		Miscellaneous	\$162.74		Parks - waders to fix pump in lake
E 601-49400-200		Office Supplies (GENERA	\$20.88		Water - 9v battery
E 601-49400-212		Motor Fuels	\$78.68		Water - fuel
E 602-49450-212		Motor Fuels	\$78.68		Sewer - fuel
E 101-41130-212		Motor Fuels	\$104.92		Public works - fuel
E 101-45200-220		Repair/Maint Supply	\$209.06		Parks - rain sensor and globe
		Total	\$899.78		
<b>25302 e</b>	05/28/25	<b>US BANK CLAUSSEN</b>			
E 101-41000-200		Office Supplies (GENERA	\$258.67		G - ENVELOPES
		Total	\$258.67		
<b>25303 e</b>	05/28/25	<b>US BANK HOLLERMANN</b>			
E 101-41130-212		Motor Fuels	\$97.58		Public works - fuel holiday
E 601-49400-212		Motor Fuels	\$48.78		Water - fuel holiday
E 602-49450-212		Motor Fuels	\$48.79		Sewer - fuel holiday
E 101-41130-220		Repair/Maint Supply	\$144.90		Public Works - Midsota Trailer coupler ring
E 101-45200-220		Repair/Maint Supply	\$16.14		Parks - DG hose
E 602-49450-220		Repair/Maint Supply	\$12.95		Sewer - Batteries Plus
E 101-41130-220		Repair/Maint Supply	\$51.58		Public works - Amazon spring strut
		Total	\$420.72		
<b>25304 e</b>	05/28/25	<b>US BANK KIFFMEYER</b>			
E 101-41130-220		Repair/Maint Supply	\$113.96		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$212.90		PW - COMPESSOR OIL CHAMBERLAIN OIL
E 101-41130-220		Repair/Maint Supply	\$316.37		PW - SUPPLIES MIMBACH FLEET
E 101-41130-220		Repair/Maint Supply	\$124.35		PW - 12V BATTERIES PLUS
E 101-41130-212		Motor Fuels	\$17.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$24.40		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$50.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$58.00		PW - FUEL HOLIDAY
E 101-41130-212		Motor Fuels	\$34.10		PW - FUEL HOLIDAY
E 101-45200-212		Motor Fuels	\$24.75		PW - FUEL HOLIDAY

City of St. Augusta

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**\*Check Detail Register©**

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41130-220		Repair/Maint Supply	\$37.24		PW - VALVE AUTO VALUE
E 101-41130-220		Repair/Maint Supply	\$105.83		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$138.97		PW - 50' AIR HOSE 360 RENTS
E 101-41130-220		Repair/Maint Supply	\$26.66		PW - COUPLER FLEET FARM
E 101-41130-220		Repair/Maint Supply	\$358.05		PW - 185 CFM \$165/DAY 360 RENTS
E 101-45200-212		Motor Fuels	\$77.00		PW - FUEL HOLIDAY
E 101-41130-220		Repair/Maint Supply	\$254.05		PW - SUPPLIES MGX EQUIP
E 101-41130-220		Repair/Maint Supply	\$124.57		PW - SUPPLIES MENARDS
E 101-45200-220		Repair/Maint Supply	\$124.54		PW - IGNITION MODULE MANDM EQUIP
E 101-45200-220		Repair/Maint Supply	\$25.00		PARKS - BUNG FITTING TRAUT CO
E 101-45200-220		Repair/Maint Supply	\$17.60		PARKS - SAWBLADES FLEET FARM
E 101-41130-220		Repair/Maint Supply	\$60.74		PW - SUPPLIES MENARDS
E 101-41130-220		Repair/Maint Supply	\$52.99		PW - SUPPLIES AUTO VALUE
E 101-45200-220		Repair/Maint Supply	\$33.48		PARKS - BELT & FILTERS MANDM EXPRESS
E 101-45200-220		Repair/Maint Supply	\$5.29		PARKS - SUMMER OIL MANDM EXPRESS
E 101-41130-220		Repair/Maint Supply	\$10.36		PW - SUPPLIES HCM MIDWAY IRON
E 101-41130-220		Repair/Maint Supply	\$62.99		PW - PUMP
Total			\$2,491.19		
<b>25305 e</b>	05/28/25	<b>US BANK KRAMER</b>			
E 101-42270-323		Internet	\$285.60		FD - GOOGLE
E 101-42270-212		Motor Fuels	\$176.50		FD - TRUFUEL MENARDS
E 101-42270-389		uniforms	\$539.70		FD - HELMET ROCKERS 30
E 450-42270-737		radios	\$2,810.75		FD - BATTERIES
Total			\$3,812.55		
<b>25306 e</b>	05/28/25	<b>US BANK MCCABE</b>			
E 101-41000-200		Office Supplies (GENERA	\$22.22		General - supplies
E 101-41000-200		Office Supplies (GENERA	\$19.39		General - supplies
E 101-41000-200		Office Supplies (GENERA	\$255.85		general - supplies
E 101-41000-208		Training, Inst., Travel	\$250.00		general - cgms summer conference
Total			\$547.46		
<b>25307 e</b>	05/28/25	<b>US BANK RASMUSON</b>			
E 101-42270-323		Internet	\$239.29		FD - INTERNET MIDCO
E 101-41000-323		Internet	\$267.28		G - INTERNET MIDCO
Total			\$506.57		
<b>25308 e</b>	05/28/25	<b>US BANK WOLTERS</b>			
E 101-45200-220		Repair/Maint Supply	\$6.99		PARKS - SUPPLIES
Total			\$6.99		
<b>10100</b>			<b>\$113,941.06</b>		

# City of St. Augusta

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## \*Check Detail Register©

Checks 05/14/25-06/03/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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### Fund Summary

#### 10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$103,734.58	48,734.58
450 CAPITAL PROJECT FUND	\$6,681.63	
601 WATER FUND	\$1,934.67	
602 SEWER FUND	\$801.65	
607 STORMWATER UTILITY	\$163.53	
608 ST. AUGUSTA PARADE FUND	\$625.00	
	<u>\$113,941.06</u>	

Jeffery J Schmitz

58,941.06

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(un-audited)	\$ 1,446,542	\$ 1,524,661.26	\$ 101,837	\$ 278,717	\$ 91,708	\$ 639,460	\$ 111,984	\$ 169,500	\$ 8,030	\$ 40,435	\$ 4,200	\$ 4,417,074
Receipts January 2025	\$ 29,679	\$ 34,518.92	\$ 384	\$ 6,000	\$ 24,364	\$ 23,615	\$ 9,440	\$ 925	\$ 484			\$ 129,409
Ex. January 2025	\$ 98,425	\$ 51,261.85			\$ 39,986	\$ 30,270	\$ 577		\$ 323			\$ 220,844
Receipts February 2025	\$ 14,832	\$ 31,353.09			\$ 19,530	\$ 20,106	\$ 669	\$ 640	\$ 357			\$ 87,487
Ex. February 2025	\$ 104,935	\$ 141,685.21			\$ 22,120	\$ 19,328	\$ 14,747		\$ 323			\$ 303,139
Receipts March 2025	\$ 14,039	\$ 41,248.91			\$ 20,676	\$ 20,890	\$ 374	\$ 659	\$ 368		\$ 1,600	\$ 99,854
Ex. March 2025	\$ 75,158	\$ 231,978.40			\$ 7,717	\$ 5,718	\$ 1,170		\$ 323			\$ 322,065
Receipts April 2025	\$ 39,351	\$ 54,022.91		\$ 24,000	\$ 23,161	\$ 17,612	\$ 4,651	\$ 786	\$ 387		\$ 1,550	\$ 165,523
Ex. April 2025	\$ 104,615	\$ 12,829.00			\$ 42,960	\$ 36,277	\$ 1,693		\$ 323		\$ 141	\$ 198,838
Receipts May 2025	\$ 19,493	\$ 24,174.92		\$ 6,000	\$ 19,645	\$ 16,863	\$ 1,081	\$ 675	\$ 295		\$ 500	\$ 88,727
Ex. May 2025	\$ 118,228	\$ 47,060.17			\$ 21,594	\$ 48,264	\$ 1,153		\$ 323	\$ 40,435		\$ 277,058
Receipts June 2025												\$ -
Ex. June 2025	\$ 61,656	\$ 3,870.88			\$ 2,518	\$ 1,845					\$ 625	\$ 70,515
Receipts July 2025												\$ -
Ex. July 2025												\$ -
Receipts August 2025												\$ -
Ex. August 2025												\$ -
Receipts September 2025												\$ -
Ex. September 2025												\$ -
Receipts October 2025												\$ -
Ex. October 2025												\$ -
Receipts November 2025												\$ -
Ex. November 2025												\$ -
Receipts December 2025												\$ -
Ex. December 2025												\$ -
Cash Balance	\$ 1,000,918	\$ 1,221,294.50	\$ 121,866	\$ 314,717	\$ 62,189	\$ 596,844	\$ 108,858	\$ 173,185	\$ 8,304	\$ -	\$ 7,084	\$ 3,615,261

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2024						
Un-Audited	\$386,131.77	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,524,661.26
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 15,965.22	\$ 15,965.21		\$31,930.43
January Cable Franchise Fees		\$ 588.49				\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer		\$ (2,582.99)				(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (1,783.06)		(\$1,783.06)
Otta Seal Project				\$ (135,699.16)		(\$135,699.16)
February Sales Tax			\$ 14,385.59	\$ 14,385.58		\$28,771.17
February Cable Franchise Fees		\$ 581.92				\$581.92
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (26,978.40)	(\$26,978.40)
Pumper Truck					\$ (200,000.00)	(\$200,000.00)
Public Works - Air Compressor				\$ (5,000.00)		(\$5,000.00)
March Sales Tax			\$ 14,973.11	\$ 14,973.11		\$29,946.22
March Cable Franchis Fees		\$ 593.34				\$593.34
Local Government Aid				\$ 8,709.35		\$8,709.35
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Dog Park Shelter			\$ (12,829.00)			(\$12,829.00)
April Sales Tax			\$ 25,730.34	\$ 25,730.34		\$51,460.68
April Cable Franchise Fees		\$ 562.23				\$562.23
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
TV Monitor for Council Chambers		\$ (863.99)				(\$863.99)
2024 Street Project Engineering				\$ (2,244.50)		(\$2,244.50)
Otta Seal Engineering				\$ (5,298.00)		(\$5,298.00)
Pagers					\$ (2,550.00)	(\$2,550.00)
Radios					\$ (3,460.15)	(\$3,460.15)
2024 Street Project Shoulder Redo				\$ (26,825.00)		(\$26,825.00)
Gas Meter					\$ (3,007.78)	(\$3,007.78)
Radio Battery Packs					\$ (2,810.75)	(\$2,810.75)
May Cable Franchise Fees		\$ 574.48				\$574.48
May Sales Tax			\$ 10,800.22	\$ 10,800.22		\$21,600.44
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Move Radio to New Truck					\$ (744.00)	(\$744.00)
Chargers					\$ (671.40)	(\$671.40)
Desktop Charger Unit					\$ (2,455.48)	(\$2,455.48)
						\$0.00
						\$0.00
						\$0.00
Totals	\$386,131.77	\$73,390.63	\$1,381,738.88	(\$575,536.32)	(\$44,430.46)	\$1,221,294.50

**Unallocated - Reserved**

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 286,500.00



	<b>2025</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>As of June 3, 2024</b>	<b>Spent</b>	
General Fund	\$1,273,500	\$ 124,590	9.78%	\$1,148,910
Capital Improvement Fund	\$1,089,833	\$ 185,381	17.01%	\$904,452
Water Fund	\$331,500	\$ 131,599	39.70%	\$199,901
Sewer Fund	\$352,000	\$ 123,589	35.11%	\$228,411
Sewer Debt Fund	\$12,000	\$ 4,480	37.34%	\$7,520
Street Light Fund	\$5,600	\$ 2,616	46.71%	\$2,984
WAC/SAC Improvement Fund	\$41,759	\$ 36,000	86.21%	\$5,759
Debt Service	\$41,000	\$ 457	1.11%	\$40,543
Storm Water	\$50,000	\$ 18,178	36.36%	\$31,822
American Rescue Plan	\$0			\$0
2025 Parade		\$ 7,550		
Total Revenues	\$3,197,192	\$ 634,440	19.84%	\$2,562,752
<b>Expenditures</b>				
General Fund	\$1,235,686	\$ 590,866	47.82%	\$644,820
Capital Improvement Fund	\$995,800	\$ 486,686	48.87%	\$509,114
Water Fund	\$297,681	\$ 140,972	47.36%	\$156,709
Sewer Fund	\$306,004	\$ 145,780	47.64%	\$160,224
Storm Water Utility Fund	\$42,073	\$ 20,515	48.76%	\$21,558
Street Light Fund	\$4,380	\$ 1,616	36.90%	\$2,764
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ -	0.00%	\$36,000
American Rescue Plan		\$ 40,435		(\$40,435)
2025 Parade		\$ 766		(\$766)
Total Expenditures	\$2,917,624	\$ 1,427,635	48.93%	\$1,489,989

<b>General Fund</b>				
	<b>2025</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>As of June 3, 2025</b>	<b>Spent</b>	
Administration	\$ 441,531	\$ 271,160	61.41%	\$ 170,371
Council	\$ 37,825	\$ 9,340	24.69%	\$ 28,485
Boards and Commissions	\$ 3,500	\$ 990	28.29%	\$ 2,510
Building Inspection	\$ 142,000	\$ 66,154	46.59%	\$ 75,846
Elections	\$ 2,100	\$ 2,045	97.40%	\$ 55
Fire	\$ 236,069	\$ 65,554	27.77%	\$ 170,515
Streets	\$ 268,256	\$ 135,077	50.35%	\$ 133,179
Parks	\$ 104,405	\$ 40,546	38.84%	\$ 63,859
<b>Total General Fund</b>	\$ 1,235,686	\$ 590,866	47.82%	\$ 644,820

**MINUTES OF THE JOINT CITY COUNCIL/PLANNING COMMISSION WORKSHOP  
MEETING  
ST. AUGUSTA, MINNESOTA  
May 13, 2025**

**CALL TO ORDER:** The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Schmitz, Council Members, Hommerding, Genereux and Skaalerud; Planning Commission Members Ahmann, Planning Consultant Robin Kaufman, Planning Coordinator Claussen and Clerk/Administrator McCabe.

