

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
**** At St. Augusta Fire Hall ****
August 5, 2025
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the July 1, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the July 15, 2025 City Council workshop meeting
 - 3E. Stearns County Attorney Prosecution Contract
 - 3F. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
8. Engineer’s Report
 - 8A. Final Pay Request – 2024 Street Project
 - 8B. Other
9. 28th Avenue Patching Quotes
10. Council Member Comments/Purview.
11. Clerk's Report.
12. Adjourn.

REMINDERS: National Night Out, Tuesday, August 5th St Augusta Fire Hall 4:30 – 8pm
 Regular City Council Meeting, Tuesday, August 5th, 2025 7:00pm @ Fire Hall
 City Council Workshop Meeting, Tuesday, August 19, 2025 7:00pm
 Regular Planning Commission Meeting, Monday, August 25, 6:00pm
 Labor Day, Monday, September 1, City Hall Closed
 Regular City Council Meeting, Tuesday, September 2, 2025 7:00pm

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
**** At St. Augusta Fire Hall ****
August 5, 2025
7:00 pm

Administrative Summary

Consent Agenda – All items are in the packet.

Sheriff's/Building Inspector's Reports – the building inspector's report is included in the packets and the sheriff's report will be added with the updated packets on Tuesday.

Fire Report – Joe's monthly report is included in the packets.

Engineer's Report – Chris has included the final pay request for the 2024 Street Project in the packets.

Patching Quotes – Mark solicited the quotes and got them sooner than I anticipated. I have sent a letter to all the people that notice was sent to before our conversation at the last meeting informing them we would be considering the patch quotes.

Remember this meeting will be held in conjunction with National Night Out at the Fire Hall on Tuesday. Come early for hot dogs and chips.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
July 1, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members Backes, Hommerding, Skaalerud and Genereux; Engineer Bunders, Attorney Couri, Deputy Hoffman, and Accounting Tech Claussen, Fireman Patrick Savage

OTHERS PRESENT: Mark & Pam Rosha, Brent Ahmann, Roland Jurgus

CONSENT AGENDA: Ms. Claussen indicated the she handed out the Sheriff's report and updated bills payable.

A motion was made by Mr. Genereux, seconded by Mr. Skaalerud to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, June 3, 2025.
City Council Agenda, July 1, 2025.
Bill's Payable, Receipts and Treasurer's Report dated July 1, 2025
and for ePayments #1e-5e & 25319e-25326e and
Checks #24707-24781.
City Council Workshop Minutes, June 17, 2025.
Moore Engineering CIP Task Order.
Donation of \$250 to the Initiative Foundation

SHERIFF'S REPORT: Deputy Hoffman was in attendance to present the Sheriff's Department monthly report. He reported 44 hours were spent on the contract, reviewed some of the calls and answered questions from the Council.

A motion was made to approve the Sheriff's Report by Mr. Hommerding, seconded by Mr. Bakes. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

The monthly building report stating there were 13 permits issued during the month including two new single-family houses.

A motion was made to approve the building inspector's report as presented by Mr. Hommerding, seconded by Mr. Skaalerud. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

The May monthly report was presented indicating there were 11 calls for the month bringing the total to 74 for the year as compared to 70 at this time in 2024. Monthly training was done by Fire Safety on the new engine.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

OPEN FORUM:

Mark & Pam Rosha were there to ask for a speed limit sign on 23rd Ave. Mr. Couri stated to do so would need a study and referred to Mr. Bunders who agreed. Currently there is no speed sign up at all, and Mr. Rosha said even a 55 mph sign may help. Council said they would speak with Mr. McCabe about options.

Roland Jurgus was present from Fair Haven Township, Mr. Couri spoke with the townships lawyer and asked if a board member could be present to discuss options for Beaver Lake Road after Mr. Bunders asked about the scope of work. Possibly options were discussed, and the council said they would speak with Mr. McCabe about a work session to discuss options and invite Fair Haven Township board to it.

**ENGINEER'S
REPORT:**

Mr. Bunders, spoke about the finalization of the 2024 Street project.

**COUNCIL MEMBER
PURVIEW:**

Discussion was brought up about the "fence", would like to add that to the next work session to discuss further.

**CITY ADMINISTRATOR
REPORT:**

ADJOURMENT: A motion was made to adjourn at 7:45 pm by Mr. Skaalerud seconded by Mr. Backes.

Approved this 5th day of August, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(audited)	\$ 1,443,161	\$ 1,585,329.00	\$ 82,997	\$ 276,261	\$ 174,054	\$ 745,950	\$ 116,404	\$ 169,500	\$ 9,558	\$ 40,435	\$ 5,470	\$ 4,649,119
Receipts January 2025	\$ 29,679	\$ 34,518.92	\$ 384	\$ 6,000	\$ 24,364	\$ 23,615	\$ 9,440	\$ 925	\$ 484			\$ 129,409
Ex. January 2025	\$ 98,425	\$ 51,261.85			\$ 39,986	\$ 30,270	\$ 577		\$ 323			\$ 220,844
Receipts February 2025	\$ 14,832	\$ 31,353.09			\$ 19,530	\$ 20,106	\$ 669	\$ 640	\$ 357			\$ 87,487
Ex. February 2025	\$ 104,935	\$ 141,685.21			\$ 22,120	\$ 19,328	\$ 14,747		\$ 323			\$ 303,139
Receipts March 2025	\$ 14,039	\$ 41,248.91			\$ 20,676	\$ 20,890	\$ 374	\$ 659	\$ 368		\$ 1,600	\$ 99,854
Ex. March 2025	\$ 75,158	\$ 231,978.40			\$ 7,717	\$ 5,718	\$ 1,170		\$ 323			\$ 322,065
Receipts April 2025	\$ 39,351	\$ 54,022.91		\$ 24,000	\$ 23,161	\$ 17,612	\$ 4,651	\$ 786	\$ 387		\$ 1,550	\$ 165,523
Ex. April 2025	\$ 104,615	\$ 12,829.00			\$ 42,960	\$ 36,277	\$ 1,693		\$ 323		\$ 141	\$ 198,838
Receipts May 2025	\$ 19,493	\$ 24,174.92		\$ 6,000	\$ 19,645	\$ 16,863	\$ 1,081	\$ 675	\$ 295		\$ 500	\$ 88,727
Ex. May 2025	\$ 118,228	\$ 47,060.17			\$ 21,594	\$ 48,264	\$ 1,153		\$ 323	\$ 40,435		\$ 277,058
Receipts June 2025	\$ 387,672	\$ 251,515.64	\$ 15,531	\$ 2,446	\$ 22,667	\$ 15,924	\$ 3,693	\$ 937	\$ 335			\$ 700,721
Ex. June 2025	\$ 126,901	\$ 121,255.38			\$ 28,192	\$ 23,279	\$ 1,337		\$ 323		\$ 5,374	\$ 306,662
Receipts July 2025	\$ 243,651	\$ 186,047.51	\$ 6,656	\$ 13,048	\$ 31,246	\$ 21,848	\$ 1,048	\$ 1,619	\$ 408			\$ 505,572
Ex. July 2025	\$ 89,672	\$ 3,918.25			\$ 33,610	\$ 15,278	\$ 26,615		\$ 323		\$ 2,368	\$ 171,784
Receipts August 2025												\$ -
Ex. August 2025	\$ 65,749	\$ 1,523.00			\$ 35,099	\$ 55,940	\$ 2,174					\$ 160,486
Receipts September 2025												\$ -
Ex. September 2025												\$ -
Receipts October 2025												\$ -
Ex. October 2025												\$ -
Receipts November 2025												\$ -
Ex. November 2025												\$ -
Receipts December 2025												\$ -
Ex. December 2025												\$ -
Cash Balance	\$ 1,408,194	\$ 1,596,699.64	\$ 125,213	\$ 338,619	\$ 104,064	\$ 648,454	\$ 86,646	\$ 175,740	\$ 9,929	\$ -	\$ 1,238	\$ 4,494,798