**OTHERS PRESENT:** John Mondloch, Amy Mondloch, Jay Johnston, Fritz Voigt, Mason Voigt, Paul Reinert, Ben Voigt

**CONSENT AGENDA:** **A motion was made by Mr. Genereux, seconded by Mr. Bacckes to approve the consent agenda. Motion carried unanimously.**

The following items were approved with the consent agenda:

Bill Payable dated May 13, 2025 for ePayments #25292e – 25294e and Checks #24583 – 24604.

City Council/Planning Commission Workshop Agenda, May 13, 2025

**MISC:** Mayor Schmitz indicated he has had complaints on the Beaver Lake Road Otta Seal and asked that we solicit bids to do a simple 2” overlay on Beaver Lake Road.

**A motion was made to solicit bids for a 2” overlay on Beaver Lake Road by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.**

**MONDLOCH CONCEPT**

**PLAN:** Mr. McCabe introduced the concept indicting the property owner wants to develop property he owns in an area that is designated as a R1 residential area in our future land use map. It is a concept because R1 zoning requires development to be connected to municipal utilities and currently the property is more than a mile and a half from the City system. Ms. Kaufman explained how this property is currently zoned and what it would mean to develop a PUD in this area. John and Amy Mondloch, property owners, were in attendance and Mr. Mondloch explained their thoughts and the process they have been going through to attempt to develop this property. There was additional discussion on how the property owners would access their properties and the requirement would be that there needs to be shared access between every two lots. There appeared to be a consensus that they would support a development in the area. The Mondloch’s thanked everyone for their time and indicated they appreciate the direction they were given.

**ADJOURMENT:**    **A motion was made to adjourn at 7:45pm by Mr. Backes seconded by Mr. Genereux.**

Approved this 3<sup>rd</sup> day of June, 2025.

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Jeff Schmitz, Mayor

Attest:

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William R. McCabe, Clerk/Administrator

## **Liquor License Renewals**

St. August Legion - On Sale, Sunday

BP St. Augusta - Off Sale

Delux Liquors - Off Sale

Hayloft Bar & Grill - Off Sale, On Sale, Sunday

Club Almar - Off Sale, On Sale, Sunday

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# ST AUGUSTA CONTRACT

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MAY 2025

TOTAL HOURS: 44

[See attached activity list for details]



# Monthly Contract Report

## Results



**Agency:** SCSO  
**Agency #:** MN0730000

**Print Date/Time:** 06/02/2025 09:22  
**Total Records :** 44

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25009236	05/01/2025 07:55	Contract	ST AUGUSTA
2025-25009327	05/02/2025 04:14	Contract	ST AUGUSTA
2025-25009357	05/02/2025 09:56	Contract	ST AUGUSTA
2025-25009439	05/03/2025 02:50	Contract	ST AUGUSTA
2025-25009450	05/03/2025 10:26	Contract	ST AUGUSTA
2025-25009503	05/04/2025 01:17	Contract	ST AUGUSTA
2025-25009561	05/04/2025 19:00	Contract	ST AUGUSTA
2025-25009590	05/05/2025 08:28	Contract	ST AUGUSTA
2025-25009778	05/06/2025 22:51	Contract	ST AUGUSTA
2025-25009885	05/07/2025 23:41	Contract	ST AUGUSTA
2025-25009898	05/08/2025 08:03	Contract	ST AUGUSTA
2025-25009987	05/09/2025 02:20	Contract	ST AUGUSTA
2025-25010057	05/09/2025 18:56	Contract	ST AUGUSTA
2025-25010081	05/10/2025 03:20	Contract	ST AUGUSTA
2025-25010086	05/10/2025 08:57	Contract	ST AUGUSTA
2025-25010164	05/11/2025 10:00	Contract	ST AUGUSTA
2025-25010281	05/12/2025 13:58	Contract	ST AUGUSTA
2025-25010337	05/12/2025 23:03	Contract	ST AUGUSTA
2025-25010341	05/13/2025 02:28	Contract	ST AUGUSTA
2025-25010350	05/13/2025 08:31	Contract	ST AUGUSTA
2025-25010545	05/15/2025 04:37	Contract	ST AUGUSTA
2025-25010645	05/16/2025 11:51	Contract	ST AUGUSTA
2025-25010674	05/16/2025 18:32	Contract	ST AUGUSTA
2025-25010736	05/17/2025 23:32	Contract	ST AUGUSTA
2025-25010745	05/18/2025 02:39	Contract	ST AUGUSTA
2025-25010779	05/18/2025 19:58	Contract	ST AUGUSTA
2025-25010801	05/19/2025 07:57	Contract	ST AUGUSTA
2025-25010872	05/20/2025 05:00	Contract	ST AUGUSTA
2025-25010934	05/20/2025 17:30	Contract	ST AUGUSTA
2025-25010980	05/21/2025 14:15	Contract	ST AUGUSTA
2025-25011008	05/22/2025 04:20	Contract	ST AUGUSTA
2025-25011082	05/22/2025 16:52	Contract	ST AUGUSTA
2025-25011142	05/23/2025 10:08	Contract	ST AUGUSTA
2025-25011299	05/24/2025 19:47	Contract	ST AUGUSTA
2025-25011324	05/25/2025 01:51	Contract	ST AUGUSTA



# Monthly Contract Report

## Results



**Agency:** SCSO  
**Agency #:** MN0730000

**Print Date/Time:** 06/02/2025 09:22  
**Total Records :** 44

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25011426	05/26/2025 04:57	Contract	ST AUGUSTA
2025-25011461	05/26/2025 17:45	Contract	ST AUGUSTA
2025-25011512	05/27/2025 09:10	Contract	ST AUGUSTA
2025-25011657	05/28/2025 19:22	Contract	ST AUGUSTA
2025-25011685	05/29/2025 08:50	Contract	ST AUGUSTA
2025-25011811	05/30/2025 05:00	Contract	ST AUGUSTA
2025-25011945	05/30/2025 23:57	Contract	ST AUGUSTA
2025-25011949	05/31/2025 00:51	Contract	ST AUGUSTA
2025-25011984	05/31/2025 14:40	Contract	ST AUGUSTA





# St Augusta Monthly Report

## Results



**Agency:** SCSO  
**Agency #:** MN0730000

**Print Date/Time:** 06/01/2025 00:06  
**Total Records :** 81

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25009302	05/01/2025 16:02	Alarm	ST AUGUSTA
2025-25009890	05/08/2025 04:46	Alarm	ST AUGUSTA
2025-25010073	05/09/2025 23:31	Alarm	ST AUGUSTA
2025-25010346	05/13/2025 07:27	Alarm	ST AUGUSTA
2025-25010619	05/16/2025 02:23	Alarm	ST AUGUSTA
2025-25011245	05/24/2025 09:40	Alarm	ST AUGUSTA
2025-25011986	05/31/2025 14:39	Alarm	ST AUGUSTA
2025-25009985	05/09/2025 02:16	Burglary	ST AUGUSTA
2025-25010535	05/14/2025 20:31	Citizen Contact	ST AUGUSTA
2025-25011425	05/26/2025 04:18	Citizen Contact	ST AUGUSTA
2025-25010902	05/20/2025 13:14	Civil Matter	ST AUGUSTA
2025-25010943	05/20/2025 19:03	Court Order Violation	ST AUGUSTA
2025-25011121	05/23/2025 07:25	Dispute	ST AUGUSTA
2025-25009846	05/07/2025 17:29	Driving Complaint	ST AUGUSTA
2025-25010177	05/11/2025 13:35	Driving Complaint	ST AUGUSTA
2025-25010961	05/21/2025 08:42	Finance	ST AUGUSTA
2025-25011753	05/29/2025 17:32	Fire Alarm	ST AUGUSTA
2025-25009280	05/01/2025 13:58	Follow Up	ST AUGUSTA
2025-25009529	05/04/2025 13:41	Hold Up Alarm	ST AUGUSTA
2025-25009901	05/08/2025 08:35	Lift Assist	ST AUGUSTA
2025-25010740	05/18/2025 00:20	Lift Assist	ST AUGUSTA
2025-25010807	05/19/2025 09:18	Lift Assist	ST AUGUSTA
2025-25011165	05/23/2025 13:28	Matter of Information	ST AUGUSTA
2025-25009264	05/01/2025 11:40	Medical Emergency	ST AUGUSTA
2025-25009582	05/05/2025 05:09	Medical Emergency	ST AUGUSTA
2025-25010540	05/14/2025 22:23	Medical Emergency	ST AUGUSTA
2025-25010611	05/15/2025 21:03	Medical Emergency	ST AUGUSTA
2025-25010669	05/16/2025 18:28	Medical Emergency	ST AUGUSTA
2025-25011431	05/26/2025 08:38	Medical Emergency	ST AUGUSTA
2025-25009760	05/06/2025 18:53	Meeting	ST AUGUSTA
2025-25009256	05/01/2025 10:41	Missing Person Adult	ST AUGUSTA



# St Augusta Monthly Report

## Results



Agency: SCSO  
Agency #: MN0730000

Print Date/Time: 06/01/2025 00:06  
Total Records : 81

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25011212	05/23/2025 20:14	Noise Complaint	ST AUGUSTA
2025-25011763	05/29/2025 17:50	Ordinance Violation	ST AUGUSTA
2025-25010932	05/20/2025 17:29	Paper Service	ST AUGUSTA
2025-25010532	05/14/2025 19:32	Patrol	ST AUGUSTA
2025-25010622	05/16/2025 04:49	Patrol	ST AUGUSTA
2025-25009244	05/01/2025 09:04	Personal Assist	ST AUGUSTA
2025-25011675	05/29/2025 02:02	Repossession	ST AUGUSTA
2025-25009900	05/08/2025 08:08	Special Detail	ST AUGUSTA
2025-25010052	05/09/2025 17:54	Suicide Threat	ST AUGUSTA
2025-25010638	05/16/2025 09:48	Suspicious Incident	ST AUGUSTA
2025-25011674	05/29/2025 01:32	Suspicious Incident	ST AUGUSTA
2025-25010284	05/12/2025 13:44	Threats	ST AUGUSTA
2025-25010473	05/14/2025 08:22	Threats	ST AUGUSTA
2025-25009446	05/03/2025 09:09	Traffic Stop	ST AUGUSTA
2025-25009486	05/03/2025 19:41	Traffic Stop	ST AUGUSTA
2025-25009646	05/05/2025 18:54	Traffic Stop	ST AUGUSTA
2025-25009784	05/07/2025 05:40	Traffic Stop	ST AUGUSTA
2025-25009786	05/07/2025 07:05	Traffic Stop	ST AUGUSTA
2025-25009792	05/07/2025 08:02	Traffic Stop	ST AUGUSTA
2025-25009810	05/07/2025 10:21	Traffic Stop	ST AUGUSTA
2025-25009811	05/07/2025 10:32	Traffic Stop	ST AUGUSTA
2025-25009822	05/07/2025 11:41	Traffic Stop	ST AUGUSTA
2025-25009823	05/07/2025 12:00	Traffic Stop	ST AUGUSTA
2025-25009824	05/07/2025 12:09	Traffic Stop	ST AUGUSTA
2025-25009825	05/07/2025 12:27	Traffic Stop	ST AUGUSTA
2025-25009899	05/08/2025 08:06	Traffic Stop	ST AUGUSTA
2025-25010227	05/12/2025 09:05	Traffic Stop	ST AUGUSTA
2025-25010286	05/12/2025 14:18	Traffic Stop	ST AUGUSTA
2025-25010355	05/13/2025 09:20	Traffic Stop	ST AUGUSTA
2025-25010458	05/14/2025 08:56	Traffic Stop	ST AUGUSTA
2025-25010937	05/20/2025 18:13	Traffic Stop	ST AUGUSTA
2025-25011239	05/24/2025 05:42	Traffic Stop	ST AUGUSTA
2025-25011454	05/26/2025 16:42	Traffic Stop	ST AUGUSTA
2025-25011476	05/26/2025 21:37	Traffic Stop	ST AUGUSTA



# St Augusta Monthly Report

## Results



**Agency:** SCSO  
**Agency #:** MN0730000

**Print Date/Time:** 06/01/2025 00:06  
**Total Records :** 81

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25011700	05/29/2025 11:55	Traffic Stop	ST AUGUSTA
2025-25011773	05/29/2025 21:14	Traffic Stop	ST AUGUSTA
2025-25011926	05/30/2025 21:52	Traffic Stop	ST AUGUSTA
2025-25011956	05/31/2025 07:09	Traffic Stop	ST AUGUSTA
2025-25011991	05/31/2025 15:04	Traffic Stop	ST AUGUSTA
2025-25011996	05/31/2025 15:34	Traffic Stop	ST AUGUSTA
2025-25012003	05/31/2025 16:34	Traffic Stop	ST AUGUSTA
2025-25009495	05/03/2025 22:41	Unknown	ST AUGUSTA
2025-25011572	05/28/2025 01:01	Unwanted	ST AUGUSTA
2025-25011670	05/28/2025 23:00	Unwanted	ST AUGUSTA
2025-25010487	05/14/2025 12:45	Vehicle In The Ditch	ST AUGUSTA
2025-25011326	05/25/2025 02:13	Vehicle In The Ditch	ST AUGUSTA
2025-25010570	05/15/2025 11:22	Warrant	ST AUGUSTA
2025-25011009	05/22/2025 04:31	Welfare Check	ST AUGUSTA
2025-25011408	05/25/2025 19:29	Welfare Check	ST AUGUSTA
2025-25011701	05/29/2025 11:53	Welfare Check	ST AUGUSTA