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2024						
Audited	\$446,799.51	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,585,329.00
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 15,965.22	\$ 15,965.21		\$31,930.43
January Cable Franchise Fees		\$ 588.49				\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer		\$ (2,582.99)				(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (1,783.06)		(\$1,783.06)
Otta Seal Project				\$ (135,699.16)		(\$135,699.16)
February Sales Tax			\$ 14,385.59	\$ 14,385.58		\$28,771.17
February Cable Franchise Fees		\$ 581.92				\$581.92
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (26,978.40)	(\$26,978.40)
Pumper Truck					\$ (200,000.00)	(\$200,000.00)
Public Works - Air Compressor				\$ (5,000.00)		(\$5,000.00)
March Sales Tax			\$ 14,973.11	\$ 14,973.11		\$29,946.22
March Cable Franchise Fees		\$ 593.34				\$593.34
Local Government Aid				\$ 8,709.35		\$8,709.35
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Dog Park Shelter			\$ (12,829.00)			(\$12,829.00)
April Sales Tax			\$ 25,730.34	\$ 25,730.34		\$51,460.68
April Cable Franchise Fees		\$ 562.23				\$562.23
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
TV Monitor for Council Chambers		\$ (863.99)				(\$863.99)
2024 Street Project Engineering				\$ (2,244.50)		(\$2,244.50)
Otta Seal Engineering				\$ (5,298.00)		(\$5,298.00)
Pagers					\$ (2,550.00)	(\$2,550.00)
Radios					\$ (3,460.15)	(\$3,460.15)
2024 Street Project Shoulder Redo				\$ (26,825.00)		(\$26,825.00)
Gas Meter					\$ (3,007.78)	(\$3,007.78)
Radio Battery Packs					\$ (2,810.75)	(\$2,810.75)
May Cable Franchise Fees		\$ 574.48				\$574.48
May Sales Tax			\$ 10,800.22	\$ 10,800.22		\$21,600.44
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Move Radio to New Truck					\$ (744.00)	(\$744.00)
Chargers					\$ (671.40)	(\$671.40)
Desktop Charger Unit					\$ (2,455.48)	(\$2,455.48)
Water Heaters for Parks			\$ (7,234.00)			(\$7,234.00)
Drone Footage, Misc. Engineering				\$ (30,145.50)		(\$30,145.50)
2024 Street Project Shoulder Redo				\$ (80,005.00)		(\$80,005.00)
Sale of Sterling				\$ 18,000.00		\$18,000.00
June Cable Franchise Fees		\$ 577.47			\$ (498.25)	\$79.22
June Property Tax				\$ 153,739.19	\$ 79,198.98	\$232,938.17
Attorney Fees on Terrace Hills Work				\$ (1,020.00)		(\$1,020.00)
Rescue Rig					\$ (2,400.00)	(\$2,400.00)
July Sales Tax			\$ 13,110.35	\$ 13,110.35		\$26,220.70
July Property Tax				\$ 65,888.23	\$ 33,942.41	\$99,830.64
Local Government Aid				\$ 37,607.15		\$37,607.15
Small Cities Street Aid				\$ 22,371.00		\$22,371.00
Gravel Tax				\$ 18.02		\$ 18.02
2024 Street Project Engineering				\$ (1,093.00)		(\$1,093.00)
2024 Otta Seal Engineering				\$ (430.00)		(\$430.00)
						\$ -
						\$ -
Totals	\$446,799.51	\$73,968.10	\$1,387,615.23	(\$377,495.88)	\$65,812.68	\$1,596,699.64

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 286,500.00

	2025	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of August 5, 2025	Spent	
General Fund	\$1,273,500	\$ 770,038	60.47%	\$503,462
Capital Improvement Fund	\$1,089,833	\$ 624,101	57.27%	\$465,732
Water Fund	\$331,500	\$ 203,929	61.52%	\$127,571
Sewer Fund	\$352,000	\$ 168,609	47.90%	\$183,391
Sewer Debt Fund	\$12,000	\$ 7,758	64.65%	\$4,242
Street Light Fund	\$5,600	\$ 3,810	68.04%	\$1,790
WAC/SAC Improvement Fund	\$41,759	\$ 57,495	137.68%	(\$15,736)
Debt Service	\$41,000	\$ 22,814	55.64%	\$18,186
Storm Water	\$50,000	\$ 30,615	61.23%	\$19,385
American Rescue Plan	\$0			\$0
2025 Parade		\$ 7,550		
Total Revenues	\$3,197,192	\$ 1,896,719	59.32%	\$1,300,473
Expenditures				
General Fund	\$1,235,686	\$ 813,547	65.84%	\$422,139
Capital Improvement Fund	\$995,800	\$ 611,511	61.41%	\$384,289
Water Fund	\$297,681	\$ 235,355	79.06%	\$62,326
Sewer Fund	\$306,004	\$ 238,432	77.92%	\$67,572
Storm Water Utility Fund	\$42,073	\$ 50,642	120.37%	(\$8,569)
Street Light Fund	\$4,380	\$ 2,263	51.66%	\$2,117
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ -	0.00%	\$36,000
American Rescue Plan		\$ 40,435		(\$40,435)
2025 Parade		\$ 6,632		(\$6,632)
Total Expenditures	\$2,917,624	\$ 1,998,817	68.51%	\$918,807

General Fund				
	2025	Spent/Received	% of Budget	Remaining Amount
	Budget	As of August 5, 2025	Spent	
Administration	\$ 441,531	\$ 398,074	90.16%	\$ 43,457
Council	\$ 37,825	\$ 17,686	46.76%	\$ 20,139
Boards and Commissions	\$ 3,500	\$ 990	28.29%	\$ 2,510
Building Inspection	\$ 142,000	\$ 69,222	48.75%	\$ 72,778
Elections	\$ 2,100	\$ 2,045	97.40%	\$ 55
Fire	\$ 236,069	\$ 90,493	38.33%	\$ 145,576
Streets	\$ 268,256	\$ 170,916	63.71%	\$ 97,340
Parks	\$ 104,405	\$ 64,121	61.42%	\$ 40,284
Total General Fund	\$ 1,235,686	\$ 813,547	65.84%	\$ 422,139

**MINUTES OF THE CITY COUNCIL
WORKSHOP MEETING
ST. AUGUSTA, MINNESOTA
July 15, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members, Hommerding, Genereux, Backes and Skaalerud; Engineer Bunders and Clerk/Administrator McCabe.

OTHERS PRESENT: Amy Brand, Mike Cramer, Cody Hilke, Ron Faber, Lenore Tschida, Nadine Streit, Marlys Janski, Rich Janski, Keith Laudenbach, Joel Schuldt, Mark Schindele, Roland Jurgens, Kevin Winkelman, Bernie Schuldt, Jenny Schmidt,

CONSENT AGENDA: Mr. McCabe said he was just given an invoice to West Central Sanitation for the parade garbage in the amount of \$200.44 and asked that we add this to the agenda

A motion was made by Mr. Backes, seconded by Mr. Genereux to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

Bill Payable dated July 15, 2025 for ePayments #25327e – 25331e and Checks #24782 – #24808.

City Council/Planning Commission Workshop Agenda, July 15, 2025

**28th AVENUE
DISCUSSION:**

Mr. Bunders indicated the road was in really poor shape and said without any budget or priority we need to discuss options. He indicated we had previously looked into doing an Otta Seal on the property and stated the estimate for that work was \$293,000. A second option would be to change the road to gravel until funds are available to reconstruct and that estimate is \$92,000. He offered a third option of just leaving as is. Mr. McCabe offered a fourth option of doing patches over the real bad spots and asked the residents in attendance for their input. Mayor Schmitz indicated we are working on our 5 year road plan and hope to be able to fully reconstruct this road soon. One gentleman indicated he would rather see nothing done than to change it to gravel. Another offered an opinion that he didn't want to see patches done yearly that would ultimately add up to the cost of redoing the road. Consensus was to solicit quotes to do some patch work and hope that the patches last until we can work the road into the CIP.

**FAIRHAVEN TOWNSHIP
BEAVER LAKE ROAD**

DISCUSSION: Mr. McCabe indicated this is on the agenda because the south end of Beaver Lake Road is in Fairhaven Township and our joint road agreement does not address this road. Fairhaven Township Supervisors Mark Schindele and Roland Jurgens were in attendance for the discussion. Mr. Jurgens indicated he thought they were invited to the meeting to discuss 200th Street. Mayor Schmitz indicated we asked for the discussion because we have a few other areas where there are properties benefiting from services provided by St. Augusta but not paying taxes to St. Augusta and we just wanted to begin the conversation. Mr. Jurgens indicated they would typically do this at their annual meeting in March and Mr. McCabe suggested they do a special meeting as there hasn't been an agreement on this portion of road for 25 plus years St. Augusta has maintained. The Fairhaven Supervisors agreed to discuss at an upcoming meeting and get back to us.

BLACKBERRY FARMS

POND DISCUSSION: Mr. McCabe indicated it was on the agenda because of the discussion from the July 1 meeting. He indicated the pond has been mowed since the last meeting and there were still concerns as there was a number of grass clipping piles dumped back there as well as other items being stored or piled on the city property. A question arose as to ordinances that are being violated and Mr. McCabe stated he is sure there is something in the MS4 ordinance as well as in the nuisance ordinance. Mr. Genereux suggested we send a reminder to all those living adjacent to the pond and tell them of the violations as well as the consequences, ultimately stating if they continue to dump the grass clippings, store items on the city property and allow their dogs to use it as a place to "do their business", the city would be forced to install a fence.

ADJOURMENT: A motion was made to adjourn at 8:10pm by Mr. Skaalerud seconded by Mr. Genereux.

Approved this 5th day of August, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator



JANELLE P. KENDALL

Stearns County Attorney

June 25, 2025

Bill McCabe
City Administrator
1914 - 250th Street
St. Augusta, MN 56301

Re: Criminal Prosecution Contract for 2026 and 2027

Dear Mr. McCabe:

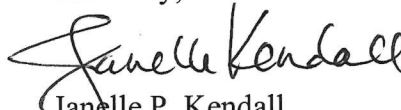
The Stearns County Attorney's Office prosecutes misdemeanor and petty misdemeanor violations of Minnesota's state statutes for the City of St. Augusta pursuant to contract. Based on our experiences over the years, this has been a mutually efficient and cost-effective way to provide professional prosecution services to your city. Since our current contract ends December 31, 2025, I am writing to present you with a proposal to extend this contract beyond that date.

As a result of increased personnel and other costs incurred by the county since the last contract price adjustment, the yearly contract rate for the calendar years of 2026 and 2027 will increase by approximately 11% to \$17,000.00. As has been the case in past years, this rate is guaranteed not to increase through the duration of the contract. City contract rates are based on a review of the historical number of prosecution files, the population of your city, personnel and administrative costs to our office, and comparison to other contracts for cities of comparable size in Stearns County.

Our services under the contract will continue to include victim and witness assistance, civil asset forfeiture, appellate representation on these cases, law enforcement training, and 24/7 availability for law enforcement questions.

Despite the lack of major changes, please re-familiarize yourself with the contract. If you have any questions or concerns, please do not hesitate to contact me or Chief Deputy County Attorney Michael Lieberg at the number below.

Sincerely,


Janelle P. Kendall
Stearns County Attorney

JPK/MJL/jtl
Enclosures

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF STEARNS and the STEARNS COUNTY ATTORNEY, hereinafter referred to as the "County," and the CITY OF ST. AUGUSTA, MINNESOTA, hereinafter referred to as the "Municipality;"

WHEREAS, the Municipality desires to engage the services of the County to prosecute petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses, including criminal and traffic state law violations and criminal and traffic probation violations that arise under state law which occur within the jurisdiction of the Municipality;

WHEREAS, Minn. Stat. § 484.87, subd. 3, allows for a Municipality to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the Municipality. Said "Prosecution Services" include the following: (1) prosecuting petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses arising under state law and criminal and traffic probation violations that occur within the jurisdiction of the Municipality; (2) giving advice and guidance on prosecution matters, procedures and policies to Municipal law enforcement relating to criminal prosecutions; (3) providing P.O.S.T. accredited law enforcement training for the Municipality law enforcement officers when such training is being provided or sponsored by the County; (4) providing victim assistance and services mandated by Minn. Stat. Chapter 611A; (5) completing criminal appeals before the Minnesota appellate courts on matters arising under state law which occur within the jurisdiction of the Municipality and, (6) providing administrative advice and assistance and legal services in district court and Minnesota's courts of appeal related to civil administrative and judicial forfeitures originated within the Municipality;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and Municipality enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- A) The County will provide the Municipality with the prosecution services above-referenced for cases that occur within the jurisdiction of the Municipality. This Agreement will continue for the calendar years 2026 and 2027. Any Agreement for prosecution services for future years will be finalized by November 1 of the year before such service is to commence. If such an Agreement is not reached, this Agreement will expire on January 1 of the following year.
 - i) For calendar year 2026, the Municipality will pay \$17,000 (seventeen thousand dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.