# Building Inspector's Report - MAY 2025

Permits	Issue Date	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG25-000063	05/05/2025	New Construction	23067	27TH	ROLLING GREEN INC	FRONTIER HOMES LLC	250000
AUG25-000064	05/05/2025	New Construction	22097	MAJESTIC	EAGLES LANDING LLC	WERSCHAY HOMES INC	650000
AUG25-000065	05/05/2025	Residential New Construction	23067	27TH	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	11400
AUG25-000066	05/05/2025	Residential New Construction	23067	27TH	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	8800
AUG25-000067	05/06/2025	Deck/Porch	24332	19TH	VALERIE M HAAKONSON	FOUR SEASONS CONTRACTING	5000
AUG25-000068	05/06/2025	Residential Roofing	1611	FOREST GLEN	MORGAN J STELZER	T & J CONSTRUCTION	10000
AUG25-000069	05/08/2025	Sign	23668	67TH	OBRIEN PROPERTIES OF ST CLOUD LLC	SCENIC SIGN CORPORATION	2495
AUG25-000070	05/12/2025	Alteration/Repair/Extension	1914	250TH	CITY OF ST AUGUSTA	J-BERD MECHANICAL CONTRACTORS INC	2324
AUG25-000071	05/13/2025	Residential Furnace	5417	GARDEN HILLS	ROBIN & MARY C OLSON	MN HEATING AND COOLING	4000
AUG25-000072	05/14/2025	Alteration/Repair/Extension	23215	43RD	CITY OF ST AUGUSTA	AUGUSTA PLUMBING LLC	5126
AUG25-000073	05/15/2025	Residential Roofing	21703	RIDGEVIEW	OHANA LLC	BD EXTERIORS INC	57336.34
AUG25-000074	05/16/2025	Residential Roofing	24303	17TH	JERRY VOIGT	LUTGEN COMPANIES	22330
AUG25-000075	05/20/2025	Residential Roofing	24183	COUNTY ROAD 75	RANDY H & DENISE HOMMERDING	MUELLER BUILDERS LLC	15000
AUG25-000076	05/20/2025	Interior Remodel	5028	RED HAWK	MARK D FITCH	BERSCHIED BUILDERS LLC	21000
AUG25-000077	05/21/2025	Residential Roofing	20642	VIENNA	ALDO COCONI ALVAREZ	COMITTED 365 ROOFING & EXTERIORS LLC	39000
AUG25-000078	05/21/2025	Residential Roofing	22445	43RD	RONALD C & SHARON M SPANIER	COMITTED 365 ROOFING & EXTERIORS LLC	49000
AUG25-000079	05/21/2025	Residential Roofing	1621	FOREST GLEN	LEROY B GOEBEL	LEROY B GOEBEL	10000
AUG25-000080	05/22/2025	Residential Water Heater	22825	FLEETWOOD	JOHN E SINKO	AUGUSTA PLUMBING & HEATING	9928
AUG25-000081	05/27/2025	Residential New Construction	22097	MAJESTIC	EAGLES LANDING LLC	PIPERS PLUMBING	32000
AUG25-000082	05/28/2025	Deck/Porch	4428	FARMDALE	TRICIA WALZ	TRICIA WALZ	5000
AUG25-000083	05/28/2025	Deck/Porch	2393	TOPAZ	CHAD RUDY	GLOBE BUILDERS	15000
AUG25-000084	05/29/2025	Residential Roofing	22000	43RD	DONALD & PATRICIA ANDERSON TRUST	KMG CONSTRUCTION	10000
AUG25-000085	05/29/2025	Residential Gas Line	5029	RED HAWK	JONATHAN D STEINKE	PURE MECHANICAL LLC	1000

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## St. Augusta Fire Department

Physical Address: 23415 43<sup>rd</sup> Ave.

Mailing Address: 1914 250<sup>th</sup> St. \* St. Augusta, MN 56301

Phone: (320) 258-0240 \* Fax: (320) 258-0239

E-mail: [fire.hall@staugustafd.org](mailto:fire.hall@staugustafd.org)

Fire Chief: Joe Kramer \* Asst. Fire Chief: Shawn Steinhofner

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## April 2025 Run report

### Emergency calls as of report date:

- 4-4-25 Medical
- 4-11-25 Fire (Burning pile)
- 4-11-25 Medical
- 4-12-25 Fire (House burn training)
- 4-18-25 Medical
- 4-18-25 Fire (House burn smoldering)
- 4-18-25 Medical
- 4-21-25 Medical
- 4-28-25 Medical
- 4-28-25 Medical
- 4-29-25 Medical
- 4-30-25 Fire (Grass fire)

12 calls for April

63 calls for 2025 (50 calls as of this date last year)

### Monthly training:

April's training we did in house pump training on all the trucks. We also had our house burn at the Lutgen property through Fire Inc, and on our 3<sup>rd</sup> Monday training we did wild land search and rescue training in Hidden Lake Park.



## St. Augusta Fire Department

Physical Address: 23415 43<sup>rd</sup> Ave.

Mailing Address: 1914 250<sup>th</sup> St. \* St. Augusta, MN 56301

Phone: (320) 258-0240 \* Fax: (320) 258-0239

E-mail: [fire.hall@staugustafd.org](mailto:fire.hall@staugustafd.org)

Fire Chief: Joe Kramer \* Asst. Fire Chief: Shawn Steinhofner

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June 3rd, 2025

Dear City Council

After conducting an interview for an open firefighter position. The hiring committee is recommending hiring Jes Naber.

Sincerely,

Chief  
St. Augusta Fire Department





## St. Augusta Fire Department

Physical Address: 23415 43<sup>rd</sup> Ave.

Mailing Address: 1914 250<sup>th</sup> St. \* St. Augusta, MN 56301

Phone: (320) 258-0240 \* Fax: (320) 258-0239

E-mail: [fire.hall@staugustafd.org](mailto:fire.hall@staugustafd.org)

Fire Chief: Joe Kramer \* Asst. Fire Chief: Shawn Steinhofner

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June 3rd, 2025

Dear City Council,

Shane Howard and Ryan Blake have completed all their required training and drive time to be removed off of probation. It is my recommendation to remove them from probationary status.

Sincerely,

Joe Kramer  
Chief  
St. Augusta Fire Department



PO Box 7125  
Saint Cloud, MN 56302  
autotrim.com

## Estimate

**ADDRESS**

St. Augusta Fire Dept.  
St. Augusta Fire Dept.

**ESTIMATE #**

1138

**DATE**

05/27/2025

**ACTIVITY****Commercial graphics:Fleet Marking:Fleet Marking**

Gold Leaf Engine Turn lettering & logos over Black Outline  
"St. Augusta Fire Department"  
"Engine 2" - door logos  
Front & Rear "SAFD"  
Rear "Engine 2"  
Top Panels "St. Augusta Fire"  
Unit #117 - White  
Installed

**QTY****RATE****AMOUNT**

1

1,250.00

1,250.00

**Commercial graphics:Commercial graphics**

White Reflective Stripes over Gold Stripes - add Black border stripes  
Overlay Gold Engine Turn stripe upper cab stripe

1

950.00

950.00

SUBTOTAL

2,200.00

TAX (6.875%)

0.00

TOTAL

**\$2,200.00**

Accepted By

Accepted Date



June 3, 2025

Honorable Mayor and City Council  
City of St. Augusta  
1914 - 250th Street  
St. Augusta, Minnesota 56301

We have audited the financial statements of the City of St. Augusta as of and for the year ended December 31, 2024, and have issued our report thereon dated June 3, 2025. Professional standards require that we advise you of the following matters relating to our audit.

### **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated December 16, 2024, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of the financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of City of St. Augusta solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated June 3, 2025.

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you in the engagement letter dated December 16, 2024.

### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

## **Significant Risks Identified**

We have identified the following significant risks:

Limited segregation of duties, which requires special audit consideration due to the potential magnitude of misstatement.

Material audit adjustments, which require special audit consideration due to the potential magnitude of misstatement.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note 1 to the financial statements. As discussed in Note 1 to the financial statements, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, during the year ended December 31, 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates and Related Disclosures*

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimate(s) affecting the financial statements are:

#### *Net Pension Liability*

Management's estimate of the net pension liability is actuarially determined. We have evaluated the estimates used in the study and determined they were reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

#### *Depreciation of Capital Assets*

Management's estimate of the useful life of purchased, constructed or contributed capital assets is based on the estimated productive life of these assets. We evaluated key factors and assumptions used to develop the estimated useful lives assigned to capital assets and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear.

### **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

### **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. All material misstatements that we identified as a result of our audit procedures were brought to the attention of, and were corrected by, management.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of St. Augusta's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

### **Representations Requested from Management**

We have requested certain written representations from management, which are included in our separate letter dated June 3, 2025.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings, or Issues**

In the normal course of our professional association with City of St. Augusta, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of St. Augusta's auditors.

This report is intended solely for the information and use of the honorable mayor and city council, and management of City of St. Augusta and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

June 3, 2025

Honorable Mayor and Members  
of the City Council  
**City of St. Augusta, Minnesota**

In planning and performing our audit of the basic financial statements of City of St. Augusta as of and for the year ended December 31, 2024, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered City of St. Augusta's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of City of St. Augusta's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, significant deficiencies or material weaknesses may exist that have not been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible*. The chance of the future event or events occurring is more than remote but less than likely.
- *Probable*. The future event or events are likely to occur.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control over financial reporting that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the entity's internal control to be significant deficiencies:

#### **Segregation of Duties**

We noted that due to the nature and size of the City, proper segregation of duties is not always maintained. Management should attempt to segregate duties that are incompatible from an internal control standpoint (e.g. cash receipts, preparation of deposits, depositing cash to bank, receiving bank statements, reconciling bank accounts, reviewing reconciliations, disbursing cash, etc.) whenever possible. This will prevent any single individual access to control the entire cash process and help reduce the risk of fraud or embezzlement.

### **Material Account Adjustments**

The City currently relies upon its independent accountants to assist with adjustments to and preparation of the City's unaudited trial balance. Therefore, there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis by City personnel. Management should attempt to develop a financial accounting reporting staff and an accounting procedures manual to assist with ensuring that all information necessary to prepare an accurate unaudited trial balance is gathered in an organized and efficient manner. This will help ensure that any potential material misstatements are detected and corrected on a timely basis.

None of the identified deficiencies in internal control listed above are considered to be material weaknesses.

The purpose of this communication, which is an integral part of our audit, is to describe for management and those charged with governance the scope of our testing of internal control and the results of that testing. Accordingly, this communication is not intended to be and should not be used for any other purpose.

Minneapolis, Minnesota



1

## AUDIT

- Audit Opinion
  - Provides reasonable, but not absolute, assurance that financials are free of material misstatement
  - Audit procedures include: outside confirmation of certain balances and transactions, sample tests of documentary evidence, inquiries of employees and management, analytical procedures applied to balances and certain other testing procedures
  - Unmodified opinion – Financial Statements fairly stated in all material respects
- Minnesota Legal Compliance
  - Seven areas required to be tested by the State of Minnesota: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions and tax increment financing. The items required to be tested for each area are listed in the Office of the State Auditor's Minnesota Legal Compliance Guide for Political Subdivisions
  - Testing covered all of the listed areas, except for tax increment financing (not applicable), and consisted of inquiries, sighting of documents and testing on a sample basis
  - No exceptions noted

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## **FUND TYPES**

- **Governmental**
  - General Fund
  - Special Revenue Funds
  - Debt Service Fund
  - Capital Projects Fund
- **Enterprise**
  - Water
  - Sewer
  - Street Light Utility
  - Storm Water

3

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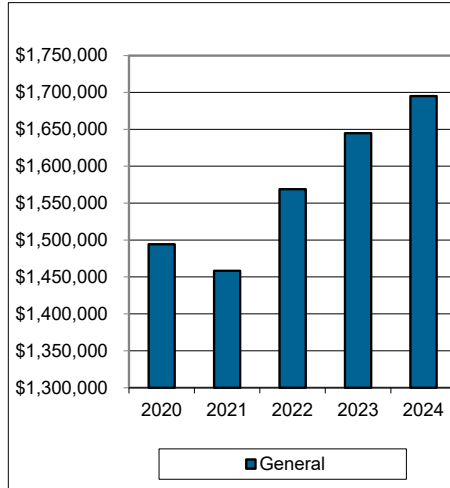
## **Governmental Funds**

### **Revenues**

4

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## PROPERTY AND SALES TAX REVENUES

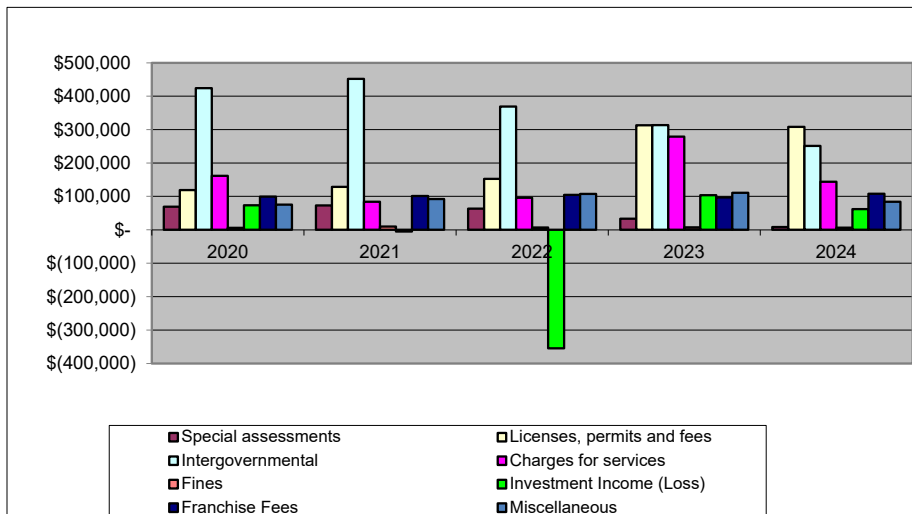


- Property and sales tax revenues in total increased by 3% in 2024, 5% in 2023, 8% in 2022, and decreased by 2% in 2021.
- In 2024, property and sales tax revenues represented 64% of governmental revenues excluding transfers
- Property and sales tax revenues have grown from \$1,494,307 in 2020 to \$1,694,971 in 2024