- ii) For calendar year 2027, the Municipality will pay \$17,000 (seventeen thousand dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.
- B) The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for the term of this Agreement. The Municipality will forward all law enforcement files to the County at no charge to the County.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 60 days notice, in writing, delivered by certified mail or in person to the City Clerk for the Municipality or County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated to in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the Municipality's new attorney(s) will undertake representation of the Municipality in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the Municipality. On expiration or termination of this contract, at the Municipality's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the Municipality in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that the County will not prosecute violations of local ordinances adopted by the Municipality. Local ordinance enforcement remains the sole responsibility of the Municipality. The Parties further acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the Municipality on criminal prosecution related matters, if any, venued in any federal district or federal appellate court. Likewise, the County will not provide representation or advice or otherwise participate in any administrative citation process, regardless of statutory authorization for such programs.

6. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other cause(s) of action alleging wrongdoing by the County on behalf of the Municipality, whether in federal or state court, if any, arising in relation to any criminal prosecution or administrative or judicial forfeiture action undertaken by the County on behalf of Municipality. The Municipality remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.

IN WITNESS WHEREOF, the Municipality, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Stearns, by the County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Clerk of said Board, and by the Stearns County Attorney, effective on the date and for the duration as above-referenced.

Dated: _____

CITY OF ST. AUGUSTA

By: _____
Mayor Jeffrey J. Schmitz

Attest: _____
Bill McCabe
City Administrator

Dated: _____

COUNTY OF STEARNS

By: _____
Jeff Bertram, Chair
Stearns County Board of Commissioners

By: _____
Randy Schreifels
Stearns County Auditor-Treasurer

Dated: 6-25-25

STEARNS COUNTY ATTORNEY

By: Janelle P. Kendall
Janelle P. Kendall
Stearns County Attorney

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X- X-73003-25-064

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Erik Lundgren

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shelly@holysaintsmn.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta

Zip: 56301

County: Stearns

☐ Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): January 31, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

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ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X- 73003-24-063

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Erik Lundgren

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

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Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

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MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
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GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta Zip: 56301 County: Stearns

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 21, 2025

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

ST AUGUSTA CONTRACT

JULY 2025

TOTAL HOURS: 45

[See attached activity list for details]



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 08/04/2025 10:29
Total Records : 45

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25015064	07/01/2025 23:45	Contract	ST AUGUSTA
2025-25015074	07/02/2025 02:24	Contract	ST AUGUSTA
2025-25015378	07/04/2025 00:05	Contract	ST AUGUSTA
2025-25015385	07/04/2025 01:52	Contract	ST AUGUSTA
2025-25015505	07/05/2025 09:21	Contract	ST AUGUSTA
2025-25015520	07/05/2025 14:47	Contract	ST AUGUSTA
2025-25015684	07/06/2025 21:42	Contract	ST AUGUSTA
2025-25015714	07/07/2025 11:05	Contract	ST AUGUSTA
2025-25015762	07/08/2025 00:36	Contract	ST AUGUSTA
2025-25015770	07/08/2025 05:08	Contract	ST AUGUSTA
2025-25015855	07/09/2025 00:53	Contract	ST AUGUSTA
2025-25015934	07/09/2025 19:08	Contract	ST AUGUSTA
2025-25016005	07/10/2025 14:45	Contract	ST AUGUSTA
2025-25016052	07/10/2025 23:47	Contract	ST AUGUSTA
2025-25016178	07/12/2025 04:28	Contract	ST AUGUSTA
2025-25016340	07/13/2025 15:32	Contract	ST AUGUSTA
2025-25016461	07/14/2025 18:19	Contract	ST AUGUSTA
2025-25016528	07/15/2025 11:11	Contract	ST AUGUSTA
2025-25016610	07/15/2025 23:06	Contract	ST AUGUSTA
2025-25016617	07/16/2025 01:59	Contract	ST AUGUSTA
2025-25016759	07/17/2025 13:56	Contract	ST AUGUSTA
2025-25016821	07/18/2025 03:49	Contract	ST AUGUSTA
2025-25016862	07/18/2025 13:34	Contract	ST AUGUSTA
2025-25017054	07/20/2025 17:13	Contract	ST AUGUSTA
2025-25017087	07/21/2025 07:56	Contract	ST AUGUSTA
2025-25017128	07/21/2025 18:48	Contract	ST AUGUSTA
2025-25017222	07/22/2025 23:16	Contract	ST AUGUSTA
2025-25017228	07/23/2025 01:49	Contract	ST AUGUSTA
2025-25017319	07/23/2025 21:03	Contract	ST AUGUSTA
2025-25017360	07/24/2025 10:45	Contract	ST AUGUSTA
2025-25017556	07/25/2025 20:38	Contract	ST AUGUSTA
2025-25017637	07/26/2025 15:40	Contract	ST AUGUSTA
2025-25017722	07/27/2025 04:04	Contract	ST AUGUSTA
2025-25017730	07/27/2025 10:08	Contract	ST AUGUSTA
2025-25017791	07/28/2025 01:54	Contract	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 08/04/2025 10:29
Total Records : 45

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25017840	07/28/2025 13:13	Contract	ST AUGUSTA
2025-25017909	07/29/2025 02:19	Contract	ST AUGUSTA
2025-25018008	07/29/2025 20:45	Contract	ST AUGUSTA
2025-25018019	07/30/2025 02:06	Contract	ST AUGUSTA
2025-25018183	07/31/2025 23:06	Contract	ST AUGUSTA
2025-25018191	08/01/2025 00:57	Contract	ST AUGUSTA
2025-25016083	07/11/2025 10:07	Contract	ST AUGUSTA
2025-25016811	07/17/2025 23:11	Contract	ST AUGUSTA
2025-25016947	07/19/2025 12:30	Contract	ST AUGUSTA
2025-25017451	07/25/2025 04:51	Contract	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 08/04/2025 16:52
Total Records : 66

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	07/18/2025 15:26	2025-25016879	Agency Assist
ST AUGUSTA	07/08/2025 09:13	2025-25015776	Alarm
ST AUGUSTA	07/08/2025 08:45	2025-25015778	Alarm
ST AUGUSTA	07/14/2025 09:42	2025-25016398	Animal Complaint
ST AUGUSTA	07/23/2025 00:57	2025-25017227	Citizen Contact
ST AUGUSTA	07/20/2025 19:57	2025-25017066	Crash Investigation
ST AUGUSTA	07/24/2025 17:10	2025-25017415	Crash Investigation
ST AUGUSTA	07/28/2025 07:01	2025-25017794	Crash/No Injuries
ST AUGUSTA	07/10/2025 09:04	2025-25015968	Dispute
ST AUGUSTA	07/18/2025 10:41	2025-25016845	Dispute
ST AUGUSTA	07/18/2025 14:05	2025-25016869	Dispute
ST AUGUSTA	07/05/2025 13:02	2025-25015518	Driving Complaint
ST AUGUSTA	07/05/2025 17:20	2025-25015542	Driving Complaint
ST AUGUSTA	07/25/2025 19:21	2025-25017552	Driving Complaint
ST AUGUSTA	07/18/2025 01:42	2025-25016815	Driving Intoxicated
ST AUGUSTA	07/12/2025 18:04	2025-25016249	Gunshots Heard
ST AUGUSTA	07/18/2025 21:14	2025-25016921	Intoxicated Person
ST AUGUSTA	07/15/2025 12:32	2025-25016541	MAARC Report
ST AUGUSTA	07/09/2025 20:04	2025-25015939	Matter of Information
ST AUGUSTA	07/02/2025 19:45	2025-25015194	Medical Emergency
ST AUGUSTA	07/03/2025 14:56	2025-25015281	Medical Emergency
ST AUGUSTA	07/08/2025 13:40	2025-25015796	Medical Emergency
ST AUGUSTA	07/11/2025 18:08	2025-25016120	Medical Emergency
ST AUGUSTA	07/17/2025 14:14	2025-25016763	Medical Emergency
ST AUGUSTA	07/19/2025 17:40	2025-25016975	Medical Emergency
ST AUGUSTA	07/21/2025 18:21	2025-25017127	Medical Emergency
ST AUGUSTA	07/28/2025 05:50	2025-25017792	Medical Emergency
ST AUGUSTA	07/30/2025 17:54	2025-25018092	Medical Emergency
ST AUGUSTA	07/01/2025 18:57	2025-25015040	Meeting
ST AUGUSTA	07/28/2025 21:12	2025-25017896	Personal Assist



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 08/04/2025 16:52
Total Records : 66

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	07/12/2025 10:10	2025-25016197	Stolen Vehicle
ST AUGUSTA	07/09/2025 12:51	2025-25015894	Suicide Threat
ST AUGUSTA	07/10/2025 00:45	2025-25015955	Suicide Threat
ST AUGUSTA	07/04/2025 19:15	2025-25015472	Suspicious Incident
ST AUGUSTA	07/18/2025 09:24	2025-25016842	Suspicious Incident
ST AUGUSTA	07/19/2025 17:48	2025-25016977	Suspicious Incident
ST AUGUSTA	07/19/2025 19:56	2025-25016989	Suspicious Incident
ST AUGUSTA	07/21/2025 13:03	2025-25017116	Suspicious Incident
ST AUGUSTA	07/27/2025 18:17	2025-25017766	Suspicious Incident
ST AUGUSTA	07/18/2025 08:51	2025-25016833	Theft
ST AUGUSTA	07/01/2025 15:42	2025-25015020	Traffic Stop
ST AUGUSTA	07/01/2025 16:11	2025-25015025	Traffic Stop
ST AUGUSTA	07/03/2025 20:05	2025-25015344	Traffic Stop
ST AUGUSTA	07/03/2025 22:46	2025-25015369	Traffic Stop
ST AUGUSTA	07/04/2025 21:43	2025-25015475	Traffic Stop
ST AUGUSTA	07/04/2025 22:57	2025-25015489	Traffic Stop
ST AUGUSTA	07/04/2025 23:08	2025-25015491	Traffic Stop
ST AUGUSTA	07/05/2025 10:34	2025-25015508	Traffic Stop
ST AUGUSTA	07/07/2025 11:12	2025-25015715	Traffic Stop
ST AUGUSTA	07/09/2025 15:35	2025-25015913	Traffic Stop
ST AUGUSTA	07/10/2025 08:24	2025-25015965	Traffic Stop
ST AUGUSTA	07/12/2025 19:07	2025-25016251	Traffic Stop
ST AUGUSTA	07/13/2025 16:26	2025-25016343	Traffic Stop
ST AUGUSTA	07/16/2025 08:04	2025-25016627	Traffic Stop
ST AUGUSTA	07/18/2025 04:10	2025-25016822	Traffic Stop
ST AUGUSTA	07/18/2025 04:32	2025-25016823	Traffic Stop
ST AUGUSTA	07/18/2025 08:01	2025-25016827	Traffic Stop
ST AUGUSTA	07/19/2025 13:19	2025-25016951	Traffic Stop
ST AUGUSTA	07/23/2025 13:02	2025-25017266	Traffic Stop
ST AUGUSTA	07/25/2025 21:15	2025-25017558	Traffic Stop
ST AUGUSTA	07/09/2025 15:53	2025-25015916	Trespassing/Trespasser
ST AUGUSTA	07/11/2025 01:33	2025-25016059	Unknown



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 08/04/2025 16:52
Total Records : 66

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	07/16/2025 14:14	2025-25016673	Welfare Check
ST AUGUSTA	07/18/2025 10:49	2025-25016847	Welfare Check
ST AUGUSTA	07/20/2025 18:38	2025-25017060	Welfare Check
ST AUGUSTA	07/28/2025 16:06	2025-25017863	Welfare Check

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG25-000100	07/03/2025	New Construction	22967	TOPAZ	ROLLING GREEN INC	FRONTIER HOMES LLC	250000
AUG25-000101	07/03/2025	Residential New Construction	22967	TOPAZ	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	8000
AUG25-000102	07/03/2025	Residential New Construction	22967	TOPAZ	ROLLING GREEN INC	B&DPLUMBING ,HEATING & AIR CONDITIONING	8000
AUG25-000103	07/07/2025	New Construction	24358	19TH	LEADING DESIGN BUILDERS INC	LEADING DESIGN BUILDERS INC	350000
AUG25-000104	07/08/2025	Residential Alteration/Repair/Extension	5028	RED HAWK	MARK D FITCH	MECHANICAL ENERGY SYSTEMS	4500
AUG25-000105	07/09/2025	Residential Roofing	4236	237TH	BRUCE L GUGGISBERG	APEX CONSTRUCTION	19000
AUG25-000106	07/10/2025	New Construction	23021	TURQUOISE	PROGRESSIVE BUILDERS INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000107	07/10/2025	Residential New Construction	23021	TURQUOISE	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000108	07/10/2025	New Construction	2452	JEWEL	ROLLING GREEN INC	FRONTIER HOMES LLC	250000
AUG25-000109	07/10/2025	Residential New Construction	2452	JEWEL	ROLLING GREEN INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000110	07/10/2025	Residential New Construction	2452	JEWEL	ROLLING GREEN INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000111	07/10/2025	Residential New Construction	23021	TURQUOISE	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	
AUG25-000112	07/14/2025	Residential Furnace	24424	17TH	AARON M & MARIZA S BLUMKE	NEIGHBORHOOD PLUMBING & HEATING	6200
AUG25-000113	07/18/2025	New Construction		FABLE		Mike Torborg Construction	425000
AUG25-000114	07/21/2025	Residential New Construction	24358	19TH	LEADING DESIGN BUILDERS INC	FINKEN PLUMBING HEATING & COOLING	17800
AUG25-000115	07/21/2025	Residential New Construction	24358	19TH	LEADING DESIGN BUILDERS INC	FINKEN PLUMBING HEATING & COOLING	31350
AUG25-000116	07/24/2025	New Construction	23059	TURQUOISE	PROGRESSIVE BUILDERS INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000117	07/24/2025	Residential New Construction	23059	TURQUOISE	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000118	07/24/2025	Residential New Construction	23059	TURQUOISE	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000119	07/25/2025	New Construction	2443	GOLD	PROGRESSIVE BUILDERS INC	PROGRESSIVE BUILDERS INC	250000
AUG25-000120	07/25/2025	Residential New Construction	2443	GOLD	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000121	07/25/2025	Residential New Construction	2443	GOLD	PROGRESSIVE BUILDERS INC	B & D PLUMBING HEATING & AC INC	8000
AUG25-000122	07/25/2025	New Construction	23769	STATE HIGHWAY 15	LUTGEN PROPERTIES LLC	LUTGEN COMPANIES	1795014
AUG25-000123	07/28/2025	Residential Window/Door Replacement (Same Size)	4202	237TH	PATRICK & KRISTINE GROSSBACK	MODERN KRAFT CONSTRUCTION	14012
AUG25-000124	07/28/2025	Accessory Building	3290	200TH	RANDALL J KLIMEK REV TRUST	STRUCTURAL BUILDINGS OF MINNESOTA INC	255000