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## OTHER GOVERNMENTAL FUND REVENUES

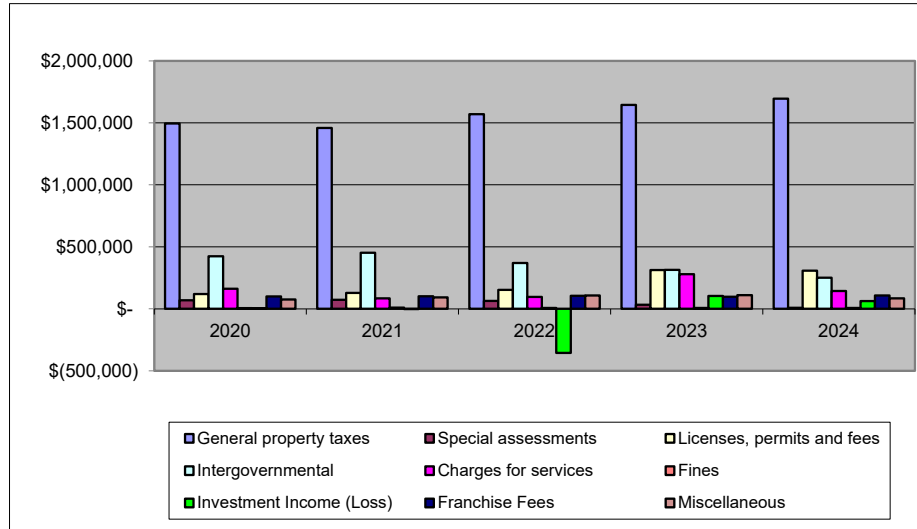


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## TOTAL GOVERNMENTAL FUND REVENUES



7

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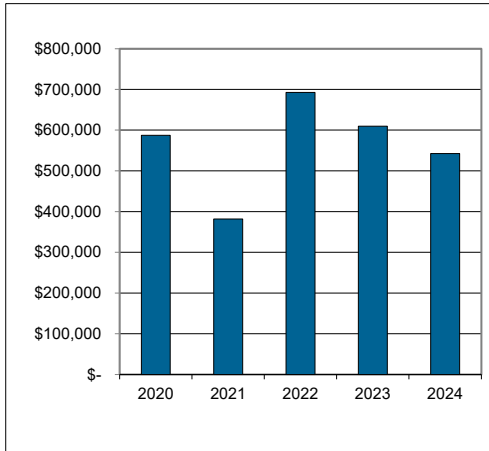
## Governmental Funds

### Expenditures

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## GENERAL GOVERNMENTAL EXPENDITURES

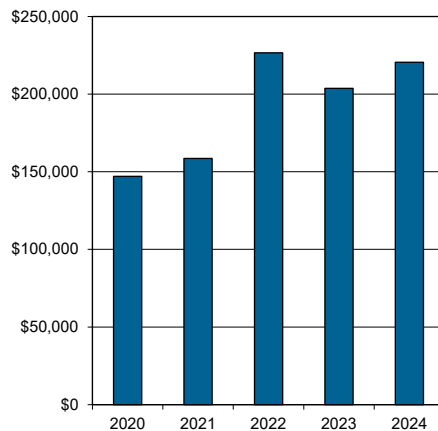


- Includes city clerk, mayor and council, planning commissions, elections, and other general government
- Represented 41% of governmental expenditures (excluding capital projects and debt service) in 2024
- Totaled \$542,300 in 2024, a decrease of \$67,102 (11%) from 2023 due primarily to expenditures in 2023 to expand broadband services and to purchase new water meters

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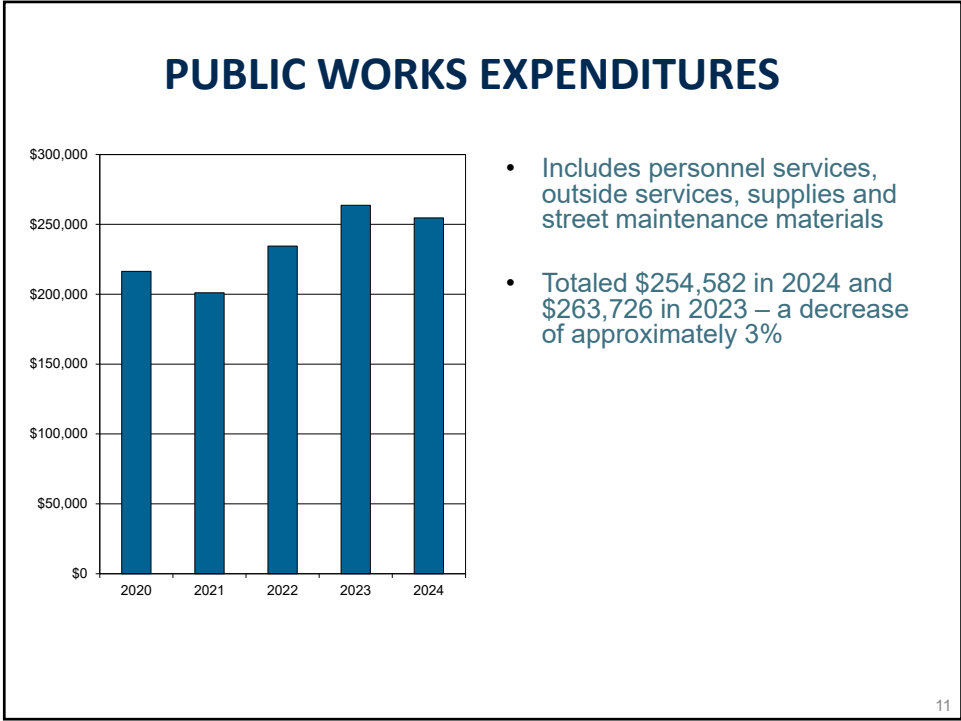
## PUBLIC SAFETY EXPENDITURES



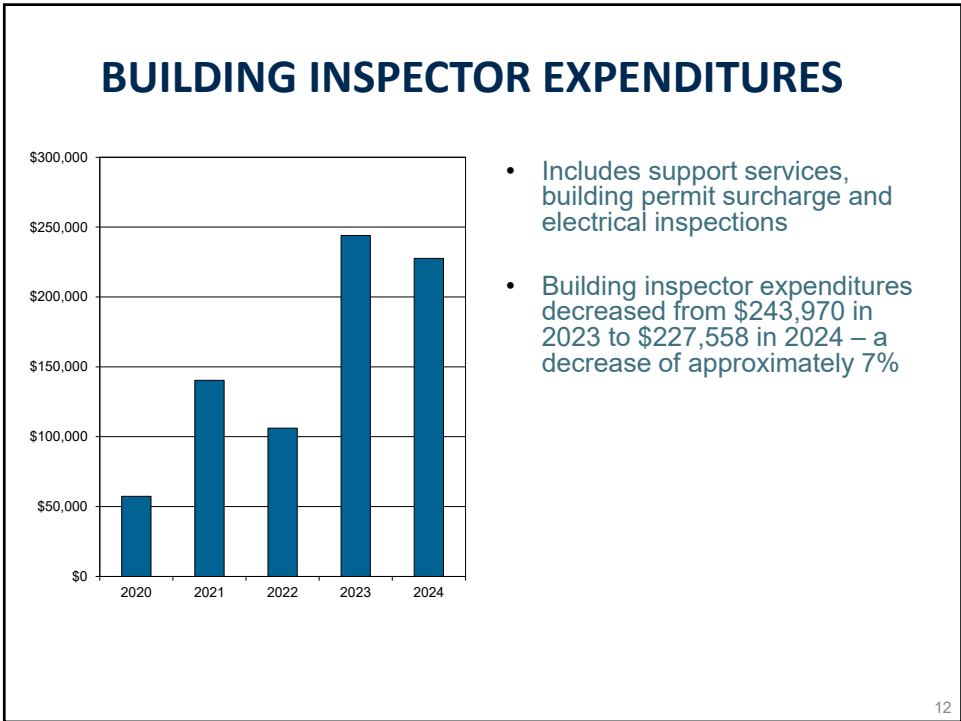
- Includes police and fire protection
- Public Safety represented about 16% of total governmental expenditures (excluding capital projects and debt service) in 2024
- Totaled \$220,525 in 2024, an increase of \$16,768 (8%) from 2023 due primarily to an increase in wages and related expenditures

10

10

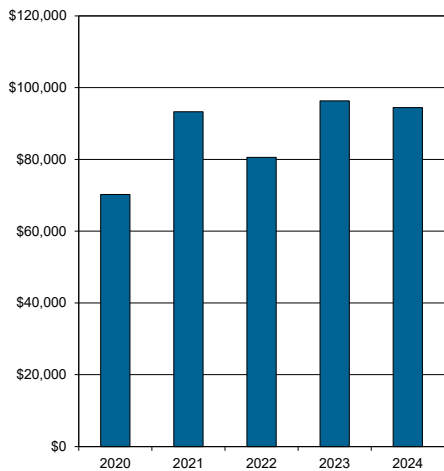


11



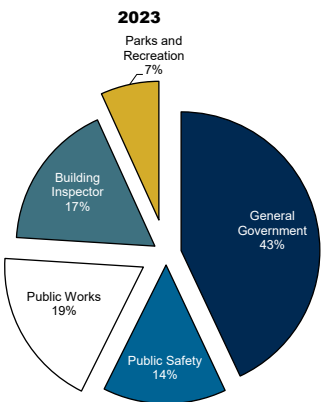
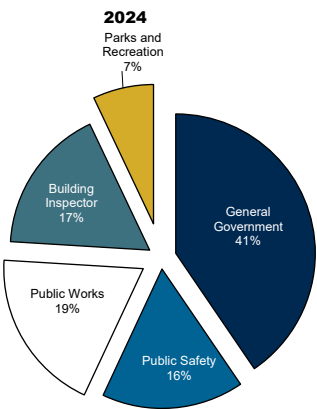
12

# PARKS AND RECREATION EXPENDITURES



- Primarily salaries and related benefits, insurance, supplies and utilities
- Totaled \$94,431 in 2024 and \$96,282 in 2023 – a decrease of 2%

# GOVERNMENTAL FUND EXPENDITURES

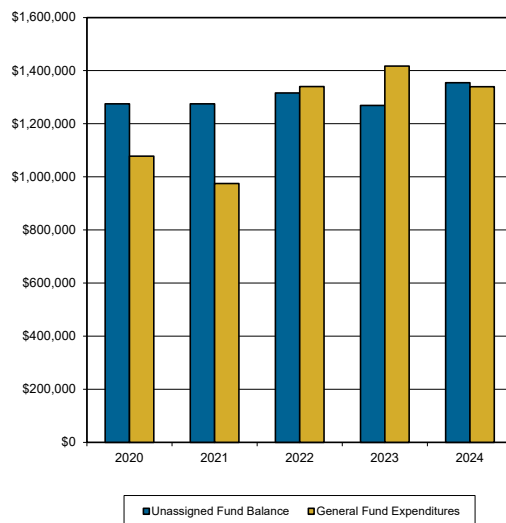


## General Fund Reserves

15

15

### GENERAL FUND - RESERVES



- Unassigned General Fund balance as a % of General Fund expenditures
  - 2024 101%
  - 2023 90%
  - 2022 98%
  - 2021 152%
  - 2020 118%
- State Auditor recommendation is 35 to 50% in unassigned fund balance

16

16

## PURPOSES AND BENEFITS OF RESERVES

### Purpose of Reserves

- Cash flow timing differences
- Intergovernmental revenue cutbacks
- Capital outlay replacement
- Emergency or unanticipated expenditures
- Special City Council projects
- Unfunded mandates

### Benefits of Reserves

- Favorable bond rating
- Higher investment earnings
- Provides resources for minor projects or feasibility reports
- Avoids temporary overdrafts prior to major receipts
- Allows time to study effects of revenue cuts
- Avoids overburdening of annual budgets for certain capital outlay
- Provides the City greater options to deal with unexpected events

17

17

## City Financial Data Comparison

18

18

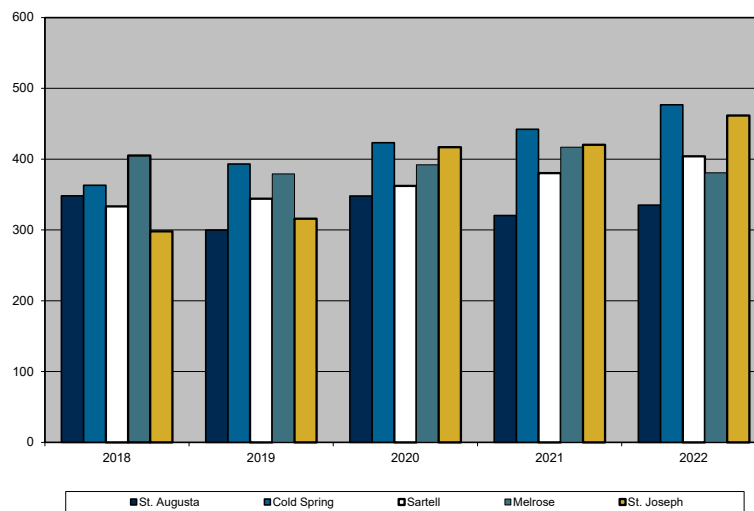
## CITY FINANCIAL DATA COMPARISON

- City financial data comparative information taken from city reporting forms submitted to the Office of the State Auditor
  - Most recent information available is for 2022
- Compared property tax revenue and current expenditures per capita for St. Augusta to four other area cities: Cold Spring, Sartell, Melrose and St. Joseph
  - Current expenditures include General Government, Public Safety, Public Works, Parks and Recreation
- St. Augusta ranked 228<sup>th</sup> out of 231 cities with populations of 2,500 or more for current expenditures per capita in 2022
  - Ranked 230<sup>th</sup> out of 231 cities in 2021, 226<sup>th</sup> out of 229 cities in 2020, 226<sup>th</sup> out of 226 cities in 2019, and 232<sup>nd</sup> out of 233 cities in 2018

19

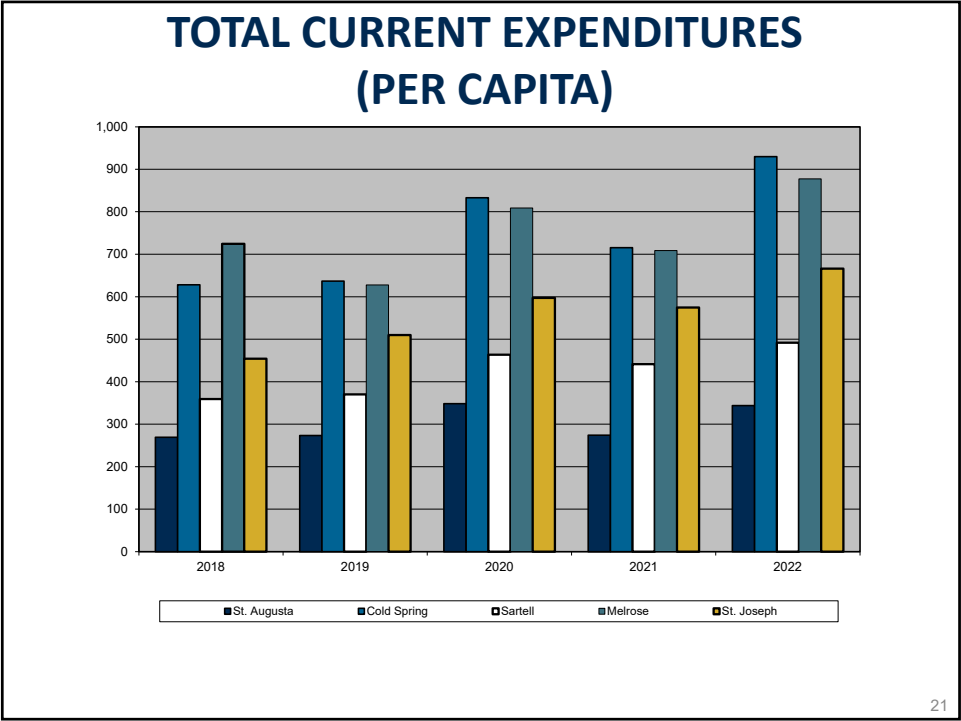
19

## PROPERTY TAX REVENUE (PER CAPITA)



20

20



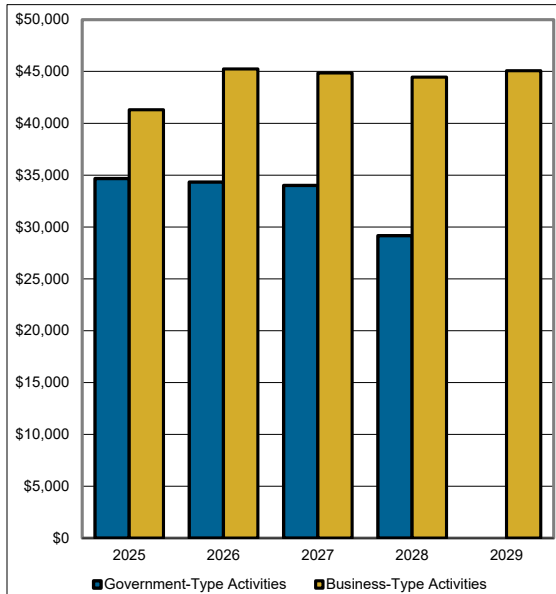
21



22



## 5-YEAR DEBT SERVICE REQUIREMENTS



- All debt payments are being paid on a timely basis
- Includes principal and interest
- City was able to pay off 2003 Sewer Revenue Bonds (\$216,562) and 2012A Refunding Bonds (\$235,000) in 2023 using proceeds received from the sale of its sewer plant capacity.

23

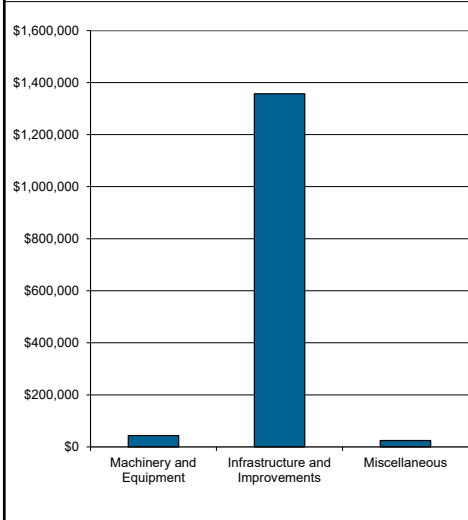
23

## Capital Projects

24

24

## CAPITAL OUTLAY EXPENDITURES



- Major capital outlay expenditures in 2024 were for:
  - Completion of 2024 street project
  - Sealcoating various streets
  - Fire department radios
- Major capital outlay expenditures in 2023 were for:
  - Plow truck chassis and build out
  - 2023 street project
  - 2024 street project (in progress at year end)
  - Wheel loader and trailer

25

25

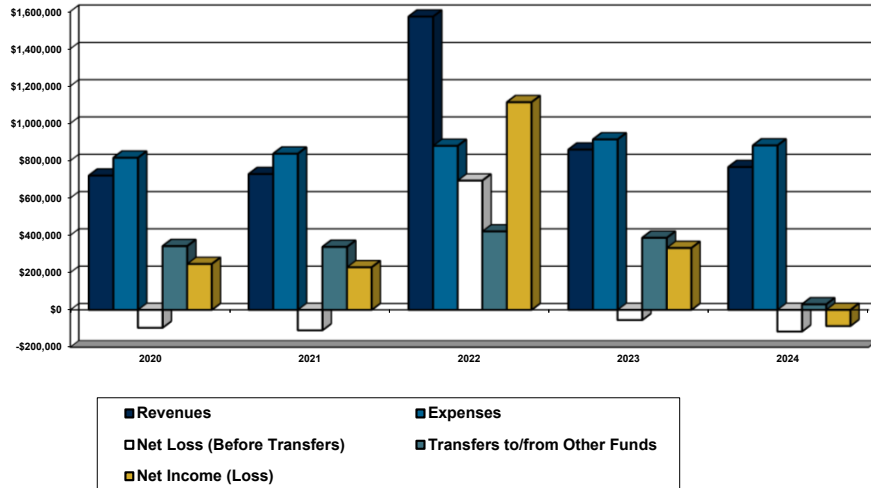
## Enterprise Funds

### Operational Trends

26

26

## ENTERPRISE FUNDS



27

27

## ENTERPRISE FUNDS (CONTINUED)

- Water, sewer, street light and storm water utility services supported by ratepayers
- Population and commercial industrial growth has been growing again in the past five years, resulting in relatively increasing operating revenues, operating expenses, other income and other expense
- Revenues include charges for services, special assessment income, investment earnings and grant revenue
  - Large increase in 2022 due primarily to sale of City's sewer plant capacity to the City of Foley
- Expenses include cost of services, personnel, depreciation, materials and supplies, investment losses and interest expense
  - Net income before depreciation and transfers for 2024 was \$146,741

28

28

## **SUMMARY**

- **Unmodified audit opinion**
- **No Minnesota Legal Compliance exceptions in 2024**
- **Unassigned general fund balance of \$1,354,431 (101% of 2024 expenditures)**
- **Bonds and notes outstanding of \$790,521 at 12/31/24, a decrease of \$71,333 from 12/31/23**

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## COUNCIL ACTION RECOMMENDATION

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**Meeting Date:** June 3, 2025 – City Council

**Meeting Location:** St. Augusta City Hall

**Topic(s) to Discuss:** 2024 Street Project Shouldering Work

**Originating Department:** Engineering Department

**Submitted By:** Chris Bunders P.E. – City Engineer

**Attachment(s):** \_\_\_\_\_

---

### RECOMMENDATION(S):

#### Options for Payment Resolution – Steve’s Excavating Shouldering Work

In light of the current dispute over contract administration and the lack of verifiable quantity documentation, the following options are presented for City Council’s consideration regarding payment of the remaining balance (\$80,005) for the shouldering work completed by Steve’s Excavating:

1. **Accept the Contract as Lump Sum (Contractor’s Request):**  
Accept the project as a lump sum contract, as asserted by Steve’s Excavating, and authorize payment of the remaining \$80,005 to fulfill the original approved contract amount of \$106,830.
2. **Require Verification of Quantities Prior to Payment:**  
Require Steve’s Excavating to fulfill its contractual responsibility by providing verifiable documentation (e.g., trucking tickets or measured quantities) supporting the CY amounts for aggregate removed and topsoil placed. Payment would be withheld until Moore Engineering can confirm the quantities and process payment accordingly based on the original unit pricing.
3. **Proportional Payment Based on Verified Linear Footage Completed:**  
Approve payment based on the percentage of work completed, using measured linear footage in the field relative to the original bid quantities:
  - **Fallow Road:** 5,425 LF completed out of 7,500 LF (72.3%)
  - **Garden Hills:** 9,495 LF completed out of 11,000 LF (86.3%)Applying these percentages to Steve’s Excavating’s bid values yields:
  - Fallow Road: \$22,394.85
  - Garden Hills: \$39,081.77
  - **Total Adjusted Payment:** \$61,476.62
  -

Each option reflects a different approach to balancing contract expectations, documentation standards, and equitable payment for services rendered. Council direction is requested to proceed accordingly.

### **BACKGROUND & KEY POINTS:**

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The shouldering work described herein was performed in addition to the original contract and was completed by a separate contractor, Steve's Excavating. The City solicited bids for this work from both Steve's Excavating and OMG Asphalt in the fall (bids attached). The City Council subsequently approved Steve's Excavating's bid in the amount of \$106,830. The scope of work was defined in the bid form as **Alternate 5 – Remove 2" aggregate shoulder and replace with 2" topsoil and turf establishment**. The bid was itemized by location: Fallow Road (7,500 LF) and Garden Hills (11,000 LF). The work was broken down into the following quantities: Mobilization (LS), Shoulder Excavation (CY), Common Topsoil Borrow (CY), and Turf Establishment (LS). The work was completed between May 5–7. Following completion, Steve's Excavating submitted an invoice to the City for the full lump sum amount of \$106,830. In response, City Engineer Chris Bunders requested trucking tickets to verify the actual quantities of aggregate removed and topsoil placed, along with a breakdown of quantities for each CY bid item.

The contractor provided trucking forms (attached), but these lacked the necessary details, specifically weighed values or volume calculations in CY for both the removed and placed materials. Upon follow-up, Ben Voigt of Steve's Excavating confirmed that each truckload carried approximately 12 CY. Chris reviewed the trucking tickets with this assumption but found discrepancies between the ticket counts and the quantities claimed. To address these inconsistencies, a meeting was scheduled via TEAMS to further review the project quantities. Prior to the meeting, Moore staff conducted field measurements to verify the length of work completed, finding only 5,425 LF completed on Fallow Road (compared to the 7,500 LF bid) and 9,495 LF on Garden Hills (compared to 11,000 LF bid).

During the meeting, Steve's Excavating stated their belief that the contract was to be administered on a lump sum basis rather than on a unit quantity basis. However, attached email correspondence indicates that the contractor was never explicitly informed that the contract would be managed as a lump sum. Moreover, Steve's Excavating acknowledged in prior communications that any extras would be paid at a CY unit rate. It was further confirmed in the meeting that no aggregate or topsoil was weighed during removal or placement, making it impossible to independently verify the reported quantities.

The City's legal counsel reiterated to Steve's Excavating that it is the contractor's responsibility to provide adequate documentation verifying the quantities removed and placed. As no verifiable evidence was provided, the City cannot confirm the actual quantities used in the project.

Despite the documentation issues, the quality of the completed work has received positive feedback from local residents. Steve's Excavating maintains that it completed the work as requested and, under the understanding that the contract was lump sum, is seeking full payment of the original \$106,830. To date, however, the City Council has only approved a partial payment totaling \$26,825, leaving a remaining balance of \$80,005 unpaid.

### **BUDGETARY IMPACT:**

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The street budget and general fund are the proposed funding source for this project.