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

June 2025 Run report

Emergency calls as of report date:

- 6-3-25 Medical (Canceled)
- 6-3-25 Canceled not our call
- 6-4-25 Medical
- 6-8-25 Medical
- 6-8-25 Medical
- 6-9-25 Gas smell
- 6-12-25 Medical (Canceled)
- 6-13-25 Medical
- 6-15-25 Medical
- 6-17-25 Medical
- 6-17-25 Medical
- 6-23-25 Medical
- 6-26-25 Medical (Canceled)
- 6-29-25 False Alarm

14 calls for June

88 calls for 2025 (84 calls as of this date last year)

Monthly training:

June's training we cleaned trucks and the fire hall. We also had Fire Inc. finish the second half of active shooter training. We did in house driver training and the 5th Monday was our EMR refresher.

Contractor's Application for Payment

Owner: <u>City of St. Augusta</u> Engineer: <u>Moore Engineering, Inc.</u> Contractor: <u>OMG Midwest, Inc. dba Minnesota Paving & Materials</u> Project: _____ Contract: <u>2024 Street Improvements</u>	Owner's Project No.: _____ Engineer's Project No.: <u>210081</u> Contractor's Project No.: _____																								
Application No.: <u>4 - FINAL REVISED</u> Application Date: <u>4/24/2025</u>																									
Application Period: From <u>10/17/2024</u> to <u>10/17/2024</u>																									
<table style="width: 100%;"><tr><td style="width: 70%;">1. Original Contract Price</td><td style="width: 30%; text-align: right;">\$ 921,306.23</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ 118,507.88</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 1,039,814.11</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)</td><td style="text-align: right;">\$ 1,007,300.61</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. _____ X \$ 1,007,300.61 Work Completed</td><td style="text-align: right;">\$ -</td></tr><tr><td> b. _____ X \$ - Stored Materials</td><td style="text-align: right;">\$ -</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ -</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 1,007,300.61</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ 955,966.58</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 51,334.03</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 6)</td><td style="text-align: right;">\$ 32,513.50</td></tr></table>		1. Original Contract Price	\$ 921,306.23	2. Net change by Change Orders	\$ 118,507.88	3. Current Contract Price (Line 1 + Line 2)	\$ 1,039,814.11	4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)	\$ 1,007,300.61	5. Retainage		a. _____ X \$ 1,007,300.61 Work Completed	\$ -	b. _____ X \$ - Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ -	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,007,300.61	7. Less previous payments (Line 6 from prior application)	\$ 955,966.58	8. Amount due this application	\$ 51,334.03	9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 32,513.50
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8. Amount due this application	\$ 51,334.03																								
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 32,513.50																								
Payment Recommended By Engineer \$ <u>51,334.03</u> <div style="text-align: right; font-size: small;">(Line 8 or other - attach explanation of the other amount)</div>																									
Payment Approved by Owner \$ _____ <div style="text-align: right; font-size: small;">(Line 8 or other - attach explanation of the other amount)</div>																									
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Minnesota Paving Materials</u>																									
Signature: <u>[Signature]</u>	Date: <u>5/17/25</u>																								
<table style="width: 100%;"><tr><td style="width: 50%; vertical-align: top;">Recommended by Engineer By: <u>[Signature]</u> Title: <u>Senior Project Manager</u> Date: <u>04/24/25</u></td><td style="width: 50%; vertical-align: top;">Approved by Owner By: _____ Title: _____ Date: _____</td></tr><tr><td colspan="2">Approved by Funding Agency By: _____ Title: _____ Date: _____</td></tr></table>		Recommended by Engineer By: <u>[Signature]</u> Title: <u>Senior Project Manager</u> Date: <u>04/24/25</u>	Approved by Owner By: _____ Title: _____ Date: _____	Approved by Funding Agency By: _____ Title: _____ Date: _____																					
Recommended by Engineer By: <u>[Signature]</u> Title: <u>Senior Project Manager</u> Date: <u>04/24/25</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____																									

Progress Estimate - Unit Price Work

Owner:	City of St. Augusta	Contractor's Project No.:	0
Engineer:	Moore Engineering, Inc.	Engineer's Project No.:	210081
Contractor:	OMG Midwest, Inc. dba Minnesota Paving & Materials	Contractor's Project No.:	0
Project:			
Contract:	2024 Street Improvements		

Contractor's Application for Payment

Application No.:		4 - FINAL REVISED		Application Period:		From		10/17/2024		to		10/17/2024		Application Date:		4/24/2025		
A	B	C	D	Contract Information		E	F	G	H	I	J	K	L	M	N	O	P	
Bid Item No.	Description	Current Item Quantity	Units			Unit Price (\$)	Value of Bid Item (C x E)	Estimated Quantity Installed This Period	Work Completed		Materials Currently Stored (not in G)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / K)					Balance to Finish (P - J) (\$)
									Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E x G)								
Current Contract																		
BASE BID																		
1	2021.5010 MOBILIZATION	1.00	LS			\$ 11,000.00	\$ 11,000.00		1.00	\$ 11,000.00		\$ 11,000.00	100%	\$ -				
2	2104.50 REMOVE PIPE CULVERTS	248.00	LF			\$ 8.02	\$ 1,988.96		248.00	\$ 1,988.96		\$ 1,988.96	100%	\$ -				
3	2215.50 FULL DEPTH RECLAMATION	18,062.00	SY			\$ 1.59	\$ 28,718.58		18,062.00	\$ 28,718.58		\$ 28,718.58	100%	\$ -				
4	2211.51 AGGREGATE BASE (CV) CLASS 5	314.00	CY			\$ 28.08	\$ 8,817.12		314.00	\$ 8,817.12		\$ 8,817.12	100%	\$ -				
5	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	1,430.00	TON			\$ 74.00	\$ 105,820.00		1,480.00	\$ 109,520.00		\$ 109,520.00	103%	\$ -			\$ (3,700.00)	
6	2360.51 TYPE SP 12.5 NON WEARING COURSE MIXTURE (2B)	1,906.00	TON			\$ 69.00	\$ 131,514.00		2,014.07	\$ 138,970.83		\$ 138,970.83	108%	\$ -			\$ (7,456.83)	
7	2501.50 18" RC PIPE APRON	4.00	EA			\$ 1,479.06	\$ 5,916.24		4.00	\$ 5,916.24		\$ 5,916.24	100%	\$ -				
8	2501.50 24" RC PIPE APRON	4.00	EA			\$ 1,654.54	\$ 6,618.16		4.00	\$ 6,618.16		\$ 6,618.16	100%	\$ -				
9	2501.50 18" RC PIPE CULVERT CLASS III	90.00	LF			\$ 70.19	\$ 6,317.10		90.00	\$ 6,317.10		\$ 6,317.10	100%	\$ -				
10	2501.50 24" RC PIPE CULVERT CLASS III	110.00	LF			\$ 92.25	\$ 10,147.50		110.00	\$ 10,147.50		\$ 10,147.50	100%	\$ -				
11	2540.60 MAIL BOX SUPPORT	44.00	EA			\$ 120.33	\$ 5,294.52		0.00	\$ -		\$ -	0%	\$ 5,294.52				
12	2563.60 TRAFFIC CONTROL	1.00	LS			\$ 1,654.54	\$ 1,654.54		1.00	\$ 1,654.54		\$ 1,654.54	100%	\$ -				
13	2573.50 SILT FENCE, TYPE MS	53.00	LF			\$ 4.01	\$ 212.53		53.00	\$ 212.53		\$ 212.53	100%	\$ -				
14	2575.50 TURF ESTABLISHMENT	1.00	LS			\$ 2,005.51	\$ 2,005.51		1.00	\$ 2,005.51		\$ 2,005.51	100%	\$ -				
15	2511.51 RANDOM RIPRAP CLASS III	43.00	CY			\$ 75.21	\$ 3,234.03		0.00	\$ -		\$ -	0%	\$ 3,234.03				
16	12000.00 TESTING ALLOWANCE	1.00	ALLOW			\$ 3,000.00	\$ 3,000.00		0.00	\$ -		\$ -	0%	\$ 3,000.00				
ALTERNATE A - 58TH AVENUE																		
A1.	2021.50 MOBILIZATION	1.00	LS			\$ 6,500.00	\$ 6,500.00		1.00	\$ 6,500.00		\$ 6,500.00	100%	\$ -				
A2.	2231.50 BITUMINOUS PATCHING MIXTURE	433.00	SY			\$ 25.00	\$ 10,825.00		0.00	\$ -		\$ -	0%	\$ 10,825.00				
A3.	2232.50 MILL BITUMINOUS SURFACE (2.0")	4,330.00	SY			\$ 1.99	\$ 8,616.70		4,133.00	\$ 8,224.67		\$ 8,224.67	95%	\$ 392.03				
A4	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	485.00	TON			\$ 77.00	\$ 37,345.00		487.03	\$ 37,501.51		\$ 37,501.51	100%	\$ (156.31)				
A5.	2540.60 MAIL BOX SUPPORT	2.00	EA			\$ 12.33	\$ 24.66		0.00	\$ -		\$ -	0%	\$ 24.66				
A6.	2563.60 TRAFFIC CONTROL	1.00	LS			\$ 100.28	\$ 100.28		1.00	\$ 100.28		\$ 100.28	100%	\$ -				
A7.	2573.50 SILT FENCE, TYPE MS	632.00	LF			\$ 4.01	\$ 2,534.32		632.00	\$ 2,534.32		\$ 2,534.32	100%	\$ -				
A8.	2575.50 TURF ESTABLISHMENT	1.00	LS			\$ 2,005.51	\$ 2,005.51		1.00	\$ 2,005.51		\$ 2,005.51	100%	\$ -				
A9.	12000.00 TESTING ALLOWANCE	1.00	ALLOW			\$ 1,000.00	\$ 1,000.00		0.00	\$ -		\$ -	0%	\$ 1,000.00				
ALTERNATE B - MEADOW CREEK																		
B1.	2021.50 MOBILIZATION	1.00	LS			\$ 5,500.00	\$ 5,500.00		1.00	\$ 5,500.00		\$ 5,500.00	100%	\$ -				
B2.	2104.50 REMOVE PIPE CULVERTS	185.00	LF			\$ 8.02	\$ 1,483.70		185.00	\$ 1,483.70		\$ 1,483.70	100%	\$ -				
B3.	2101.50 CLEARING AND GRUBBING	1.00	LS			\$ 3,509.64	\$ 3,509.64		1.00	\$ 3,509.64		\$ 3,509.64	100%	\$ -				
B4.	2215.50 FULL DEPTH RECLAMATION	11,249.00	SY			\$ 1.80	\$ 20,248.20		11,249.00	\$ 20,248.20		\$ 20,248.20	100%	\$ -				
B5.	2211.51 AGGREGATE BASE (CV) CLASS 5	198.00	CY			\$ 30.08	\$ 5,955.84		198.00	\$ 5,955.84		\$ 5,955.84	100%	\$ -				
B6.	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	899.00	TON			\$ 75.50	\$ 67,119.50		844.69	\$ 63,774.10		\$ 63,774.10	95%	\$ 3,345.40				
B7.	2360.51 TYPE SP 12.5 NON WEARING COURSE MIXTURE (2B)	1,185.00	TON			\$ 71.00	\$ 84,135.00		1,180.38	\$ 83,906.98		\$ 83,906.98	100%	\$ 328.02				
B8.	2501.50 15" RC PIPE APRON	2.00	EA			\$ 1,303.58	\$ 2,607.16		2.00	\$ 2,607.16		\$ 2,607.16	100%	\$ -				
B9.	2501.50 18" RC PIPE APRON	2.00	EA			\$ 1,479.06	\$ 2,958.12		2.00	\$ 2,958.12		\$ 2,958.12	100%	\$ -				
B10.	2501.50 36" RC PIPE APRON	4.00	EA			\$ 3,108.53	\$ 12,434.12		4.00	\$ 12,434.12		\$ 12,434.12	100%	\$ -				
B11.	2501.50 15" RC PIPE CULVERT CLASS III	30.00	LF			\$ 65.18	\$ 1,955.40		30.00	\$ 1,955.40		\$ 1,955.40	100%	\$ -				
B12.	2501.50 18" RC PIPE CULVERT CLASS III	45.00	LF			\$ 70.19	\$ 3,158.55		45.00	\$ 3,158.55		\$ 3,158.55	100%	\$ -				
B13.	2501.50 36" RC PIPE CULVERT CLASS III	62.00	LF			\$ 255.70	\$ 15,853.40		62.00	\$ 15,853.40		\$ 15,853.40	100%	\$ -				
B14.	2540.60 MAIL BOX SUPPORT	21.00	EA			\$ 120.33	\$ 2,526.93		0.00	\$ -		\$ -	0%	\$ 2,526.93				
B15.	2563.60 TRAFFIC CONTROL	1.00	LS			\$ 1,203.30	\$ 1,203.30		1.00	\$ 1,203.30		\$ 1,203.30	100%	\$ -				
B16.	2573.50 SILT FENCE, TYPE MS	816.00	LF			\$ 4.01	\$ 3,272.16		800.00	\$ 3,208.00		\$ 3,208.00	98%	\$ 64.16				
B17.	2575.50 TURF ESTABLISHMENT	1.00	LS			\$ 2,005.51	\$ 2,005.51		1.00	\$ 2,005.51		\$ 2,005.51	100%	\$ -				
B18.	16400.00 FLEXAMAT PLUS	1,640.00	SF			\$ 10.03	\$ 16,449.20		1,640.00	\$ 16,449.20		\$ 16,449.20	100%	\$ -				
B19.	12000.00 TESTING ALLOWANCE	1.00	ALLOW			\$ 2,000.00	\$ 2,000.00		0.00	\$ -		\$ -	0%	\$ 2,000.00				
ALTERNATE C - CRESTWOOD HILLS																		
		-	0			\$ -	\$ -		0.00	\$ -		\$ -	0%	\$ -				