**Top Soil Options - Fallow Road - 7,500 LF**  
**City of St. Augusta**  
**Stearns County, Minnesota**

*Engineer's Opinion of Probable Cost*

BID ITEM NO. & DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
<b><u>ALTERNATE 2 - EROSION CONTROL OF CURRENT SHOULDERS</u></b>				
1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2357.606 BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	450		\$0.00
Construction Subtotal - Alternate 2				\$0.00

**ALTERNATE 3 - ADDITIONAL TOPSOIL**

1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2574.507 COMMON TOPSOIL BORROW	CY	150		\$0.00
Construction Subtotal - Alternate 3				\$0.00

**ALTERNATE 4 - ADDITIONAL TOPSOIL WITH SEEDING**

1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2574.507 COMMON TOPSOIL BORROW	CY	150		\$0.00
3. 2575.501 TURF ESTABLISHMENT	LS	1		\$0.00
Construction Subtotal - Alternate 4				\$0.00

**ALTERNATE 5 - REMOVE 2" SHOULDERS AND REPLACE TOPSOIL**

1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2106.607 SHOULDER EXCAVATION	CY	50		\$0.00
3. 2574.507 COMMON TOPSOIL BORROW	CY	150		\$0.00
4. 2575.501 TURF ESTABLISHMENT	LS	1		\$0.00
Construction Subtotal - Alternate 5				\$0.00

7500  
9750  
16,200  
41625

\$38,075

**Top Soil Options - Garden Hills - 11,000 LF**  
**City of St. Augusta**  
**Stearns County, Minnesota**

*Engineer's Opinion of Probable Cost*

BID ITEM NO. & DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
<b><u>ALTERNATE 2 - EROSION CONTROL OF CURRENT SHOULDERS</u></b>				
1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2357.606 BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	700		\$0.00
Construction Subtotal - Alternate 2				\$0.00

**ALTERNATE 3 - ADDITIONAL TOPSOIL**

1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2574.507 COMMON TOPSOIL BORROW	CY	321		\$0.00
Construction Subtotal - Alternate 3				\$0.00

**ALTERNATE 4 - ADDITIONAL TOPSOIL WITH SEEDING**

1. 2021.501 MOBILIZATION	LS	1		\$0.00
2. 2574.507 COMMON TOPSOIL BORROW	CY	321		\$0.00
3. 2575.501 TURF ESTABLISHMENT	LS	1		\$0.00
Construction Subtotal - Alternate 4				\$0.00

**ALTERNATE 5 - REMOVE 2" SHOULDERS AND REPLACE TOPSOIL**

1. 2021.501 MOBILIZATION	LS	1		\$0.00	\$8500
2. 2106.607 SHOULDER EXCAVATION	CY	107		\$0.00	\$19,140
3. 2574.507 COMMON TOPSOIL BORROW	CY	321		\$0.00	\$34,915
4. 2575.501 TURF ESTABLISHMENT	LS	1		\$0.00	\$7200
Construction Subtotal - Alternate 5				\$0.00	\$68,755



**Top Soil Options**  
**City of St. Augusta**  
**Stearns County, Minnesota**

*Engineer's Opinion of Probable Cost*


BID ITEM NO. & DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
<b><u>ALTERNATE 2 - EROSION CONTROL OF CURRENT SHOULDERS</u></b>				
1. 2021.501 MOBILIZATION	LS	1	$\times 800.00$	$800.00$
2. 2357.606 BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	1,150	$\times 3.40$	$3,910.00$
Construction Subtotal - Alternate 2				$\$4,710.00$
<b><u>ALTERNATE 3 - ADDITIONAL TOPSOIL</u></b>				
1. 2021.501 MOBILIZATION	LS	1	$\$10,000.00$	$\$10,000.00$
2. 2574.507 COMMON TOPSOIL BORROW	CY	471	$117.00$	$55,107.00$
Construction Subtotal - Alternate 3				$\$65,107.00$
<b><u>ALTERNATE 4 - ADDITIONAL TOPSOIL WITH SEEDING</u></b>				
1. 2021.501 MOBILIZATION	LS	1	$\$10,000.00$	$\$10,000.00$
2. 2574.507 COMMON TOPSOIL BORROW	CY	471	$117.00$	$55,107.00$
3. 2575.501 TURF ESTABLISHMENT	LS	1	$117.00$	$8,600.00$
Construction Subtotal - Alternate 4				$\$73,770.00$
<b><u>ALTERNATE 5 - REMOVE 2" SHOULDERS AND REPLACE TOPSOIL</u></b>				
1. 2021.501 MOBILIZATION	LS	1	$\$10,000.00$	$10,000.00$
2. 2106.607 SHOULDER EXCAVATION	CY	157	$204.00$	$32,028.00$
3. 2574.507 COMMON TOPSOIL BORROW	CY	471	$117.00$	$55,107.00$
4. 2575.501 TURF ESTABLISHMENT	LS	1	$117.00$	$13,900.00$
Construction Subtotal - Alternate 5				$\$111,035.00$

- Not Responsible for sprinkler Heads

## Steve's Excavating trucking tickets


load out		Driver	Date
8:32am	Class five	Kevin Brown	4/29/2025
9:05am	Class five	Kevin Brown	4/29/2025
10:23am	Class five	Kevin Brown	4/29/2025
11:20am	Class five	Kevin Brown	4/29/2025
12:26pm	Class five	Kevin Brown	4/29/2025
1:30pm	Class five	Kevin Brown	4/29/2025
2:37pm	Class five	Kevin Brown	4/29/2025
3:19pm	Class five	Kevin Brown	4/29/2025
4:05pm	Class five	Kevin Brown	4/29/2025
4:36pm	Class five	Kevin Brown	4/29/2025
4:57pm	Class five	Kevin Brown	4/29/2025
5:20pm	Class five	Kevin Brown	4/29/2025
6:12pm	Class five	Kevin Brown	4/29/2025

13 load @ 12CY per  
load = 156 cy



Load In		Driver	Date
7:09am	12yd black dirt	Kevin Brown	4/30/2025
7:26am	12yd black dirt	Kevin Brown	4/30/2025
8:23am	12yd black dirt	Kevin Brown	4/30/2025
9:42am	12yd black dirt	Kevin Brown	4/30/2025
10:13am	12yd black dirt	Kevin Brown	4/30/2025
10:57am	12yd black dirt	Kevin Brown	4/30/2025
11:42am	12yd black dirt	Kevin Brown	4/30/2025
12:29pm	12yd black dirt	Kevin Brown	4/30/2025
1:16pm	12yd black dirt	Kevin Brown	4/30/2025
2:10pm	12yd black dirt	Kevin Brown	4/30/2025
2:53pm	12yd black dirt	Kevin Brown	4/30/2025
3:22pm	12yd black dirt	Kevin Brown	4/30/2025
4:18pm	12yd black dirt	Kevin Brown	4/30/2025
4:52pm	12yd black dirt	Kevin Brown	4/30/2025
5:18pm	12yd black dirt	Kevin Brown	4/30/2025

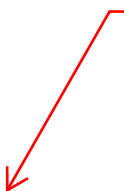
15 load @ 12CY per  
load = 180 cy



## Steve's Excavating trucking tickets

Load in		Driver	Date
7:15am	12yd black dirt	Terry Doroff	4/30/2025
7:32am	12yd black dirt	Terry Doroff	4/30/2025
8:16am	12yd black dirt	Terry Doroff	4/30/2025
9:36am	12yd black dirt	Terry Doroff	4/30/2025
10:07am	12yd black dirt	Terry Doroff	4/30/2025
10:46am	12yd black dirt	Terry Doroff	4/30/2025
11:32am	12yd black dirt	Terry Doroff	4/30/2025
12:16pm	12yd black dirt	Terry Doroff	4/30/2025
1:09pm	12yd black dirt	Terry Doroff	4/30/2025
2:02pm	12yd black dirt	Terry Doroff	4/30/2025
2:42pm	12yd black dirt	Terry Doroff	4/30/2025
3:11pm	12yd black dirt	Terry Doroff	4/30/2025
4:13pm	12yd black dirt	Terry Doroff	4/30/2025
4:43pm	12yd black dirt	Terry Doroff	4/30/2025
5:07pm	12yd black dirt	Terry Doroff	4/30/2025

15 load @ 12CY per  
load = 180 cy



# Steve's Excavating trucking tickets

## Steve's EXCAVATING inc.

5051 250th St. • St. Cloud, MN 56301  
(320) 255-0243

Date 4-29-25  
Truck # 104  
Driver Tony  
Vendor Steves Exc  
Location Terrace Hills

### TRUCK TIME

LOADS OUT		LOADS IN	
Time	Load	Time	Load
1 8:30 am.	Class 5 base	1	
2 9:10 am.		2	
3 10:20 am.		3	
4 11:16 am.		4	
5 12:31 p.m.		5	
6 1:37 p.m.		6	
7 2:40 p.m.		7	
8 4:00 p.m.		8	
9 5:15 p.m.		9	
10		10	
11		11	
12		12	
13		13	
14		14	
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	
22		22	
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	

9 load @ 12CY per  
load = 108 cy (class  
5)

## Steve's EXCAVATING inc.

5051 250th St. • St. Cloud, MN 56301  
(320) 255-0243

Date 4/29/25  
Truck # 106  
Driver Dale  
Vendor \_\_\_\_\_  
Location \_\_\_\_\_

### TRUCK TIME

LOADS OUT		LOADS IN	
Time	Load	Time	Load
1 Terrace Hills		1 7:00	1111
2 Millings out		2	
3		3	
4 Fallow Road		4 6:30	1111
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	
11		11	
12 8 load @ 12CY per		12	
13 load = 96 cy (class 5)		13	
14		14	
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	
22		22	
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	



# Steve's Excavating trucking tickets

**Steve's**  
**EXCAVATING**  
*inc.*

5051 250th St. • St. Cloud, MN 56301  
(320) 255-0243

Date 5/1/25  
Truck # 106  
Driver Aule  
Vendor \_\_\_\_\_  
Location \_\_\_\_\_

## TRUCK TIME

LOADS OUT		LOADS IN	
Time	Load	Time	Load
1	Black Dirt In	1	7:00
2	Fallow Road	2	///
3		3	///
4		4	
5	Terrace Hills	5	
6	Sweepings	6	1
7		7	2:00
8		8	
9	6yds Black dirt	9	<del>2:30</del> 1
10	to Fallow Rd	10	
11		11	
12	6yds Black dirt	12	
13	to Terrace Hills	13	2:30 1
14		14	3:00
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	
22		22	
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	

**Steve's**  
**EXCAVATING**  
*inc.*

5051 250th St. • St. Cloud, MN 56301  
(320) 255-0243

Date 4/30/25  
Truck # 106  
Driver Aule  
Vendor 3 load @ 12CY per  
Location load = 36 cy (class 5)

## TRUCK TIME

LOADS OUT		LOADS IN	
Time	Load	Time	Load
1	Fallow Road	1	7:00
2	milling out	2	///
3		3	
4	Terrace Hills	4	
5	Black Dirt IN	5	5:30
6		6	///
7		7	
8		8	
9		9	
10		10	
11		11	
12		12	
13		13	
14		14	
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	
22		22	
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	

8 load @ 12CY per  
load = 96 cy (class 5)

8 load @ 12CY per  
load = 96 cy (class 5)

## FW: Morast Contact Info



Chris Bunders

To [mark@couriruppe.com](mailto:mark@couriruppe.com)



Internal Use Only



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This message is part of a tracked conversation. [Click here](#) to find all related messages or to open the original flagged message.



St Augusta Top Soil Shouldering .pdf  
1 MB

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**From:** Paul Reinert <[paul@dpipaving.com](mailto:paul@dpipaving.com)>

**Sent:** Wednesday, September 11, 2024 5:20 PM

**To:** Ben Voigt <[ben@steves-excavating.com](mailto:ben@steves-excavating.com)>; John Morast <[John.Morast@mooreengineeringinc.com](mailto:John.Morast@mooreengineeringinc.com)>

**Subject:** RE: Morast Contact Info

John

Please see attached pricing for this project.

This will be a joint venture of Steve's Excavating and Diversified Paving.

There will not be a warranty on the grass growth of the hydro seeding.

This is assuming of volumes go over estimated they will be billable per unit rates.

Scheduling will be third week of October at the earliest.

Let Ben and myself of any questions.

Thank you

Paul Reinert

**CITY OF ST. AUGUSTA  
COUNTY OF STEARNS**

**RESOLUTION #2025-08**

**A RESOLUTION DENYING AN APPLICATION FOR AN AMENDMENT TO AN  
INTERIM USE PERMIT**

**WHEREAS**, Jim Honer (“Applicant”) is the applicant for an application to amend an Interim Use Permit (Honer IUP) for mining aggregate on his property that was approved in August of 2024; and

**WHEREAS**, Mr. Honer has specifically requested the hours of operation be amended to match the existing mining ordinance (7am to 7pm, Monday to Friday and 7am to 2pm Saturday); and

**WHEREAS**, the application was reviewed by the Planning Commission at its meeting on June 2, 2025. The Planning Commission recommended denial of the request; and

**NOW, THEREFORE, BE IT RESOLVED**, the City Council makes the following findings:

- A. The planning commission and city council in issuing the initial permit considered all facts and comments and determined the hours approved within the original permit.
- B. No new facts or comments were given to justify amending the Honer IUP

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the City Council of the City of St. Augusta denies the request to change the conditions of the Honer IUP

Adopted by the City Council this 3<sup>rd</sup> day of June, 2025.

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Jeff Schmitz, Mayor

Attest:

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William R. McCabe, Clerk/Administrator

## CITY OF ST. AUGUSTA MEMORANDUM

To: Honorable Mayor and City Council Members  
Planning Commission Members

From: Bill McCabe, City Clerk/Administrator

Date: May 29, 2025

**Request: Request for an IUP Amendment (Honer Pit Hours of Operation).**

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### GENERAL INFORMATION

Applicant/Owner: Jim and Janel Honer

Project Location: 21998 County Road 7

Existing Land Use / Zoning: A1, General Ag District

Surrounding Land Use/ Zoning: North: A1, General Ag District  
East: A1, General Ag District  
South: A1, General Ag District  
West: A1, General Ag District

Comprehensive Plan: The St. Augusta (2024) Comprehensive Plan lists this area as agricultural and it is within the agricultural transition overlay district.

Deadline for Agency Action:	Application Date:	5/7/2025
	60 Days:	7/6/2025
	Extension Letter Mailed:	N/A
	120 Days:	9/4/2025

### REQUESTED ACTION

The Applicants, Jim and Janel Honer, are requesting an amendment to their IUP which would allow the hours of operation for the gravel mine to be consistent with the hours authorized in the mining section of our ordinance. The IUP restricted the hours of operation to 7am until 5pm Monday through Friday. The ordinance allows the hours to be 7am to 7pm Monday through Saturday.

### ORDINANCE AUTHORITY

#### Zoning Ordinance

Section 22.05 of the ordinance specifically address conditions of permit for land filling and land excavating operations. Section 22.05.B.2 specifically addresses the hours of operation for a land excavation/grading operation and allows those permits to be limited to 7:00am to 7:00pm Monday through Saturday. A permit was issued on August 20, 2024 to Knife River Corporation



and transferred to Jim and Janel Honer on February 24, 2025. This permit restricted the hours of operation for land excavating and grading to Monday to Friday from 7:00am to 5:00pm.

### **RECOMMENDATION**

Mr. Honer has applied for an amendment to the IUP; specifically asking the hours of operation be amended to match the ordinance. You will have to decide if you want to recommend amending the IUP at this time or leave it as is based on the comments received from the public both now and previously.