Contractor's Application for Payment

[illegible]

0
210081
0

Unit Price 4 – FINAL REVISED

CHANGE ORDER NO.: 2

Owner: City of St. Augusta
Engineer: Moore Engineering, Inc.
Contractor: OMG Midwest, Inc. dba Minnesota Paving & Materials
Project:

Owner's Project No.:
Engineer's Project No.: 210081
Contractor's Project No.:

Contract Name: 2024 Street Improvements

Date Issued: 4/24/2025

Effective Date of Change Order:

4/23/2025

The Contract is modified as follows upon execution of this Change Order:

Description: Included mill & overlay of Galant Road and 60th Avenue.

Attachments: Updated set of construction plans, with CO1 revision date of 05/16/2024.

Change in Contract Price**Change in Contract Times**

Original Contract Price:	Original Contract Times:
\$ 921,306.23	Substantial Completion: September 13, 2024
	Ready for Final Payment: September 27, 2024
Increase from previously approved Change Orders No. 0 to No. 1	[Increase][Decrease] from previously approved Change Orders No. 0 to No. 1
\$ 117,487.88	Substantial Completion: _____
	Ready for Final Payment: _____
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 1,038,794.11	Substantial Completion: _____
	Ready for Final Payment: _____
Increase this Change Order:	[Increase][Decrease] this Change Order:
\$ 1,020.00	Substantial Completion: _____
	Ready for Final Payment: _____
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 1,039,814.11	Substantial Completion: _____
	Ready for Final Payment: _____

Recommended by Engineer (If required)

By: [Signature]

Title: **Senior Project Manager**

Date: **04/24/25**

Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor

By: [Signature]

Title: **Area Manager**

Date: **5/13/25**

Approved by Funding Agency (if applicable)

By: _____

Title: _____

Date: _____

EICDC® C 943, Change Order.

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Page 1 of 1

EXHIBIT A
CHANGE ORDER NO.: 2

Item No. & Description

BASE BID

1. 2021.501 MOBILIZATION

<u>Unit</u>	<u>Quantity</u>	<u>Bid Unit Price</u>	<u>Decrease in Contract Price</u>	<u>Increase in Contract Price</u>
L5	1.00	\$ 1,020.00		\$ 1,020.00
			<hr/>	
TOTALS			\$ -	\$ 1,020.00
NET CHANGE IN CONTRACT PRICE			\$1,020.00	

Quote

HANSON PAVING
3636 QUAIL RD NE
SAUK RAPIDS, MN 56379
(320) 259-7874



Date	Estimate #
7/24/2025	16619



Member Since 2007



Quote good for 30 days

City of St Augusta
1914 250th St
St. Augusta, MN 56301
Attn: Bill McCabe

If you have any questions
please contact Jeff at
320-249-1290

Customer Phone

320-237-5763

Cash, check, credit card accepted. Please note a 2% processing fee
will be applied to any credit card transactions.

Description	Qty	Cost	Total
Area # 1 By: 20077 28th Ave. St Augusta Road Patches on 28th Ave. Approx: 5390 sq. ft. 245 x 22 Price Includes: Dig down 2" in repaired area. Place 2" base new compacted asphalt. Mill ends. Skim patch entire area. Pave 1 1/2" new compacted asphalt Everywhere should have 2" plus new compacted asphalt		14,400.00	14,400.00
Area # 2 By: 20077 28th Ave. St. Augusta Approx: 2,464 sq. ft. 112 x 22 Price Includes: Dig down 2" in repaired area. Place 2" base new compacted asphalt. Mill ends. Skim patch entire area. Pave 1 1/2" new compacted asphalt Everywhere should have 2" plus new compacted asphalt		4,400.00	4,400.00
Area # 3 By: 20577 28th Ave. St. Augusta Approx: 1,650 sq. ft. 75 x 22 Price Includes: Mill ends, Skim patch & pave 1 1/2" new compacted asphalt overlay Total of 2" new compacted asphalt overlay of road Improvement - No Sales Tax Chargeable		2,500.00	2,500.00
		0.00%	0.00

****It can take up to 2 years for asphalt to fully cure hard**
****New asphalt may be parked on after 14 days but be careful on sunny days as the asphalt when curing will get soft .**
****Do NOT put tables and chairs on newly laid asphalt. **New asphalt may be driven ACROSS after 2 to 3 days but not parked on.**
**** After Seal Coat application wait 2 full days before using the driveway**

****OWNER RESPONSIBLE FOR ALL SPRINKLER HEADS AND PRIVATE UTILITIES**
****NO BLACK DIRT, SEED, OR SOD INCLUDED**
****SOME JOBS MAY REQUIRE DRAINAGE CORRECTION INTO GRASS/LAWN AREA**
****CANNOT GUARANTEE COMPLETE DRAINAGE WITHOUT A 2% SLOPE**
****PERMITS NOT INCLUDED**
****NOT RESPONSIBLE FOR DAMAGE TO EXISTING ASPHALT/CONCRETE THAT WE MAY HAVE TO CROSS**

By signing this quote you are accepting the payment terms (including any
accrued finance charges) and agreeing to be personally liable for the obligations

Signature & Date

HANSON PAVING ASPHALT WARRANTY
5 year warranty on major deterioration of asphalt
1 year warranty on spider cracking
Within the first year it is possible for the asphalt to get relief
cracks - these are not warranted. Relief cracks may occur due
to freezing during winter.
Seal coat applications are not warranted.



Granite City Paving LLC
PO Box 361, Foley, MN 56329
320-266-8820
karle@granitecitypavingllc.com



Estimate

DATE July 23, 2025
Estimate # 6169

Customer:
City Of St. Augusta

Project: 2025 Street Patching

Location: 28th Ave

Description	Approx. Quantity	Unit	Unit Price	Total
28th Ave: 75' x 22', 112' x 22' & 40' x 22' areas to be overlayed with 1.5" of new bituminous pavement w/ milled joints on each end	4994	Sq Ft		\$8,000.00
28th Ave: 200' x 22' areas to be overlayed with 1.5" of new bituminous pavement w/ milled joints on each end	4400	Sq Ft		\$7,000.00
TOTAL:				\$15,000.00

Notes:

- Estimate valid for 15 days
- Add 3% to Contract Total if Bond Required
- Owner is responsible for all private utilities and sprinkler heads
- Black dirt, seeding and/or sod is not included in estimate
- Permits are not included/Owner is responsible for obtaining permit if required by city/township/county etc.
- Testing is not included
- Layout/Striping not included
- All new asphalt to be B - Oil

Payment Terms:

- Payment to be made within 15 Days of Completion

The above prices, specifications and conditions are satisfactory and are hereby accepted. Payments will be made as outlined above.

Signature

Date of Acceptance