## Bill McCabe

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**From:** Tom kellner <kellnerconstruction@gmail.com>  
**Sent:** Monday, May 26, 2025 7:21 PM  
**To:** bmccabe@staugustamn.com  
**Subject:** Amendment to adjust hours for IUP (Honer Pit)  
**Attachments:** image0.jpeg; image1.jpeg; image2.jpeg; image3.jpeg; Untitled attachment 00387.txt

Planning commission and City council Members

It has been brought to my attention that Knife River (Honer aggregate pit) would like to amend the operation hours set forth in the IUP that was issued to them less than a year ago.

I have a couple concerns with amending the operation hours.

There was a big concern with the community at the time this aggregate pit was proposed and changes were made to mining ordinance. I believe the planning commission and city council members looked at those concerns at the time of issuing this IUP permit and set the hours Mon -Friday 7-5 in good faith of the residence to keep the reins on this operation for the first couple years to see how things go and so they wouldn't have to listen to elevated noise levels and traffic in the evening and on weekends. For Knife River to come back less than a year later and want to amend those hours of operation before even sticking a shovel into the ground I think is the wrong. Knife Rivers reasoning for longer hours to make the operation work I think is hogwash. There are other aggregate pits that operate 50 hours a week that make ends meet. Also it looks like they are going to go ahead with the operation regardless of the operation hours as they are dropping equipment off at the site as of 05/27/25. They already destroyed the road surface on Co7 with the first couple pieces of equipment they delivered. You would think they would know better, that you cannot unload steel tracked heavy equipment on asphalt then make turns with the equipment without destroying the pavement!! They should have protected the asphalt surface with something before unloading. Now there are big ruts in the road surface!!! (I attached some pics of the road surface) So far they are not off to a go start with this operation.

I believe this is a tactic of theirs to keep coming back to the city and Keep asking for more and more.. As long as the city keeps giving them what they ask for they'll keep coming back for more. Next, they'll come back and want to amend on how tall they can pile the gravel or how much debris they can stockpile in the pit or see if they can put a concrete plant in or an asphalt plant. give them an inch and they will want a mile.

I believe the planning commission and city council should keep the hours of operations at where they stand with the current IUP 7-5 Mon/fri. Once operation has begun for a minimum of two seasons and the area residence can get a feel for the noise and traffic coming from this operation then maybe Knife River could come back to the city and ask to amend the hours. Then the city can get a better assessment from the community on how things are going and could loosen the reins and amend the hours of operation if things are going good.

Also, the residence that live on County Rd 7 and around the Emerald Ponds area, I believe have been dealt enough blows in the last two years with this aggregate pit and now Xcel energy 345 kg volt transmission line coming through the area.

Thank you for listening to my concerns.

Tom Kellner  
Fairfield Rd

**Bill McCabe**

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**From:** Katie <katie.j130@yahoo.com>  
**Sent:** Friday, May 23, 2025 4:10 PM  
**To:** bmccabe@staugustamn.com  
**Subject:** Comment for Planning Commission

We would like to comment in regards to the upcoming hearing on the application to amend the hours of the mining permit at 22213 28th Avenue. We would prefer that hours not be extended, due to the loud and disruptive nature of the work.

Thank you,  
Dom and Katie Gergen  
22483 Fairfield Rd

**Bill McCabe**

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**From:** marlene laudenbach <mmlaude@hotmail.com>  
**Sent:** Tuesday, May 27, 2025 8:33 AM  
**To:** bmccabe@staugustamn.com  
**Subject:** subject to amend hours of operation of sand pit on honors property

i absolutely oppose any additional hours of operation of pit or to amend this ridiculous permit . signed gary laudenbach

## Bill McCabe

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**From:** Vince Manderfeld <feldvin@gmail.com>  
**Sent:** Sunday, June 1, 2025 10:34 PM  
**To:** Bill McCabe  
**Subject:** Honer mine hearing

Dear Mr. McCabe:

To the Members of the Planning Commission:

Thank you for the opportunity to present my views on the request to change the hours of operation at the Honer Gravel Mine. It's surprising to me that changes to the IUP are **already** being made, even before the pit is in operation.

**Very few** people in the area were in favor of the pit, especially one this close to an expanding residential neighborhood, but they were given no choice but to accept it. It is my understanding that the requirements in the IUP were made in an effort to lessen the impacts of the pit's operation and make it a little more palatable to the neighbors. Please keep in mind that these impacts, although not considered permanent, will impact many of the people in the neighborhood for the rest of their lives. Your fellow citizens have a right to enjoy their evenings and weekends.

The requirements of the permit **were accepted by the applicant**. If the hours were acceptable **before**, they should be acceptable **now**. To begin to roll back the requirements of the permit will set a bad precedent. Please do not change the terms of the permit!

Vince Manderfeld

**CITY OF ST. AUGUSTA  
NOTICE OF PUBLIC HEARING  
INTERIM USE PERMIT AMENDMENT**

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of St. Augusta will hold a public hearing at City Hall at 1914 250<sup>th</sup> Street on Monday, June 2, 2025 at 6:00 p.m. or as soon as possible thereafter on an application to amend an interim use permit for a mining permit that was issued by the City on August 20, 2024 on property located at 22213 28<sup>th</sup> Avenue in St. Augusta ("IUP"). The application seeks to amend the IUP to adjust the hours of operation allowed in the IUP.

The legal description of the subject property is on file at City Hall. Plans for the property are available for review at City Hall.

If you desire to be heard in reference to this matter, comments may be made at the public hearing or submitted by email to [bmccabe@staugustamn.com](mailto:bmccabe@staugustamn.com) prior to the hearing.

By Order of the City Administrator/Clerk this 14th day of May, 2025.

Bill McCabe  
City Administrator

## Bill McCabe

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**From:** Mike Couri <mike@couriruppe.com>  
**Sent:** Friday, May 30, 2025 10:43 AM  
**To:** Bill McCabe  
**Subject:** Re: Jim Honer Pit - City Council Agenda Request June 3rd 2025

Bill,

I have reviewed [REDACTED] email and your reply regarding the Honer IUP. I agree that the permit requires Mr. Honer to obtain all required construction permits prior to the commencement of construction operations. To the extent that Mr. Honer has not done so, he will need to remedy that as soon as possible.

A number of [REDACTED] concerns relate to issues that must be addressed prior to commencement of mining operations, and to that extent your answers that mining has not yet occurred on the site and therefore those conditions relating to mining do not have to be complied with at this stage are correct.

There seems to be some confusion as to whether the creation of berms is mining activity under the IUP. I do not believe this is the case. The City allows berms as screening on a number of different types of uses, but the City has never considered the construction of a berm to be mining, nor has it ever issued a mining permit for the construction of a berm. By the terms of the IUP, berms must be in place before mining begins, which clearly implies that the creation of the berms is not considered mining or the berms could never be constructed without violating the IUP.

[REDACTED] has also raised the concern that 28<sup>th</sup> Avenue is being used to haul equipment and for "operator use" in violation of the IUP. The IUP states: "Truck traffic shall comply with the haul route approved, which shall be to directly access CSAH 7. No access is permitted to 28<sup>th</sup> Avenue." The clear intent of this provision is to require gravel trucks to enter and exit the mine from CSAH 7. However, in order to enter and exit from CSAH 7, there has to be a haul road that the trucks can drive on. While I am not sure of the staging necessary to construct the haul road, it is reasonable to assume that the equipment and materials to construct the haul road may at times have to enter the property from the existing entrance on 28<sup>th</sup> Avenue in order to actually construct the haul road. If the materials and equipment using 28<sup>th</sup> Avenue are in fact being used as part of the construction necessary to meet the conditions of the IUP rather than using the road for actual mining operations, then I do not believe this use is a violation of the requirement that the haul road be used rather than 28<sup>th</sup> Avenue. Once the haul road is constructed, all truck traffic to the mine site should use the haul road.

[REDACTED] has concerns that the construction taking place on the site is occurring until 7 p.m. rather than the 5 p.m. limitation contained in the IUP. The "Mine Operations" section of the IUP limits the entry and exit of trucks hauling materials to 7 a.m. to 5 p.m. As noted above, the mine operations have not begun yet. Rather, construction of the berms and the haul road is currently in progress. Construction activities are allowed until 7 p.m. per the City's ordinance (Ord. 2013-05), which I understand Mr. Honer has adhered to. As such, I do not believe that construction occurring on the Honer property that is necessary to meet the IUP's requirements before mining operations begin constitutes a violation of the Mine Operations hours as set forth in the IUP, and in fact complies with the City ordinance 2013-05.

Finally, for those issues where Mr. Honer has not yet met the conditions of the IUP but should have (e.g. establishment of the escrow), the normal procedure is for the City to inform the property owner of the alleged

violation, request that the property owner come into compliance within a reasonable amount of time, and if compliance is not achieved after such request, bring the issue to the Council's attention for a determination of whether to initiate IUP revocation proceedings. The City's request for Mr. Honer to comply with these various items has recently been made to Mr. Honer. At this point the City should allow Mr. Honer a reasonable time to comply before commencing revocation proceedings as doing otherwise will in many instances result in the City incurring legal and other professional expenses in a situation that in most instances is already in the process of coming into compliance. If however, after a reasonable time has passed compliance with the permit requirements has not occurred, then it would be appropriate for this issue to be placed before the City Council for a determination if IUP revocation proceedings are appropriate.

Michael C. Couri  
Couri & Ruppe, P.L.L.P.  
705 Central Avenue East  
P.O. Box 369  
St. Michael, MN 55376  
763-497-1930

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**From:** Bill McCabe <bmccabe@staugustamn.com>  
**Date:** Friday, May 30, 2025 at 6:47 AM  
**To:** Mike Couri <mike@couriruppe.com>  
**Subject:** FW: Jim Honer Pit - City Council Agenda Request June 3rd 2025

Please give me a call, we close today at 11.

**From:** [REDACTED]  
**Sent:** Thursday, May 29, 2025 4:41 PM  
**To:** Bill McCabe <bmccabe@staugustamn.com>  
**Cc:** jschmitz@midconetwork.com; mhommerding@midconetwork.com; bgenereux@midconetwork.com; jbackes@midconetwork.com; mskaalrud@midconetwork.com  
**Subject:** Re: Jim Honer Pit - City Council Agenda Request June 3rd 2025

Good Afternoon Bill,

Thank you for the responses below and adding me to the agenda for Tuesday's meeting.

If you can please send over the documentation below and the official IUP to the city attorney to seek clarity on your comments in regard to "no mining" has started that would be appreciated. As the IUP states, "Prior to the start of any activities and initial work at the Subject Property" in the legal description and sub sections, I would like clarity on mining activities which should include, said "site work, haul roads, construction of berms". The IUP is specific to "start of any activities" and all items below should apply prior to ANY work starting. To put things into perspective, Mr. Honer could be constructing the civil work required for 1-2 months to meet the standards of the IUP and I do not feel it is in the best interest of the city based on the risk and potential financial risks involved to wait this time period.



This past weekend Mr. Honer contracted and had a Bulldozer delivered on County Road 7 in front of his house at the haul route access point. The machine was offloaded, and the operator proceeded to turn with steel tracks on County road 7 ripping up the county road. The county has already received multiple complaint calls due to the risk of vehicles and motorcycles and they are sending out workers to repair and assess the costs to the owner. If the city wants to be exposed to this risk with no escrow and financial security then that is on the city, but as a taxpayer, I will give my comments.

To address the non permit related violations, specific to the comments below and utilizing 28<sup>th</sup> ave, please see attached picture of the shipping container that was hauled in today 5/29/2025 around 12:15 with a semi. Each day since Friday 5/23/2025(besides Saturday and Sunday), there has been equipment operators utilizing 28<sup>th</sup> ave, pulling skid steers, trailers and their work trucks. On Tuesday 5/27/2025 at approximetaly 6:35 AM as my family was waiting for the bus pickup, we watched a red pickup truck come down 28<sup>th</sup> ave and almost fish tail into the ditch right in front of us going approximeately 50 mph. So yes, 28<sup>th</sup> Ave is being used and is in violation, if you would like additional pictures of the said vehicles, please let me know and I can send these over on each occurrence.

Thank you

[REDACTED]  
[REDACTED]

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**From:** Bill McCabe <[bmccabe@staugustamn.com](mailto:bmccabe@staugustamn.com)>

**Sent:** Thursday, May 29, 2025 1:13 PM

**To:** [REDACTED]

**Subject:** RE: Jim Honer Pit - City Council Agenda Request June 3rd 2025

Good afternoon [REDACTED]

Please see my responses to your concerns below in blue. This item will be on the Council agenda right after the planning commission recommendation. Please let me know if you have anything additional.

Bill McCabe

City Administrator

City of St. Augusta

1914 250<sup>th</sup> Street

St. Augusta, MN 56301

(320) 654-0387 (office)

(320) 237-5763 (cell)

**From:** [REDACTED]

**Sent:** Thursday, May 29, 2025 10:30 AM

**To:** [jschmitz@midconetwork.com](mailto:jschmitz@midconetwork.com); [mhommerding@midconetwork.com](mailto:mhommerding@midconetwork.com); **Bill McCabe** <[bmccabe@staugustamn.com](mailto:bmccabe@staugustamn.com)>; [bgenereux@midconetwork.com](mailto:bgenereux@midconetwork.com); [jbackes@midconetwork.com](mailto:jbackes@midconetwork.com); [mskaalerud@midconetwork.com](mailto:mskaalerud@midconetwork.com)

**Subject:** Jim Honer Pit - City Council Agenda Request June 3rd 2025

Good Morning Mr. McCabe and St. Augusta City Council Members,

This email is to request to be added to the June 3<sup>rd</sup> 2025 city council agenda to discuss the recent excavating activity which has commenced on Jim Honer's property as of Friday 5/23/2025. As per the phone call with Mr. McCabe on Tuesday 5/27/2025, the city of St. Augusta, Stearns County Environmental and the MPCA have not received any notice in regard to the application, SWPPP paperwork, escrow or financial securities to begin operating.

**The meeting items to discuss are as follows based on the SWPPP violation and 8 IUP Violations**

1. **Per the Schultz Engineering SWPPP, Page 1- This document has not been provided to the city filled out with a designated SWPPP Coordinator**
  1. *It shall be the Contractor's responsibility to complete the table below, which will identify the SWPPP Coordinator and that person's qualifications.* I have visited with Mr. Honer and his contractor will be submitting that to me soon.

2. **IUP- I. General Conditions - A. Legal Compliance 1. -This has not been provided to the city**
  1. *Operator shall submit evidence of having obtained all required permits to the City for its review and approval, prior to any Mining Operations (as hereinafter defined) We have everything that we required when we issued the initial permit.*
- 3.
4. **IUP - I. General Conditions - A. Legal Compliance 2. This has not been provided in relation to the MPCA and SWPPP required documents**
  1. *- Permit Holder shall comply with all applicable Federal, State, and City ordinances, statutes, rules, regulations and permits including, but not limited to, those of the U.S. Army Corps of Engineers ("Corps"), Environmental Protection Agency("EPA"), MPCA, MDH, DNR, and other regulations and standards applicable to the mining operation ("Regulatory Authorities" Contractor will comply once they have started working.*
5. **IUP - I. General Conditions - D. Costs 2. This has not been provided to the city**
  1. *The Operator shall maintain a \$5,000 escrow to cover City staff and consultant time reviewing and responding to all monitoring reports and testing throughout the duration of this IUP. Mr. Honer and I discussed this and I initially told him it wasn't an immediate concern, but we would need it once we start getting invoices from our consultants. He indicated he would get it to me this week.*
6. **IUP - I. General Conditions - E. General Conditions 1.- This has not been provided to the city**
  1. *Operator shall identify in writing an officer within the company, together with his or her title and 24-hour contact information, for the City or for any Regulatory Authorities to contact regarding concerns regarding the operations of the mine, or this IUP. Mr. Honer has indicated that he is the contact as the owner of the property.*
7. **IUP - I. General Conditions - E. General Conditions 10.- Daily operator traffic has started since Friday 5/23/2025 utilizing 28<sup>th</sup> Ave for hauling equipment and operators use. Excessive speeds have been noticed along with impacts to multiple bus pickups**
  1. *Truck traffic shall comply with the haul route approved, which shall be to directly access CSAH 7. **No access is permitted to 28th Avenue** Mr. Honer disputes this and states they have not been utilizing 28<sup>th</sup> Avenue.*
8. **IUP- III. Surface Water Quality and Quantity - 2. - This has not been provided to the city**
  1. *Prior to commencement of mining at the site Knife River will provide the City with their stormwater management plan for the site detailing ponding and BMPs to be implemented. The City will also be provided a copy of the Stormwater Pollution Prevention Plan (SWPPP) that will be prepared as required by MNG490000. No mining has started yet.*

9. **IUP- III. Surface Water Quality and Quantity - 3. - This has not been provided to the city**
1. *Operator shall comply with all provisions of its National Pollutant Discharge Elimination System (NPDES) Permit (as amended, replaced or renewed by the MPCA) for the Subject Property and the Mining Operations thereon. A copy of the current construction storm water and/or industrial storm water/NPDES permit(s) shall be provided by Operator to the City to be kept on file for review by City officials or the public. Contractor will provide and is applying for NPDES permit.*
10. **IUP-VI. Financial Securities - Unsure if this has been provided to the city but Bill has not provided this detail**
1. *The Operator shall provide security for site reclamation in an amount initially established as \$60,000. The City shall require this security as a Letter of Credit in a form and content reasonably acceptable to the City in its determination. The amount of the security shall be reviewed annually and can be amended based on inflation or reclamation activities as determined by the City in its sole discretion. This is a requirement before mining operation start, they are currently building the haul road and required berms, not actually doing any of the mining.*

A recommended resolution based on the written legal compliance listed in the IUP. I would like a formal response on the below IUP declaration available for the meeting on Tuesday June 3<sup>rd</sup> 2025.

***Except where life safety issues exist, in which case no written notice is required, if the City determines that work on the Subject Property does not comply with specific IUP requirements, the City shall provide written notice to the Permit Holder specifying any asserted non-compliance and the Permit Holder shall have twenty-one days from the date of such notice to cure any asserted non-compliance. In the event the City determines that Permit Holder has not remedied the specified non-compliance upon expiration of such cure period, then the City may, at its option, refuse to allow continued Mining Operations under this IUP until the Permit Holder so complies and/or take any other action allowed by law. Upon the City's demand, the Permit Holder shall cease all work until there is compliance as reasonably determined by the City. All costs of the City associated with any permit review and submission of monitoring reports to the City shall be the sole responsibility of the Permit Holder.***

~~\_\_\_\_\_~~  
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**Asphalt Surface Technologies Corporation**  
**P.O. Box 1025**  
**St Cloud, MN 56302**  
**Phone: 320-363-8500**  
**Fax 320-363-8700**  
**AN EQUAL OPPORTUNITY EMPLOYER**

SUBMITTED TO: CITY OF ST. AUGUSTA	PHONE: 320-654-0387	DATE: 5-28-2025
STREET: 1914 250 <sup>TH</sup> STREET	JOB NAME: BEAVER LAKE ROAD	JOB #:
CITY: ST. AUGUSTA, MN 56301	JOB LOCATION: ST. AUGUSTA, MN	
ATTENTION: BILL	BID DATE:	

ITEM NUMBER	Description of item	Quantity	unit	unit price	Amount
1	MOBILIZATION	1	LS	\$ 5,200.00	\$ 5,200.00
2	EDGE MILL EDGE OF ROAD TO TIE DRIVEWAYS IN. 2"-0"	4335	SY	\$ 2.74	\$ 11,877.90
3	TYPE MV4 WEAR 2"	940	TON	\$ 90.40	\$ 84,976.00
4	TOPSOIL	40	CY	\$ 46.00	\$ 1,840.00
5	SEEDING	750	SY	\$ 1.96	\$ 1,470.00
<b>TOTAL:</b>					<b>\$ 105,363.90</b>

**INCLUSIONS:**

MOBILIZATION  
HOTMIX  
EDGE MILLING  
TRUCKING  
ALL MANPOWER TO COMPLETE PAVING  
TACK COAT  
TOPSOIL AND SEED  
TRAFFIC CONTROL

**EXCLUSIONS:**

CLASS 5  
SAW CUTTING  
UTILITY ADJUSTMENTS  
PERMITS  
BOND  
TRAFFIC MARKINGS OF ANY KIND  
TESTING

**NOTES:**

PRICE'S ARE FOR 2025 CONSTRUCTION SEASON

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:

**LANCE BEMBOOM**

Proposal may be withdrawn if not accepted within 30 days.

Date of Acceptance:

Signature:

## BEAVER LAKE ROAD

3,065' X 23'  
70' DIAMETER CUL-DE-SAC  
8285 SY

Legend

Beaver Lake Rd

Beaver Lake Rd

Harren Companies, Inc

Google Earth

Beaver Lake



1000 ft



# Quote

HANSON PAVING  
3636 QUAIL RD NE  
SAUK RAPIDS, MN 56379  
(320) 259-7874



Date	Estimate #
6/2/2025	15997



*Member Since 2007*

Quote good for 30 days

City of St Augusta  
1914 250th St  
St. Augusta, MN 56301  
Attn: Bill McCabe



If you have any questions  
please contact Jeff at  
320-249-1290

Customer Phone

320-237-5763

Cash, check, credit card accepted. Please note a 2% processing fee will be applied to any credit card transactions.

Description	Qty	Cost	Total
Beaver Lake Road - as per map provided Approximately 3,500 linear feet of road Sweep, tack and pave 2' compacted new asphalt overlay		115,000.00	115,000.00
Improvement - No Sales Tax Chargeable		0.00%	0.00

**\*\*It can take up to 2 years for asphalt to fully cure hard**  
**\*\*New asphalt may be parked on after 14 days but be careful on sunny days as the asphalt when curing will get soft .**  
**\*\*Do NOT put tables and chairs on newly laid asphalt. \*\*New asphalt may be driven ACROSS after 2 to 3 days but not parked on.**  
**\*\* After Seal Coat application wait 2 full days before using the driveway**

**\*\*OWNER RESPONSIBLE FOR ALL SPRINKLER HEADS AND PRIVATE UTILITIES**  
**\*\*NO BLACK DIRT, SEED, OR SOD INCLUDED**  
**\*\*SOME JOBS MAY REQUIRE DRAINAGE CORRECTION INTO GRASS/LAWN AREA**  
**\*\*CANNOT GUARANTEE COMPLETE DRAINAGE WITHOUT A 2% SLOPE**  
**\*\*PERMITS NOT INCLUDED**  
**\*\*NOT RESPONSIBLE FOR DAMAGE TO EXISTING ASPHALT/CONCRETE THAT WE MAY HAVE TO CROSS**

By signing this quote you are accepting the payment terms (including any accrued finance charges) and agreeing to be personally liable for the obligations

Signature & Date

**HANSON PAVING ASPHALT WARRANTY**  
**5 year warranty on major deterioration of asphalt**  
**1 year warranty on spider cracking**  
**Within the first year it is possible for the asphalt to get relief cracks - these are not warrantied.**  
**Seal coat applications are not warrantied.**



ESTIMATE DATE: 5/13/2025



Bill McCabe  
City of St. Augusta

Beaver Lake Road

<https://www.dpipaving.com/>

## **2" Asphalt Overlay (\$100,885)**

**2" Asphalt Overlay of Beaver Lake Road**

**3100 In feet by 24 ft wide**

**945 ton of asphalt**

**Mill tie in points of driveways along with tie in at Hwy 15**

**Sweep clean**

**Install Tack coat**

**Pave 2" overlay**

**74400 Square Feet of 2" Overlay:**

Mill existing asphalt as needed to integrate with adjacent areas. New hot mix asphalt is installed to a 2" overall average in a finish rolled state.

Excludes

Gravel Base Material

Sub Base Preparation

Permits

Testing

Soil Corrections

Shouldering or Turf Restoration

Damage to Underground Utilities and Lines

**Install screened black dirt top soil shoulder at 2" thick and 2 feet wide. 6200 In feet equal to both sides of the road.  
No grass seed or hydro seeding.**

**\$1.53 per In foot times 6200 In ft = \$9530.00**

**Total Bid for overlay: \$100,885**

**Total bid for overlay and shouldering \$110,415**

**Terms**

**30% Down Payment**

**Net 15 Days**

**Price is good for 15 days from sent date.**

**Fuel surcharge of 1% of contract price for every \$0.25 increase at pump price over \$5.00.**

**This is a quotation on the goods named and subject to the conditions noted below:**

Diversified Paving provides a one-year warranty unless stated otherwise in the description above.

Diversified Paving is released from all warranty of the asphalt installation due to cold weather paving as it is not recommended to perform asphalt paving in temperatures under 35 degrees Fahrenheit. Diversified Paving does not guarantee water drainage on any surface that is less than 1.5% slope at the time of paving as this is the industry standard. Any alterations or deviations from the specifications above which incur an extra cost will be added to the final cost of the work done. These charges will be calculated based on what is usual and customary for the rates used on similar work done by Diversified Paving. Permits are not included in the price stated above unless noted in the proposal. Some jobs may require drainage correction into grass/lawn area. This will require re-grading of that area. The owner or general contractor is responsible for all sprinkler heads and private utilities. No black dirt, seed or sod included in the above price unless otherwise stated.

The above stated price is good for 15 calendar days from the sent date. A 30% down payment is required prior to the start date. An interest charge at the rate of 1.5% per month shall be charged on any and all balances 30 calendar days past due. Payment schedule is specified and expected. A fuel surcharge of 1% of contract price for every \$0.25 increase at pump price over \$5.00 will be enforced. Diversified Paving will have the right to cease work immediately and to demand either a payment bond or an escrow of funds for the work it is to do if it has a reasonable basis to believe the owners or general contractors financial responsibility is impaired. Diversified Paving may terminate this agreement if such demand is not met within 14 calendar days. Diversified Paving may file appropriate liens or bond claims, as the case may be, to assure payment of the work completed up to date of termination. The owner or general contractor, by acceptance of this proposal, agrees to pay all cost of collections, including reasonable attorney's fees incurred, in order to recover any amounts due or to become due herein. Liens or bond claims will be filed within the periods prescribed by law if any balance due herein becomes 45 calendar days past due.

Sincerely,  
Diversified Paving

Paul Reinert

President



Paul Signiture.pdf

Acceptance: As an authorized agent for the above, I accept this proposal for \$\_\_\_\_\_.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_.



Granite City Paving LLC  
PO Box 361, Foley, MN 56329  
320-266-8820  
karle@granitecitypavingllc.com

**Customer:**

City of St Augusta  
bmccabe@staugustamn.com



DATE May 27, 2025  
Estimate # 6148

# Estimate

**Project:** Overlay & Shouldering

**Location:** Beaver Lake Rd, St Augusta MN

Description	Approx. Quantity	Unit	Unit Price	Total
Mill joints at driveways & Hwy 15, sweep & apply tack coat				
Placement & Compaction of 2.0" Bituminous Overlay (B - Oil)				
Shouldering (Screened Topsoil)				
TOTAL:				\$118,000.00

**Notes:**

- Estimate valid for 30 Days
- Add 3% to Contract Total if Bond Required
- Owner is responsible for all private utilities and sprinkler heads
- Seeding and/or sod is not included in estimate
- Permits are not included/Owner is responsible for obtaining permit if required by city/township/county etc.
- No testing Included
- Layout/Striping not Included

**Payment Terms:**

- Payment to be made within 15 Days of Completion

The above prices, specifications and conditions are satisfactory and are hereby accepted. Payments will be made as outlined above.

Signature

Date of Acceptance

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**DATE:** June 1, 2025  
**TO:** Bill McCabe, Administrator  
City of St. Augusta  
**FROM:** **Susan Brower**  
Minnesota State Demographer  
**SUBJECT:** 2024 Population and Household Estimates

Your April 1, 2024 population estimate is 3,747.

Your April 1, 2024 household estimate is 1,416.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 200 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to [local.estimatedata@state.mn.us](mailto:local.estimatedata@state.mn.us). All challenges must be submitted in writing. Please refer to the enclosed sheet for details.